

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, November 19, 1949.

The Executive Committee of the University of Kentucky met in the President's Office at 9:40 a.m. Saturday, November 19, 1949. The following members were present: Guy A. Huguelet, Chairman; J. C. Everett, Harper Gatton, R. P. Hobson and T. H. Cutler. Absent: None. Also present were President H. L. Donovan and Frank D. Peterson, Secretary of the Board.

A. Minutes Approved as Published.

The minutes of the Executive Committee of October 15, 1949, were approved as published.

B. Report of the Comptroller.

The Comptroller submitted the usual report consisting of Balance Sheet of University funds as of October 31, 1949, together with supporting statements of fund and budget appropriations for the current period then ended. The report was examined in some detail.

The members of the Committee being satisfied with the report, upon motion duly made, seconded and carried, same was ordered received and filed.

C. Letter of Appreciation from Mrs. William S. Taylor.

The Secretary reported receipt of a letter from Mrs. William S. Taylor, expressing her appreciation to the Board of Trustees and the University for the very fine honor they have conferred upon the memory of Dr. William S. Taylor in naming the Education building for him. Mrs. Taylor also expressed the appreciation of Dean Taylor's brothers and sisters.

Upon motion duly made, seconded and carried, the communication was ordered received and filed.

D. Report of James K. Patterson Trust Account.

President Donovan reported receipt of settlement of accounts by the Security Trust Company, Executor of the estate of James K. Patterson, covering the handling of the account between November 13, 1947, and November 14, 1949. He reported that the Security Trust Company had stated the settlement would be filed in the Fayette County Court as required by law, and that he desired to report same to the members of the Executive Committee and have it made a part of the record for the entire membership of the Board and others concerned.

Sept. 16	Received of North American Company as partial liquidating dividend on 400 shs. common stock 100 shs. Kansas Power & Light Co., \$206.40, reducing carrying value of North American Co., stock		
Nov. 14	Interest collected on bonds as follows:		
	\$6,000. Pennsylvania Railroad Co., 4 1/4s 1981	510.00	
	4,000. Pennsylvania Railroad Co., 4 1/4s 1984	340.00	
	10,000. Southern Railway Co. 5s of 1956	1,200.00	
	84,000. U.S. Treasury 2 1/2s 12/15/1967-72	4,200.00	
	1,000. U.S. Treasury 2 1/2s 6/15/1967-72	38.32	
	10,000. U.S. Savings Bonds "G" 2 1/2s	<u>500.00</u>	6,788.32
Nov. 14.	Dividends collected as follows:		
	100 shs. Kansas City Power & Light Co.	25.00	
	120 shs. Bankers Trust Co. of New York	432.00	
	75 shs. Carolina, Clinchfield & Ohio Rwy.	750.00	
	96 shs. Cleveland Elec. Illum. Co.	365.60	
	250 shs. Commercial National Bank & Trust Co.	1,000.00	
	100 shs. E.I. duPont deNemours & Co., \$20. par exchanged for	1,675.00	
	400 shs. E.I. duPont deNemours & Co., \$5. par	260.00	
	178 shs. First National Bank & Trust Co.	2,136.00	
	27 shs. Guaranty Trust Co., of New York	648.00	
	40 shs. Louisville Trust Co.	96.00	
	400 shs. North American Co.	700.00	
	50 shs. State Nat'l Bank of Frankfort, Ky.	1,000.00	
	119 shs. Wisconsin Electric Power Co.	212.10	
	102 shs. Dow Chemical Company	327.54	
	100 shs. Monsanto Chemical Co.	250.00	
	115 shs. Potomac Electric Power Co.	157.06	
	100 shs. American Cyanamid Co.	<u>37.50</u>	
			<u>10,071.80</u>
			<u>\$ 25,017.16</u>

DISBURSEMENTS

<u>1947</u>	<u>Vou.No.</u>		
Dec. 4		Purchase \$1,000. U.S. Treasury 2 $\frac{1}{2}$ s of 6/15/1967-72 at 101 net	\$ 1,010.00
<u>1948</u>			
Mar. 27		Purchase 100 shs. Dow Chemical Co., ^{common} at 40 1/4 plus commission	4,055.33
June 4	1	Lexington Chapter of D.A.R.-1948 contribution	5.00
Aug. 4		Purchase 100 shs. Monsanto Chemical Co., common at 54 7/8, plus commission	5,519.29
	18 2	University of Kentucky, upkeep Patterson Memorial Library	400.00
Dec. 22		Two shares Dow Chemical Co., received as stock dividend charged to Principal account and credited to Income	96.00
<u>1949</u>			
Mar. 24	3	C. Hoge Hockensmith, award in lieu of medal to successful contestant in ora- torical contest held under auspices of Patterson Literary Society in accordance with Clause X of will of James K. Patterson	20.00
	3a	Robert Whitridge Still, award of Patterson Lit- erary Society	100.00
		Subscription 16 shs. Cleveland Elec. Illuminating Co., common at 33 1/2 net	536.00
May 14	4	Francis D. Faulconer, Patterson Society Scholar- ship award under clause XI of will of James K. Patterson	200.00
Aug. 2	5	University of Kentucky, upkeep Patterson Memorial Library	400.00
	2	Purchase 19 shs. Potomac Electric Power Co., common at 12 1/2 plus rites	237.50
	19	168 shs. Kentucky Home Mutual Life Insurance Co., removed from account, became worthless in 1935	
	19	Purchase 100 shs. American Cyanamid Co., common at 44 7/8, plus commission	4,518.34
Nov. 14	6 to 13	inc., Mabel Pollitt Adams, 8 quarterly annuity instalments	2,000.00
	14 to 21	inc., Elizabeth S. Short same	200.00

Trustee's commission 5% on \$16,860.12 Income collected	845.00
R.P. Moloney, Com. F.C.C., costs of settlement	16.86
J. Porter Land, G.F.C.C., recording and advertising settlement	2.50

BALANCE:

