

Minutes of the Executive Committee of the Board of Trustees of the University of Kentucky, January 18, 1963.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office on the campus of the University at 1:30 p.m., EST, Friday, January 18, 1963, with the following members present: Dr. Ralph J. Angelucci, Chairman; Robert H. Hillenmeyer and Judge James H. Sutherland. Absent were Dr. H. B. Murray, who was out of the State, and Smith D. Broadbent, who was unable to attend because of attending the funeral of a dear one in his family. Dr. Frank G. Dickey, President of the University, and Dr. Frank D. Peterson, Secretary of the Board, were present. Dr. Neil Plummer and members of the Press attended.

A. Minutes Approved as Published.

Upon motion duly made, seconded and carried, the Minutes of the meeting of the Executive Committee of November 16, 1962, were approved as published.

B. Financial Report.

The Financial Report, which had been prepared and mailed to members of the Committee ten days prior to the meeting, was presented, and upon motion, to the effect that this had been done and no questions had been noted, seconded and carried, the Report was ordered received and filed.

C. Approval of Requisitions and Purchases.

Mr. Peterson read the following letter:

January 7, 1963

President Frank G. Dickey
University of Kentucky

Dear President Dickey:

From October 1, 1962 through December 31, 1962, the following requisitions and orders were processed for the purchase of merchandise, supplies, materials and other items for the use and benefit of the University of Kentucky:

S. D. Orders	Inclusive 568-1, 114
State Requisitions	Inclusive 1, 343-2, 034

Emergencies, State	Inclusive 491-1, 100
Special Orders	Inclusive 9, 109-10, 299; 1-244
Job Order Vouchers	Inclusive 17, 640-18, 123
Stores Vouchers	Inclusive 4, 378-5, 000; 1-571
Vouchers	Inclusive 1-8, 396
Order by Letters	Inclusive 1-379
Athletic Orders	Inclusive 43-60
Emergency Purchase Orders	Inclusive 1-2,099
Stores Material Requisitions	Inclusive 42, 849-47, 466
Food Storage Orders	Inclusive 1, 804-2, 455
Requests for Quotations	Inclusive 264-567
Stores Material Requisitions, Medi- cal Center	Inclusive 1-697
Packages Received and Distributed - Medical Center Receiving	Inclusive 1-10, 260

The requisitions, emergency requisitions, special orders, vouchers and other documents are made a part of this letter and are available to the Board of Trustees for inspection. All purchases have been made in accordance with approved policy of the Board of Trustees, and I respectfully request confirmation and approval of the purchases as listed conforming to the Statutes requiring action by the Board of Trustees.

Very truly yours,

(Signed)

Frank D. Peterson
Vice President
Business Administration

Members of the Committee being advised, upon motion duly made, seconded and carried, the documents listed in the letter designating requisitions, etc., were ratified, authorized and approved.

D. Purchase of 162 Colfax Street and 444 Clifton Avenue Approved.

Mr. Peterson read the following letter:

January 7, 1963

President Frank G. Dickey
University of Kentucky

Dear President Dickey:

Two pieces of property, located in the immediate vicinity of the campus, have become available for purchase since the last meeting

of the Executive Committee. I would like to submit these to the Executive Committee at its meeting on January 18 and recommend that these properties be authorized purchased at the price indicated, aggregating \$19,100.

162 Colfax Street is offered for sale by Harry and Elizabeth Rosenberg. The one-story frame residence is located on a 30 feet by 100 feet lot and may be purchased for \$2,100.

444 Clifton Avenue is offered for sale by Citizens Union National Bank and Trust Company, Administrator of the Estate, P. B. Evans, deceased. The one and one-half story brick and frame residence is located on a lot 255 feet by 52.5 feet by 262 feet by 52.5 feet and may be purchased for \$17,000.

These two pieces of property would be retained for the future use of the University.

Very truly yours,

(Signed)

Frank D Peterson
Vice President
Business Administration

Members of the Committee referred to the plat of the Clifton Heights Subdivision and, being advised, upon motion duly made, seconded and carried, authorized the purchase of 162 Colfax Street and 444 Clifton Avenue, at prices recommended, and directed that same be paid for from the Haggin Fund and amortized from rentals in so far as possible.

E. Disposal of Surplus Property.

Mr. Peterson presented the following communication:

January 7, 1963

President Frank G. Dickey
Administration Building
University of Kentucky

Dear President Dickey:

I transmit herewith a memorandum listing certain property which has become surplus to the needs of the University. This listing contains 25 items including furnishings and farm equipment.

These various items have been checked as to their possible use and Mr. H. D. Pratt, Director, Division of Purchases, indicates that no further use can be made of these items by the University. If you concur, I recommend that this listing be presented to the Executive Committee at its meeting on January 18, 1963 for its approval and authorization to advertise and sell by means of sealed bids by the Inventory & Insurance Office of the University.

Very truly yours,

(Signed)

Frank D. Peterson
Vice President
Business Administration

November 30, 1962

MEMORANDUM

TO: Office of Vice President-
Business Administration

FROM: William M. Nulton, III
Supervisor of Inventory & Insurance

ATTN: Mr. Henry Durham
Administrative Assistant

RE: University of Kentucky Surplus Equipment

Attached is a list of items which are surplus to the needs of the University. Please submit this list with the recommendations shown below to the Executive Committee of the Board of Trustees with the request that the items be declared surplus to the needs of the University and disposed of in the manner recommended.

RECOMMENDATIONS:

Group I Furnishings - Items #280 thru #283

It is recommended that Item #280 be sold to Professor John Barkman in the amount of \$5.00. This desk is obsolete and in poor condition. We are requesting that this desk be sold outright to Professor Barkman instead of including it in the next auction since we understand that he has a sentimental feeling toward it. Items #281 through #283 are located in the Nelson County Extension Office. Since they have no resale value, they should be destroyed by the County Agent.

Group II Farm Equipment - Items #284 through #304

It is recommended that these items be advertised and sold by means of sealed bids by the Inventory & Insurance Office of the University.

APPROVED BY (Signed) H. D. Pratt DATE 12/3/62
Director of Purchases

University of Kentucky Surplus Equipment
November 30, 1962

GROUP I FURNISHINGS (Items #280 thru 283)

<u>Item #</u>	<u>Description of Item</u>	<u>Property Number</u>
280	Desk, wood	illegible
281	Chair, oak, exec., straight, w/arms	5419
282	Desk, typewriter 43" x 54"	5413
283	Desk, cherry	5418

Group II Farm Equipment (Items #284 thru 304)

<u>Item #</u>	<u>Description of Item</u>	<u>Property Number</u>
284	Wagons, twin draulic (3)	None
285	Manure Spreader, John Deere	None
286	Drill, pasture dream	328743
287	Tobacco setter, John Deere, rubber disc type	328741
288	Hoist, hog	328740
289	Corn Planter, John Deere	328754
290	Trailer, farm, two wheel	None
291	Harrow, clodbuster rotating	None
292	Conditioner, Hay	None
293	Set of Cultivators for A.C. Tractor	None
294	Tractor, Ford, 1952	328728
295	Hay rake, Ferguson	328751
296	Disc Harrow, McCormick, 7 ft. 34F36	328723
297	Disc Harrow, 6 ft.	328732
298	Mowers, John Deere, tractor (2)	None
299	Disc Harrow, case	None
300	Manure spreader, New Idea	None
301	Spreader, fertilizer, Gandy	000350
302	Hammer mill, Gehl	000100
303	Manure loader, International Harvester	19358
304	Welder, electric	A125074

January 14, 1963

MEMORANDUM

TO: Office of Vice President -
Business Administration

FROM: William M. Nulton, III
Supervisor of Inventory & Insurance

ATTN: Mr. Henry Durham
Administrative Assistant

RE: University of Kentucky Surplus Equipment

Listed below are items which are surplus to the needs of the University. If these items meet with your approval, please submit them with the recommendations shown to the Executive Committee of the Board of Trustees with the request that the items be declared surplus to the needs of the University and disposed of in the manner recommended.

RECOMMENDATIONS:

Group I Equipment - Item #305

Vandercook Makeup Gauge

It is recommended that this item be sold by sealed bids by the Inventory & Insurance Office of the University.

Group II Vehicle - Item #40

UK# 132 Truck, express Dodge, 1951, w/Motor #T-306-39669.

It is recommended that this item be sold through the State Division of Purchases according to state regulations.

Approved by (Signed) H. D. Pratt Date 1/14/63
Director of Purchases

Upon motion duly made, seconded and carried, the surplus property herein listed was authorized disposed of by taking sealed bids or holding an auction, whichever seems appropriate.

F. Deed to Right-of-Way across the Coldstream Farm for I-64 Highway Approved.

Mr. Peterson related that the State Department of Highways had plans and specifications for an Interstate Highway across part of the Coldstream Farm used by the University of Kentucky for experimental purposes. He reported that the land value and damages had been appraised by appraisers employed by the Highway Department and that the University had negotiated with Mr. G. L. Cave and Mr. W. P. Snyder, real estate representatives of the State Department of Highways.

Mr. Peterson further stated that he, Dr. William Seay, Dean and Director of the Agricultural Experiment Station, Mr. Jesse Brooks and Mr. Henry Durham had conferred and, after holding three or four conferences, desired to recommend that the University grant deed to 30.98 acres of land across the Coldstream Farm. They recognize that the University is damaged by removal of five stock sheds; by removal of the stone fence for a distance of 1,240 feet to the extent of \$9,300.00; and by removal of the plank fence and water line.

