

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, March 15, 1963.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office on the campus of the University at 1:30 p.m., EST, Friday, March 15, 1963, with the following members present: Dr. Ralph Angelucci, chairman, Mr. Robert Hillenmeyer, Dr. H. B. Murray, and Judge James A. Sutherland. Mr. Smith Broadbent was unable to attend. Also present were Dr. A. D. Albright, representing President Dickey, who was ill, and Mr. George Kavanaugh and Mr. Clay Maupin, representing the Division of Business Administration. Dr. E. N. Fergus was a guest at the luncheon which preceded the meeting.

A. Meeting Opened

Dr. Angelucci called the meeting to order and welcomed Dr. Albright, Mr. Kavanaugh, and Mr. Maupin. He indicated that Judge Sutherland would serve as acting secretary.

B. Approval of Minutes

Attention was called to an error in the date for the Minutes of the February meeting. The secretary was requested to see that the date was changed from Saturday, February 16, to Friday, February 15. With this correction, on motion by Mr. Hillenmeyer, seconded by Dr. Murray, and carried, the minutes of the meeting of the Executive Committee of February 15, 1963, were approved as published.

C. Financial Report

Dr. Angelucci indicated that the members of the Executive Committee had already examined the financial report and found it to be in order. Mr. Hillenmeyer moved that the financial report as submitted be accepted and filed. Dr. Murray seconded the motion, and it carried unanimously.

D. Approval of Trust Agreement with Mr. Herman W. Schoolcraft

Mr. Kavanaugh presented a trust agreement appointing Mr. Herman W. Schoolcraft a trustee to act for the University in acquiring additional land on Lake Cumberland for use by the 4-H Camp. This trusteeship would permit the acquisition of needed land at reasonable prices and, as soon as sufficient funds had been raised to cover the cost of the land, the trustee would convey by deed to the University, the land held in trust. Mr. Kavanaugh recommended that this agreement, which had been examined by the University's legal counsel

and approved by Dean Seay, be approved. Upon motion, seconded and carried, the trust agreement between Mr. Schoolcraft and the University of Kentucky was approved.

E. Injuries

Mr. Kavanaugh presented the following list of claims for injuries sustained by University personnel while carrying out their assigned responsibilities:

GROUP I - General

1. Sanders, Halsey Jr. - Hospital, PCS Department (Clean-up Aide)
Date of accident September 6, 1962.
Lifted stack of trays, twisting back. Accident report filed, but patient did not seek treatment until a second accident of a similar nature occurred on October 30, at which time Mr. Sanders stated to the doctor who examined him at the University Health Service that his back had been bothering him constantly since the first accident. The following bills have been received and are recommended for payment of the amounts involved:

Dr. Thomas D. Yocum, Lexington, Kentucky	\$14.00
11/2/62 Consultation	\$10.00
Phys. Therapy	<u>4.00</u>
	\$14.00

University Hospital - X-Ray	\$17.00
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2. Walker, Roy T. - Ag. Exp. Station, Farm Mtce. (Electrician)
Date of accident October 30, 1962.
While repairing lights at Farm Service Center, wrench slipped causing Mr. Walker to hit his hand against iron beam. A prescription was issued by Dr. Sprague of UK Health Service.

Sageser Drugs, Lexington, Kentucky	\$ 6.50
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GROUP II - Accident cases receiving treatment in the Outpatient Clinic, University Hospital - charges as shown below being made:

1. Smith, Gayle - Food Services, Manager Blazer Hall Cafeteria
Date of accident February 8, 1963.
Giving cleaning instructions for soap dispenser and tool slipped, piercing left index finger. \$ 9.25

2. Patterson, Fred - Med. Center M & O, Heating & Cooling Plant
Date of accident January 8, 1963.
While working on 6 ft. scaffold, platform released causing Mr.
Patterson to fall. \$ 10.00
3. Ritcher, William V. - Dept. of Surgery, Technician
Date of accident January 18, 1963.
Laceration of right index finger, while working in Operating
Room. \$ 12.75
4. Johnson, Robert - Med. Center M & O, Janitorial
Date of accident February 12, 1963.
Cut thumb on side of cart while attempting to prevent it
from turning over. \$ 7.50

Upon motion by Mr. Hillenmeyer, seconded by Dr. Murray, and carried, the claims listed herein were authorized paid with the expressed understanding that the University does not admit negligence nor liability, neither does it set a precedent by action taken herein.

F. Surplus Property

Mr. Kavanaugh presented a list of items which are surplus to the needs of the University. These items fall within the general groups listed below:

- Group I - Surplus Furnishings
- Group II - Surplus Electric Shop Items
- Group III - Surplus Plumbing Shop Items
- Group IV - Surplus Machinery & Equipment
- Group V - Surplus Vehicle
- Group VI - Surplus Items (miscellaneous)

Upon the recommendation of Mr. Kavanaugh, the motion was made, seconded, and carried that these items be advertised and sold and the list of specific items contained in each group given above be filed.

G. Receipt of Documents from Educational Development Association, Inc.

Dr. Albright said he wished to report to the Executive Committee that the University had received a deed of conveyance; abstract of title, certificate of title, and a site survey from the Educational Development Association, Inc. of Pulaski County, Somerset, Kentucky.

Dr. Angelucci requested that these documents be examined by legal counsel and returned to the Board for action at a later date.

H. Consultative Services Approved

Dr. Albright presented the following recommendations from the deans of the colleges concerned relative to consultative services for faculty members:

Dean C. C. Carpenter, College of Commerce, requested that permission be granted Professor James W. Martin to serve as a financial administrative consultant for the State of Georgia. The time involved will amount to approximately two or three days on one to three different occasions and he will receive travel costs and a per diem compensation. The work will be arranged so as not to interfere with Professor Martin's regularly scheduled duties.

