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INSTRUCTIONAL SERVICES TOURS

The Instructional Services Dept. will be involved in giving orientation tours for first semester freshmen English courses. The tours will take place during the weeks of Oct. 3 and Nov. 27.

If you would like to assist with the tours, please stop by the I.S.D. office and let us know.

THE
GREEN
BEAN

UNIVERSITY OF KENTUCKY LIBRARIES
NEWSLETTER 9/19/75

Larry Greenwood

CALENDAR REFILLS

Your calendar refill requests should be submitted by October 1. Please supply correct refill number, your department, and the amount needed. Send to:

Cliff Black
Supplies, King North

REORDERING SUPPLIES

Any items not received on an original order will not be back ordered. Departments must reorder items not received.

Cliff Black

PUBLIC SERVICE MEETING

Public service librarians will meet at 8:30, Wednesday, September 24, in the Tech. Services Conference Room.

NEW UNIT FORMED

Trudi Bellardo will coordinate all data base activities such as those offered commercially by SDC and Lockheed. Her office will be in Room 200-A of King Library - South (near Reference). The new unit will be called the "Automatic Search Services Unit". The terminal and printer are scheduled to be delivered in October.

NEW LIBRARIAN IN CSR/PERIODICALS

Margaret Elliott has joined the professional staff on a half time basis in CSR/Periodicals. Ms. Elliott has a B.S. in biology from Kentucky State and her M.L.S. from Indiana University (Bloomington). Prior to coming to U.K., she worked in Reference and Periodicals at Blazer Library. Please stop by and introduce yourself during the next few weeks.

PERSONNEL NOTES

Job Opening: Key punch operator in Acquisitions, Grade 0014; available September 30, 1975. Anyone interested please see Faith Harders.

UNIVERSITY OF WYOMING
LARAMIE, WYOMING

INTERNATIONAL SERVICES UNIT
The International Services Unit
will be involved in providing
information for the general
public. The unit will be
located in the same building
as the University of Wyoming.
If you would like to contact with
the office, please write to the I.S.U. office and let us know.

Laramie, Wyoming

CALIFORNIA SERVICE

Your California Service Unit should be contacted by contract 1.
This unit provides general information and will answer
general questions for

Chief Clerk
California Service Unit

NEW YORK SERVICE

Any questions received on an individual basis will be handled through
the appropriate New York Service Unit.

Chief Clerk

PHOENIX SERVICE

Phoenix Service Unit will provide information for the general public.
It will be located in the same building as the University of Wyoming.

NEW ORLEANS SERVICE

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