It is recognized that the University benefits by installation of an 8" water line in a 15" encasement under the interstate highway and by construction of an underpass which will enable it to make maximum use of the two divided sections of that portion of the experimental farm. It is further recognized that the frontal roads making possible the use of the underpass are of value to the University.

A recommendation was made that the deed be granted for a negotiated adjusted sum of \$63,475.00 from the State Department of Highways to compensate for loss of acreage and other damages sustained.

Members of the Executive Committee discussed at some length the value placed on the acreage taken and other damages sustained and, being advised, upon motion duly made, seconded and carried, approved the recommendation, accepted the consideration of \$63,475.00 and authorized execution of the deed.

G. Approval of Contract for Social and Cultural Profile Study.

President Dickey read the following letter:

January 10, 1963

President Frank G. Dickey
University of Kentucky

RE: Proposed CONTRACT FOR SOCIAL
AND CULTURAL PROFILE STUDY
to be performed by
College of Arts and Sciences
Social Research Service

Dear President Dickey:

Dean M. M. White of the College of Arts and Sciences has forwarded the enclosed proposed contract for approval. The City-County Planning Commission of Lexington is proposing to pay the University \$8,875 for the successful completion of a specific study requirement.

These requirements included but are not limited to the analyzing of certain data in the 1960 census tracts, City of Lexington, unincorporated portion of Fayette County, and the Lexington metropolitan area. This analysis is to include the occurrence of deviant behavior and social pathology in the planning area including but not limited to:

1. Crime, by offense, sex, race, age, place of residence, and place of arrest.
2. Juvenile delinquency, by offense, sex, race, age, place of residence, and place of arrest.
3. Other deviant behavioral or social pathological occurrences, such as illness, drunkenness, relief cases, unemployment, non-payment of bills, and illiteracy.

Dr. A. Lee Coleman, Director of Social Research Service, has negotiated this contract with the City-County Planning Commission and has been advised by our legal counsel that the contract is very carefully drawn to assure that the City-County Planning Commission can exercise complete and detailed control of the work to be performed. Dr. Coleman has indicated that he feels the Social Research Service can properly and adequately perform these services to the satisfaction of all concerned and that the cost to the University will not exceed the maximum payment to be made under the contract.

Dr. Coleman has further indicated that this contract will be useful to his department in providing research data that can be further analyzed, and published in research journals and that it will provide employment and training for students. It should be clearly understood that, in the event the maximum payment to be made under the contract does not cover the expenditure necessary to complete the contractual arrangement,

the additional expenditure must be forthcoming from the department budget.

The contract document is properly drawn as to form and legality and upon the recommendation of Dr. Coleman and Dean White, I would recommend, with your concurrence, that this proposed document be presented to the Executive Committee at their meeting January 18, 1963, for approval and authorization to execute.

Sincerely yours,

(Signed) Frank D. Peterson
Vice President
Business Administration

President Dickey recommended that the contract be approved. Upon motion duly made, seconded and carried, the recommendation was concurred in and the contract authorized executed.

H. Injuries.

Mr. Peterson read the following communication:

January 15, 1963

President Frank G. Dickey
University of Kentucky

Dear President Dickey:

I attach hereto a report of accidents resulting in injuries to University personnel. You will note that there is a total of thirty injuries distributed as follows:

Experiment Station - 2
University Cafeterias - 3
Maintenance and Operations - 7
Medical Center - 18

I am distressed that our list of injured personnel is fast accelerating. Likewise, the cost of treatment over that previously paid when we were operating in the "Health Service Building" has tripled.

The charges for all of these cases except two have been made by the University Hospital. The charges include doctors' service cost, a cost for the emergency room, medicine and supplies. I have on several occasions expressed my opinion that we should not enter a cost for the doctors' time since their salaries are appropriated and paid for by the state. I likewise question the wisdom of charging the University for the use of the emergency room. I am, however, willing to handle these cases in any fashion that the President of the University and the Executive Committee decide they should be handled. In the absence of any directive other than precedent, I recommend that this list of claims for injuries to personnel be presented to the Executive Committee at its meeting on January 18 for approval of payment of expenses incurred as indicated.

Very truly yours,

(Signed)

Frank D. Peterson
Vice President
Business Administration

January 14, 1963

Mr. Frank D. Peterson
Vice President, Business Administration
University of Kentucky

Dear Mr. Peterson:

The following accident cases have been referred to this office by the departments concerned with the recommendation that they be considered by the Executive Committee of the Board of Trustees and that the expenses involved be approved for payment. The cases are as follows:

GROUP I - General

1. O'Bannion, Willie - Ag. Exp. Station, Farm Laborer
Date of accident September 28, 1962.
While setting posts on Eden Shale Farm, a post fell against his head.
Dr. Maurice Bowling, Owenton, Kentucky \$12.00
2. Wellinghurst, Gary N. - Med. Center M&O, Engineering Aide
Date of accident November 3, 1962.
Piece of steel became imbedded in eye from grinding machine.
Dr. Claude Trapp, Lexington, Kentucky \$10.00

GROUP II - Accident cases which have received treatment in the Outpatient Clinic, University Hospital - charges as indicated below being made:

1. Woods, Mabel - Hospital, Housekeeping (Maid)
Date of accident August 10, 1962.
Burned right arm on light while cleaning. \$ 4.25
2. Gardner, Carole - Hospital, Registered Nurse
Date of accident September 24, 1962.
Laceration of finger on right hand, caused by jamming
of ice machine. \$21.00
3. Taylor, Henrietta - Ag. Exp. Station, Laboratory Assistant
Date of accident September 26, 1962.
Cleaning glassware and flask broke in hand. \$15.00
4. Davis, Donnie - Student Union Commons, Dishwasher
Date of accident October 5, 1962.
Stung by wasp at cafeteria. \$ 7.50
5. Cook, William E. - Hospital, Dietetics (Porter)
Date of accident October 15, 1962.
Stuck object in finger while washing pots and pans. \$10.00
6. Tudor, Cheryl - Hospital, Dietetics (Line Girl)
Date of accident October 15, 1962.
Burned foot from hot water she was carrying in a pan. \$ 7.50
7. Chandler, Gertrude - Hospital, Housekeeping (Maid)
Date of accident October 16, 1962.
Emptying trash and stuck discarded needle in right thigh. \$ 9.25
8. Watson, Suella P. - Hospital, Nursing Services (Unit Clerk)
Date of accident, October 17, 1962.
Broke off lead of pencil into palm of right hand. \$ 7.50
9. Boone, Charlotte A. - Hospital, Medical Records Clerk
Date of accident October 20, 1962.
Stabbed pencil in palm of right hand. \$ 7.50
10. Washington, William P. - Hospital, Dietetics (Dishwasher)
Date of accident October 21, 1962.
Twisted foot when elevator moved while boarding it. \$17.50
11. Bradley, Henry - M & O, Paint Shop (Painter)
Date of accident October 23, 1962.
Ladder slipped. Sprained wrist and right arm muscles. \$42.00

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|-----|--|---------|
| 12. | Steele, Mrs. Catherine - Hospital, Nurse Aide
Date of accident October 24, 1962.
Cut thumb on object while pushing trash bag down into container. | \$ 9.25 |
| 13. | Fritts, Mossie - Student Union Commons, Counter Girl
Date of accident October 30, 1962.
Fell on wet floor. Strained back, legs, neck, also injured head. | \$60.00 |
| 14. | Reese, Guy P. - M & O, Supervisor
Date of accident October 31, 1962.
Dropped box of tile on foot, breaking toe. | \$ 8.00 |
| 15. | Turner, Cora - Hospital, Nurse Aide
Date of accident November 1, 1962.
Detaching needle from syringe, stuck needle in finger. | \$ 9.25 |
| 16. | Lamb, Nancy Jane - Hospital, Registered Nurse
Date of accident November 7, 1962.
Laceration of left thumb on instrument. | \$ 9.25 |
| 17. | Parker, Hugh - Hospital, Nursing Aide
Date of accident November 14, 1962.
After lifting patient, experienced acute and continual pain in back. | \$24.50 |
| 18. | Harris, Avery - M & O, Auto Shop (Mechanic)
Date of accident November 16, 1962.
Strained shoulder lifting booster battery from truck bed. | \$ 7.50 |
| 19. | Fritts, Mossie L. - Student Union Commons, Counter Girl
Date of accident November 18, 1962.
Struck on forehead above left eye by door. | \$ 7.50 |
| 20. | Turner, Milton - M & O, Janitorial
Date of accident November 20, 1962.
Cut left index finger on bucket. | \$12.75 |
| 21. | Byrd, Mary - Hospital, Housekeeping (Maid)
Date of accident November 27, 1962.
Slipped while carrying bucket of water, hitting head on door frame. | \$ 7.50 |
| 22. | Lieberman, Donald - Hospital, Medical Aide
Date of accident November 30, 1962.
Cut head on conveyor tray corner. | \$11.00 |
| 23. | Toy, E. D. - M & O, Janitorial
Date of accident December 3, 1962.
While dusting floor, foreign object got in left eye. | \$ 7.50 |

24. Clay, Donald Wilson - M & O, Janitorial
Date of accident December 4, 1962.
Slipped and fell at loose railing in Library, bruising
shoulder. \$ 7.50
25. Doneghy, John Lewis - Hospital, Housekeeping (Janitor)
Date of accident December 4, 1962.
Punctured left leg with sharp instrument while removing
trash. \$ 9.25
26. Aubrey, Bruce - M & O, Central Heating Plant (Operator)
Date of accident December 10, 1962.
Wind blew cinder from ashes in boiler into eye. \$ 7.50
27. Dunigan, James T. - Med. Center, Central Duplicating
(Machine Operator)
Date of accident December 12, 1962.
Splashed deletion fluid in left eye. \$ 7.50
28. Beasley, John - Hospital, Housekeeping (Janitor)
Date of accident December 15, 1962.
Punctured right leg with sharp instrument while carrying
trash. \$ 9.25

Unless you have further questions, please present this information for consideration by the Executive Committee. My recommendation is that approval be given to pay the respective charges made for services rendered in these cases, on the usual stipulation that the University assumes no responsibility for these accidents and that the approval for payment of the charges will establish no precedent.