Dean R. E. Shaver, College of Engineering, recommended that James M. Elliott, Department of Mechanical Engineering, and Martin C. Krimm, Department of Electrical Engineering, be permitted to serve as consultants to the Kentucky Public Service Commission in connection with the Meter Standards Laboratory to be constructed near the campus. The time involved will not exceed three or four hours per week and will not interfere with their regular duties at the University. A nominal amount will be paid them for the actual time spent on the work and they will be reimbursed for personal expenses incurred.

Dean Lyman V. Ginger, College of Education, recommended that Mr. Bernard Fagan be given permission to serve as an advisor to the Lafayette Vocational School for the coming year. The assignment would require approximately 60 hours of work, limited to two evenings a week over a period of 12 weeks, with a total compensation not to exceed \$300.00.

Dean Ginger also recommended that Dr. James T. Moore, Dr. Morris Cierley, and Dr. Thomas P. Field be granted permission to serve as consultants on the Bullitt County School Survey being conducted by the Bureau of School Service. The assignments are not expected to require more than eight hours of time during a month's period.

Dean William A. Seay recommended that Dr. T. R. Freeman, Professor of Dairying, be granted permission to serve as consultant for two regional dairy organizations--Beatrice Foods Company and All Star Dairy Association, Inc. The assignment would involve periodic visits to the plants operating in Kentucky and would require 14 to 16 days per year to be taken as annual leave. Remuneration for this work is estimated at \$500 to \$600 a year.

Dr. Lawrence S. Thompson, Director of University Libraries, has requested permission to serve as consultant to Valparaiso University on library development for a few hours with the compensation for such services not to exceed \$200.

Upon motion made by Dr. Murray, seconded by Mr. Hillenmeyer, and carried, the recommendations that Professors James W. Martin, James M. Elliott, Martin C. Krimm, Bernard Fagan, James T. Moore, Morris Cierley, Thomas P. Field, T. R. Freeman, and Dr. Lawrence Thompson be permitted to do outside consultative work be approved and ordered put to record.

I. Appointments to Graduate Faculty Approved

Dr. Albright presented the nominations of the Graduate Council of the following persons for membership in the Graduate Faculty and recommended approval by the Executive Committee:

L. Clark Keating, Visiting Professor, Department of Modern Foreign Languages

James G. Morris, Associate Professor of Metallurgical Engineering

William Danks Shepherd, Assistant Professor of Physics

Frederic Thursz, Assistant Professor of Art

Upon motion duly made, seconded, and carried, the appointments to the Graduate Faculty were approved as recommended.

J. Recommended Changes in Governing Regulations

Dr. Albright indicated that the University Faculty at its meeting on February 11, 1963, had endorsed certain amendments to the Governing Regulations and recommended to the President and the Board of Trustees the adoption of these amendments which dealt with tenure and appointments.

Dr. Angelucci expressed the feeling that no change in the Governing Regulations should be made until the Executive Committee had had an opportunity to examine the recommended changes more carefully and requested that copies of the proposed changes be supplied to the Executive Committee. Action was deferred until a later meeting.

K. Edward Warde Rannells Fine Arts Library Named

Dr. Albright presented the request of the Department of Art that the Art and Music Library in the Fine Arts Building be officially named the Edward Warde Rannells Fine Arts Library. Professor Freeman, Head of the Department of Art, included the following statement in his recommendation: "For more than three decades Professor Rannells has interested himself in the Library, has built its usefulness, has made gifts totalling several thousands of dollars and, in general, has given it its present shape and character, so the naming of the Library would be most fitting and proper." Both Dr. Lawrence Thompson, Director of Libraries, and Professor Bernard Fitzgerald, Head of the Department of Music, have indicated their approval of this recommendation.

Upon motion duly made, seconded, and carried, approval was given to the recommendation that the Art and Music Library be named the Edward Warde Rannells Fine Arts Library.

L. Beardsley Graham Appointed Research Professor

Dr. Albright presented a recommendation from Dean R. E. Shaver of the College of Engineering that Mr. Beardsley Graham, President of Spindletop Research, Inc., be appointed Research Professor of Electrical Engineering on a part-time basis without salary. Mr. Graham would give assistance in the preparation of research proposals and finding sponsors for these projects. He would also be in a position to give several seminars each semester for the benefit of faculty and graduate students for the purpose of further stimulating the research program in the College of Engineering.

Dr. Albright recommended approval and upon motion duly made, seconded and carried, Mr. Beardsley Graham was appointed Research Professor of Electrical Engineering, without compensation.

M. Increase in Residence Hall Fees Approved

Dr. Albright next presented recommendations from Dean Doris M. Seward and Dean Kenneth Harper that residence halls fees for both men and women be increased \$15 per semester beginning with the fall semester of the 1963-64 academic year. This would mean an increase in the men's residence halls fees from \$115 to \$130 a semester and the fees for the women's residence halls, which include room and board, would be increased from \$350 to \$365 a semester. Such increases are necessitated for amortization purposes and because of increased operating costs.

Dr. Albright recommended approval and upon motion by Mr. Hillenmeyer, seconded by Dr. Murray, and carried, the fees for the men's residence halls were increased from \$115 to \$130 a semester and for the women's residence halls from \$350 to \$365 a semester, effective September 1963.

N. Budget Adjustment Approved

Dr. Albright presented the request that the following amounts be transferred from UK Restricted Account 3420 to KRF Restricted Account 2412: \$5,280 from the National Science Foundation and \$1,449.74 from National Defense Education. This transfer is requested to reimburse the Kentucky Research Foundation for administrative expenses in connection with the National Science Foundation Fellowship Program.

Upon motion by Dr. Murray, seconded by Mr. Hillenmeyer, and carried, the Division of Accounts and Budgetary Controls was authorized to transfer \$5,280 and \$1,449.74 from UK Restricted Account 3420 to KRF Restricted Account 2412.

O. Report on Community College Policy Statement

Dr. Albright presented a report from the University Faculty Council which was presented to the University Faculty on March 11, 1963, which outlined policies concerning Community Colleges. The recommendations contained in this report were:

1. Approval of the statement of functions of the community colleges which appears in University catalogue.
2. Adoption of a definite procedure for the screening and the approval of programs in the community colleges which includes approval by the University Faculty.
3. Institution of two new degrees--an Associate in Arts degree and a Technical Associate degree.