<u>Investments</u>	<u>Carrying Value</u>
100 shs. American Cyanamid Co., common	\$ 4,518.34
120 shs. Bankers Trust Co., of N.Y.	6,343.30
75 shs. Carolina Clinchfield & Ohio Hwy. com.	5,887.50
96 shs. Cleveland Elec. Illum. Co. com	3,536.00
250 shs. Commercial Nat'l Bank & Trust Co.	8,715.30
102 shs. Dow Chemical Company, common	4,151.33
400 shs. E.I. duPont de Nemours & Co., com.	16,279.50
178 shs. First Nat. Bank & Trust Co.	9,812.50
27 shs. Guaranty Trust Co., of N.Y.	7,227.55
100 shs. Kansas Power & Light Co., com.	206.40
40 shs. Louisville Trust Company	3,517.27
100 shs. Monsanto Chemical Co., com.	5,519.29
400 shs. North American Co., common	957.67
115 shs. Potomac Electric Power Co., com.	1,816.90
50 shs. State National Bank, Frankfort, Ky.	5,000.00
119 shs. Wisconsin Electric Power Co., com.	2,293.21
6,000 Pennsylvania Rr Co., 4 $\frac{1}{2}$ s 1981	6,262.50
4,000 Pennsylvania RR Co., 4 $\frac{1}{4}$ s 1984	3,905.83
10,000 Southern Railway Co., 6s of 1956	11,620.00
5,000 United Railways of Havana 7 $\frac{1}{2}$ s of 1936	5,495.00
10,000 U.S. Savings Bonds Series F 9/1/1954	7,400.00
70,000 U.S. Savings Bonds Series F, 11/1/1954	51,800.00
10,000 U.S. Savings Bonds Series F 3/1/1955	7,400.00
27,000 U.S. Savings Bonds Series F 6/1/1955	19,980.00
10,000 U.S. Savings Bonds Series G 1/1/1956	10,000.00
1,000 U.S. Treasury 2 $\frac{1}{2}$ s of 6/15/1967-72	1,010.00
84,000 U.S. Treasury 2 $\frac{1}{2}$ s of 12/15/1967-72	84,000.00
85,000 U.S. Savings Bonds Series F 6/1/1958	62,900.00
	<u>\$ 357,555.39</u>

Uninvested cash \$ 2,857.34
\$23,017.16

E. Budget Changes.

President Donovan submitted list of budget changes, and recommended they be approved as follows:

November 15, 1949

Dr. H. L. Donovan, President
University of Kentucky

Dear President Donovan:

The following budget changes have been approved on Forms 26.

<u>Budget Unit</u>	<u>Account Number</u>	<u>Decrease</u>	<u>Increase</u>
<u>Administrative and General</u> Office of the President	20-2		\$1,000.00
<u>College of Arts and Sciences</u> Foreign Language Conference	320-A		700.00
History	410-2		500.00
Music	460-1	\$ 569.00	
<u>College of Law</u> Administration	900-1	1,998.72	
Instruction	910-1	1,649.97	
<u>Graduate School</u> Administration	1150-1		1,305.00
<u>Library</u> General	1410-2		500.00
<u>Dairy Center</u> Construction Account	7020-A		
Totals		\$4,217.69	\$4,505.00
Decreases		<u>4,217.69</u>	<u>4,217.69</u>
Net Increase			<u>\$ 287.31</u>

I am sure that you wish the Board to ratify these changes.

Respectfully submitted,

(Signed) Frank D. Peterson,
Comptroller.

The Committee examined the changes, and upon motion duly made, seconded and carried, concurred in the recommendation of the President.

F. Increased Appropriation to the Department of Botany.

President Donovan explained that much equipment belonging to the Department of Botany was destroyed in the fire at Norwood Hall. Replacements are necessary, and he recommended an increase in appropriation to the Department of Botany, to be used for the purchase of equipment in the new quarters of this department in the Biological Sciences building. He recommended an appropriation of \$7,500.00.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

G. Purchases by Comptroller's Office.

President Donovan read the following letter concerning the purchases made by the Comptroller since July 1, 1949:

November 2, 1949

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the Comptroller's office from July 1, 1949 through October 31st. These purchases have not been approved by the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the request of the various departments and have been charged against available funds. The list follows:

State requisitions numbered	1 through 536
Emergency purchase orders numbered..	1 through 200
Library departmental orders	2001 through 2371
University departmental orders.....	1001 through 1175
Special purchase orders	1 through 4161.

The foregoing record of purchases is respectfully submitted with the request that they be approved by the Executive Committee of the Board of Trustees, thereby ratifying the action of the Comptroller in making such purchases.

Respectfully submitted,

(Signed) Frank D. Peterson,
Comptroller.

Members of the Committee being advised, upon motion duly made, seconded and carried, ratified and approved purchases made as evidenced by state requisitions, emergency purchase orders, library departmental orders, University departmental orders and special purchase orders.

H. Agreement with Tennessee Valley Authority.

President Donovan submitted (a) Agreement between the Tennessee Valley Authority and the University of Kentucky, and (b) Agreement between several universities in the Tennessee valley and the Tennessee Valley Authority. He explained that the contract between the Tennessee Valley Authority and the University of Kentucky binds the Tennessee Valley Authority to reimburse the University of Kentucky up to \$6,000.00 per year for a period of two years for expenditures made in connection with the study on income of counties in the Tennessee Valley area. The University agrees to keep records concerning the expenditure and reimbursement subject to inspection by the TVA.

The contract between the TVA and several universities in the Tennessee Valley area is a more comprehensive document in which the University of Kentucky agrees to use a part of its facilities for cooperative study of county income, and further agrees to administer the study through its Bureau of Business Research.

He stated that the work contracted for by the Agreement was normally performed by the Bureau of Business Research. He stated that the other institutions cooperating in the Agreement were University of Alabama, University of Georgia, University of Mississippi, University of North Carolina, University of Tennessee and University of Virginia.

It was reported to the Committee that the Comptroller and Professor Frank Murray, of the Law College, had examined the two contracts, and that they were thought to be in legal form, with the University's rights properly protected.

Members of the Committee examined the Agreements, and upon motion duly made, seconded and carried, the Agreement between the Tennessee Valley Authority and the University of Kentucky, and the Agreement between the several universities and the Tennessee Valley Authority were authorized executed by the Comptroller on behalf of the University of Kentucky.