(Signed)

Sincerely yours,
Geo. R. Kavanaugh
George R. Kavanaugh

Upon motion duly made, seconded and carried, the claims herein listed were authorized paid, with the expressed understanding that the University does not admit negligence nor liability, neither does it set a precedent by action taken herein. The Executive Committee further directed that the Medical Center and others involved be alerted to the rapid increase in injuries sustained by employees of the University, and urged them to greater effort on safety programs.

I. Patterson Fund Report.

Mr. Peterson reported on receipts from the Trustee under the will of James K. Patterson. After other obligations stipulated in the will are taken care of from income, the University, for the Patterson School of Diplomacy and International Commerce, received a check for \$15,944.92. Mr. Peterson also reported that the Trustee records indicate a market value of notes, bonds and stocks amounting to \$957,207.00.

J. H.H.F.A. Loan Agreement Authorized Executed.

Mr. Peterson related that the Board of Trustees, at its meeting on April 3, 1962, authorized application to the H.H.F.A., Federal Government, for a loan of \$630,000.00 to construct four small dormitories (three fraternity houses, one sorority house). Mr. Peterson requested authorization and approval to execute the Loan Agreement on behalf of the University of Kentucky.

Upon motion duly made, seconded and carried unanimously, the President was given authorization to sign the Loan Agreement on Project No. CH-Ky-70 (D).

K. Law College Plans Reviewed.

Mr. Peterson stated that Dean W.L. Matthews, of the College of Law, the architect, Lawrence Cammack, and the firm of consulting architects, Voorhees, Walker, Smith, Smith and Haines, of New York, represented by Mr. Wehler and Mr. DeMasi, were present and requested the Committee to review the progress made. Schematic drawings and site plat were presented, together with perspective rendering of the proposed College of Law. A general discussion ensued. The Committee was advised that the faculty of the College of Law, the State engineers and the University engineers and administrative officials were in accord with the plans developed.

Dean Matthews thanked the Committee reviewing the plans for their helpful suggestions.

L. Department of Classics Officially Named.

Dean M. M. White, of the College of Arts and Sciences, recommended, through President Dickey, that the Department of Ancient Languages and Literatures be changed to the "Department of Classics" for the following reasons:

- (1) Most departments that offer Greek and Latin are given some type of name similar to that recommended;
- (2) The professional associations in the field most often have the name of "Classics" or "Classical" in the title;
- (3) The name is more clearly descriptive of the offerings; and
- (4) The name is shorter.

He therefore suggested that the name be changed to the "Department of Classics". President Dickey concurred in the recommendation.

Upon motion duly made, seconded and carried, the recommendation was concurred in and the name changed, effective immediately.

M. Consultative Services Approved.

President Dickey submitted a recommendation from Dean Shaver, College of Engineering, that permission be granted to Dr. Norman C. Small to act as consultant to the Westinghouse Electric Corporation's Bettis Atomic Power Laboratory in Pittsburgh, Pa. He stated that Dr. Small had special knowledge in the field of engineering mechanics and that contact with this laboratory would be of benefit to the University. The work would not interfere with performance of Dr. Small's regular duties.

President Dickey presented a recommendation from Dean William R. Willard that Mr. Robert Johnson, Director of State and Local Services, serve as key member of a team to study health services in Oklahoma City as a consultant who would be employed by the Institute of Community Studies in New York City. He advised that Mr. Johnson's background was such as to give him particular ability in this field and that his serving as a consultant would not interfere with the performing of his regular duties. His honorarium would be \$100.00 a day when serving.

President Dickey submitted a recommendation from Dean C. C. Carpenter that Dr. Virgil L. Christian perform statistical consulting services for the Governor's Office. He stated that the consulting work would not interfere with Professor Christian's performance of his regular duties. He further called attention that Professor Christian has been inactive in the College of Commerce on assignment for the Highway Department.

President Dickey concurred in the requests and recommended approval.

Upon motion duly made, seconded and carried, the recommendations for Dr. Norman C. Small, Mr. Robert Johnson and Dr. Virgil L. Christian to do outside consultative work were approved and ordered put to record.

N. Institute of Environmental Toxicology Established.

President Dickey submitted a recommendation from Dean Earl P. Slone, College of Pharmacy, to establish an Institute of Environmental Toxicology. He stated that, in addition to the public service rendered, it would be a welcome adjunct to teaching and research. It has service features for other departments of the University as well as its public service aspects. It has to do with industrial hazards, including those in agriculture, and would be of assistance to the College of Agriculture and the College of Engineering.

Dean Slone also reported that the University has been designated as an air-sampling station by the United States Public Health Service and that some equipment and instruments would be received, at no cost to the College of Pharmacy. The work of the Institute of Environmental Toxicology and the air-sampling station would not conflict in any way with the activities of any other group on the campus, and, in some ways, this would be an informal activity of the Department of Materia Medica.

President Dickey recommended that the request be granted and, upon motion duly made, seconded and carried, the Institute of Environmental Toxicology was established.

O. Budget Adjustments.

President Dickey recommended that the sum of \$900.00 be appropriated to the School Relations budget, that \$3,250.00 be appropriated for appraisal work, and that \$107,100.00 be transferred from unappropriated surplus of the Agricultural Experiment Station budget to the Plant Fund budget for projects enumerated.

On motion duly made, seconded and carried, the Executive Committee concurred in the President's recommendations and the Treasurer was directed to make the necessary budget adjustments.

P. Graduate Faculty Membership Increased.

President Dickey presented recommendation from Dean A. D. Kirwan to nominate

Hubert C. Mohr, Professor and Head, Department of Horticulture
 Helmut Albert Gordon, Professor of Pharmacology
 Alfred S. L. Hu, Assistant Professor of Biochemistry
 John C. Dittmer, Assistant Professor of Biochemistry
 Michael F. Wilson, Assistant Professor of Physiology
 David L. Horton, Assistant Professor of Psychology

for membership on the Graduate Faculty.

Upon motion duly made, seconded and carried, the recommendation was concurred in and the above-named persons were added to the Graduate Faculty.

Q. Accidental Death and Dismemberment Insurance Program Approved.

President Dickey read the following letter from Professor Thomas P. Lewis, Chairman of the Insurance Committee:

November 15, 1962

President Frank G. Dickey
 Administration Building
 Campus

Dear President Dickey:

Interest in an accidental death and dismemberment insurance group has been expressed by several University employees - primarily those whose duties demand frequent travel. Many insurance companies offer a plan on a group basis - usually ten or more employees are deemed sufficient for a "group" - at premiums substantially below those set for individual policies. The creation of such a group at the University would involve payroll deduction of premiums for those employees joining, but no other substantial administrative duties.

The Insurance Committee, at its meeting on November 14, recommended that the University Administration approve the creation of an accidental death and dismemberment insurance group on a strictly voluntary basis. This insurance provides very limited coverage and thus meets a very limited need. It was not the conviction of the Committee that its recommendations, if accepted, would make a significant contribution to the insurance program of all the University employees. But, since University cooperation could materially lessen the premium burden of the employees who feel they need this type of insurance, and since participation is purely a matter of individual choice, it was felt the coverage should be made available.

The Committee did not make a recommendation concerning the selection of a company to insure the group. Mr. Donald Draper, representing The Prudential Insurance Company of America, and Mr. Joseph Evans, representing the Insurance Company of North America, made presentations of their respective programs to the Committee. Brochures reflecting these presentations are attached.

Sincerely,

(Signed) Thomas P. Lewis
Chairman, Insurance Committee

Some discussion ensued concerning a comprehensive insurance program for the University staff, the Committee being advised that this is a suggested voluntary program until such time as the law may be changed to permit University participation in fringe benefits to a greater extent.

On motion duly made, seconded and carried, the accidental death and dismemberment insurance program was approved on a voluntary basis for payroll deduction when requested by each individual.

R. Associate Dean of the Graduate School - Position Established and Dr. Lewis W. Cochran Named.

President Dickey read the following letter from Dean A. D. Kirwan, of the Graduate School, and concurred in the recommendation:

September 12, 1962

President Frank G. Dickey
Administration Building

Dear President Dickey:

I believe the present status and anticipated growth of our graduate

program necessitates the creation of the office of Associate Dean of the Graduate School in order to coordinate and guide research and teaching at the graduate level in the sciences. More and more it is impressed upon me that a graduate dean in a university as large as is ours needs a colleague to aid in the development of graduate programs in areas which lie outside his special knowledge. As our graduate programs expand I find it difficult to give proper attention to the guidance of the Graduate School and the stimulation of research in the sciences, an area unfamiliar to me, and at the same time carry on my interests in teaching and research.