Dr. Albright indicated that it was his understanding that the University Faculty did not approve the recommendation relative to new degrees but indicated its preference for the awarding of certificates rather than degrees upon the completion of the two-year community college program.

Dr. Angelucci requested that copies of this report be made available to all members of the Board of Trustees for their information.

P. Resolution Relative to Procedures for Handling Uncollectible Bills in University Hospital

RESOLUTION FOR CONSIDERATION
BY THE BOARD OF TRUSTEES

By means of resolution adopted by the Board of Trustees on April 3, 1962, authority was delegated, through the President, to the Vice President for the Medical Center and his subordinates to admit and discharge patients to the Hospital and clinics and to enter into financial agreements with such patients or third parties covering payment for services rendered. This policy was adopted in recognition of the need to admit and discharge patients on the basis of the needs of the academic programs, the needs of patients for the services provided by the University Hospital, and other factors.

It is the practice of University Hospital to maintain a uniform schedule of charges for all services rendered to patients and to enter such charges in its accounts receivable in all cases, irrespective of the portion of such charges which it is anticipated may be collected. Wherever resources are available, whether from the patient, another state agency, other third

party sponsors, or any other responsible party, it is the responsibility of University Hospital to collect for services provided. The amount to be collected will be determined by the actual charges made, by agreements reached with third parties, by the ability of the patient to pay, or by the needs of the teaching and research programs, whichever is applicable.

Under this policy, it will be necessary for any amounts not collectible to be removed from the Hospital's accounts receivable. The criteria and procedures to be followed in determining amounts to be removed and approving such removals shall be established by the President on the basis of customary standards of prudence and sound fiscal management. Complete accounting records shall be maintained, appropriately classifying and recording all such removals. A summary of such removals shall be included in the regular financial statements submitted to the Board of Trustees, in whatever detail requested.

After some discussion of the need for such a policy statement, upon the recommendation of Mr. Maupin that it represented a basically sound procedure for handling such accounts, the motion was made by Judge Sutherland, seconded by Mr. Hillenmeyer, and carried that the resolution as presented be adopted and the University Hospital be instructed to handle all such accounts in accordance with the procedures so outlined.

Q. Gifts

From: Mr. Jack Farley--\$20.00.

Dr. Albright, Executive Vice President of the University, presented \$20.00 check from Mr. Jack Farley and recommended that it be accepted.

From: Inland Steel Company, Wheelwright, Ky.--\$900.00.

Dr. Albright presented to the Executive Committee check for \$900.00, made payable to the Scholarship Committee of the University, in support of four scholarships for the second semester of the 1962-63 school year. He recommended that this be accepted.

From: Foundry Educational Foundation, Cleveland, Ohio--
\$1,000.00.

Dr. Albright reported that the University is in receipt of check for \$1,000.00 from the Foundry Educational Foundation, which the Foundation wishes used in support of its scholarships for the second semester of 1962-63. He recommended acceptance of the gift.

From: Mr. Lee P. Smith, Paducah, Ky. --\$500.00.

Dr. Albright reported that the University has received check for \$500.00 from Mr. Lee P. Smith, in support of the Lee Potter Smith scholarships for 1963-64, and recommended that this be accepted.

From: Metropolitan Woman's Club of Lexington, Lexington, Ky. --\$500.00.

Dr. Albright presented check for \$500.00 from the Metropolitan Woman's Club of Lexington, which they wish used to establish the Metropolitan Woman's Club Scholarship Fund, and stated that this check was drawn on the Club's Charity Fund in support of a scholarship to be awarded the second semester of the current academic year. He recommended that this check be accepted.

From: Miss Alda Henning's Estate --\$9,000.00.

Dr. Albright reported that the University is in receipt of check for \$9,000.00, made payable to the University of Kentucky Thomas Poe Cooper Scholarship Fund, which represents proceeds from Miss Alda Henning's Federal Employees' Group Life Insurance, and stated that Miss Henning had designated the Foundation to receive the proceeds from her life insurance policy to be used for scholarships in Home Economics. Dr. Albright recommended that this gift be accepted, and suggested that a special account be set up, to be called the "Alda Henning Memorial Scholarship Fund", within the Thomas Poe Cooper fund group.

From: Shell Chemical Company, Union, N.J. --\$1,500.00.

Dr. Albright reported that the Shell Chemical Company had given to the University check for \$1,500.00 to be used in support of research in the use of insecticidal chemicals developed by Shell Chemical Company. He recommended acceptance of the gift.

From: Mr. Herschel Weil, Lexington, Ky. --\$200.00.

Dr. Albright reported that the University was in receipt of \$200.00 from Mr. Herschel Weil, which Mr. Weil wishes deposited to the Jonas Weil Memorial Scholarship fund, and recommended that this gift be accepted and used for the purpose indicated.

From: W. Atlee Burpee Company, Philadelphia, Pa. --
\$100.00.

Dr. Albright reported that the W. Atlee Burpee Company had given to the University check for \$100.00 to be used as a scholarship for the recipient of the Burpee Award for the current year. He recommended that this be accepted.

From: Nytronics, Inc., Lexington, Ky. -- RCA Television
Station Synchronizing Generator.

Dr. Albright stated that in March of 1962, Nytronics, Inc., supplied the Department of Electrical Engineering with an RCA television station synchronizing generator on a loan basis. Now Nytronics, Inc., has notified the University that they wish to make an outright gift of these items to the University and Dr. Albright recommended that this very useful gift be accepted.

From: Dr. R. C. Kash, Lebanon, Tenn. -- Shares of Stock.

Dr. Albright reported that Dr. R. C. Kash had given to the University a twenty-shares stock certificate, registered in the name of the University of Kentucky, to be used for the R. C. Kash Scholarship Fund. He stated that the current value of this gift is \$1,235.00 and recommended that it be accepted.