I. Bridge at Robinson Substation.

President Donovan stated that he was advised by Dean Thomas P. Cooper that he had talked with Mr. Tom Cutler, of the State Highway Department, regarding the bridge over the Kentucky River at the Robinson Substation. He stated that the bridge is in bad condition, that it needs repairs, and that it is utilized to a considerable extent by the public. The State Highway Department has been asked to repair the road and bridge, and maintain them in the same way that it takes care of roads at the University. There are two stores, a church and a school in the village. The bridge is utilized by six busses and approximately 100 people living in the area served, and some 250 school children are carried over the bridge daily except Saturdays and Sundays.

Dean Cooper further reported by letter that Mr. D. H. Bray, State Highway Engineer, had caused the bridge to be inspected and plans prepared for complete reconstruction, and that the Department would be willing, upon request, to reconstruct the bridge and take it over for maintenance.

Dean Cooper suggested that an official request be authorized by the Executive Committee and presented to the State Highway Department. Member Robert Hobson presented the following resolution:

WHEREAS, the bridge over the Kentucky River at Robinson Substation is in a bad state of repair, and

WHEREAS, it serves a village having two stores, a church and a public school; a population of about 100 people; accommodates six busses and 250 school children daily except Saturdays and Sundays, and

WHEREAS, it is deemed to be essential to the public interest,

THEREFORE, BE IT RESOLVED, that the State Department of Highways be requested to take over the bridge over the Kentucky River at the Robinson Sub-station for complete reconstruction and complete maintenance, all for the good and in the interest of the people of the Commonwealth of Kentucky.

The Resolution was seconded by Harper Gatton, and upon vote, was unanimously approved and ordered adopted.

J. Agreements with Lambda Alpha of Chi Omega, a Kentucky Corporation, Rescinded.

President Donovan stated that the Executive Committee, on the 11th day of May, 1949, had authorized the execution of a contract for the construction of a small dormitory at 456 Rose Street and that Lambda Alpha of Chi Omega had deeded to the University, under date of April 18, 1949, a tract of land on the east side of Rose Street, and contributed \$10,000.00 in cash to the University, which the University had decided to use towards the construction of a small dormitory on the east side of Rose Street.

He also reported that the Executive Committee had authorized issuance of revenue bonds, and that the bonds had been sold, but, due to the fact that the low bid for the construction of the dormitory according to plans and specifications, was more than twice the estimate of the architect, that it was now decided that the University not proceed further toward the construction of the building.

He reported that it seemed advisable for the Board of Trustees to give back to Lambda Alpha of Chi Omega the unused portion of the cash gift, call the revenue bonds, and re-convey the lot to Lambda Alpha of Chi Omega. He presented the following resolution:

WHEREAS, pursuant to a contract between the Board of Trustees of the University of Kentucky and Lambda Alpha of Chi Omega, a Kentucky corporation, authorized and approved at a meeting of the Executive Committee on the 11th day of May, 1949, and executed May 12, 1949, the Sorority paid to the University of Kentucky the sum of \$10,000.00 and conveyed to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky, by deed dated April 18, 1949, a tract of land on the eastern side of Rose Street described as follows:

Beginning at a point on the east side of Rose Street for a point of beginning of the property, which said point of beginning is 201 feet in a southerly direction from the south line of Rose Lane and at the intersection point of the eastern line of Rose Street with the property line of the Aylesford Land Company's Subdivision; and running thence in an easterly direction along the property line of the Aylesford Subdivision parallel or approximately parallel with the southern line of Rose Lane, a distance of 179.3 feet to an alley; and running thence in a southerly direction along the western boundary line of said alley, a distance of 89½

feet to property now owned by Dowd; and running thence in a westerly direction along Dowd's line, a distance of 180 feet to the eastern line of Rose Street at a point $97\frac{1}{2}$ feet south of the point of beginning of the property hereby conveyed; and running thence along the eastern boundary line of Rose Street in a northerly direction, a distance of $97\frac{1}{2}$ feet to the point of beginning;

upon the agreement by the University to erect a building thereon at an approximate cost of \$50,000.00, according to plans and specifications to be furnished by the Sorority, and to lease the same to the Sorority at an annual rental sufficient to defray the cost of construction, interest and upkeep over a period of thirty years, and

WHEREAS, in preparation for performing its agreement, the University issued bonds in the principal amount of \$47,500.00 and called for competitive bids for the erection of the building according to the plans and specifications submitted by the Sorority, and

WHEREAS, it was later learned that the number of cubic feet in the building as planned by the Sorority was about twice the number spoken of and anticipated by the parties at the time of the contract, and the bids received were far in excess of the funds available, and

WHEREAS, it is not feasible or desirable to attempt further performance under the contract dated May 12, 1949, and the Board of Directors of Lambda Alpha of Chi Omega have, by a resolution adopted on the day of November, 1949, consented to and requested the rescission of said contract;

NOW, THEREFORE, BE IT RESOLVED:

(1) That the contract between the Board of Trustees of the University of Kentucky and Lambda Alpha of Chi Omega dated May 12, 1949, be rescinded;

(2) That the Secretary of the Board of Trustees be authorized to call all outstanding bonds designated as "University of Kentucky Dormitory Revenue Bonds (456 Rose Street)" according to the terms and conditions provided in said bonds and to deliver the same to the Board of Trustees for cancellation;

(3) That the property on Rose Street conveyed to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky be reconveyed to Lambda Alpha of Chi Omega by a deed of special warranty and

in conformity with the provisions of KRS 56.500 (2) and KRS 164.270, said deed to be executed for and on behalf of the Board of Trustees by Guy Huguelet, Chairman of its Executive Committee;

(4) That the Comptroller of the University be authorized and instructed to refund or return to Lambda Alpha of Chi Omega the sum of ten thousand (\$10,000.00) dollars, received from the Sorority, less the amounts paid, or to be paid, by the University as the cost of issuing the above described bonds, the interest thereon until the time they are reacquired by the University, and the premium or additional payment as provided in said bonds for the privilege of calling and redeeming them before maturity;