Since you have expressed your agreement with me in these views I should like to recommend Dr. Lewis W. Cochran, professor in the Department of Physics, for appointment to this position if the Board of Trustees should create this office. Dr. Cochran is a scientist of eminent reputation and, although a young man, he is a mature scholar. He is actively engaged in research and has many publications in leading scientific journals. He is a splendid teacher and has the complete confidence of his colleagues who have chosen him to every position of leadership within their power; to the Graduate Council, to the University Faculty and University Faculty Council, and to the Board of Trustees. Indeed, I can think of no one who is better equipped than Dr. Cochran to give leadership to our graduate programs in the sciences.

In making this proposal it is my hope that Dr. Cochran would continue to participate actively in the teaching and research programs of the Physics department but would devote approximately half his time to the Graduate School. In my absence from the campus he would assume full responsibility for the entire graduate program.

If you concur with me in this recommendation I should like to request that you nominate Dr. Cochran at the next meeting of the Board of Trustees for the position of Associate Dean of the Graduate School.

Sincerely,

(Signed) A. D. Kirwan
Dean

Upon motion duly made, seconded and carried, the position of Associate Dean of the Graduate School was established and Dr. Lewis W. Cochran, professor in the Department of Physics, was appointed to the position of Associate Dean of the Graduate School.

S. Gifts.

From: Professor Lawrence A. Bradford, University of
Kentucky--\$300.00.

President Dickey reported that Professor Lawrence A. Bradford had given to the Kentucky Research Foundation his check for \$300.00 to cover a scholarship for a junior in Agricultural Economics for the 1963-64 school year. He recommended that this be accepted and, upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to write a letter thanking Professor Bradford.

From: Lexington Irving Air Chute Employees Recreation
Fund and Lexington Plant, Irving Air Chute Company,
Inc.--\$880.00.

President Dickey stated that the Lexington Irving Air Chute Employees Recreation Fund and Lexington Plant, Irving Air Chute Company, Inc., have indicated their desire to establish the Leslie L. Irvin Scholarship Fund at the University, and have opened the account by their check for \$880.00. They wish to continue this scholarship indefinitely, furnishing a scholarship each year to a son or daughter of an employee of Irving, Lexington. The President recommended that this be accepted and, upon motion duly made, seconded and carried, the gift of the Lexington Irving Air Chute Employees Recreation Fund and Lexington Plant, Irving Air Chute Company was ordered accepted and the President was asked to convey to the donors the appreciation of the Executive Committee.

From: The Progressive Farmer, Memphis, Tennessee--\$50.00.

President Dickey reported that The Progressive Farmer, published in Memphis, Tennessee, had given to the University \$50.00 which they wish placed in the Russell Hunt Memorial Scholarship Fund. He recommended that this be accepted and, upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to thank officials of the magazine.

From: Smith Kline & French Laboratories, Philadelphia, Pa.--
\$4,000.00.

President Dickey presented check for \$4,000.00 from Smith Kline & French Laboratories which they wish used in support of the project entitled "A Study of Controlled Release of Feed Additives and Medicaments in the Gastro-intestinal Tract of Ruminants". He recommended that this be accepted, and upon motion duly made, seconded and carried, the grant was ordered accepted and the

President was requested to convey to Smith Kline & French Laboratories the appreciation of the Committee for their continued support and interest.

From: William Randolph Hearst Foundation, New York--
\$100.00.

President Dickey reported that the William Randolph Hearst Foundation had given to the University check for \$100.00, which represents a duplicate of an award to the Kernel managing editor for winning eighth place in a nationwide newswriting competition for the month of October. He recommended that this be accepted, and upon motion duly made, seconded and carried, the Committee concurred in the President's recommendation and requested him to thank the Foundation.

From: 1962 WHAS Crusade for Children--\$2,000.00.

President Dickey reported that the 1962 WHAS Crusade for Children had given to the University \$2,000.00 to be used for psychotherapy and psychodiagnostic evaluations for indigent children living outside Fayette County. He stated that this will not only be of great service to the children but will also permit graduate students to receive more adequate experience in working with disturbed children. He recommended that the grant be accepted. Upon motion duly made, seconded and carried, the grant was ordered accepted and the President was requested to thank officials of WHAS.

From: Mr. Edwin J. Gohr, New York--\$100.00.

President Dickey stated that Mr. Edwin J. Gohr had given to the University his check for \$100.00 in memory of Eger V. Marphree. The President expressed his appreciation for the gift and recommended that the fund be accepted and placed in a scholarship account to be applied to the education of some worthy student.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank Mr. Gohr.

From: The Ford Foundation, Fund for the Advancement of
Education, New York--\$4,000.00.

President Dickey stated that the Fund for the Advancement of Education is making a grant of \$4,000.00 to the University to pay for a cooperative effort of the University and the five Kentucky state colleges to develop a formula for

budget appropriation purposes and to make better use of time, space, personnel and financial resources for higher education in these institutions. He recommended that this grant be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted, and the President was requested to thank the donors.

From: American Air Filter Foundation, Louisville, Ky. --
\$2,000.00.

President Dickey stated that the American Air Filter Foundation had given to the Kentucky Research Foundation check for \$2,000.00, which represents a contribution to the William Maxwell Reed Professorship Fund. He recommended that this be accepted and, upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to thank the American Air Filter Foundation.

From: WHAS Crusade for Children, Louisville, Ky. --\$15,970.00

President Dickey stated that the WHAS Crusade for Children had given to the University the amount of \$15,970.00 to be used by the College of Education for a summer workshop for training teachers of handicapped children. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted and the Committee asked that the President express its appreciation to the WHAS Crusade for Children.

From: Dow Chemical Company, Lake Jackson, Texas --\$500.00.

President Dickey stated that the Dow Chemical Company had given to the University check for \$500.00 to be used in support of the Experiment Station's research on Korlan. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank the Dow Chemical Company.

From: Mr. and Mrs. Willis W. Reeves, Hazard, Ky. --\$500.00.

President Dickey stated that Mr. and Mrs. Willis W. Reeves had given to the University \$500.00 to be added to the Effie Duke Reeves Student Loan Fund for use by the University in granting loans to worthy students enrolled in one of the colleges of the Medical Center. He recommended that this be accepted, and upon motion duly made, seconded and carried, the check was ordered accepted and the President was requested to thank Mr. and Mrs. Reeves.

From: Fort Dodge Laboratories, Fort Dodge, Iowa --\$1,200.00.

The President stated that the Fort Dodge Laboratories had given to the University check for \$1,200.00 which they wish used for continuing investigation of the anthelmintic activity of a Dyrex-piperazine-phenothiazine formulation. He recommended acceptance and, upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank officials of the Fort Dodge Laboratories.

From: Western Mining Institute, Madisonville, Ky. --\$250.00.

President Dickey stated that the Western Mining Institute had given to the University check for \$250.00 in support of the Western Mining Institute scholarship for the second semester of the current year. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank the donor.

From: Reader's Digest Foundation, Pleasantville, N. Y. --
\$1,000.00.

President Dickey reported that the Reader's Digest Foundation had given to the University check for \$1,000.00 to be used "to make it possible for the School of Journalism to broaden the scope of student training by making allocations for travel to out-of-town areas for reporting or feature writing experience". He recommended that this be accepted, and upon motion, duly seconded and carried, the check was ordered accepted and the Committee asked that the President thank the Reader's Digest Foundation.

From: Anonymous Donor --\$300.00.

President Dickey stated that an anonymous donor had given to the University check for \$300.00 to be used in support of a general scholarship for the 1963-64 school year. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted.

From: William Randolph Hearst Foundation, San Francisco,
Calif. --\$500.00.

President Dickey stated that the University had received from the William Randolph Hearst Foundation a check for \$500.00, which matches a similar amount recently won by a student in a journalism competition sponsored by the Foundation.

He recommended that this be accepted, and upon motion duly made, seconded and carried, the check for \$500.00 was ordered accepted and the President was requested to make acknowledgment of the same.

From: Consolidated Laboratories, Inc., Chicago Heights,
Ill. --\$200.00.

President Dickey stated that the University is in receipt of a check for \$200.00 from the Consolidated Laboratories, Inc., to be used by the Department of Microbiology "in any way the department sees fit where such aid might assist in the teaching program". He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank the donors.

From: The Mead Corporation Foundation, Dayton, Ohio--
\$400.00.

President Dickey stated that The Mead Corporation Foundation had given to the University of Kentucky \$400.00 to be used by the Kentucky Research Foundation for the benefit of the Department of Chemical Engineering. He recommended acceptance and, upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank the Foundation.

From: The General Electric Foundation, Ossining, New York--
\$5,000.00.

President Dickey stated that The General Electric Foundation had given to the University \$5,000.00 to be used to pay expenses of an economics seminar for high school teachers in the southern states to be held on the campus of the University in the summer of 1963. He recommended that this be accepted, and upon motion duly made, seconded and carried, the grant was ordered accepted and the President was requested to write a letter thanking the donors.

From: Ashland Younger Women's Club, Ashland, Ky. --\$100.00.

President Dickey stated that the Ashland Younger Women's Club had given to the University \$100.00 to be used for support of scholarships for students at the Ashland Center. He recommended that this be accepted and, upon motion duly

made, seconded and carried, the gift was ordered accepted and the President was requested to thank the Ashland Younger Women's Club.

From: Grand Chapter of Kentucky--Order of Eastern Star--
\$100.00.