Upon motion duly made, seconded and carried, each of the gifts presented was accepted and the members requested that letters of appreciation be written to the donors.

R. Appointments and Other Staff Changes

Dr. Albright submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions, and other staff changes which had been recommended by deans and heads of departments. He called attention to the recommendation for change-of-work for Dr. Edward W. Rannells, which had been mentioned earlier in connection with naming the Edward Warder Rannells Fine Arts Library.

COLLEGE OF ARTS AND SCIENCES

Appointments

Guy R. Maudlin, Instructor, Mathematics and Astronomy, for ten months beginning September 1, 1963 ending June 30, 1964 (transferring from Southeast Center, Extended Programs)

Benny R. Riley, p-t Instructor, Physics, beginning February 1, 1963 ending June 30, 1963 (previously was Research Assistant)

Thomas C. Greenland, p-t Instructor, Psychology, beginning February 1, 1963 ending June 30, 1963

N. B. Patel, Instructor, Sociology and Rural Sociology, beginning February 1, 1963 ending May 31, 1963 (previously was Graduate Assistant)

Richard W. Thomas, p-t Instructor, Psychology, beginning February 1, 1963 ending June 30, 1963

Patricia Ann Hart, Senior Clerk, Radio, Television, and Films, beginning February 25, 1963 ending June 30, 1963

William H. Lyle, Jr., p-t Instructor, Psychology, beginning February 1, 1963 ending June 30, 1963

Clara Sue Hefley, Visiting Instructor, Library Science, for the month of June 1963 only

Charles B. Traux, Associate Professor, Psychology, for 10 months beginning September 1, 1963 ending June 30, 1964

Julia Elizabeth Sabine, Visiting Instructor, Library Science, beginning July 1, 1963 ending August 31, 1963

Esther Virginia Burrin, Visiting Instructor, Library Science, beginning July 1, 1963 ending August 31, 1963

Mack Woodard Bailey, Instructor, Anthropology, beginning July 31, 1963 ending August 31, 1963

Mara J. Stuart, Clerk-Stenographer, Mathematics and Astronomy, beginning January 1, 1963 ending June 30, 1963

Resignation

Manouchehr Ganji, Visiting Assistant Professor, Patterson School of Diplomacy, effective February 1, 1963

Reappointments

George W. Rogers, p-t Instructor, Psychology, beginning February 1, 1963 ending June 30, 1963

Richard M. Griffith, p-t Lecturer, Psychology, beginning February 1, 1963 ending June 30, 1963

Edgar A. Moles, p-t Lecturer, Psychology, beginning February 1, 1963 ending June 30, 1963

Keller J. Dunn, p-t Instructor, English, beginning February 1, 1963 ending June 30, 1963

Dorothy A. Leathers, Clerk-Stenographer, History, beginning February 1, 1963 ending June 30, 1963

Leaves of Absence

Lee W. Gildart, Associate Professor, Physics, sabbatical leave beginning September 1, 1963 ending June 30, 1963 (to study at McGill University, Canada)

Ross A. Webb, Assistant Professor, History, leave beginning July 1, 1963 ending August 31, 1963

Charles W. Hackensmith, Professor, Physical Education, sabbatical leave beginning September 1, 1963 ending June 30, 1964

Graham B. Dimmick, Professor, Psychology, return from sabbatical leave effective February 1, 1963

Change-of-Work Status

Edward W. Rannells, Professor, Art, to go on change-of-work status, beginning February 1, 1963

Changes in Status

Lola Eddins, Analyst Specialist, Physics, adjustment in salary, beginning February 1, 1963 ending June 30, 1963

James R. Bryan, Research Technician, Chemistry, to return to duties as Storekeeper, with adjustment in salary, effective February 11, 1963 ending June 30, 1963

Elizabeth G. Zumwalt, Secretary, Psychology, adjustment in salary, beginning February 1, 1963 ending June 30, 1963

Beverly Joan Wilson, Secretary, Social Work, adjustment in salary, beginning March 1, 1963 ending June 30, 1963

Robert F. McGuire, p-t Instructor, Physics, changing from Graduate Assistant, beginning February 1, 1963 ending June 30, 1963

Rachel C. Roth, p-t Instructor, Art, adjustment in salary, beginning February 1, 1963

Philip Hisel, Jr., Storekeeper, Chemistry, adjustment in salary, beginning February 11, 1963 ending June 30, 1963 (decrease in duties)

Janet Lee Ramsey, Secretary, Psychology, adjustment in salary, beginning January 1, 1963 ending June 30, 1963

James A. Crutcher, Storekeeper, Chemistry, adjustment in salary, beginning February 11, 1963 ending June 30, 1963 (fewer duties)

Homer L. Grimes, Storekeeper, Chemistry, adjustment in salary, beginning February 11, 1963, ending June 30, 1963

COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Ronald L. Vaughn, Technician, Experiment Station, beginning February 1, 1963 ending June 30, 1963

Sally Jayne Greer, Assistant Home Demonstration Agent in Training, Henderson County, beginning February 14, 1963

Norma Jo Carter, Assistant Home Demonstration Agent in Training, Webster County, beginning February 14, 1963

Virginia E. Stephens, Assistant Home Demonstration Agent in Training, Perry County, beginning February 14, 1963

Mary Beth Roddy, Assistant Home Demonstration Agent in Training, Jefferson County, beginning February 14, 1963

Glenda G. Wallace, Assistant Home Demonstration Agent in Training, Madison County, beginning February 14, 1963

James L. Carringer, Technical Aide, Horticulture, beginning February 1, 1963

Lindsay D. Brown, Assistant Professor, Horticulture, beginning March 1, 1963

Edd Sam Bates, Draftsman, beginning February 8, 1963 ending June 30, 1963

Ida Lee Wheeler, Senior Secretary, Experiment Station, beginning February 12, 1963, ending May 31, 1963