(5) That the Board of Trustees of the University of Kentucky, subject to the approval of the State Property and Building Commission, make an irrevocable offer to Lambda Alpha of Chi Omega to purchase for the sum of \$ the above described tract of land, together with the building and improvements thereon upon the completion of the building now proposed to be erected by the Sorority, provided that the building is erected and completed according to the plans and specifications now filed in the Comptroller's office of the University of Kentucky but subject to such changes in the plans and specifications as may be authorized by a committee appointed for this purpose by the President of the University and consented to in writing by the Comptroller, and further provided that written notice of the election of Lambda Alpha of Chi Omega to accept the offer be given to the Secretary of the Board of Trustees not less than 90 days prior to the completion of the building, and provided further that Lambda Alpha of Chi Omega deliver to the Board of Trustees a proper deed of General Warranty conveying to the Commonwealth of Kentucky for the use and benefit of the University of Kentucky a good record and marketable title to said property free and clear of all encumbrances, together with a proper abstract of title and plat of said property as required by law.

It was further agreed and understood that, if Lambda Alpha of Chi Omega decided to construct a small dormitory at 456 Rose Street, according to plans and specifications on file in the Comptroller's Office, the University would purchase the property through the issuance of revenue bonds not to exceed the sum of \$74,500.00.

The members of the Committee discussed the recommendation at length and, being duly advised, on motion duly made, seconded and carried, approved same.

K. Authority Granted to City of Lexington Municipal Housing Commission.

President Donovan read the following communication from the Comptroller:

November 14, 1949

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

The 81st Congress amended the Independent Offices Appropriation Act of 1950 so as to permit the Administrator of the Housing and Home Finance Agency to relinquish and transfer temporary housing provided for certain veterans and their families under Title V of the Lanham Act, Public Law 849, 76th Congress (as amended) to state, county, city or other public bodies.

The City of Lexington Municipal Housing Commission in 1946 requested the Federal Housing Administration for a grant of eighty temporary housing units, which request was approved. The Municipal Housing Commission did secure the eighty temporary housing units for certain veterans and their families. These units were assigned to the University of Kentucky and the University caused the units to be erected on land owned by the Commonwealth of Kentucky for the use and benefit of the University of Kentucky. These units have, since erection, been operated by the University in the name of the City of Lexington Municipal Housing Commission, and all reports to the Public Housing Administration (formerly "Federal Housing Administration") have been made accordingly. Under the amendment to the Independent Offices Appropriation Act 1950 of the 81st Congress, the City of Lexington Municipal Housing Commission is required either to own the ground or have control of the ground upon which these units are constructed in order to legally make a request for relinquishment and transfer of the government's interest in the temporary housing to the City of Lexington Municipal Housing Commission.

Therefore, it is expedient that the Executive Committee at its meeting on November 19th, authorize the City of Lexington Municipal Housing Commission to take full and complete control of the land upon which the eighty units of temporary housing for veterans were erected under Project No. Ky-V-15145. This authority may be granted without relinquishing the title now held by the Commonwealth of Kentucky for the use and benefit of the University of Kentucky or loss of receipts incident to the

property. Such control as granted, shall terminate December 31, 1949.

It is further contemplated by the City of Lexington Municipal Housing Commission that after the government's interest in the project has been transferred to the City of Lexington Municipal Housing Commission, the Commission will transfer its interest in the project to the University of Kentucky if they can legally do so. If this can not be legally done, they will lease said project to the University for an indefinite period for the sum of one dollar per year and without further control by the Commission.

Respectfully submitted,

(Signed) Frank D. Peterson,
Comptroller.

The Comptroller further explained the provisions of the amendment to Title V of the Lanham Act, related to the 80th and 81st Congresses, and, after a general discussion, upon motion duly made, seconded and carried, the City of Lexington Municipal Housing Commission was authorized to take full and complete control of the land on which the 80 temporary housing units for veterans are now located.

It was further stated that the cost of operation of the units would continue to be borne by the University, and the University would continue to receive all income from the property.

Upon motion duly made, seconded and carried, the recommendation of the Comptroller was concurred in.

L. Scrap Materials Ordered Sold.

The Comptroller reported that there had accumulated in the Electric Shop in the basement of the Biological Sciences Building some scrap material, consisting of pieces of wire, cable, tubing, etc., too short to be used, and of no value to the University. He stated that he had requested bids from scrap material dealers in Lexington and had received the following bids:

Wides and Baker.....	\$106.55
Harry Gordon Scrap Materi-	
al.....	105.01
Wides Scrap Material Co. ..	82.00.

He asked permission to accept the high bid in order to clear out the scrap material.

Upon motion duly made, seconded and carried, the bid of Wides and Baker was authorized accepted, and the material released.

M. Authority to Sell Surplus Material.

President Donovan read a letter from the Comptroller relative to surplus material and equipment owned by the University.

November 19, 1949

Dr. H. L. Donovan, President
University of Kentucky

My dear President Donovan:

The University has a large quantity of surplus items that are of no further benefit to the University. These items are occupying space now at the Johnson School Building and on the University farm. If these items could be sold now, the University would receive a good price for most of them. The items are deteriorating to such an extent that they will be mostly junk within another year. These items are as follows:

- 69 Cooperstown-type iceboxes
- 77 Shawneetown-type iceboxes
- 18 Shawneetown oil cooking stoves
- 90 Cooperstown gasoline cooking stoves
- 59 Cooperstown and Shawneetown couches
- 245 Coal space heaters
- 1,000 Canvas folding chairs
- 100 Radio repair tool chests.

Due to the fact that so many students, living in Cooperstown and Shawneetown, furnish their own electric refrigerators, we have the above surplus of 146 iceboxes. Most of these are still usable, but a few may be classified as junk. I would recommend that we sell 50 of these iceboxes.

You will remember the small gasoline cooking stoves we originally received for the trailer units in Cooperstown. We never used these stoves because of the danger of fire. I would recommend that we sell all of them. The 18 oil cooking stoves are all damaged or used beyond repair. I would recommend selling at least 10 of these. Of the 59 couches that are surplus, approximately 50 are worn beyond further use. I would recommend the sale of at least 30.