The President stated that the Grand Chapter of Kentucky--Order of Eastern Star had given to the University \$100.00 which they wish used for scholarships for students attending the Ashland Center. He recommended that this be accepted, and upon motion duly made, seconded and carried, the gift was ordered accepted and the President was requested to thank the donors.

From: Mr. Frank Gunter, University of Illinois--Collage.

President Dickey reported that Mr. Frank Gunter, of the Art Department of the University of Illinois, had given to the Art Department of the University of Kentucky a collage entitled "The Forum: Six P.M.", valued at approximately \$350.00. He recommended that this be accepted, and upon motion duly made, seconded and carried, the collage was ordered accepted and the President was requested to convey to Mr. Gunter the appreciation of the Executive Committee.

From: Representative Brent Spence, Washington, D. C.--
Collection of Public Papers.

President Dickey reported that Representative Brent Spence had decided to deposit his public papers in the University of Kentucky Library. He stated that this would strengthen the University's collection of source materials in twentieth century political trends and recommended that the collection be accepted.

Upon motion duly made, seconded and carried, the gift of public papers was ordered accepted and the President was requested to thank Mr. Spence.

From: Keeneland Racing Association, Lexington, Ky.--Silver
Punch Bowl.

President Dickey reported that Keeneland Racing Association had given to the University a silver punch bowl, valued at \$50.00, for use in Keeneland Hall. He recommended that this be accepted, and upon motion duly made, seconded and carried, the punch bowl was ordered accepted and the President was requested to thank the Keeneland Racing Association.

T. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

COLLEGE OF ARTS AND SCIENCES

Appointments

Beverley Joan Wilson, Secretary, Social Work, beginning January 1, 1963, ending June 30, 1963.

Thomas E. Stidham, p-t Instructor, Physical Education, beginning December 1, 1962, ending June 30, 1963.

✓Melvin Owen Smith, Geologist, Kentucky Geological Survey, beginning February 1, 1963, ending June 30, 1963.

David Davila, p-t Instructor, Modern Foreign Languages, beginning December 1, 1962, ending January 31, 1963.

Sharron Lobdell Bond, Secretary, Music, beginning January 1, 1963, ending June 30, 1963.

✓Sonia Barreiro, p-t Instructor, Modern Foreign Languages, beginning December 1, 1962, ending January 31, 1963 (is currently a graduate assistant in Psychology).

Resignations

Enrique R. Serrano, Assistant Professor, Modern Foreign Languages, effective January 31, 1963.

Elizabeth Graham, Secretary, Social Work, effective December 31, 1962.

Lee M. DeMarco, Clerk-Stenographer, Music, effective December 31, 1962 ✓

Jill Nadell Claster, Assistant Professor, History, effective January 31, 1963.

Daniel S. Claster, Instructor, Sociology, effective January 31, 1963.

Leaves of Absence

R. Bernard Fitzgerald, Professor and Head, Music, leave beginning September 1, 1963, ending June 30, 1964.

Malcolm E. Jewell, Associate Professor, Political Science, leave beginning September 1, 1963, ending June 30, 1964 (to be Visiting Professor at Duke University).

Douglas W. Schwartz, Professor and Director of Museum, Anthropology, sabbatical leave beginning September 1, 1963, ending January 31, 1964.

Changes in Status

E. Hugh Gerlach, Jr., Research Assistant, Microbiology, adjustment in salary, beginning December 1, 1962, ending November 30, 1963.

Betty Jo Timberlake, Secretary, Physics, adjustment in salary, beginning December 1, 1962, ending June 30, 1963.

William Smith Ward, Professor and Head, English-Speech and Dramatic Arts, to be relieved of duties as Head of the Department at his own request, beginning July 1, 1963.

Marjorie L. Wise, Senior Secretary, Microbiology, adjustment in salary, beginning December 1, 1962, ending June 30, 1963.

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Agnes Bowman Wells, Clerk-Stenographer, beginning December 20, 1962.

Eugene Glass Vanderpool, Assistant Inspector, beginning January 1, 1963, ending June 30, 1963.

William K. Robertson, Assistant County Agent in Training, Logan County, beginning January 1, 1963.

Henry E. Randolph, Extension Specialist in Dairy Technology and Assistant Professor of Dairy Science, beginning January 1, 1963.

Joanne Newman, Key punch Operator, beginning November 27, 1962.

Victor George Moreau, Superintendent, Experiment Station, beginning December 15, 1962, ending June 30, 1963.

Christopher C. Litten, Assistant Professor of Agronomy, beginning October 16, 1962.

William A. Kendall, Associate Professor of Agronomy, beginning October 16, 1962.

Jo Ann Irvine, Clerk-Stenographer, Experiment Station, beginning December 7, 1962.

Anna Louise Hill, Statistical Clerk, Extension Service, beginning January 2, 1963.

Frances Patricia Hiler, Secretary, beginning December 5, 1962.

Billy Gosser, Assistant County Agent in Training, Mason County, beginning December 1, 1962, ending June 30, 1963.

Phyllis Lorene Deaton, Clerk-Stenographer, Extension, beginning December 1, 1962.

Robert C. Buckner, Associate Professor of Agronomy, beginning October 16, 1962.

Resignations

Neville Louis Riddle, Herdsman, Experiment Station, effective November 30, 1962.

Leroy S. McMullan, Research Assistant, Experiment Station, effective December 15, 1962.

Stanley E. Leland, Jr., Professor of Animal Pathology, effective January 23, 1963.

Peggy P. Collins, Secretary, effective December 21, 1962.

Alberta C. Barnett, p-t Extension Clerk, Butler County, effective December 31, 1962.

Barbara Scott Atwood, Clerk-Typist, Home Economics, effective January 30, 1963.

Changes in Status

Betty Williams, Clerk-Stenographer, Animal Husbandry, to Experiment Station, beginning December 1, 1962, with adjustment in salary.

Melva J. Suchy, Clerk-Stenographer, adjustment in salary, beginning January 1, 1963.

Ethel Jane Stotts, Key punch Operator, adjustment in salary, beginning January 1, 1963.

Frances Lynn Smith, Administrative Secretary, adjustment in salary, beginning January 1, 1963.

H. Grady Sellards, Extension Specialist in Animal Science, retiring on Civil Service, effective February 1, 1963.

Marjorie L. Munday, Clerk-Stenographer, adjustment in salary, beginning January 1, 1963.

Charles Scherer, Assistant County Agent in Training, Oldham County, to be Assistant County Agent, same county, beginning January 1, 1963.

Lou Ann Lisanby, Assistant Home Demonstration Agent in Training, Campbell County, to be Assistant Home Demonstration Agent, same county, beginning January 1, 1963.

Mary Helen Ledford, Clerk-Stenographer, adjustment in salary, beginning December 1, 1962.

Viola K. Hansen, Chairman, Home Economics Extension Programs, adjustment in salary, beginning December 1, 1962, ending June 30, 1963.

Gertrude Hanly, Artist-Draftswoman, adjustment in salary, beginning December 1, 1962.

Gene R. Graves, Assistant County Agent in Training, Larue County, to be Assistant County Agent, same county, beginning January 1, 1963.

Julie Ann Cash, Extension Clerk, McCracken County, adjustment in salary, beginning December 1, 1962.

Change-of-Work

Nancy J. Ratcliff, Clerk-Stenographer, Experiment Station, to go on change-of-work status, beginning January 1, 1963.

Death

Robert L. Neal, Aid in Agronomy, Experiment Station, died December 3, 1962.

Leaves of Absence

Herman Woodrow Coots, Area Extension Agent, McCracken County, return from leave, beginning December 1, 1962, with adjustment in salary.

Thomas H. Johnson, Assistant in Poultry Science, sabbatical leave beginning February 1, 1963, ending October 31, 1963 (to do graduate work at Ohio State).

John T. Woeste, Assistant County Agent, Madison County, return from leave beginning November 29, 1962, with adjustment in salary.

G. Emerson Jones, County Agent, Robertson County, sabbatical leave beginning October 24, 1962, ending March 7, 1963, and leave beginning March 8, 1963, ending August 8, 1963.

Change from Semi-monthly to Monthly Pay Base, effective January 1, 1963.

Richard Andersen, Bill Gill, Thomas W. Gill, Lewellyn Hall, Willard Harney, Adron McCord, Ray Powell, Willie Sams, Elzie Stone, Maurice Vice, Jr., William Adams, Kenneth Cox, Carl Griffin, Foster Littrell, June G. Morgan, Willie C. O'Banion, Lawrence Riddle, Dee Coyle, Vardy T. Dickerson, Garrett J. Hall, Ottis Hollon, Harvey Miller, Wallace C. Pate, J. D. Tolson, James Whittaker, James E. Hogue, Roy T. Walker, Earnest Anderson, Felix Byrd, George H. Byrd, Roscoe Byrd, Jimmy Minton, Jackie Satterly, Robert Baker, W.H. Hockensmith, Loyd Paynter, Stanley B. Merritt, Minnie Jacobs, Anna V. Leake, Mary Moynahan, C. A. Bower, Robert Brookshire, Eugene Callico, Lawton Hall, Kenneth Hollen, Melvin Jenkins, Virginia Y. Alsop, Telitha J. Arvin, Alberta C. Barnett, Susanne G. Bell, Peggy R. Blacketer, Maggie H. Blanton, Mary E. Boswell, Helen S. Bowling, Beatrice Bowman, Wanda R. Brank, Florence M. Burnette, Lois Ann Bybee, Mary B. Cannoy, Julia Ann Cash, Hazel P. Chatten, Betty F. Collier, Bonnie W. Couch, Patronia F. Dixon, Jerima P. Gee, Shirley H. Grider, Mary R. Gridley, Nanna T. Grooms, Glenda K. Hancock, Joyce T. Hewitt, Lillian Ruth Jent, Anita M. Johnson, Christine A. Jones, Eunice E. Kinner, Helen A. Leavell, Aylene F. McKee, Florence L. Martin, Sandra H. Murphy, Patsy K. Oliver, Carrol J. Pendley, Myrna M. Phelps, Reta D. Pickett, Brenda F. Pope, Phyllis W. Powers, Ella M. Prunty, Betty Purcell, Mabel C. Rosel, Doris S. Scillian, Jewell A. Smith, Ruth M. Tuck, Phyllis J. Tucker, Shirley Tucker, Allene F. Wallis, Jo Ann West, Kathy Wheeler, Frieda J. Williams, Paula S. Williams, Betty Anne Yates, G. Byron Snelling, Robert Richard, Carl E. Shoemaker.