William G. Moody, Assistant Professor of Animal Science, beginning July 1, 1963

E. Dale Purkhiser, Assistant Professor of Animal Science and Area Swine Specialist, beginning March 18, 1963

Gianna McClellan, Clerk-Stenographer, beginning March 1, 1963

Anna Bernice Lucas, Assistant Home Demonstration Agent in Training, beginning February 14, 1963 Owen County

Mary Jo Dixon, Assistant Home Demonstration Agent in Training, Scott County, beginning February 14, 1963

Wanda Lee Dodson, Assistant Home Demonstration Extension Agent in Training, Whitley County, beginning February 14, 1963

Lona Roye Talley, Assistant Home Demonstration Agent in Training, Grayson County, beginning February 14, 1963

Resignations

Billy T. Ridgway, County Agent, Carlisle County, effective March 4, 1963

Reba S. McClanan, Home Demonstration Agent, Carter County, effective March 5, 1963

Joyce Hewitt, Extension Clerk, Carroll County, effective September 3, 1963

Roy T. Walker, Electrician, Farm Maintenance, effective February 19, 1963

Sally Murphy, Laboratory Technician, Horticulture, effective February 4, 1963

Leaves of Absence

Iona M. Ruble, Clerk-Typist, Experiment Station, leave, beginning February 1, 1963 ending February 28, 1963

Robert E. Eplee, Associate County Agent, continue leave beginning March 3, 1963 ending February 29, 1964

Deceased

Owen Blakeman, Laborer Emeritus (on change-of-work) Farm Laborer, died February 23, 1963

Changes in Status

Glenn B. Collins, Research Assistant, change from part-time to full-time, beginning February 1, 1963 ending June 30, 1963

Ray C. Hopper, Extension Specialist in Animal Science, to go on Civil Service retirement effective March 14, 1963

Gordon Henshaw, Associate County Agent, Crittenden County, transferring to Carlisle County, with adjustment in salary, beginning February 1, 1963

Alice G. Smith, Assistant in Animal Pathology, adjustment in salary, beginning February 1, 1963

John Harris Byars, Research Assistant, Experiment Station, continue appointment beginning February 1, 1963 ending June 30, 1963

Glenn E. Conatser, Instructor, to be Extension Specialist in Animal Science, with adjustment in salary beginning February 1, 1963 ending June 30, 1963

Carroll D. Bailey, Assistant County Agent in Training, Magoffin County, to be Assistant County Agent, same county, beginning March 1, 1963

Kenneth C. Bean, Resource Development Specialist, East Kentucky Resource Development Project to have additional title of Assistant District Leader, with adjustment in salary, effective February 1, 1963

Henry H. Pope, Jr., Area Extension Agent in Laurel, Knox and Whitley County, transferring to London, Ky., only and to have additional title of Assistant District Leader, beginning February 1, 1963, with adjustment in salary

George Armstrong, Resource Development Specialist, East Kentucky Resource Development Project, to have additional title of Assistant Project Chairman, beginning February 1, 1963 with adjustment in salary

Mary Johns, Account Clerk, Extension, to be Principal Account Clerk beginning March 1, 1963, with adjustment in salary

William Y. Varney, Associate Professor of Animal Science, to have additional title of Extension Specialist in Animal Science, beginning February 1, 1963

Robert W. Rogers, Research Assistant, to be p-t Instructor, beginning February 1, 1963

Scott Bligh Carr, Instructor in Dairying, to be Research Assistant in Dairying, beginning February 1, 1963, with adjustment in salary

Tommye Cooper, Research Assistant in Dairying, to be Instructor in Dairying, beginning February 1, 1963

Mary L. Saunders, Lab Assistant, Experiment Station, adjustment in salary as Lab Technician, effective March 1, 1963

Betty Ann McChesney, Assistant Home Demonstration Agent in Training, Pike County, to be Assistant Home Demonstration Agent, same county, beginning February 1, 1963

Marinell Myers, Assistant Home Demonstration Agent in Training, Trigg County, to be Home Demonstration Agent, same county, beginning February 1, 1963

Paul D. Morris, Assistant County Agent in Training, Lewis County, to be Assistant County Agent, same county, beginning March 1, 1963

David T. Wilson, Assistant County Agent in Training, Harrison County, to be Assistant County Agent, same county, beginning March 1, 1963

Gene T. Harris, Assistant County Agent in Training, Fayette County, to be Assistant County Agent, same county, beginning March 1, 1963

Ben E. Davis, Assistant County Agent in Training, Pike County, to be Assistant County Agent, same county, beginning March 1, 1963

COLLEGE OF ENGINEERING

Resignation

Samuel Preston Maggard, Assistant Professor of Civil Engineering, effective January 31, 1963

COLLEGE OF LAW

Appointment

H. Jefferson Herbert, Jr. Research Assistant (KRF) beginning March 1, 1963, ending May 31, 1963

COLLEGE OF COMMERCE

Appointment

Hendree B. Milward, p-t Instructor, beginning February 1, 1963, ending June 30, 1963

COLLEGE OF PHARMACY

Continuation of Appointments

Charles T. Lesshafft, Jr., Associate Professor, beginning February 1, 1963, ending June 30, 1963

Norman Franke, Associate Professor, beginning February 1, 1963, ending June 30, 1963

Harry A. Smith, Associate Professor, beginning February 1, 1963, ending June 30, 1963

Howard Hopkins, Professor, Head of Department, beginning February 1, 1963, ending June 30, 1963

EXTENDED PROGRAMS

The following appointments at the Northern Center for the period beginning February 1, 1963, ending June 30, 1963

James Williams, Geography Lecturer; Manthis Manchikes, Radio Lecturer; Louis R. Thomas, Humanities Lecturer; William J. Elliott, Chemistry Lecturer; Robert R. Roden, Band Instructor; Mary B. Harmeling, Sociology Lecturer; Clara H. Richards, Botany Lecturer; George Farmer, Geology Lecturer; Thomas E. Bohmer, Lecturer in Hygiene; Robert C. Cetrulo, Political Science Lecturer; Bert A. Bennett, Instructor in Mathematics; Darrell W. Brothers, Art Lecturer; Bryce Mann, Commerce Lecturer; Clifford J. Stone, Economics Lecturer; Charles Southerland, Commerce Lecturer; Rickman Powers, Commerce Lecturer; Carneal Edens, Commerce Lecturer.