We have 143 coal space heaters in outside storage in Cooperstown. This is not a popular heater with the students living in Cooperstown and Shawneetown. Most of these students have purchased their own automatic oil space heaters. There are 102 coal space heaters in outside storage in Shawneetown. Approximately 145 of the 245 heaters are damaged or worn beyond further use, 50 are repairable and 50 are usable now. I would recommend selling 150 of these heaters.

We originally received over 2,000 canvas folding chairs. Approximately 1,000 of these have already been issued to departments of the University. There seems to be no further demand for these chairs, therefore I recommend the sale of 500 of these chairs.

The University received a large supply of radio repair tool chests through the surplus program, and issued all but approximately 100 to University departments. These chests are stored outside and are deteriorating rapidly. Most of them are still usable, but will not be of any use within another year. I would recommend the sale of all these chests.

It is requested that the Board of Trustees approve the sale of the surplus items recommended above.

Respectfully submitted,

(Signed) Frank D. Peterson,
Comptroller.

After general discussion, upon motion duly made, seconded and carried, the request was granted, and the Comptroller was authorized to proceed with the disposal of the property.

N. Regulations Governing Use of Alumni Gymnasium, Memorial Coliseum, Guignol Theatre, and Memorial Hall.

President Donovan submitted regulations governing the use of Alumni Gymnasium, Memorial Coliseum, Guignol Theatre and Memorial Hall. He stated that these regulations were submitted informally to the members of the Executive Committee at its meeting on October 15, and that since then the regulations had been re-worked and submitted to the members for study in advance of this meeting. He stated that if there were any suggestions for changes, he would be glad to receive same. Members of the Committee stated that they had read the regulations and were ready to act upon the recommendation.

Upon motion duly made, seconded and carried, the following regulations governing use of the buildings referred to were adopted.

Regulations Governing the Use of Alumni Gymnasium

1. Subject to these regulations, the Head of the Department of Physical Education shall be responsible for approval of use of this building. The objective in the administration of this building will be the least possible interference with the program of physical education. However, there will be occasions when the best interests of the University as a whole will dictate that the main gymnasium floor be used for other University purposes. In such cases the interests of the Department of Physical Education will be protected to the greatest degree possible.

2. In accordance with the preceding paragraph, University departments and agencies, including approved student groups, may use the Gymnasium provided their needs are such as to demand specialized facilities of this kind, and provided the event is significantly related to the purposes and curricula of the University. Student affairs shall have the approval of the faculty sponsor and of the Dean of Men or Dean of Women. For non-admission events there shall be no charge to such groups other than the actual cost of setting up special facilities. If admission is charged, the sponsoring group shall pay, in addition, ten per cent (10%) of the gross receipts after taxes.

3. Non-University groups or agencies may apply for the use of the Gymnasium when the program to be presented is of an educational, scientific, or cultural character; or is directly related to the purposes or curricula of the public schools or of other colleges and universities; or when the event serves the purposes of the state or the government. However, the Gymnasium shall not be used for political purposes that would further the interests of the candidate or candidates of any one political party, nor shall it be used for benefits by clubs, lodges, and other similar organizations.

4. When the Gymnasium is used by a non-University group, the minimum charge for each morning, afternoon, or evening session shall be two hundred dollars (\$200). If admission is charged there shall be an additional payment made to the University of ten per cent (10%) of the gross receipts after taxes.

5. Any agency using the Gymnasium, whether University or non-University, shall be responsible for the proper care of the building and equipment and shall bear the cost of any damage resulting from abuse or neglect.

6. Reservations for the use of the Gymnasium shall be made in writing in advance on blanks supplied by the Head of the Department of Physical Education.

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Regulations Governing the Use of the Memorial Coliseum

1. Subject to these regulations and to the approval of the President of the University, the Director of Athletics shall pass on all applications for the use of this building, except for those pertaining to the swimming pool and its auxiliary rooms. Approval for the use of these latter facilities will be the responsibility of the Head of the Department of Physical Education.

2. While the Coliseum was planned largely in terms of the needs of the athletics and physical education programs, it was designed also to serve as an auditorium, music hall, conference center, et cetera. Therefore, no department may be considered to have a prior claim on the use of the Coliseum facilities except as approved athletics and physical education schedules will necessarily have to be observed. It is assumed that the Physical Education Department will make the largest possible use of the entire building consistent with other requirements.

3. University departments and agencies, including approved student groups, may use the Coliseum*, provided their needs cannot be cared for adequately in a smaller building. However, each event must be significantly related to the purposes and curricula of the University and, if a student affair, have the approval of the faculty sponsor and the Dean of Men or Dean of Women. For non-admission events there will be no charge to such groups other than the actual cost of setting up special facilities. If admission is charged, the sponsoring group shall pay, in addition, ten per cent (10%) of the gross receipts after taxes.

*Reference here and in the paragraphs following is to the main arena and its auxiliary rooms. It is expected that the swimming pool will be in almost constant use under the direction of the Department of Physical Education. In the rare case of use by another University department or by a non-university agency, the conditions governing and the charges will be specially negotiated, with the approval of the President of the University.

4. Non-University groups or agencies may apply for the use of the Coliseum when the program to be presented is of an educational, scientific, or cultural character; or is directly related to the purposes or curricula of the public schools or of other colleges and universities; or when the event serves the purposes of the state or the federal government. However, the Coliseum shall not be used for political rallies or for campaign purposes that would further the interests of the candidate or candidates of any one political party, nor shall it be used for benefits by clubs, lodges, and other similar organizations.

5. When the Coliseum is used by a non-University group, the charge for the first morning, afternoon, or evening session shall be one thousand dollars (\$1,000). For each consecutive session after the first, the charge shall be five hundred dollars (\$500). These rates shall apply in all cases except for the State High School Basketball tournament, for which a single fee of three thousand dollars (\$3,000) will be charged.

6. In no case will permission to use the Coliseum include the food and soft drink concessions. Such concessions will be operated by the University or by a catering agency named by it, and the University will retain all income.

7. The Coliseum is a memorial to the Kentucky dead of World War II, and no program shall be held in the building that is out of keeping with the memorial spirit.

8. Any agency using the Coliseum, whether University or non-University, shall be responsible for the proper care of the building and equipment and shall bear the cost of any damage resulting from abuse or neglect.

9. Reservations for the use of the Coliseum or any of its facilities shall be made in writing in advance on blanks supplied by the Director of Athletics or the Head of the Department of Physical Education.

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Regulations Governing the Use of the Guignol Theatre
and Its Associated Rooms

1. Subject to these regulations, and to the approval of the Vice President of the University, the Head of the Department of English shall pass on all applications for special use of the Guignol Theatre and of all other rooms in the Fine Arts Building.

2. While the Theatre* has been planned primarily for the use of the dramatics division, its use shall not be restricted to this department. It is expected that frequent use can be made of the practice or laboratory theatre by other departments and agencies, and that the main theatre may be used also when such use does not conflict with regularly scheduled dramatic activities. Because of an expanding dramatic program, no department or agency may be booked for use of the theatre earlier than six weeks in advance.

3. University departments and agencies, including approved student groups, may use the Guignol Theatre provided their needs are such as to demand specialized facilities of this kind and provided the event is significantly related to the purposes and curricula of the University. Student affairs shall have the approval of the faculty sponsor and of the Dean of Men or the Dean of Women. For non-admission events there shall be no charge to such groups other than the actual cost of setting up and operating special facilities, as hereinafter stated. If admission is charged, the sponsoring group shall pay, in addition, ten per cent (10%) of the gross receipts after taxes.

4. Non-University groups or agencies may apply for the use of the Guignol Theatre when the program to be presented is of an educational, scientific, or cultural character; or is directly related to the purposes or curricula of the public schools or of other colleges and universities; or when the event serves the purposes of the state or federal government. However, the Theatre shall not be used for political rallies or for campaign purposes that would further the interests of the candidate or candidates of any one political party, nor shall it be used for benefits by clubs, lodges, and other similar organizations.

5. When the Guignol Theatre is used by a non-University group for any staging purposes, the minimum charge for each morning, afternoon, or evening session shall be fifty dollars (\$50) per performance. If an admission is charged, there shall be an additional payment made to the University of ten per cent (10%) of the gross receipts, after taxes.

6. Any agency using the Guignol Theatre, whether University or non-University, shall be responsible for the proper care of the Theatre and its auxiliary rooms, and the equipment thereof, and shall bear the cost of any damage resulting from abuse

*Reference to the Theatre here and in the following paragraphs includes the Practice Theatre, the Lounge, and any other room in the Fine Arts Building that might be used in association with the Theatre.

or neglect. It is understood that said agency must employ Guignol-approved personnel for any technical operation involving use of theatre equipment, at the rate of one and one-half dollars (\$1.50) per hour.

7. Reservation for the use of the Guignol Theatre shall be made in writing in advance on blanks supplied by the Head of the Department of English.

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Regulations Governing the Use of Memorial Hall

1. Subject to these regulations, the Vice President shall be responsible for approval of use of this building.

2. No department or division of the University shall have any priority with respect to the use of Memorial Hall. Reservations will be made in order of application. However, the best interests of the University may make it necessary on occasion to give preference to or cancel one event in favor of another. When a cancellation becomes necessary, the department or group holding the reservation shall be given notice as far in advance as possible.

3. University departments and agencies, including approved student groups, may use Memorial Hall, provided their needs cannot be cared for adequately in a smaller auditorium. However, each event must be significantly related to the purposes and curricula of the University and, if a student affair, have the approval of the faculty sponsor and of the Dean of Men or Dean of Women. There will be no charge to such groups other than the cost of setting up special facilities.

4. There will be no admission charge for any event given in Memorial Hall except for the campus movies, or as advance memberships may be sold for an approved lecture or music series. This regulation applies both to University and non-University use.

5. Non-University groups or agencies may apply for the use of Memorial Hall when the program to be presented is of an educational, scientific, or cultural character; or is directly related to the purposes or curricula of the public school or of other colleges and universities; or when the event serves the purposes of the state or the federal government. However, Memorial Hall shall not be used for political rallies or for campaign purposes that would further the interests of the candidate or candidates of any one political party.

6. When Memorial Hall is used by a non-University group the fee shall be not less than ten dollars (\$10) nor more than twenty-five dollars (\$25) per day or session; the charge in a particular case depending on the cost to the University, the length and character of the program, and the purposes of the sponsor.

7. Memorial Hall is dedicated to the memory of Kentuckians who died in World War I, and no program shall be held in the building that is out of keeping with the memorial spirit.

8. Any agency using Memorial Hall, whether University or non-University, shall be responsible for the proper care of the building and its equipment, and shall bear the cost of any damage resulting from abuse or neglect.

9. Reservations for the use of Memorial Hall or any of its facilities shall be made in writing in advance on blanks supplied by the Vice President.

O. Gifts:

From The Grayson Foundation, \$25,000.00.

President Donovan reported receipt of check for \$25,000.00 from The Grayson Foundation, this being the third payment of a three-year grant made by that agency in support of investigation of virus abortion in horses. He quoted Dean Cooper as stating that this fund had already done much to advance the work of the Experiment Station in this study, and recommended that the donation be accepted.

The members briefly discussed the gift, and upon motion duly made, seconded and carried, authorized acceptance of the gift of \$25,000.00 from The Grayson Foundation, and requested the President to write a letter of appreciation to the donors.

From The Keeneland Foundation, \$10,000.00.

President Donovan presented check for \$10,000.00 from The Keeneland Foundation, and reported that the Foundation desired that the money be used in further support of the research project in virus abortion conducted by the Experiment Station. He recommended acceptance of the gift.

After some discussion as to the importance of the use to be made of this gift, and on motion duly made, seconded and carried, the check for \$10,000.00 from The Keeneland Foundation was ordered accepted, and the President was asked to express the appreciation of the University and the Executive Committee for the gift.

From the Solvay Process Division of the
Allied Chemical & Dye Corporation of
Raleigh, North Carolina, \$300.00.

President Donovan reported receipt of check for \$300.00 from the Solvay Process Division of the Allied Chemical & Dye Corporation of Raleigh, North Carolina, to be used by the Experiment Station in its study in grassland fertilization. He stated that this gift will aid in a very valuable study and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of \$300.00 from the Solvay Process Division of the Allied Chemical & Dye Corporation of Raleigh, North Carolina, was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donors.

P. Construction of Kentucky Kernel-Journalism Building Approved.

The Comptroller reported that the State Property and Building Commission had approved the request of the University to construct the Kentucky Kernel-Journalism Building, and also approved the request to issue interest bearing revenue bonds in an amount not to exceed \$250,000; proceeds to go toward the construction of this building.

The report was received, and the communication from the State Property and Buildings Commission was ordered filed with the Secretary of the Board.

Q. Proceedings Contract Approved.

President Donovan reported that proceedings proposals had been received from a Louisville-Lexington Syndicate and a Cincinnati-Lexington Syndicate. Each proposal was read in its entirety and, after some discussion concerning whether or not a guaranteed bid should be accepted or whether a plain proceedings contract should be entered into, upon motion duly made, seconded and carried, the proposal of the Louisville-Lexington Syndicate, composed of

The Bankers Bond Company, Louisville, Ky.
Almstedt Brothers, Louisville, Ky.
J. J. B. Hilliard & Son, Louisville, Ky.
Stein Bros. & Boyce, Louisville, Ky.
O'Neil, Alden & Company, Louisville, Ky.
J. D. Van Hooser & Company, Lexington, Ky.
Russell, Long & Burkholder, Lexington, Ky.
Security and Bond Company, Lexington, Ky.

to serve as fiscal agent, bearing all costs and doing all things necessary to complete delivery of bonds for a sum equal to 1% of the face amount of the bonds, was authorized accepted. The offer to submit guaranteed bid was rejected.

R. State Law Library Papers Accepted.

President Donovan stated that he had been informed that the Court of Appeals had agreed to the State Law Library transferring bound Kentucky newspapers to the University of Kentucky Library. He stated that he desired to recommend that the volumes be accepted and that, in accepting, these promises be made; that the volumes be cleaned and stored in a place suited to the preservation of newspapers, and that micro-films of the papers be made when and if micro-filming is available. He stated that, in his judgment, these volumes would be a very valuable addition to our Library, and recommended acceptance.

Upon motion duly made, seconded and carried, the recommendation of the President was concurred in.

S. Leave of Absence for M. G. Karsner.

President Donovan reported that Professor M. G. Karsner, of the Department of Physical Education, had been granted an absence with half pay for the school year 1950-51, in accordance with Par. 6, Section 10, of the University of Kentucky governing regulations. He stated that Professor Karsner desired to spend the time in advanced study at the State University of Iowa.

Upon motion duly made, seconded and carried, the request was approved.

T. Services of T. H. Cutler Recognized.

It was recalled that this would be the last meeting of the Executive Committee attended by Mr. Cutler before the expiration of his present term as a member of the Board of Trustees.

Members of the Executive Committee called attention to the services rendered the University during recent years by Member, Thomas H. Cutler. They expressed their appreciation of the services rendered by Mr. Cutler. They thanked him for the regularity with which he attended the meetings of the Executive Committee and the Board of Trustees, the enthusiasm and interest manifested in the University, and his understanding and support given the institution.

U. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

Richard B. Woodbury, Associate Professor of Anthropology, for five months, effective February 1, 1950.

Glenn Stille, Museum Supervisor, Department of Anthropology, for eight months, effective November 1, 1949.

Sam Morton, Graduate Assistant, Department of History, for four months, effective November 1, 1949.

Jerry D. Johnson, Graduate Assistant, Department of History, for four months, effective September 15, 1949.

Barbara Bonham, Student Assistant, Department of History, for four months, effective September 15, 1949.

Mrs. Charles W. Chinn, Clerk-Typist, Department of History, for four months, effective October 1, 1949.

Louis L. Boyarsky, Assistant Professor, Department of Anatomy and Physiology, for five months, effective February 1, 1950.

Salary Adjustment

Thomas A. Rusch, Instructor in Political Science, adjustment in salary, effective November 1, 1949. This is to correct the budgeted salary.

Resignations

Charles Talbert, Graduate Assistant, Department of History, effective November 1, 1949.

James Franklin, Jr., Graduate Assistant, Department of Chemistry, effective November 15, 1949.

Death

Clyde B. Crawley, Professor of Physics, October 26, 1949.

College of Agriculture and Home Economics

Appointments

Jack R. Todd, Assistant Agronomist, Department of Agronomy, Experiment Station, effective November 1, 1949.

William A. Scay, Assistant Professor of Soils, Department of Agronomy, effective November 1, 1949.

Nancy R. Benton, Clerk-Stenographer, Department of Agronomy, Agricultural Extension, effective October 1, 1949. Mrs. Benton was formerly employed on an hourly basis.

Hazel Martin, Clerk, Metcalfe County, effective October 5, 1949-June 30, 1950.

Frank Wright, Farm Laborer, Department of Agronomy, Experiment Station, effective October 17, 1949. Mr. Wright has been employed previously on a per diem basis.

Jean Olga Johnson, Clerk, Agricultural Extension, effective November 1, 1949. Miss Johnson has been employed on a semi-monthly basis.

Mrs. Josephine H. Turner, Stenographer, Department of Markets and Rural Finance, effective November 16, 1949. Mrs. Turner has been employed on an hourly basis.

Isabel R. Crutchfield, Assistant Home Demonstration Agent in Training, Webster County, effective November 14, 1949.

Verna E. Guinn, Negro Assistant Home Demonstration Agent, re-entering service, Fulton-Hickman Counties, effective November 1, 1949.

Irene Moses, Clerk, Agricultural Extension, McCreary County, effective November 8, 1949.

James E. Hemingway, Farm Laborer, Experiment Station, effective November 1, 1949. Mr. Hemingway has been on a per diem basis.

Tug Fugate, Fire Warden, Robinson Substation, effective November 1, 1949.

Salary Adjustments

Robert Raymon Rider, County Forestry Assistant, Marshall County, adjustment in salary, effective July 1, 1949.

Hazel Jo Smith, Home Demonstration Agent, Owen County, adjustment in salary, effective October 16, 1949.

Sally A. Newell, Home Demonstration Agent, Pike County, adjustment in salary, effective November 1, 1949.

Resignations

Frances K. Yankey, Clerk, Department of Agronomy, Agricultural Extension, effective November 9, 1949.

Florence Ecton, Secretary, Publications (Administration), Agricultural Experiment Station, with termination of sick leave, effective October 10, 1949.

Christine Bragg, Clerk, Metcalfe County, Agricultural Extension, effective October 4, 1949.

Mrs. Janet C. Cooper, Clerk, Agricultural Extension, effective October 22, 1949.

Mrs. Mary Lorena Sublett, Stenographer, effective November 15, 1949. Mrs. Sublett is employed in the Department of Markets and Rural Finance.

Dorothy Word, Associate Home Demonstration Agent, Jefferson County, effective November 30, 1949.

Fred Napier, Fire Warden, Robinson Substation, effective October 31, 1949.

Mrs. Ruth B. Ross, Clerk, Agricultural Extension, McCreary County, effective November 7, 1949.

Mrs. Louise L. Haynes, Library Assistant, Experiment Station Library, effective December 15, 1949.

Leave of Absence

William C. Johnstone, Field Agent in Agronomy, returned from leave of absence November 16, 1949.

College of Engineering

Appointments

John M. Threlkeld, Student Assistant, Engineering Machine Shop, for nine months, effective October 1, 1949.

Thomas A. Johnson, reappointed Student Assistant, Engineering Machine Shop, October 1 to January, 1950, inclusive.

James R. Lyon, reappointed Student Assistant, Engineering Machine Shop, for four months, effective October 1, 1949.

Douglas S. Haynes, reappointed Student Assistant, Engineering Machine Shop, for four months, effective October 1, 1949.

Homer L. Biggerstaff, reappointed Student Assistant, Engineering Machine Shop, for nine months, effective October 1, 1949.

Ralph G. Anderson, Student Assistant, Engineering Machine Shop, for nine months, effective October 1, 1949.

Vernon F. Paul, Student Assistant, Engineering Machine Shop, for nine months, effective October 1, 1949.

John W. Pfeffer, Student Assistant, Engineering Machine Shop, for nine months, effective October 1, 1949.

James A. Ringswald, Jr., Student Assistant, Engineering Machine Shop, for nine months, effective October 1, 1949.

Glenn Weatherspoon, Student Assistant, Mechanical Engineering, for nine months, effective October 1, 1949.

Eugene Marvin West, Student Assistant, Department of Civil Engineering, for eight months, effective October 1, 1949.

Vernon L. Moore, Student Assistant, Department of Civil Engineering, for eight months, effective October 1, 1949.

Paul B. Seaton, reappointed Student Assistant, Engineering Machine Shop, for four months, effective October 1, 1949.

Thomas J. Smith, Assistant Laboratory Technician, Engineering Experiment Station, for nine months, effective October 1, 1949.

Mary Rollins Martin, half-time Laboratory Assistant, Engineering Experiment Station, for nine months, effective October 1, 1949. Mrs. Martin will be paid for the other half of her time by the State Geological Survey, for work on a project sponsored jointly by the Survey and the Station.

Salary Adjustments

Robert Witt, Jr., Assistant Laboratory Supervisor, placed on part time, with adjustment in salary, for nine months, effective October 1, 1949.

Morris V. Johnson, Student Assistant on temporary appointment, placed on eight-month appointment, with adjustment in salary, effective October 1, 1949.

College of Law

Appointment

Nancy Shinnick, Secretary to the Faculty, effective November 1, 1949.

Resignation

Mrs. Edwin Matthews, Secretary to the Faculty, effective November 1, 1949.

College of EducationAppointments

Mrs. Kitty S. Underhill, Secretary, Department of Vocational Education, effective October 14, 1949.

The following persons as supervisory teachers, Department of Home Economics Education, first semester, 1949-50:

Lorraine C. McKinney, supervising two students;
Mrs. Dorothy B. Smith, supervising one student;
Carolyn F. Luthemeier, supervising two students;
Dorotha Louise Smith, supervising two students.

Resignation

Mrs. Geneva Campbell, Secretary, Vocational (Agricultural) Education, effective November 1, 1949.

College of CommerceAppointment

Rutter, J. R., Reading Assistant, effective November 1, 1949.

Resignations

Robert Coleman, Reading Assistant, effective October 31, 1949.

Mrs. Harriett Meadors, Assistant Secretary, effective November 17, 1949.

Department of University ExtensionAppointment

Mrs. Annabel Walden, Secretary, effective November 1, 1949.

Salary Adjustment

Mrs. Dorothy J. Nix, Secretary, adjustment in salary, effective November 1, 1949.

Resignation

Mrs. Alice Bryson, Secretary, effective October 31, 1949.

Northern Extension CenterAppointments

Jean Dudley, Instructor in Art, for five months, effective September 1, 1949.

Paul B. Clark, Instructor in English, for four months, effective October 1, 1949.

University ResearchAppointments

David Sparling, Research Assistant, effective October 1, 1949.

Carl Napps, Research Assistant, for seven months, effective November 8, 1949.

Radio StationSalary Adjustment

J. Ransford Davis, Engineering Supervisor, adjustment in salary, effective December 1, 1949.

Business Management and ControlAppointment

Joy Rice, Clerk, G. I. Overhead, effective November 1, 1949.

Maintenance and OperationsAppointment

Mrs. Irene Robinson Menne, Telephone Operator, effective October 17, 1949.

University Commons--Student Union BuildingSalary Adjustment

Violet Fredericks, Assistant Director, adjustment in salary, effective October 1, 1949.

On motion, duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

V. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 11:55 a.m., and the members met at the Student Union Building, where lunch was served.

Frank D. Peterson, Secretary
Board of Trustees and Executive
Committee.