COLLEGE OF LAW

Leave of Absence

Martha R. Huff, Secretary, return from leave beginning January 1, 1963.

COLLEGE OF EDUCATION

The following persons have been employed to serve as supervising teachers in off-campus teaching program during fall school session of school year 1962-63:

Margaret Averett, Betty Brewer, Betty T. Bronston, Joe Cable, E.C. Clotfelter, Ethel Congleton, Pearl Davis, Elise Derickson, Sarah E. Downing, Jacqueline Dunn, Howard N. Fowler, Louise Fugate, Billie Jean Harber, Fannie Harris, Betty Sue Hines, Hazel Horseman, Leah Huber, H. C. Huff, Betty Jean

Irvine, Ada Johnson, Drucilla Jones, Elizabeth Lee, Anna Miller, Louise O'Brien, Roberta Owen, Virginia Rentz, King Richeson, G.W. Ross, Harry T. Starns, Susan Stiles, Gladys Threlkeld, Helen Van der Veer, Elizabeth Wilson, Mary C. Wilkes, Donald E. Witt.

The following persons served as General Supervisors:

Lexington City Schools

Annabelle Brewer, Rebecca Cunningham, J.M. Deacon, Briscoe Evans, Florence Hickey, Clyde T. Lassiter, Norma Murray, Jeanette Pates, Mary Ransdell.

Fayette County Schools

H. L. Davis, Tom Dunn, Julia R. Ewan, R.L. Grider, Henrietta Harris, Luther Jones, Leslie Kitchen, Walter Marcum, Bess Roberts, Eugene Sutherland.

Eastern High School, Jefferson County

Anne Sandusky.

Franklin County High School, Frankfort

Elizabeth Bruce, Lela Hulette, Mary Elizabeth Moore, Alice Strange.

Holmes High School, Covington

Mary Ellen Moore, Celic Prezioso

Frankfort High School, Frankfort

Marjorie Morris

Eastern High School, Jefferson County

John Trapp

Franklin County High School, Frankfort

Ronald Connelly

Holmes High School, Covington

Herbert B. Tudor

Frankfort High School, Frankfort

Robert C. Hume.

The following persons employed to serve as supervising teachers in off-campus teaching program during the fall school session of school year 1962-63:

Fayette County Public Schools

Emma Aguinaldo, Jane Anderson, Lutie Azevedo, Thelma Beeler, Lucille Bowles, Geraldine Brock, Emil Brown, Gene C. Bunnell, Shirley Burress, C.K. Caudill, Delores Cheek, Sue B. Clifford, Robert Cocanougher, Evelyn M. Edwards, H. W. Fuller, Hazel Gotherman, Josephine Graham, M.M. Greer, Harold Hurst, Anna B. Jett, Pauline Ligon, Tony McCord, Merl J. Nickell, T.M. Osborne, Victor G. Osborne, Mattie Ott, Elizabeth Parker, Virginia Patterson, Vada Phillips, R.H. Ramey, M.W. Reece, Doraleen Smith, Mary W. Smith, Anna E. Stark, Mary M. Strong, Olive W. Tingue, Harold L. Webb, Anna Simmerman.

The following persons served as supervising teachers, Home Economics Education, fall semester 1962-63:

Helen Bishop, Anderson High, Lawrenceburg

Willie Lee Caywood, Versailles High, Versailles

Mary C. Compton, Scott County High, Georgetown

Clara H. McCracken, Bourbon County High, Paris

Winnie Sanders, Taylor County High, Campbellsville

COLLEGE OF ENGINEERING

Appointment

Joe Jack Arnett, Instructor, Mechanical Engineering, beginning February 1, 1963, ending June 30, 1963.

Appointments Continued

Lawrence Allen Boston, Instructor, continue appointment beginning February 1, 1963, ending May 31, 1963.

Gerald Alan Fike, Lab Technician, Mining & Metallurgy, continue appointment, beginning January 1, 1963, ending June 30, 1963.

James L. Leggett, Jr., Visiting Professor, continue appointment, beginning February 1, 1963, ending May 31, 1963.

George Hawley White, Jr., Research Associate and Instructor, Aeronautical Research Lab, continue appointment, beginning June 1, 1963, ending June 30, 1963.

EXTENDED PROGRAMS

Lump Sum Payments

Judieth Harrison Fannin, Instructor, Ashland Center, for the period beginning September 1, 1962, ending January 25, 1963.

John Ward, Instructor, Ashland Center, for the period beginning September 1, 1962, ending January 25, 1963.

W. C. Shattles, Instructor, Ashland Center, for the period beginning September 1, 1962, ending January 25, 1963.

J. T. Richardson, Instructor, Ashland Center, for the period beginning September 1, 1962, ending January 25, 1963.

Carl Gunter, Instructor, Ashland Center, for the period beginning September 1, 1962, ending January 25, 1963.

Persons engaged for Evening Class Instruction, fall semester 1962-63: Jerry Beard, Anne L. Brown, Lois J. Campbell, John L. Cutler, Ruth Stillings Davis, James W. Gladden, William W. Haynes, William C. Inman, James R. Leonard, Forest L. McElhce, Jr., James B. Miniard, Elroy Placer, Virginia M. Scheff, Martin B. Solomon, Jr., Ben H. Story, Martha Sudduth, Rhea Taylor, William A. Tolman, Clifford Wilson, Ruth Blackburn, Marion Brown, Lucian H. Carter, Robert J. Davis, Thomas P. Field, Rhoda V. Glass, Cemira Howard, Martin C. Krimm, Kenneth McCarty, Carl M. Milam, A. Gene Oliver, Robert J. Porter, Denver Sloan, Janis Sternbergs, Robert H. Stroup, Lawrence X. Tarpey, Ruth E. Thomas, Bennett H. Wall, E. Grant Youmans.

Persons engaged in extension instruction for September 17, 1962, through December 31, 1962: Ollie E. Bissmeyer, Klara Cook, Arch Lacefield, Emmett Burkeen, Gerald G. Daubek, Jeanette Molloy, H. C. Nixon, Ralph J. Ramsey, Margaret Roser, Leland Smith, Charles G. Talbert, Elbert Ockerman, Leonard Ravitz, J. R. Schwendeman, Martha Sudduth.

Changes in Status

Pauline Toadvine, Senior Secretary, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Margaret B. Matthews, Senior Secretary, adjustment in salary, beginning December 1, 1962, ending June 30, 1963.

Cheryl Ann Greene, Clerk-Stenographer, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

MEDICAL CENTER

Appointments

Elizabeth Lou Coons, Team Leader, Nursing Services, Hospital, beginning January 7, 1963.

Martha L. Dulin, Research Technician, Medicine, beginning December 11, 1962.

Laura H. Farabee, Team Leader, Health Service, beginning December 3, 1962.

Glenda C. Fleming, Secretary, Operative Dentistry, beginning December 6, 1962, ending June 30, 1963.

Helen B. Fraser, Assistant Professor of Clinical Pediatrics, beginning January 1, 1963, ending June 30, 1963.

Mary W. Goodwin, Clerk-Stenographer, Pharmacology, beginning January 1, 1963.

Faye T. Hagan, Liaison Nurse, Nursing Services, beginning January 21, 1963.

Richard T. Haggard, Account Clerk Dietetics & Nutrition, Hospital, beginning December 10, 1962, ending June 30, 1963.

Edward Michael Higgins, Research Associate, Radiology, beginning January 1, 1963, ending June 30, 1963.

Patricia Karambellas, Diet Clerk, Dietetics & Nutrition, Hospital, beginning December 5, 1962, ending June 30, 1963.

Hau Ming Kwaan, Instructor, Radiology, beginning February 1, 1963, ending June 30, 1964.

Jerry Livesay Leathers, Technician, Special Diagnostic Facility, beginning December 1, 1962.

Oscar John Lund, Jr., Division Steward, Nursing Services, beginning December 10, 1962.

Marilyn Bruce Lykins, Team Leader, Nursing Services, Hospital, beginning December 1, 1962.

Carolyn Rachel McCord, Team Leader, Nursing Services, Hospital, beginning January 7, 1963.

Louise A. McDaniel, Admitting Clerk, Administration, Hospital, beginning December 20, 1962.

Linda K. Martel, Team Leader, Nursing Services, Hospital, beginning January 7, 1963.

Mary Sue Mayes, Team Leader, Nursing Services, Hospital, beginning January 7, 1963.