The following appointments at the Fort Knox Center for the period beginning February 1, 1963, ending May 31, 1963:

George F. Walterhouse, Instructor in Economics; Robert E. Ley, Instructor in Mathematics; John Fletcher, Extension Instruction; Gerald Daubek, Extension Instruction; Dennis Cannon, Extension Instruction; Marvin Herbert, Instructor in Psychology; T. Leon Eubank, Instructor in Education; Robert Hannas, Instructor in Modern Foreign Languages; John L. Fletcher, Instructor in Sociology; Robert E. Butler, Instructor in Mathematics; Frank R. Scarpitti, Instructor in Sociology; Thomas Tichenor, Instructor in Zoology; Albert England, Instructor in Commerce, Arthur W. Leche, Instructor in Economics; George F. Otte, Jr., Instructor in Modern Foreign Languages.

The following are appointments at the Northwest Center for the period beginning February 1, 1963, ending May 31, 1963:

Robert Brooks, p-t Instructor in Math; Woodrow Hall, p-t Journalism Assistant; Martha Branaman, p-t Instructor in Psychology; Jane Hanson, p-t Instructor in Speech; Fred Bawel, p-t Instructor in Music; Lorene Kirchgessner, p-t Instructor; D'Allis Calmes, p-t Instructor in Journalism; George Newman, p-t Instructor in Chemistry; Olga Bom, p-t Instructor in German; Cecil Thrasher, p-t Instructor in Art; Archie Riehl, p-t Instructor in English; Brandon Nuttall, p-t Instructor in Geology; Herman Hartung, p-t Instructor in Engineering; Herbert Crafton, p-t Instructor in Economics.

Other Appointments

Judith Harrison Fannin, Instructor, Psychology, Ashland Center, beginning February 1, 1963, ending May 31, 1963

J. F. Mock, Instructor, Psychology, Ashland Center, beginning February 1, 1963, ending May 31, 1963

Charles E. Dunn, Instructor, Real Estate, Northern Center, for the semester beginning September 1, 1962, ending January 31, 1963

Resignations

Jane Bondurant, Secretary, Council on Aging, effective February 21, 1963

Nancy L. Gaines, Senior Secretary, effective March 15, 1963

Changes in Status

Patricia Ambrose, Clerk-Stenographer, adjustment in salary, beginning February 1, 1963, ending June 30, 1963

Cheryl Ann Greene, Senior Secretary, adjustment in salary, beginning February 1, 1963, ending June 30, 1963

R. M. Van Horne, Jr., Stock Room Clerk, adjustment in salary, change from part-time to full-time, beginning March 1, 1963

MEDICAL CENTER

College of Medicine

Appointments

Charlotte L. Brown, Research Assistant, Biochemistry, beginning March 1, 1963, ending June 30, 1963

Barbara Ann Burchett, Clerk-Stenographer, Community Medicine, beginning February 26, 1963

Phyllis I. Holloway, Laboratory Technician, Community Medicine, beginning February 12, 1963

Richard Burr McElvein, Instructor of Clinical Surgery, Surgery, beginning March 1, 1963, ending June 30, 1964

Bettie I. Malone, Research Technician, Anatomy, beginning February 12, 1963, ending June 30, 1963

William Daniel Rector, Research Technician, Anatomy, beginning February 11, 1963

Benjamin M. Rigor, Research Associate, Pharmacology, beginning April 1, 1963, ending June 30, 1964

Claude Adams Rowe, Assistant Radiologic Health Officer, Radiology, beginning March 1, 1963

Resignations

William John Wyatt, Technician, Pharmacology, effective March 7, 1963

Roberta J. Fandino, Clerk-Stenographer, Community Medicine, effective March 11, 1963

Emily A. Bence, Secretary, Medicine, effective February 28, 1963

Barbara Blegen, Research Assistant, Anatomy, effective March 18, 1963

John Gibson, Electronics Technician, Physiology, effective February 14, 1963

Changes in Status

Janet K. Shields, Secretary, Physiology & Biophysics, adjustment in salary, beginning March 1, 1963, ending June 30, 1963

Donald A. Rogers, Experimental Lab Assistant, Surgery, adjustment in salary, beginning March 1, 1963

Tom French Wayne, Assistant Vice President for the Medical Center and Professor of Community Medicine, to have additional title of Assistant Dean of the College of Medicine, effective April 1, 1963

Bobby J. Kidd, First Year Resident, Medicine, adjustment in salary, beginning February 1, 1963, ending June 30, 1963

Hart D. James, Psychiatric Resident, Psychiatry, adjustment in salary, beginning February 1, 1963

Serafettin Tombuloglu, Fellow in Clinical Renal Diseases and Vascular Research, Medicine, change from full-time to part-time with adjustment in salary, beginning February 1, 1963, ending June 30, 1963

Boyd Hardesty, Research Fellow, Biochemistry, continue appointment through February 28, 1963 (to be awarded USPHS Grant)

Hospital

Appointments

Dorcas Gaylene Hodges, Team Leader, Nursing Services, beginning February 4, 1963

Dawn Rose Hall, Team Leader, Nursing Services, beginning February 4, 1963

Helen E. Foley, Clerk-Typist, Dietetics & Nutrition, beginning February 1, 1963, ending June 30, 1963

Peggy Justine Boatright, Practical Nurse, Nursing Services, beginning February 4, 1963

Victoria Ann Caponite, Team Leader, Nursing Services, beginning February 4, 1963

Velma R. Conley, Team Leader, Nursing Services, beginning February 4, 1963

Paula M. Hoehler, Clerk-Typist, Dietetics & Nutrition, beginning February 6, 1963, ending June 30, 1963

Evelyn Louise Minton, Practical Nurse, Nursing Services, beginning February 18, 1963

Barbara A. Neudek, Team Leader, Nursing Services, beginning February 4, 1963

Anne Lee Robertson, Team Leader, Nursing Services, beginning February 4, 1963

Martha Ann Shader, Team Leader, Nursing Services, beginning February 4, 1963

Agnes Lloyd Sherman, Team Leader, Nursing Services, beginning February 4, 1963

Richard Wright, Chief Occupational Therapist, beginning May 1, 1963

Resignations

Judy Dunn, Team Leader, Nursing Services, effective March 31, 1963

Ruth W. Moore, Practical Nurse, Nursing Services, effective February 28, 1963

Mabel M. Pohl, Practical Nurse, Nursing Services, effective February 26, 1963

Eleonore Spaulding, Senior Secretary, Medical Records, effective February 16, 1963

Marie A. Yazdgerdi, Secretary, Pharmacy Central Supply, effective February 12, 1963

Murray A. Cruse, Receiving Clerk, Dietetics & Nutrition, effective February 3, 1963

Myra H. Riley, Clerk-Typist, Dietetics & Nutrition, effective January 31, 1963

Changes in Status

Blanche J. Medley, Clerk-Typist, Anesthesiology, adjustment in salary, effective February 1, 1963

Oscar J. Lund, Jr., Division Steward, Nursing Services, adjustment in salary, beginning March 1, 1963

Anna Florence Leachman, Clerk-Receptionist, Radiology, adjustment in salary, beginning February 1, 1963

Lillian H. Hildreth, Practical Nurse, Nursing Services, adjustment in salary, beginning February 1, 1963

Gloria Ellen Hager, Key Punch Operator Apprentice, General Tabulating, adjustment in salary, beginning February 1, 1963

Barbara Lee Barker, Team Leader, Nursing Services, to be Acting Supervisor, with adjustment in salary, beginning February 15, 1963

Frank Haberland, Office Supervisor, Housekeeping, adjustment in salary, beginning February 1, 1963

Heidemarie G. Dollansky, Clerk-Typist, Dietetics & Nutrition, adjustment in salary, beginning February 1, 1963

Carole L. Palmer, Team Leader, Nursing Services, adjustment in salary, beginning February 16, 1963

Sandra Faye Leeper, Team Leader, Nursing Services, adjustment in salary, beginning December 1, 1962

Patricia M. Kolback, Team Leader, Nursing Services, adjustment in salary, beginning March 1, 1963

Betty S. Coubert, Team Leader, Nursing Services, adjustment in salary, beginning February 1, 1963

Leave of Absence

Mary Louise Bryant, Nurse Anesthetist, Anesthesiology, leave beginning March 1, 1963, ending April 12, 1963

Other Departments

Appointments

Louise Greenlaw, Instructor, College of Nursing, beginning February 7, 1963, ending May 31, 1963

William Eades, Clinic Officer, College of Dentistry, beginning February 11, 1963, ending June 30, 1963

Sandra Rose Sheriff, Secretary, College of Dentistry, Administration, beginning February 1, 1963, ending June 30, 1963

Mary Ola Tanner, Assistant to the Dean, College of Nursing, beginning March 1, 1963, ending June 30, 1963

Juanita F. Hawkins, Clerk-Stenographer, Admissions, beginning February 11, 1963

Leona M. Wilkinson, Account Clerk, Medical Center Accounting, beginning January 25, 1963

Resignations

Frances P. Desmond, Senior Account Clerk, Accounting, effective February 14, 1963

Carolyn A. Combs, Staff Assistant, College of Nursing, effective February 26, 1963

Donna S. Hall, Clerk-Stenographer, College of Nursing, effective February 20, 1963

M. L. Ragland, Senior Invoice Clerk, Purchasing, effective February 9, 1963

Leave of Absence

Howard L. Bost, Assistant Vice President for Program and Policy Planning; Professor of Medicine and Hospital Economics - Department of Community Medicine, leave beginning March 1, 1963, ending March 31, 1963

Changes in Status

James T. Dunigan, Machine Operator, Duplicating, adjustment in salary, beginning February 1, 1963

Rowena Shaw, Invoice Clerk, Purchasing, to be Senior Invoice Clerk, beginning March 1, 1963 with adjustment in salary

Sharon S. Arnold, Clerk-Typist, College of Nursing, to be Clerk-Stenographer, with adjustment in salary, effective February 1, 1963

Jo Ellen Foree, Clerk-Typist, Medical Center Stores, adjustment in salary, beginning January 1, 1963

Leona Hughes, Secretary, College of Dentistry, adjustment in salary, beginning February 1, 1963

Dolores Higgins, Associate Professor, College of Nursing, continue appointment through month of February, 1963 (to transfer to Extended Programs)

COLLEGE OF EDUCATION

Appointments

Sue Ann Hawkins, Secretary, effective January 4, 1963

Alice R. Bailey, Secretary, effective January 14, 1963

Bernice B. Tucker, Secretary, beginning February 1, 1963

Gertrude C. Webb, p-t Teacher, beginning February 1, 1963

Resignation

Julia Y. Schenck, Secretary, effective January 31, 1963

Deceased

Blenda Proudfoot, Assistant Professor, died February 4, 1963

Leave of Absence

Stella S. Gilb, Assistant Professor, return from leave beginning February 1, 1963

Lump Sums

Glen Massengale, Off-campus Critic, for period beginning September 18, 1962, ending January 25, 1963

B.I. Moore, Supervising Teacher, Off-campus, for period beginning September 1, 1962, ending January 30, 1963

J. D. Ishmael, Off-campus Supervisor, for period beginning September 1, 1962, ending January 30, 1963

Bernard C. Gravitt, Student Teacher Supervisor, for period beginning July 1, 1962, ending July 1, 1963

The following persons taught one class each last semester: Kenneth Harper, Jeanette Molloy.

The following persons served as General Supervisors:

Briscoe Evans

Superintendent and Assistant Superintendent:

Owen F. Cammack, Louie Mack, Guy Potts, John M. Ridgway
(Fall Semester)

The following person served as Elementary Supervisor of City Schools:
Jean Doyle.

Changes in Status

Carol J. Masserano, Secretary, adjustment in salary, beginning February 1, 1963, ending June 30, 1963

Annabel Walden, Secretary, to be Principal Secretary, beginning February 1, 1963, ending June 30, 1963, with adjustment in salary

Ruby M. Watts, Clerk-Stenographer, School Film Service, to be Senior Secretary, beginning January 1, 1963, with adjustment in salary

Barbara Cline, Senior Record Clerk, adjustment in salary, beginning January 1, 1963

Marian Gulley, Secretary, adjustment in salary, beginning January 1, 1963

Elizabeth Hancock, Secretary, adjustment in salary, beginning January 1, 1963, ending June 30, 1963

OFFICE OF THE PRESIDENT

Resignation

Ann E. Perkins, Secretary, Office of Coordinator of Planning and Research, effective March 13, 1963

Changes in Status

Jerry W. Miller, Assistant Director of Public Relations, title to be Assistant Director of Public Relations for Publications and Information, beginning April 1, 1963

Paul T. Crowdus, Director of Community News Service, title to be Assistant Director of Public Relations for News, beginning April 1, 1963

OFFICE OF THE EXECUTIVE VICE PRESIDENT

Appointments

Betty Jane Sutton, Clerk-Typist, Catalog Department, Library, beginning February 1, 1963

Alice Inez Oliver, Admissions Clerk, Admissions, beginning February 4, 1962, ending June 30, 1963

Willie Mae Carter, Senior Library Assistant, Reference Department, Library, beginning March 1, 1963

David Ford Rader, p-t Acquisitions Department, Library, beginning March 1, 1963, ending June 30, 1963

Reappointments

Mary Conrad Voorhes, Assistant, Acquisitions Department, Library, beginning March 1, 1963, ending May 31, 1963

Margery Patch Hornsby, p-t Assistant, Special Collections, Library, beginning February 1, 1963, ending March 31, 1963

Change in Status

Barnetta B. Fine, Intern-Physics-Chemistry Library, beginning March 1, 1963, ending June 30, 1963

Leave of Absence

Peggy Hughes Rucker, Admissions Clerk, Admissions, leave beginning April 12, 1963

OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

Appointments

Lee L. Boyd, Senior Bookkeeping Machine Operator, Accounting, beginning February 4, 1963

Barbara Ann Mooney, Senior Account Clerk, Accounting, beginning February 1, 1963

Resignations

Mary A. Wright, Telephone Operator, effective March 1, 1963 (Maintenance)

Kay Cannon, Senior Bookkeeping Machine Operator, Accounting, effective February 17, 1963

Changes in Status

Rowena Shaw, Invoice Clerk, Purchasing, adjustment in salary, beginning December 1, 1962 (see Medical Center-Changes of Status)

Walter B. Linnie, Superintendent of Air Conditioning & Refrigeration, to go on monthly basis, beginning March 1, 1963

Patricia Ann Tackett, Account Clerk, Accounting, adjustment in salary, beginning November 1, 1962

Ella Ann Hatfield, Account Clerk, Accounting, adjustment in salary, beginning October 1, 1962, ending June 30, 1963

Frank D. Peterson, Vice President for Business Administration, placed on suspension by Board of Trustees, effective March 5, 1963, until further notice.

Joann Jones, Record Clerk, Personnel, adjustment in salary, and title changed to Senior Record Clerk, effective February 1, 1963

OFFICE OF THE DEAN OF WOMEN

Reappointments

Janice Faye Troop, Assistant Head Resident, Holmes Hall, beginning February 1, 1963, ending June 30, 1963

Willard H. Dean, Bookkeeper, Women's Residence Halls, to be Principal Secretary with adjustment in salary, beginning February 1, 1963

Inez Ware, Housemother for ten months, effective February 1, 1963 (transferring from Office of the Dean of Men as Housemother)

OFFICE OF THE DEAN OF MEN

Appointments

Elizabeth Ann Warnick, Housemother, beginning February 1, 1963

Ethel Patton, Housemother, beginning February 1, 1963

On the recommendation of Dr. Albright, motion was made, seconded and carried that the staff changes as presented be approved and record was ordered made in the minutes.

S. Report on Ellershaw Will

Dr. Albright indicated that he had received information relative to the fact that the University of Kentucky has been named as one of the beneficiaries under the will of the late Edward Ellershaw. The University has been advised by the law firm of Smith, Elliot and Schwalbe, who represent the executors of this estate, that it will be necessary to have a construction of the will for the general purpose of classification and identifying certain beneficiaries. The total assets

of this estate will be between \$200,000 and \$250,000.

It may be necessary for the University to engage an attorney to represent its interests before another meeting of the Board of Trustees. The Executive Committee felt that the estate was sufficiently large that the University's interests should be represented by legal counsel should the necessity arise.

T. Progress Report on Formula for Budget Requests

Dr. Albright reported that real progress has been made by the Council on Public Higher Education in the development of the formula for budget requests for the five state colleges and the University and said it was his belief that agreement would soon be reached. He felt that the formula would be helpful to the University and commended Mr. Maupin for the excellent job he has done in preparing the necessary information. The Executive Committee concurred in his commendation of Mr. Maupin.

U. Greetings to President Dickey

The secretary was requested to write President Dickey extending the good wishes of the Executive Committee for a speedy recovery and indicating that he had been missed during his absence.

V. Report on Wood Utilization Project

Mr. Kavanaugh indicated that the contract with Eubank & Steele for construction of the Wood Utilization Project would be signed just as soon as the subcontractors furnished the necessary bonds.

W. Adjournment

There being no further business, upon motion duly made, seconded and carried, the Executive Committee adjourned at 2:30 p. m., EST.

Respectfully submitted,

James A. Sutherland
Acting Secretary