Ann Heath Moloney, Staff Physical Therapist, Hospital, beginning December 1, 1962 (previously was on hourly basis).

Sarah B. Moore, Secretary, Social Services, Hospital, beginning December 7, 1962.

Anne S. Mylin, Senior Secretary, Dentistry, beginning January 1, 1963.

Don Neel, Medical Technician, Medicine, beginning December 11, 1962.

Jean Ambrose Nelligan, Team Leader, Nursing Services, Hospital, beginning January 7, 1963.

Edward Eugene Noble, Laboratory Technician, Biochemistry, beginning December 1, 1962, ending June 30, 1963.

Michael F. Numann, Service Technician, Pharmacy Central Supply, Hospital, beginning December 10, 1962.

Brenda J. Oakes, Accounting Clerk, Administration, Hospital, beginning December 4, 1962.

Simo S. Oja, Postdoctoral Fellow, Physiology, beginning January 1, 1963, ending December 31, 1965.

James A. Orr, Jr., Instructor of Clinical Medicine, beginning December 15, 1962, ending June 30, 1963.

Mabel M. Pohl, Practical Nurse, Nursing Services, Hospital, beginning January 7, 1963.

Glenda Sue Rampulla, Medical Records Clerk, Health Service, beginning December 3, 1962, ending June 30, 1963.

Joan Wilma Smith, Clerk-Stenographer, Psychiatry, beginning December 18, 1962, ending June 30, 1963.

Shirley A. Solomon, Admitting Clerk, Administration, Hospital, beginning January 1, 1963.

Delores A. Sutton, Medical Record Clerk, Hospital, beginning January 7, 1963.

Mae W. Ward, Admitting Clerk, Administration, Hospital, beginning December 1, 1962.

Richard Weatherford, Research Assistant, Medicine, beginning January 1, 1963.

Barbara A. Woods, Medical Record Clerk, Hospital, beginning January 1, 1963.

Resignations:

Irene E. Cerutti, Nurse Anesthetist, Hospital, effective December 31, 1962.

Rose Mae Chapman, Team Leader, Nursing Services, Hospital, effective December 31, 1962.

Lillian R. Cook, Receptionist, Social Services, Hospital, effective November 30, 1962.

Agnes H. Courtney, Team Leader, Health Service, effective December 6, 1962.

Mary M. Eplee, Team Leader, Nursing Services, Hospital, effective January 27, 1963.

Marta Nell Flanary, Research Assistant, Medicine, effective November 26, 1962.

Betty Melissa Griffith, Team Leader, Nursing Services, Hospital, effective January 31, 1963.

Priscilla Lynn, Unit Clerk, Nursing Services, Hospital, effective January 31, 1963.

Lars A. Normell, Resident Physician, Surgery, effective December 31, 1962

Nancy C. Reed, Team Leader, Nursing Services, Hospital, effective December 10, 1962.

D. Grant Ross, Artist, Medical Illustration, effective January 31, 1963.

Mary Louise Rossano, Social Worker, Hospital, effective December 31, 1962.

William D. Sabree, Service Technician, Pharmacy Central Supply, effective December 7, 1962.

Basil J. Sherlock, Adjunct Instructor, Behavioral Science, effective January 15, 1963.

Tommy Carla Sullivan, Research Technician, Community Medicine, effective December 15, 1962.

Bonnie Jean Woolcott, Team Leader, Nursing Services, Hospital, effective December 31, 1962.

Deceased

Lillian C. Tatum, Coordinator of Patient Records-Main Receptionist, died December 16, 1962, while on leave.

Changes in Status

Marion Pearsall, Associate Professor, Behavioral Science, to have additional appointment with the Department of Behavioral Science, College of Dentistry, beginning January 1, 1963, ending June 30, 1963.

Melvin J. Letner, Assistant Professor, Behavioral Science, to have additional appointment with the Department of Behavioral Science, College of Dentistry, beginning January 1, 1963, ending June 30, 1964.

Pat Kemper, Hematologic Technician, Medicine, from full-time to half-time, beginning January 9, 1963.

Eugene B. Gallagher, Assistant Professor, Behavioral Science, to have additional appointment with Department of Behavioral Science, College of Dentistry, beginning January 1, 1963, ending June 30, 1965.

Carol B. Edwards, Assistant Professor of Biostatistics, Behavioral Science, to have additional appointment as Assistant Professor, Behavioral Science, College of Dentistry, beginning January 1, 1963, ending June 30, 1963.

Ann Carolyn Anderson, Technician, Pharmacology, adjustment in salary, beginning January 1, 1963.

Grant C. Anderson, Manager, Pharmacy Central Supply, Hospital, transferring to Maintenance & Operations as Operating Engineer for Chemistry-Physics Building, beginning January 1, 1963.

Sandra Lee Baile, Laboratory Aide, Pharmacology, transferring to Special Diagnostic Services, Hospital, as Technician, with adjustment in salary, beginning December 1, 1962.

Irene F. Barnes, Team Leader, Nursing Services, Hospital, to Senior Team Leader, with adjustment in salary, beginning December 1, 1962.

Marian L. Ball, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962. Effective January 1, 1963, additional adjustment in salary as Senior Team Leader.

Emily A. Bence, Secretary, Medicine, adjustment in salary, beginning January 1, 1963.

Joan Marie Benner, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Garnett L. Bennett, Isotope Technician, Supervisor, Radiology, Hospital, adjustment in salary, beginning January 1, 1963.

Ruth H. Blanding, Research Technician, Pathology, adjustment in salary, beginning January 1, 1963.

Sharon B. Blount, Clerk-Receptionist, Pathology, Hospital, adjustment in salary, beginning January 1, 1963.

Emma F. Brannock, Team Leader, Nursing Services, Hospital, adjustment in salary, for December, 1962, and beginning January 1, 1963, additional adjustment in salary.

Martha L. Bransom, Accounting Clerk, Administration, Hospital, to be Senior Accounting Clerk, with adjustment in salary, beginning December 1, 1962.

Rosita D. Brooks, Medical Record Clerk, Hospital, adjustment in salary, beginning January 1, 1963.

Edward K. Carney, Resident-4th Year, Surgery, adjustment in salary, beginning January 1, 1963.

Muriel H. Carter, Secretary, Pathology, Hospital, adjustment in salary, beginning January 1, 1963.

Donell Cash, Medical Technologist, Pathology-Legal Medicine & Toxicology, adjustment in salary, beginning January 1, 1963.

Edith Chapman, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Frances W. Chrostowski, Research Assistant, Biochemistry, adjustment in salary, beginning December 1, 1962.

Bonnie Gayle Clarke, Secretary, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Don E. Cloys, Laboratory Supervisor, Biochemistry, adjustment in salary, beginning November 1, 1962, ending June 30, 1963.

Geraldine Coomer, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Mary Coughlin, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Bonnie Thornberry Coyer, Admitting Clerk, Administration, Hospital, adjustment in salary, beginning December 1, 1962.

Mary Louise Cranfill, Secretary, Medicine, adjustment in salary, beginning January 1, 1963.

Gretta Rae Creech, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Otha Austin Currens, Jr., Division Steward, Nursing Services, to be Service Coordinator, Pharmacy Central Supply, with adjustment in salary, beginning January 1, 1963.

Marilyn G. Curry, Secretary, Hospital, adjustment in salary, beginning January 1, 1963.

Alelia Dipper, Acting Executive Housekeeper, Hospital, to be Executive Housekeeper, beginning December 1, 1962, with adjustment in salary.

Loberta G. Dunigan, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Mary Ruth Emerson, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Vonda Eoff, Clerk-Receptionist, Hospital, Nursing Services, adjustment in salary, beginning December 1, 1962.

William David Epperson, Principal Medical Record Clerk, adjustment in salary, beginning January 1, 1963.

James O. Evans, Laboratory Aide, Pharmacology, to Laboratory Technician, with adjustment in salary, beginning December 1, 1962.

Ruby A. Flynn, Practical Nurse, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Doris M. Fooks, Therapy Technician Supervisor, Radiology, Hospital, adjustment in salary, beginning January 1, 1963.

Annette Getsinger, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Paula Gilmore, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Susan J. Grant, Medical Record Clerk, Hospital, adjustment in salary, effective December 1, 1962.

Jane Graybeal, Section Chief, Blood Bank, Hospital, adjustment in salary, beginning December 1, 1962.

Betty Melissa Griffith, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Mary Belle Hall, Medical Record Clerk, Hospital, adjustment in salary, beginning January 1, 1963.

Ruth D. Hall, Paging Operator, Administration Hospital, to be Admitting Clerk, with adjustment in salary, beginning December 1, 1962.

Carrie S. Hamilton, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Helen Hermine Hammonds, Credit and Collections Clerk, Administration, Hospital, adjustment in salary, and title to Account Clerk, effective December 1, 1962.

David Hunt Harp, Darkroom Technician, Service Enterprises, Medical Illustration, title to Assistant Medical Photographer, effective January 1, 1963.

Hidec Hirose, Resident-First Year, Surgery, to have adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Claude C. Hobeika, Resident-Third Year, Surgery, adjustment in salary, beginning January 1, 1963, ending March 31, 1963 (paid by VA).

Beverly P. Isaacs, Admitting Clerk, Administration, Hospital, transferring to Department of Medicine as Secretary, with adjustment in salary, beginning December 20, 1962.

Ruth M. Jackson, Research Assistant, Medicine, adjustment in salary, beginning December 1, 1962.

Marcheta Jenkins, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Delores H. Johantgen, Secretary, Psychiatry, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Judy L. Johnson, Team Leader, Nursing Services, Hospital, adjustment in salary, and title to Senior Team Leader, effective December 1, 1962.

Priscilla Lee Johnson, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Shirlie B. Keller, Senior Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Edith Kelly, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Bobby J. Kidd, First Year Resident, Medicine, adjustment in salary, beginning December 1, 1962 (to be paid by VA).

Ruby Jane Kincer, Admitting Clerk, Administration, Hospital, adjustment in salary, beginning December 1, 1962.

Barbara A. Knight, Principal Secretary, Medicine, to Administrative Secretary, with adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Yeong Cheol Koh, Resident Physician, Surgery, adjustment in salary, beginning January 1, 1963, ending March 31, 1963 (paid by VA).

Patricia M. Kolback, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Sandra Faye Leeper, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Elsie J. Lobb, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Nancy G. Lobb, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Priscilla Lynn, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Sheila McCrimmon, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Dorisiynne McKee, Secretary, Pathology, Hospital, adjustment in salary, beginning December 1, 1962.

Margaret G. McMullen, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

John H. Mabry, Associate Professor, Behavioral Science, to have additional appointment in Behavioral Science, College of Dentistry, effective January 1, 1963.

Ruth C. Mallory, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Calla A. Mattingly, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Thomas C. Moore, Professor, Surgery, to go on part-time basis, beginning January 1, 1963, ending June 30, 1963.

Louise L. Morris, Accounting Clerk, Administration, Hospital, adjustment in salary, beginning December 1, 1962.

Betty Moss, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Phyllis Neeley, Medical Technologist, Pathology, Hospital, adjustment in salary, beginning December 1, 1962, ending November 30, 1963.

Sharon Lee Noel, Admitting Clerk, Administration, Hospital, beginning January 1, 1963, adjustment in salary.

Joyce Ann Osburn, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Carol L. Palmer, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Faye Parker, Technical Assistant, Anesthesiology, adjustment in salary, beginning December 1, 1962.

Charlotte Ann Paxton, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Inez C. Porter, Assistant Food Production Dietitian, Dietetics & Nutrition, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Jane Reilly, Senior Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Linda F. Riley, Secretary, Dentistry, adjustment in salary, beginning December 1, 1962, ending June 30, 1963.

Jane Adair Robinson, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Shelby D. Rose, Research Technician, Pathology, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Alan Ross, Associate Professor, Behavioral Science, to have additional appointment in Behavioral Science, Dentistry, beginning January 1, 1963, ending June 30, 1964.

Maureen Rule, Secretary, Social Services, Hospital, adjustment in salary, beginning December 1, 1962.

Virginia R. Russell, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Kathryn Lee Sallee, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

A. Elizabeth Sayre, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Phyllis H. Scutchfield, Clerk-Receptionist, Pathology, Hospital, adjustment in salary, beginning December 1, 1962.

Geraldine Seethers, Clerk-Stenographer, Medicine, Infectious Disease Section, adjustment in salary, beginning January 1, 1963.

Shirley Ann Singleton, Clerk-Stenographer, Pediatrics, adjustment in salary, beginning January 1, 1963.

Jean Smith, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Marjorie Ann Smith, Medical Technologist, Pathology, Hospital, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Richard A. Smithers, Laboratory Aide, Pharmacology, to be Technician, with adjustment in salary, beginning January 1, 1963.

Robert Straus, Chairman and Professor, Behavioral Science, to have additional appointment in Department of Behavioral Science, Dentistry, beginning January 1, 1963.

Nora R. Tackett, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 16, 1962.

Mary Charles Thompson, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Barbara A. Tilford, Practical Nurse, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Lucy Angeline Tomlin, Accounting Clerk, Patient Accounts, Hospital, adjustment in salary, beginning December 1, 1962.

Dorothy J. Turner, Clerk-Stenographer, Surgery, adjustment in salary, beginning January 1, 1963.

Mary Jo Varney, Principal Secretary, Community Medicine, adjustment in salary, beginning January 1, 1963.

Patricia G. Vohs, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Virginia L. Walls, Clerk-Typist, Surgery, to be Secretary, beginning January 1, 1963.

O. Virginia Watson, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Suella P. Watson, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Barbara Wheeler, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Marilyn Wiley, Unit Clerk, Nursing Services, Hospital, adjustment in salary, beginning January 1, 1963.

Judy N. William, Admitting Clerk, Administration, Hospital, adjustment in salary, beginning January 1, 1963.

Aubrey D. Wills, Laboratory Technician, Surgery, adjustment in salary, beginning December 1, 1962.

Charles Omar Wilson, Chemist, Pathology and Community Medicine, adjustment in salary, beginning January 1, 1963, ending March 31, 1963.

Bonnie Jean Woolcott, Team Leader, Nursing Services, Hospital, adjustment in salary, beginning December 1, 1962.

Marie A. Yazdgerdi, Secretary, Pharmacy Central Supply, adjustment in salary, beginning January 1, 1963.

OFFICE OF THE PRESIDENT

Appointment

Ray Harm, Herman L. Donovan Artist in Residence, beginning January 1, 1963, ending June 30, 1964.

Changes in Status

W. J. Crouch, Editor, University Press, adjustment in salary, beginning December 1, 1962.

Ruth Ann DeBoe Fridy, Principal Record Clerk, Placement Service, adjustment in salary, beginning January 1, 1963.

Judith Buckley, p-t Clerk-Typist, University and Educational Archives, adjustment in salary, beginning December 1, 1962.

OFFICE OF THE EXECUTIVE VICE PRESIDENT

Appointments

Lavina Mae Gushi, Key punch Operator, Computing, beginning December 11, 1962, ending June 30, 1963.

Dolores Ann Copenhaver, Secretary, Acquisitions, Library, beginning January 1, 1963, ending June 30, 1963.

Resignations

Ronald E. Beckett, p-t Assistant, Circulation, Library, effective November 15, 1962.

Norma Cass, Head-Reference Department, Library, effective December 31, 1962.

Margery Patch Hornsby, p-t Assistant, Special Collection, Library, effective December 31, 1962.

Jean Pilegge, Secretary, Acquisitions, Library, effective December 31, 1962.

Changes in Status

William H. Ballew, Mail Clerk, Library, adjustment in salary, beginning December 1, 1962, ending June 30, 1963.

Zelma Dozier, Assistant, Catalog Department, Library, adjustment in salary, beginning January 1, 1963.

Rebekah Harleston, Assistant, Reference Department, Library, adjustment in salary, beginning January 1, 1963.

Juanita C. Jackson, Acting Head, Reference Department, Library, to be Head of the Department, with adjustment in salary, beginning January 1, 1963.

Claire McCann, part Assistant, Acquisitions Department, Library, to be Cataloger, Special Collections, beginning February 1, 1963.

Patricia Ann Moore, Assistant, Catalog Department, Library, adjustment in salary, beginning January 1, 1963.

Kathleen K. Wilhite, Bookmender, Library, adjustment in salary, beginning December 1, 1962.

Peggy Allen Pollard, Admitting Clerk, University Hospital, transferring to Testing Service as Research Assistant, with adjustment in salary, beginning December 3, 1962, ending June 30, 1963.

OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Resignations

Shirley McKinley, Senior Account Clerk, Accounting, effective December 9, 1962.

Lana C. Perlman, Senior Bookkeeping Machine Operator, Accounting, effective January 13, 1963.

Changes in Status

Jeanne Beers, Clerk-Typist, Purchasing, to be Senior Invoice Clerk, with adjustment in salary, beginning December 1, 1962.

Warren Shelby Bowman, Interviewer, Personnel, adjustment in salary, beginning January 1, 1963.

Tom Fields, Assistant Buyer, Purchasing, adjustment in salary, beginning January 1, 1963, ending June 30, 1963.

Joann Jones, Record Clerk, Personnel, adjustment in salary, beginning December 1, 1962.

Arthur B. Lee, Assistant to Director, Personnel, adjustment in salary, beginning January 1, 1963.

Sharon C. Riley, Records Clerk, Student Union Building, adjustment in salary, beginning December 1, 1962.

Malcolm Warford, Stores Supervisor, Medical Center Stores, adjustment in salary, beginning January 1, 1963.

OFFICE OF THE DEAN OF WOMEN

Resignation

Deanna Blackburn Richardson, Senior Secretary, effective January 15, 1963.

Change in Status

Cora Marsh, Clerk-Stenographer, Extended Programs, transferring to Dean of Women, as Senior Secretary, with adjustment in salary, effective December 10, 1962.

OFFICE OF THE DEAN OF MEN

Appointment

Richard Henry Lowe, Director of Special Student Projects, beginning January 18, 1963, ending June 30, 1963.

Resignation

Hallie Sweet Ellis, Housemother, effective December 31, 1962.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Executive Committee concurred in the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

U. Portrait of President Dickey Authorized by the Committee.

Mr. Robert H. Hillenmeyer moved that, in view of the resignation of Dr. Frank G. Dickey and the near approach of the end of his term as President of the University, he thought it very appropriate to have a painting of him made before his resignation becomes effective.

Upon motion duly made, seconded and unanimously carried, Mr. William Welch was authorized to paint a portrait of President Dickey.

V. Committee Adjourned.

Upon motion duly made, seconded and carried, the Executive Committee adjourned at 3:00 p.m., EST.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee