

Minutes of the Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, November 6, 1948.

The Executive Committee of the University of Kentucky met in the President's Office at 10:00 a.m., Saturday, November 6, 1948. The following members were present: Guy A. Huguelet, Chairman; J. C. Everett, Harper Catton, T. H. Cutler, R. P. Hobson, and Judge R. C. Stoll, member of the Board of Trustees. Absent: None. President Donovan and Secretary Peterson met with the Committee.

A. Quarterly Meeting Suggested.

President Donovan stated that the regular quarterly meeting of the Board should be held on December 14, but that this date would conflict with several engagements. It was suggested that the December meeting be held on Saturday, December 18, at 10:00 a.m., and upon motion duly made, seconded and carried, the meeting was set for December 18, 1948.

B. Comptroller's Report.

The Comptroller submitted the monthly financial report for the period ended September 30, 1948. He read a condensed analysis of the related budget and plant fund operations for the months of July, August and September. The statement was examined in some detail, and upon motion duly made, seconded and carried, was ordered received and filed.

C. Consideration of Bid for Addition to McLean Stadium, Stoll Field.

President Donovan stated that bids for extension of McLean Stadium, south side, had been received. The tabulation follows:

For Main Part of Addition, Box Seats, and Moving Press  
Box to New Location

Perkins Construction Company, Frank-	
fort, Ky. ....	\$607,180.00
Whittenberg Corporation, Louisville,	
Ky. ....	618,150.00
Struck Construction Company, Louisville,	
Ky. ....	801,026.00.

It was stated that these bids were in excess of possible funds available, and that, under present conditions, the Stadium had a seating capacity of 31,152. Dean Terrell submitted an alternate plan for construction of the addition to the Stadium. He suggested reducing the proposed seating capacity from 39,603 to 35,603 seats. A general discussion followed concerning the possible cost of completing Sections L, M, N, O, and P on the south side, up to and including the 49th row, making the south side the same height as the north side, and moving the press box back to the 49th row. This would add 4483 seats.

The Committee, upon motion duly made, seconded and carried, authorized the taking of new bids for an addition of 4483 seats on the south side, subject to approval of Governor Clements, and appointed President Donovan, Chairman Huguelet and Comptroller Peterson to confer with the Governor as to his wishes in the matter, and the availability of funds.

#### D. Authorized Proposals for Women's Residence Hall and Food Unit.

President Donovan again called attention of members of the Committee to the crowded condition in our residence halls, and the conditions surrounding the preparation and service of food in the residence halls for women. It was also stated that the plans and specifications for the residence hall and central food unit had been prepared by the architects and accepted by the Board of Trustees.

Upon motion duly made, seconded and carried, the Comptroller was authorized to request proposals, subject to approval of Governor Clements, for the erection of a residence hall and central food unit in accordance with plans and specifications approved.

#### E. Expansion of the Central Heating System Requested.

President Donovan called attention again to the need for expanding the central heating system to care adequately for heating new structures now under contract and to modernize the steam lines.

The Committee discussed the urgency of the situation and upon motion duly made, seconded and carried, appointed President Donovan, Mr. Guy Huguelet, Chairman of the Committee, and Mr. Peterson, Comptroller, to confer with Governor Clements and the members of the Building Commission at the earliest date possible.

#### F. Purchase of Stone House on Rose Street Approved.

President Donovan reported to the Committee that the Comptroller had purchased house and lot at 402 Rose Street. He read the following letter from the Comptroller:

October 22, 1948

Dr. H. L. Donovan, President  
University of Kentucky

My dear Dr. Donovan:

At a recent meeting of the Executive Committee, I was instructed to negotiate for the purchase of the five-room first floor plan house and the 50' x 90' lot at Rose Street, Lexington, Kentucky. The property was in the name of Miss Yvonne E. Stone, who had married Dalton B. Caldwell. After some negotiations, I offered \$8,165.00 for the house and lot and repair material on hand there, with the understanding that Miss Stone, who was renting 400 Rose Street, would vacate that house within two weeks. This price and condition were accepted and deed of conveyance has been executed.

Although the Board of Trustees authorized the purchase in an informal discussion, official approval has not yet been given and recorded in the minutes. I would appreciate it if this action were reported to the Board with a recommendation that the action of the Comptroller be approved.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

Upon motion duly made, seconded and carried, the purchase of house and lot at 402 Rose Street from Mrs. Dalton B. Caldwell, nee Miss Yvonne E. Stone, for \$8,165.00, was approved, authorized, and the action of the Comptroller ratified. The purchase price is to be taken from Haggin funds.

G. Purchases Made by the Comptroller Ratified.

President Donovan read a letter from the Comptroller listing state requisitions, advices of emergency purchases, etc., and recommended approval. He read the following letter:

October 22, 1948

Dr. H. L. Donovan, President  
University of Kentucky

My dear Dr. Donovan:

I submit a list of state requisitions, advices of emergency purchases, special purchase orders, food contracts and departmental purchase orders which have been made by the Comptroller's office since July 1, 1948. These purchases have not been approved by the Executive Committee of the Board of Trustees. The listing below gives the numbers of the documents requesting the purchase or actually issued as purchase orders, which documents are made a part of this record and are held in the Office of the Comptroller subject to inspection. The purchases have been made on properly drawn documents at the requests of the various departments and have been charged against available funds. The list follows:

State requisitions numbered.....	1 to	567 inclusive
Emergency purchase orders numbered....	1 to	600 inclusive
Library D. orders .....	1 to	239 inclusive
University departmental orders .....	1 to	185 inclusive
Special purchase orders .....	1 to	1688 inclusive.

The above record of purchases is respectfully submitted with the request that they be approved by the Executive Committee or Board of Trustees whichever meets first, thereby ratifying the action of the Comptroller in making such purchases.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

Upon motion duly made, seconded and carried, the purchases made by the Comptroller's Office as evidenced by:

State requisitions numbered.....	1 to	567 inclusive
Emergency purchase orders numbered.	1 to	600 inclusive
Library D. orders .....	1 to	239 inclusive
University departmental orders ....	1 to	135 inclusive
Special purchase orders .....	1 to	1688 inclusive,

were approved, authorized and ratified.

## H. Budget Changes.

(1) President Donovan submitted letter from the Comptroller listing the following budget changes which had been approved, subject to action of the Committee.

November 3, 1948

Dr. H. L. Donovan, President  
University of Kentucky

Dear Dr. Donovan:

The following budget changes have been made, subject to the approval of the Board of Trustees:

Budget Unit	Account	Decrease	Increase
General Fund:			
Arts & Sciences:			
Physical Education, Pers. Serv.	480-1	\$	\$ 1,800.00
			179.56
			133.33
Psychology, Equipment	520-4		100.00
			400.00
			150.00
			400.00
English Language, Pers. Serv.	380-1		1,032.00
College of Law:			
Administration, Pers. Serv.	900-1		633.33
Instruction, Pers. Serv.	910-1		5,000.00
College of Education:			
Administration, Pers. Serv.	950-1		292.11
University Extension:			
Administration	1300-1	179.56	
		1,032.00	
College of Agriculture			
Dairy Center Equip.-Cap, Outlay	750-A		3.63
Libraries:			
Personal Services	1410-1		3,600.00
Non-Personal Services	1410-2		400.00
Materials and Supplies	1410-3		900.00
Capital Outlay	1410-4		28,070.00
Totals general fund		\$1,211.56	\$43,093.96

I recommend an increase in the appropriations from the unappropriated surplus for budget changes for the Colleges of Arts and Sciences, Law, Education, Agriculture, University Extension and Libraries, in the net amount of \$41,832.40.

The construction of the Fine Arts Building is progressing about according to schedule and the equipment for this building should be purchased within the current year. I recommend that an appropriation of two hundred thousand dollars be made for the purpose of equipping the Fine Arts Building.

The Board, at the time of approval of the budget, made an appropriation for extraordinary repairs and restoration of University property. Items of repair have been authorized to the extent that this budget is nearly exhausted. There are other repairs and restoration projects that should be given attention, and I recommend that the budget be increased by the amount of \$150,000.00, which will be spent for extraordinary repair work approved by the President.

The Board of Trustees entered into a contract with the State Board of Education for instruction to college students enrolled for courses not offered by the Kentucky State College. The University is required to provide instruction and expenses, which will be refunded by appropriation made available to the Kentucky State College. During the course of the work, we have no funds with which to pay instructors for teaching, and the expenses involved. I recommend that appropriation of \$10,000.00 be made and set aside as a revolving fund for paying salaries and expenses incident to this agreement.

It was decided to purchase additional equipment for Bowman Hall to make it possible to increase the number of occupants during the current year. New furniture was purchased at a cost of \$6,500.00. I recommend that this amount be appropriated out of the unappropriated surplus and used for the additional equipment for Bowman Hall.

Certain budget changes have been made in the Haggin restricted fund, and we desire to report these contemplated changes and request approval of the Board of Trustees as follows:

Budget Unit	Account	Decrease	Increase
Restricted Funds (Haggin):			
Instruction:	3321	\$3,446.22	\$
Law Annotation Project	3323	756.93	
Foreign Exchange Scholarships	3330		2,943.85
Alumni Magazine & Bulletin	3336	905.50	
Prospective Faculty Expense	3335		830.91
Graduate Scholarships	3322		900.00
Haggin Fund - General Acct.	3320		433.89
		<hr/>	<hr/>
Totals, Haggin		\$5,108.65	\$ 5,108.65

The unappropriated surplus to the credit of the general fund of the University is sufficient to meet the appropriations above recommended.

Respectfully submitted,  
(Signed) Frank D. Peterson,  
Comptroller.

(2) President Donovan also read the following letter with recommendation for an increased appropriation for the payment for and installation of equipment in the Dairy Products Building:

November 5, 1948

Dr. H. L. Donovan, President  
University of Kentucky

My dear Dr. Donovan:

Recently, you referred to this office a letter from Dean Cooper concerning the method of payment for the installation of equipment in the Dairy Products Building. I have conferred with Dean Cooper and made arrangements. Dean Cooper advised this office that the total cost in connection with the restoration, and alteration of the building, and the purchase and installation of equipment will approximate the following figures:

Alteration and repair, per contract	\$13,000.00
Advice of change, extra	86.00
Installation of plumbing and electrical equipment, estimated	2,500.00
Installation and expenses incident to installation of equipment, estimated	750.00
Purchase of equipment (this price is subject to "price at time of delivery" which will add approximately 10% or \$2,500.00)	21,562.20
Miscellaneous purchases already made and to be made, estimated	1,500.00
Architects' fee, estimated	300.00
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Total	\$53,698.20

Upon investigation, I find that these figures are at variance with previous commitments. I believe that a recommendation should be made to the Board for an appropriation to be applied toward the above project in an amount which may be approved by you.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

(5) A third letter was read recommending an increase in the appropriation for the Memorial Auditorium-Fieldhouse, for an over-run for the excavation and construction of the foundation. The letter follows:

November 4, 1948

Dr. H. L. Donovan, President  
University of Kentucky

Dear Dr. Donovan:

In complying with the contract with the Grayson-Jones Construction Company for excavation and construction of the Fieldhouse, certain over-runs were necessary and were approved. The first was reported to the Board on November 24, 1947 in the amount of \$709.59. On February 14, 1948 a second over-run was reported and approved in the amount of \$14,927.52.

Since that time, the foundation for the Fieldhouse has been completed and a third over-run has been reported, checked and approved by John T. Gillig, architect, L. P. Thompson, engineer for the University and Mr. E. B. Farris, who further checked the site, in the amount of \$20,919.32. This record has been forwarded to Frankfort with the request that an Advice of Change be approved changing the contract in accordance with the unit prices shown. I therefore recommend an appropriation from the unappropriated surplus of the general University budget in the amount of \$20,919.32 to take care of the over-run as approved.

Sincerely yours,

(Signed) Frank D. Peterson,  
Comptroller.



The Committee heard the reading of the letters and recommendation for increased appropriations for the various departments and for certain improvements, and upon motion duly made, seconded and carried, the Comptroller was authorized to transfer from the unappropriated surplus of the General Fund of the University the sum of \$41,882.40, for general budget increases, the sum of \$200,000 for the purchase and installation of equipment in the Fine Arts building, the sum of \$53,698.20 for equipment and installation of same in the Dairy Products Building, and the sum of \$20,919.32 to pay for over-runs in connection with the excavation and construction of the foundation of the Memorial Auditorium-Fieldhouse. The sum of \$150,000.00 for extraordinary repair work, and the sum of \$10,000.00 for expenses and salaries in connection with instruction to students enrolled in the Kentucky State College for Negroes were also approved. Likewise, the Committee approved the sum of \$6,500.00 for purchase of new furniture for Bowman Hall, in order to make possible housing an increased number of men students. The Haggin budget was authorized adjusted by decreasing Accounts 3321, 3323, and 3336, and increasing Accounts 3330, 3335, 3322 and 3320 in the amount of \$5,108.65.

#### I. Campus Speed Limit Fixed.

President Donovan reported the unprecedented number of cars on the campus. He stated that apparently more students than ever before had access to automobiles, and that, due to an increase in enrollment and faculty, the parking problem on the campus was most acute. He stated that parking areas and roadways were properly marked, but that, in spite of these traffic aids, the public and students continued to drive the wrong way, park in wrong areas, and drive at a speed dangerous to the life and safety of students and faculty on the campus. He suggested that a speed limit of twenty miles per hour be established for all campus roadways.

Members of the Committee discussed the recommendation, and upon motion duly made, seconded and carried, fixed the speed limit of automobiles and trucks at a maximum of twenty miles per hour, and authorized officers to make such arrests as seemed necessary. The Dean of Men was authorized to fine persons caught violating the regulation amounts from \$1.00 to \$5.00 for each offense.

#### J. University Objectives.

President Donovan issued to each member of the Committee a list of the objectives of the University for 1948-49, with the statement that he desired the Committee to be advised as to the aims of the administration and staff. The following list of objectives was examined and ordered made a part of the record, and the administration was commended.

OBJECTIVES FOR THE UNIVERSITY  
1948-1949

1. In every appointment seek the further strengthening of the instructional and research staff.
2. Stimulate research to the greatest degree possible by means of the general research fund.
3. Stress the improvement of classroom instruction in all colleges and departments.
4. Promote faculty welfare in all ways possible, having in mind salaries, opportunities for advancement, teaching and research facilities, service loads, leaves, retirement, group insurance, and housing.
5. Help each member of the faculty and staff to a realization of his own importance in the maintenance of good public relations.
6. Re-evaluate and strengthen the graduate program.
7. Initiate plans for presenting the University's program and needs to the 1950 Legislature.
8. Study carefully the factors affecting the freshman enrollment with a view to attracting to the University in 1949 the largest possible number of well qualified freshmen.
9. Make plans for an outstanding summer session in 1949.
10. Place greater emphasis on the savings to be effected by better care of the campus, buildings, equipment, and furniture.
11. Complete the construction of the Fine Arts Building, equip it, and place it in use in September, 1949.
12. Begin the construction of the necessary additions to the University heating plant and of additional dormitories for men and women.
13. Further increase the membership and effectiveness of the Alumni Association.

#### K. Additional Staff Members for College of Law Authorized.

President Donovan reported on the operations of the contract between the State Board of Education and the University of Kentucky, for instruction of students enrolled in the Kentucky State College for Negroes in courses not offered by that institution but offered by the University of Kentucky. He reported that, in general, the plan was working very well and that the University had been sending instructors from the College of Law to the Frankfort institution to give instruction to a student enrolled in that institution for a law course. He stated that it seemed desirable to increase the staff of the University Law College to eliminate the necessity for the present faculty driving to and from Frankfort for the time being. He stated that additional instructors might be employed from the practising bar at Frankfort, and upon motion duly made, seconded and carried, the President was authorized to cause to be employed four part-time instructors for the College of Law who might be assigned to teach students enrolled for law courses at Kentucky State College for Negroes.

#### L. Consideration of Veterinary Training in Southern States.

President Donovan stated he had received from John E. Ivey, Jr., Director of Regional Council for Education, office in Atlanta, Georgia, a proposal for establishing and operating regional services for training in veterinary medicine. He stated that a meeting was scheduled to be held in Atlanta, Georgia, on November 18 and 19, for the purpose of exploring the question further.

The Committee discussed the proposal and authorized the President to send a representative of the University to listen in on the meeting and to report back to the Board if he thought it advisable.

#### M. Cutler Appointed to Council on Higher Education.

President Donovan stated that he had been advised by the State Superintendent that the University had a vacancy on the Council on Higher Education. He stated that some member of the Board of Trustees should be appointed to fill the vacancy.

Upon motion duly made, seconded and carried, Mr. Tom Cutler was appointed member of the Council on Higher Education.

N. Will of Ernest B. Ellis.

President Donovan read a letter from E. S. Dabney, President of the Security Trust Company, relative to last will and testament of the late Ernest B. Ellis.

LAST WILL AND TESTAMENT OF ERNEST B. ELLIS

I, Ernest B. Ellis, being of sound mind and disposing memory, do hereby make and publish this my last will and testament, hereby revoking all other wills or testaments heretofore at any time made by me.

Item 1. I direct that all of my just debts and funeral expenses be paid.

Item 2. All the remainder of my property owned by me at the time of my death, whether real, personal or mixed, I will, devise and bequeath to my Trustee, who is hereinafter named, who shall hold the same in trust for the uses and purposes hereinafter in this Item 2 set out. Said Trustee shall hold, manage, control, invest and re-invest all of the said property, and he shall pay the entire net income, issues and profits arising therefrom to my beloved wife, Mary L. Ellis, for and during her natural life. The said payments shall be made as often as my Trustee shall determine upon, but in no event shall payments be made at greater intervals than six months.

The Trustee shall have full power during the existence of the trust herein provided for in this clause of my will, to sell and dispose of all or any part of my property, whether real, personal or mixed, at public or private sale, and pass a perfect title thereto to the purchaser or purchasers thereof, and the purchaser or purchasers thereof shall not be required to look to the application of the purchase money.

Item 3. Upon the death of my wife the trust provided for in Item 2 of this will shall cease and terminate, and the remainder of my estate shall be disposed of as is provided hereafter in the subsequent items of this will. While the estate so devised in such subsequent items shall immediately vest, yet no payment shall be made thereon until after the death of my wife.

Item 4. I hereby authorize my wife, Mary L. Ellis, in any event and without regard to any other bequests made in this will, to dispose of by will such portion of my estate as does not exceed in value Fifty Thousand (\$50,000.) Dollars, and no more.

If my wife, Mary L. Ellis, should dispose of such portion of my estate by will, I direct my Trustee herein to pay all inheritance and estate taxes which may be due on account of the bequests and devises made by her in her will so that the beneficiaries of her will will not be required to pay such inheritance and estate taxes.

Item 5. I hereby will, bequeath and devise to my friend, John G. Stoll, the sum of Fifty Thousand (\$50,000.) Dollars. The said bequest shall be paid in cash, or the said John G. Stoll shall have the right, at his option, to select such securities from my estate as he may desire of the then market value of Fifty Thousand (\$50,000.) Dollars. In the event of the death of John G. Stoll before my wife shall die, then the bequest provided for in this Item shall descend to his heirs-at-law with like power of selection.

If after my beloved wife should dispose of the portion of my estate as provided in Item 4 hereof, there be not enough remaining to pay the said sum of Fifty Thousand (\$50,000.) Dollars in full to John G. Stoll, then the remainder of my estate shall be paid to him, provided, however, that the bequest to him in this Item of this will shall not exceed the said sum of Fifty Thousand (\$50,000.) Dollars.

In addition to the bequest herein made to John G. Stoll, I direct my Trustee herein to pay all inheritance and estate taxes which may be due on account of the bequest herein made to John G. Stoll so that the said John G. Stoll will not be required to pay any inheritance or estate taxes on account of this bequest, but that the sum of Fifty Thousand (\$50,000.) Dollars shall be net to him.

Item 6. All of the rest and remainder of my property, including any portion of the Fifty Thousand (\$50,000.) Dollars of my estate which my wife shall not dispose of by will, I direct shall be divided into two equal parts. One of such parts I hereby will, bequeath and devise to my friend, John G. Stoll, to be his absolutely and in fee simple. In the event of the death of John G. Stoll before my wife shall die, then the bequest and devise herein referred to shall descend to his descendants in accordance with the Statute of Descent and Distribution now in force in the State of Kentucky.

The other half of the residue of my estate I will, bequeath and devise to my Trustee, hereinafter named, who shall hold the same in trust for the uses and purposes hereinafter set out. The said Trustee shall hold, manage, control, invest and re-invest all of said property, and he shall pay the entire net income, issues and profits arising therefrom to the Business Agent of the University of Kentucky, as hereinafter set out in this Item, for the following purposes:

I hereby establish a foundation at the University of Kentucky, to be known as the Ernest B. Ellis Foundation, for the purpose of educating and defraying the expenses of educating worthy young men during a four years' course in the School of Engineering of the University of Kentucky. The income arising from the fund provided in this Item of my will shall be used to defray the expenses of educating such young men, and my Trustee shall, in his discretion, determine how much shall be paid to each man during each year, and when my Trustee shall, in his discretion, so determine how much is to be paid for each man, he shall notify the Business Agent of the University, and shall pay over the amounts to the Business Agent to be by him applied in proper installments for the education and support of such young men. Any man a resident of Fayette County who is unable financially to support himself either in whole or in part during his four years at the University of Kentucky, and who is qualified to enter the Freshman Class in the School of Engineering at the University, shall be eligible to the benefits of said fund, but such men shall pursue a course of Engineering at the University. The beneficiaries of this fund shall be selected by a Committee of three, composed of the Circuit Judge of Fayette County, the Superintendent of City Schools of the city of Lexington and the Dean of Engineering at the University of Kentucky, which said Committee shall, after making the selection, notify my Trustee who has so been selected, and these selections shall be made during the summer of each year. My Trustee shall notify the said Committee how many persons each year who shall be entitled to the benefits of the Foundation. All beneficiaries of the fund shall be graduates of any High School in the city of Lexington or in Fayette County, and shall be residents of the City of Lexington or Fayette County, and all beneficiaries under this fund shall during their entire college course maintain a class standing which shall be satisfactory to the Dean of the College of Engineering. My Trustee shall advertise in at least two newspapers in the City of Lexington for four weeks prior to the time the beneficiaries of the fund are to be selected, giving notice of the existence of this Foundation and of its terms and conditions.

All beneficiaries of this Foundation in each case shall be pledged to regard the amount of money furnished him as a debt of honor without note or interest, to be repaid by him to my Trustee whenever he is able to repay it, wholly or in part, and all funds so received by my Trustee shall be added to the principal of the Foundation from time to time, and the income therefrom shall be expended in like manner as the income upon the principal fund herein provided is expended.

The said Ernest B. Ellis Foundation shall continue perpetually.

I create this fund because of my friendship and high regard for Prof. Fred Paul Anderson as an appreciation of the wonderful work he has done in building up the School of Engineering at the University of Kentucky, and with the full confidence that the beneficiaries of this fund will receive at the School of Engineering of the University of Kentucky an education which will fit them to succeed in life.

Item 7. I hereby authorize my Trustee to sell and dispose of any and all property held by him in trust under any clause of this will at public or private sale, and to pass a perfect title thereto, and the purchaser or purchasers thereof shall not be required to look to the application of the purchase money.

Item 8. I hereby authorize my Executor, hereinafter named, to sell all or any portion of my estate, either at public or private sale, for the purpose of paying any indebtedness against my estate, and to pass a perfect title thereto, and no purchaser shall be required to look to the application of the purchase money.

Item 9. I hereby appoint John G. Stoll Trustee under this will, and direct that no bond or bonds be required of him by any court or courts. In the event of the failure of John G. Stoll to act as Trustee under this will for any cause, or in event of his death or resignation, then, and in that event, it is my will that the Security Trust Company of Lexington, Kentucky, act as Trustee hereunder with all the powers conferred in this will upon my Trustee.

Item 10. I hereby appoint John G. Stoll Executor of this my will, and direct that no bond be required of him, and that he file no inventory of my estate. In the event of John G. Stoll for any reason shall fail to act as Executor of this my will, then in that event it is my will that the Security Trust Company of Lexington, Kentucky shall act as Executor of this will.

Witness my hand at Lexington, Kentucky, this 6th day of November, 1920.

E. B. Ellis

Subscribed in our presence by Ernest B. Ellis, and by him declared to be his last will and testament, and at his request we have hereunto subscribed our names as witnesses to this will in his presence and in the presence of each other at Lexington, Kentucky this 6th day of November, 1920.

J. E. McFarland  
Jas. A. Hulett.

The will, it was noted, after distribution of specific sums, established a trusteeship to receive and hold a fund to be known as The Ernest B. Ellis Foundation. The Foundation was established "for the purpose of educating and defraying the expenses of educating worthy young men during a four years' course in the School of Engineering of the University of Kentucky."

Mr. Dabney stated that the residue of the estate includes the Ellis residence at 234 West Second Street, and in order to execute a settlement of the trust estate, it will be necessary to sell the residence property and distribute the proceeds or to distribute it in kind, and that Mr. John Stoll desired to purchase the residence. The University is requested to appraise the property.

The will of Mr. Ellis was discussed, and the appreciation of the University and Committee was expressed, and upon motion duly made, seconded and carried, the provisions of the will were accepted, and Chairman Guy Huguelet and Comptroller Peterson were appointed as a committee to appraise the value of the residence at 234 West Second Street, and, if satisfactory, to effect a settlement.

O. Gifts:

From Dr. R. Julian Estill, Lexington, Ky.

President Donovan read a letter from Dr. Lawrence S. Thompson, Director of Libraries of the University of Kentucky, reporting a gift by Dr. Julian Estill of 202 medical books and periodicals from the collections of Dr. Estill and the late Dr. L. H. Kinnaird.. He stated that this material represented a valuable addition to our collections, and recommended that it be accepted.

On motion duly made, seconded and carried, the gift of 202 medical books and periodicals was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donor, on behalf of the University.

From Dr. Joe Varden, Paris, Ky.

President Donovan reported a gift to the University Library of 248 books by Dr. Joe Varden, Paris, Ky. He stated that some of this material would be a very useful addition to our collections, and recommended that the gift be accepted.

On motion duly made, seconded and carried, the gift by Dr. Joe Varden, Paris, Ky., of 248 books was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donor, on behalf of the University.



From Mrs. George P. Sprague, Lexington, Ky.

President Donovan reported a gift by Mrs. George P. Sprague, Lexington, Ky., of two framed steel engravings; one of Sir Isaac Newton as a boy and the other of Shakespeare as a boy. He recommended that these pictures be accepted, and upon motion duly made, seconded and carried, the two framed steel engravings were ordered accepted, and the President was requested to write a letter of appreciation to Mrs. Sprague.

From Ashland Oil and Refining Company, Ashland, Ky.

President Donovan reported a gift of \$935.03, payable to the order of University of Kentucky, for credit to Ashland Oil & Refining Company Scholarship Fund. He recommended acceptance of the gift, and on motion duly made, seconded and carried, the sum of \$935.03 was ordered accepted, and President Donovan was requested to write a letter of appreciation to the donor.

P. Off-Campus Work Approved for Doctor Spain and Doctor Valleau.

President Donovan submitted request from Doctor Spain of the College of Education to work with Dr. John Brewton and his survey staff of Peabody College in evaluating the schools of Savannah, Georgia. He stated that the work would cover a period not to exceed ten days and would not interfere with the regular work of Doctor Spain. Dean Taylor joined in the request and President Donovan recommended that same be approved.

President Donovan also submitted a request of Dr. Valleau, of the College of Agriculture and Home Economics and Experiment Station, to act as Tobacco Consultant to the John Alden Tobacco Company. He stated that this work would not affect Doctor Valleau's duties at the Experiment Station or at the College. Dean Cooper joined in the request, and President Donovan recommended that same be approved.

Members of the Committee discussed the requests and upon motion duly made, seconded and carried, concurred in the recommendation of the President.

Q. Injuries.

President Donovan submitted a letter from the Comptroller reporting on an injury to Lee Powers, and recommended payment for medical services in the amount of \$19.00.

October 20, 1948

Dr. H. L. Donovan, President  
University of Kentucky

Dear Dr. Donovan:

I attach hereto information concerning an accident to Mr. Lee Powers. Mr. Powers received burns on the face in an attempt to operate the incinerator of the Biological Science Building. Upon the recommendation of Dr. McChord of the Health Service Mr. Powers was referred to Dr. Wm. O. Preston for further treatment. Dr. Preston has submitted invoice for professional services in the amount of \$19.00 which I recommend be paid by the University.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

Upon motion duly made, seconded and carried, the account of Dr. William O. Preston, in the amount of \$19.00, was authorized paid from the College Collection Fund, with the expressed understanding that the action on the case was without commitment as to future action of the Committee and it did not establish a precedent and did not admit negligence or liability in paying this bill.

President Donovan read the following letter concerning an injury to William Maxberry, and recommended payment for medical services in the amount of \$5.00.

October 28, 1948

Dr. H. L. Donovan, President  
University of Kentucky

Dear Dr. Donovan:

I submit an invoice, attached, in favor of Dr. Walter D. Frey, rendered to Mr. William Maxberry, an employee of the Division of Maintenance and Operations. Mr. Maxberry got a foreign particle in his eye while on duty and was sent to the dispensary, but since it was after office hours, no doctor was on duty. The following day, August 11th, Mr. Maxberry reported to the University infirmary and his eye was washed out. He received some treatment from time to time for a few days, but the eye was still inflamed. I understand the infirmary was closed and no nurses or doctors were present from August 15th to September 1st.

The worker was advised to go to Dr. Frey, where the particle was removed from his eye, and treatment rendered. The eye has apparently been restored to normalcy. I recommend payment of the attached bill.

Very truly yours,

(Signed) Frank D. Peterson,  
Comptroller.

Upon motion duly made, seconded and carried, the account of Dr. Walter D. Frey, in the amount of \$5.00, was authorized paid from the College Collection Fund, with the expressed understanding that the action on the case was without commitment as to future action of the Committee and it did not establish a precedent and did not admit negligence or liability in paying this bill.

President Donovan read the following letter concerning an injury to Dan Welch, and recommended payment for medical services in the amount of \$5.00.

November 2, 1948

Dr. H. L. Donovan, President  
University of Kentucky  
Lexington, Kentucky

Dear Dr. Donovan:

I submit bill of Dr. E. E. Myers in the amount of five dollars for orthopedic check-up of Dan Welch on October 18, 1948. Mr. Welch is the painter who suffered a fractured sacrum when the ladder on which he was standing slipped, throwing him onto a concrete floor August 30, 1947. At the October 21, 1947 meeting, medical bills in the amount of \$10.00 were approved for Mr. Welch, and at the September 25, 1948 meeting, bills amounting to \$25.00 were approved. I recommend that this bill be approved by the Committee at the next meeting.

Respectfully submitted,

(Signed) Frank D. Peterson,  
Comptroller.

Upon motion duly made, seconded and carried, the account of Dr. E. E. Myers, in the amount of \$5.00, was authorized paid from the College Collection Fund, and if, in the judgment of the physician, an operation was deemed necessary, the Comptroller was authorized to cause same to be performed, with the expressed understanding that the action on the case was without commitment as to future action of the Committee and that it did not establish a precedent and did not admit negligence or liability in paying this bill or authorizing the operation.

#### R. Conference with State Fire Marshal

President Donovan read a letter from the Comptroller reporting on a conference with the State Fire Marshal relative to inspection report.

November 3, 1948

Dr. H. L. Donovan, President  
University of Kentucky

Dear Dr. Donovan:

At the September meeting of the Board, it was suggested that the Comptroller's office notify the State Fire Marshal's office relative to the 1945 inspection report, and the 1948 report. I requested Mr. E. B. Farris, Chief Engineer, to confer with Mr. Cad Thurman, Director of the Division of Insurance and Mr. Frank Crutcher, State Fire Marshal, concerning the two inspection reports above referred to.

Mr. Farris reports that Messrs. Thurman and Crutcher were noncommittal about the 1945 report. They stated they were interested only in the current inspection report, and that so far as the 1945 report was concerned, it could be treated as a closed matter. Without expressing approval or disapproval, they seemed amenable to the idea that it was no longer necessary to install the fire escape on the Administration Building because of the change in occupancy. Similarly, they thought that we could dispense with the requirement of changing the swing of the classroom doors in Miller Hall, as this would interfere with the flow of traffic to the fire escape. On the question of smoke screens or enclosures of the stairways in the Administration Building, White Hall or other buildings, they were reluctant to make a statement withdrawing from their former position, but did agree to make a long-time project of the major items included in the 1948 report.

The 1945 report has been substantially complied with in all details but one. Fire Walls and smoke screens recommended for a few of the buildings have not been installed. A large number of the items included in the 1948 inspection report have been complied with. Fire walls and smoke screens recommended have not been installed.

This office awaits instruction.

Respectfully submitted,

(Signed) Frank D. Peterson  
Comptroller.

The Comptroller was requested to confer further with the State Fire Marshal concerning the 1948 inspection report.

S. Simon Jones Scholarship Fund Invested.

The Comptroller reported that \$1,000.00 of the Simon Jones Scholarship Fund, principal amount \$3,000.00, was uninvested. It was recommended that the money be invested in U. S. Government Bonds bearing 2½% interest.

Upon motion duly made, seconded and carried, the Comptroller was directed so to invest the funds.

T. Road to Service Building Authorized Completed.

It was reported that bids were taken for the construction of road leading from the Animal Pathology Building to and around the Service Building, and that this road had been constructed, with the exception of applying the black top. It also was recalled that the black top was deleted from the contract when accepted, for lack of funds, but that it now appeared that funds were available to do this work and that same seemed to be essential, in order to preserve the road base. The successful contractor had also agreed to a change order in contract for the original unit price quoted.

Mr. Cutler stated that, in his judgment, if the contractor was agreeable to accepting the work at the original bid price, it would be better than advertising for new quotations, and upon the recommendation of Mr. Cutler, motion was made, seconded and carried authorizing advice of change to the contract, and the necessary sum was ordered appropriated from the unappropriated surplus of the University budget.

U. Approval of Minutes.

The minutes of the Executive Committee of July 16, 1948, were approved as published.

V. Increase to Perkins Construction Company for Addition to McLean Stadium Approved.

The Comptroller reported that it had been necessary to increase the Perkins Construction Company contract for the extension to McLean Stadium to cover the following work:

Erection of temporary fence on north side of Sections B, C and D and east side of Section A and west side of Section E, for safety .....	\$936.20
--	----------

Remove existing railing on east side of north stand and reset it on east side of Section E.	
Remove existing railing on west side of north stand and reset it on west side of Section A.	
Remove existing railing on west side of south stand and reset it on west side of Section P.	
Remove existing railing on east side of south stand and reset it on the east side of Section L..	920.72
	<u>\$1,856.92</u>

The above changes of railings were made necessary because of the change of location of the press box, and it was cheaper for Perkins Construction Company to do the work than to secure some other contractor. The President recommended that the work be approved and the necessary sum be appropriated from the unappropriated surplus of the University budget. Upon motion duly made, seconded and carried, the additional work was authorized and ordered paid.

W. Perkins Contract Increased for Sidewalk.

President Donovan read the following letter relative to addition to the sidewalk north of the Stadium:

November 5, 1948

Dr. H. L. Donovan, President  
University of Kentucky

Dear Dr. Donovan:

In the construction of the addition to the Stadium on the north side, the contractor has damaged the sidewalk immediately to the north of the Stadium to such an extent it will be necessary for the contractor to re-lay the sidewalk.

The contractor proposes to do this work. There is now a grass plot approximately 5' wide for a length of 477' 4" along the rear of the north side of the Stadium between the sidewalk and the street curbing. I believe it would be well to concrete this strip of sod, which would have the effect of making a 10' wide sidewalk the length of the north Stadium.

Perkins Construction Company proposes to widen the existing sidewalk from 5' to 10' for a distance of 477' 4" for an increase of \$927.50 in the contract price. I recommend that the sidewalk be widened, and that an Advice of Change for the contract be issued directing the Perkins Construction Company to do the proposed widening. I attach Perkins' proposal.

Sincerely yours,

(Signed) Frank D. Peterson,  
Comptroller.

Members of the Committee thought the proposed work very desirable, and upon motion duly made, seconded and carried, authorized Advice of Change for the contract and directed that the necessary funds be appropriated from the unappropriated surplus of the University budget.

#### X. Adjustments in Course Fees.

President Donovan reported that, in transferring from quarterly to semester system, certain adjustments in course fees were necessary, and that the fees had not been officially approved. He recommended the following special fees for certain courses and activities in Geology, Physical Education and Radio Arts:

Geology:	For Summer Field work in Geology	
	23a, 23b and 118 a-1	\$ 50.00
	For Field work in Geology 10a,	
	14a-d and 107a-f	3.50
	Field work Geology 10b	2.00
	Field work Geology 50a, 50b, 3,	
	12a, 30a, 30b	.50
	Field work Geology 12b	1.50
Physical		
Education:	P.E. 8	8.00
	P.E. 15, 16 and 50	28.00
	P.E. 11	4.00
	P.E. 12	8.00
Radio Arts:	Radio Arts 2a and 2b	2.50.

The Committee heard the recommendation, and upon motion duly made, seconded and carried, course fees as set out above were authorized and approved.

#### Y. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

#### College of Arts and Sciences

##### Appointments

Fred Watson, Graduate Assistant, Department of Physics, effective September 1, 1948, for ten months.

Floyd M. Carter, Instructor, half-time, Department of Physics, for five months, effective September 1, 1948.

Walter L. Jewell, Student Assistant, Department of Botany, for ten months, effective September 1, 1948.

Mrs. Catherine Perry, Secretary, Department of Geography, for nine months beginning October 1, 1948.

Cyrus B. King, Graduate Assistant, Department of Political Science, for 9½ months, effective September 15, 1948.

Barbara Von Thurn, Graduate Assistant, Department of History, for ten months, effective September 1, 1948.

T. Weldon Demunbrum, Graduate Assistant, Department of Anatomy and Physiology, for nine months, effective October 1, 1948.

Virginia Cunningham, part-time secretary, Department of Philosophy, for the academic year 1948-49, effective September 27, 1948.

Mrs. Bernadine Durrenberger, part-time Secretary, Department of German, effective October 1, 1948, for four months.

Mrs. Amelia N. Henderson, Secretary and Technician, Department of Zoology, for the academic year, 1948-49, effective October 1, 1948.

Bromfield L. Ridley, reappointed Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1948.

Mildred McDaniel, Graduate Assistant, Department of Political Science, for nine and a half months, effective September 15, 1948.

Jack R. Collier, Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1948.



Harold Liebes, Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1948.

John W. Ratliff, Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1948.

Mrs. Mary K. Martina, Graduate Assistant, Department of Zoology, for ten months, effective September 1, 1948.

James D. Woolf, Instructor, Department of English, for nine months, effective October 1, 1948.

Mrs. Elizabeth Gay Norment, Instructor, Department of English, for nine months, effective October 1, 1948.

Frank R. Fults, Jr., Graduate Assistant, Department of Anatomy and Physiology, for nine months, effective October 1, 1948.

Mrs. Lydia R. Fischer, Instructor, Department of Mathematics and Astronomy, for ten months, effective September 1, 1948. This is a reappointment.

Orison S. McLean, Graduate Assistant, Department of Psychology, effective September 22, 1948, to February 1, 1949.

George H. Paine, reappointed Graduate Assistant, Department of Botany, for ten months, effective September 1, 1948.

Beverly Anne Ritchie, Graduate Assistant, Department of Romance Languages, effective September 1, 1948.

Elsie Hurt, Student Assistant, Department of History, for ten months, effective September 1, 1948.

The following student assistants in the Department of Geology for eight months, effective October 1, 1948: Russell J. Ford, Paul G. Parker, E. P. Roederer, Jr., Phillip T. Stafford.

The following student assistants in the Department of Geology for eight months, effective October 1, 1948: William W. Isen, James Murphy.

James Philbrick, Graduate Assistant, Department of History, for eight months, effective October 1, 1948.

Charles G. Talbert, Graduate Assistant, Department of History, for eight months, effective October 1, 1948.

Nell H. Martin, Student Assistant, Department of Social Work, for four months, effective October 1, 1948.

Mrs. Anne McClothen Combs, Graduate Assistant, Department of English, for four months, effective October 1, 1948.

Raymond M. Connor, Jr., Laboratory Assistant, Kentucky Geological Survey, effective October 6, 1948.

Dudley A. Roberts, reappointed Lecturer, Department of Psychology, for nine months, effective October 1, 1948.

William E. Harris, Instructor, part-time, Department of Psychology, for four months, effective October 1, 1948.

Richard Griffith, Instructor, part-time, Department of Psychology, for four months, effective October 1, 1948.

Jean W. Branson, Graduate Assistant, Department of Psychology, for eight months, effective October 1, 1948.

Mrs. Nancie Emerson Field, Pianist, Department of Physical Education for the nine months beginning October 1, 1948.

Joseph Friedman, Graduate Assistant, Department of Music, for the seven months beginning November 1, 1948.

Mary Elizabeth Marshall, Student Assistant, Department of History, for three months, beginning November 1, 1948.

H. Gordon Bechanan, Graduate Assistant, Department of History, for three months beginning November 1, 1948.

Mrs. Nellie Tucker, part-time Instructor, Department of Romance Languages, for the second semester, effective February 1, 1948.

Mrs. Luther Hilliard, Attendant in Women's Gymnasium during the illness of Mrs. Reffett, for one month, effective November 1, 1948.

A. B. Guthrie, reappointed Visiting Lecturer, Department of English, for five months, effective February 1, 1948.

### Salary Adjustments

Mrs. Jean S. King, Clerk-Stenographer, Office of the Dean, placed on part-time, with adjustment in salary, effective October 1, 1948, through June, 1949.

William B. Martin, Graduate Assistant, Department of Psychology, for ten months, given increased duties for nine months, with adjustment in salary, effective October 1, 1948.

Thomas A. Rusch, Instructor, Department of Political Science for ten months, did not obtain degree as anticipated, and salary is adjusted.

R. H. Ritchie, Instructor, part-time, Department of Physics, placed on full-time, with adjustment in salary, effective September 1, 1948.

J. L. Warner, Graduate Assistant, Department of Physics, made Instructor, with adjustment in salary, effective September 1, 1948.

Leave of Absence

W. Clement Eaton, Professor of History, granted leave of absence without salary for the second semester, 1948-49, with the understanding that he will teach at the University of Kentucky during the summer session.

Resignations

Charles B. Wooldridge, Instructor, Department of Physics, effective September 1, 1948.

Mrs. Richard L. Mackay, part-time Secretary, Department of Philosophy, effective October 1, 1948.

Joseph Davis, Graduate Assistant, Department of Music, effective September 1, 1948.

Mrs. Betsy Estes, Graduate Assistant, Department of Psychology, effective September 1, 1948.

C. A. Basye, Graduate Assistant, Department of Physics, effective September 1, 1948.

Mrs. Martha R. Gallagher, Secretary, Department of Social Work, effective November 1, 1948.

College of Agriculture and Home EconomicsAppointments

Walker R. Reynolds, Sr., reappointed Special Assistant Agent, Adair-Wayne Counties, effective September 20, 1948, to November 30, 1948.

Alice Kinkaid, Assistant Bacteriologist, Department of Animal Pathology, effective September 16, 1948.

Mrs. Mildred L. King, Clerk, (half-time), Jefferson County, effective September 15, 1948.

Mrs. Robbie R. Lassiter, Clerk-Stenographer, Creamery License Section, effective September 13, 1948.

Mrs. Eugenia Brandon, Clerk, Calloway County, effective September 1 to December 31, 1948.

Susie Pendelton, Clerk, Oldham County, effective September 1 to December 31, 1948.

Mrs. Dorcas Pearl Turner, Clerk, McLean County, effective October 1, 1948, to June 30, 1949.

Harold B. Clark, appointed Instructor in Agricultural Marketing and Assistant Economist in Agricultural Marketing, effective October 1, 1948, through January, 1949. Mr. Clark has been serving as Assistant Economist in Agricultural Marketing, Experiment Station.

Nancy Lockery Thurman, Graduate Assistant in Home Economics, effective September 20, 1948.

Mrs. Ruth Ann Cotterill, Assistant Instructor at the Nursery School and in Clothing, effective September 27, 1948.

Mrs. Ann L. Withers, Laboratory Assistant, Department of Feed and Fertilizer, effective October 1, 1948.

Virgil Phelps, Teamster and Farm Laborer, Western Kentucky Substation, effective October 1, 1948.

Willard Minton, Student Assistant, Department of Markets and Rural Finance, for the first semester, 1948-49, effective October 1, 1948.

Josiah E. Anderson, Assistant Inspector, Department of Feed and Fertilizer, effective October 18, 1948.

Mrs. Betsy Worth Estes, substitute, during the illness of Miss Mary Mumford, effective October 1, 1948. Miss Mumford is Assistant Professor of Home Economic.

Selma F. Chandler, Trimble County, month to month basis, effective September 20, 1948.

Consuelo Lopez, Clerk, Extension Administration, effective October 1, 1948.

Phyllis H. Massey, Clerk-Stenographer, Department of Animal Husbandry, Dairy Section, effective October 1, 1948.

Mrs. Bobbie McCord Insko, Clerk-Stenographer, Department of Animal Husbandry, effective October 1, 1948.

Ruth C. Kaufman, Assistant Analyst, Department of Agronomy, effective October 1, 1948.

Virginia Bradley, Clerk-Stenographer, Administration, effective October 4, 1948.

Mike Duff, Field Agent in Poultry Improvement, effective November 1, 1948.

Everette Mackey, Grading Inspector, Department of Animal Industry, effective October 18, 1948.

Mrs. Mary Neal Wilson Davis, Clerk, Madison County, effective November 1, 1948 to May 31, 1949.

Helen Moore, Clerk, Green County, effective October 25, 1948, to December 31, 1948.

### Salary Adjustments

Averill Pulliam, Clerk, Department of Feed and Fertilizer, adjustment in salary, effective October 1, 1948.

Carl Clifton, Field Agent in Dairying, adjustment in salary, effective October 1, 1948.

Arch T. Humphries, Janitor, Experiment Station, adjustment in salary, effective October 1, 1948.

Charles E. Shelby, Graduate Assistant, Department of Animal Husbandry, made Teaching Assistant, with adjustment in salary, effective October 1, 1948.

Clint R. Collins, County Agent, Wayne County, adjustment in salary, effective November 1, 1948.

Bernice A. Sebree, Home Demonstration Agent, Montgomery County, adjustment in salary, effective November 1, 1948.

J. Allen Smith, Publications Editor, adjustment in salary, effective November 1, 1948.

Maurice L. Denton, Field Assistant, Department of Agronomy, adjustment in salary, effective November 1, 1948.

Mrs. Julia Crump, Laboratory Helper, made Clerk, Public Service Laboratories, with adjustment in salary, effective November 1, 1948.

### Resignations

Marilyn M. Ogden, Clerk, Trimble County, effective September 15, 1948.

Roy E. Davis, Farm Laborer, Department of Agronomy, effective September 10, 1948.

Mary Stylos, Assistant Home Demonstration Agent, Johnson County, effective September 15, 1948.

Mrs. Emma Jean G. Britton, Clerk-Typist, Administration, effective September 21, 1948.

Mrs. Betty C. Kirk, Clerk-Stenographer, effective October 22, 1948.

Mrs. Doris A. Porter, Home Demonstration Agent, Nelson County, effective October 31, 1948.

Peggy Louise Riddell, Clerk-Machine Operator, effective October 9, 1948.

Helen McDowell, Clerk-Stenographer, Department of Animal Pathology, effective October 31, 1948.

Juanita Hancock, Clerk, Green County, effective October 15, 1948.

Mrs. Mary Ellen Pittman, Stenographer-Clerk, Department of Feed and Fertilizer, effective October 31, 1948.

Mary Margaret Feehan, Clerk, Department of Agronomy, effective October 31, 1948.

### College of Engineering

#### Appointments

Paul W. Walters, Student Assistant, Mechanical Engineering, effective October 1, 1948.

Warren W. Walton, Jr., Student Assistant, Applied Mechanics, effective October 1, 1948.

Dana A. Webb, Jr., Student Assistant, Engineering Machine Shop, effective October 1, 1948.

Elbert E. Williams, Student Assistant, Applied Mechanics, effective October 1, 1948.

S. J. Whalen, Student Assistant, Department of Mining and Metallurgical Engineering, effective October 1, 1948.

John E. Williams, Student Assistant, Department of Mechanical Engineering, effective October 1, 1948.

James W. Woody, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

William A. Wyatt, Student Assistant, Machine Shop, effective October 1, 1948.

Jui Sheng Hsieh, Graduate Assistant, Engineering Experiment Station, effective October 1, 1948.

Dirk Arie VanGeneren, Mechanic, Aeronautical Research Laboratory, effective September 16, 1948.

Manuel Antonio Vila, Mechanic, Aeronautical Research Laboratory, effective September 16, 1948.

William Glenn Hammack, Mechanic, Aeronautical Research Laboratory, effective September 16, 1948.

William S. Farmer, Student Assistant, Machine Shop, effective October 1, 1948.

Charles R. Enicks, Student Assistant, Machine Shop, effective October 1, 1948.

William L. Bowler, Jr., Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Morris E. Broyles, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Robert Penfield Borden, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Sherwood Bennett, Student Assistant, Engineering Machine Shop, effective October 1, 1948.

Willard R. Becraft, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

George L. Baxter, Student Assistant, Department of Mechanical Engineering, effective October 1, 1948.

John M. Barstow, Jr., Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Edward George, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Garland K. Grace, Student Assistant, Machine Shop, effective October 1, 1948.

William Siler Evans, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Leonard S. Haynes, Student Assistant, Machine Shop, effective October 1, 1948.

William Millard Jenkins, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Leonard G. Johnson, Student Assistant, Machine Shop, effective October 1, 1948.

Charles William Meade, Jr., Student Assistant, Machine Shop, effective October 1, 1948.

Eugene D. Kozak, Student Assistant, Department of Mechanical Engineering, effective October 1, 1948.

Keith Koenig, Student Assistant, Machine Shop, effective October 1, 1948.

John Pershing Kelley, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Karl Frederick McCready, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Robert Edroy Heek, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

James D. Morse, Student Assistant, Department of Mechanical Engineering, effective October 1, 1948.

Russell E. Motsinger, Student Assistant, Machine Shop, effective October 1, 1948.

Arnold Addington Murphy, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

James Bethal Patton, Student Assistant, Applied Mechanics, effective October 1, 1948.

Robert L. Rogers, Student Assistant, Machine Shop, effective October 1, 1948.

Clarence L. Reynolds, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

David H. Noble, Student Assistant, Machine Shop, effective October 1, 1948.

George T. Murray, Student Assistant, Department of Mining and Metallurgical Engineering, effective October 1, 1948.

Roger Nunan Stark, Student Assistant, Department of Civil Engineering, effective October 1, 1948.

Robert L. Rogers, Student Assistant, Department of Mechanical Engineering, effective October 1, 1948.

Billy G. Valentine, Student Assistant, Department of Electrical Engineering, effective October 1, 1948.

Manuel A. Vila, Student Assistant, Machine Shop, effective October 1, 1948.

James L. Morrissey, Instructor, part-time, Department of Mechanical Engineering, for four months, effective October 1, 1948.

Roberta Beth Cason, Clerk-Stenographer, Administration, for eight months, effective November 1, 1948.



Resignations

Charlton Goodykoontz, Mechanic, Aeronautical Research Laboratory, effective September 1, 1948.

Edwin S. Walters, Student Assistant, Machine Shop, effective October 1, 1948.

James O. Lewis, Graduate Assistant, Machine Shop, effective September 30, 1948.

College of LawChange of Occupation

Alvin E. Evans, Dean Emeritus, effective September 16, 1948.

Leave of Absence

W. Lewis Roberts, Professor Emeritus, granted leave without salary for the period October 1, 1948 - June 30, 1949, inclusive. Professor Roberts will teach in the Houston University Law School.

College of EducationAppointments

Annelle Kelley, Sixth Grade Critic Teacher, effective September 6, 1948. Miss Kelley is teaching in the absence of Miss Kitty Conroy.

Sara Frances Lamb, part-time Secretary, effective September 15, 1948.

Nathaniel Bowles McMillian, Research Assistant, Foundations of Education, effective September 15, 1948.

Grazia Combs, Research Assistant, Bureau of School Service, effective September 22, 1948.

Adron Doran, Research Assistant, Bureau of School Service, effective September 22, 1948.

Robert Shaver, Research Assistant, Bureau of School Service, effective September 22, 1948.

Mrs. Virginia Boyd Cox, Journalism Instructor, University School, in charge of Public Relations and Cashier in the Cafeteria, for eight months, effective October 1, 1948.

Kean Ashurst, Instructor in Safety Education, for four months, effective October 1, 1948.

Mrs. Urso K. McCabe, Secretary, part-time, for twelve months, effective October 12, 1948.

### Salary Adjustment

Mrs. R. G. Lunde, Instructor, Study Hall Supervisor, and Kindergarten Assistant, adjustment in salary, effective October 1, 1948.

### Resignation

Martha V. Featherston, Secretary, Department of Agricultural Education, effective October 16, 1948.

## College of Commerce

### Appointments

Mrs. Anita Milby, Assistant Secretary, Bureau of Business Research, effective September 18, 1948.

Jane Guess, Secretary, part-time, effective October 1, 1948, through May 31, 1949.

The following persons as reading assistants for eight months, effective October 1, 1948: Edward Bryce Mann, James R. Rutter, John Walton, Mildred Foreman, William S. Powell, Catherine Stapleton, Dewey V. Martin, W. R. Young, Carol Houchen, Henry W. Lentz, Glenn E. Lindeman, Dolores Slaughter, Joe Noffsinger, W. F. Blackburn, Rathel Geron, Virgil Christian.

## College of Pharmacy

### Appointment

Mary Proctor Dunaway, Clerk-Stenographer, Office of the Dean, effective September 1, 1948.

## Graduate School

### Appointments

Martin Douglas Johnson, Haggin Fund Scholar, effective October 1, 1948, for nine months.

Yu-Chen Ting, Haggin Fund Scholar, effective October 1, 1948, for nine months.

Cordell Moore, Haggin Fund Fellow, effective October 1, 1948, for nine months.

Rita Maria Cancio, Haggin Fund Scholar, for nine months, effective October 1, 1948.

### Resignations

Robert Lear Turner, Haggin Fund Scholar, effective September 1, 1948.

Jui-sheng Hsieh, Haggin Fund Scholar, effective October 1, 1948.

Clement Hughes Bruce, Haggin Fund Scholar, effective September 1, 1948.  
James Dillon Kemp, Haggin Fund Scholar, effective October 1, 1948.

### Department of University Extension

#### Appointments

Mrs. Ellen Marie Kibler, Secretary, effective October 1, 1948.

Mrs. Alice Bryson, Secretary, effective October 1, 1948.

#### Salary Adjustment

Mrs. Bernice C. Waller, Secretary, effective October 1, 1948.

#### Payment for Grading Correspondence Courses

To W. E. Beals, for the period July 1 to October 1, 1948.

### University Library

#### Appointments

Mrs. Dorothy C. Bartsch, Typist, Order Department, effective October 4, 1948.

Martha Pilkington Gordon, Assistance in Reference, effective September 22, 1948.

#### Salary Adjustment

Mrs. Bess Stapleton, Mender, Catalog Department, part-time, placed on full time, with adjustment in salary, effective September 20, 1948.

Resignation

Margie Clegg, Secretary and Clerical Assistant, Office of the Director, effective October 1, 1948.

Office of the PresidentAppointment

Mrs. Josephine King, Assistant Secretary, effective October 18, 1948.

Resignation

Ann Stephenson, Assistant Secretary, effective October 23, 1948.

Alumni OfficeAppointment

Jane Williamson, Secretary, effective October 1, 1948. Miss Williamson is transferring from the Registrar's Office.

Office of the RegistrarAppointments

Mrs. Esther D. McChesney, Clerk, effective October 1, 1948.

Mrs. Mary Queen Cunningham, Clerk-Stenographer, effective October 1, 1948.

Resignation

Jane Williamson, Clerk-Stenographer, to transfer to the Alumni Office, effective September 30, 1948.

Office of the Dean of MenAppointments

Mrs. Ellen Wycoff, Housemother, Phi Sigma Kappa fraternity, effective October 1, 1948.

The following persons as monitors in Scott Street Barracks, for the fall semester, 1948: Theodore F. Cole, Ray Hogg, David K. Holland, Joseph W. Hornung, Rollie Norris, Willie Partin, Ben F. Reeves, Richard Redle, Howard Rhudy, Omer L. Stikeleather, Jack Whitman,

Mrs. Loretta Douglas, Housemother, Lambda Chi Alpha fraternity, effective October 15, 1948.

Office of the Dean of Women

Appointment

Mrs. Robert Henry, Housemother, Hamilton House, effective October 1, 1948.

University Health Service

Appointments

Mrs. Betty Smith Greene, Registered Nurse and Laboratory Assistant, effective September 28, 1948.

Margaret Davis, part-time Nurse, Jewell Hall, effective September 19, 1948.

Resignation

Rose Caywood, part-time Nurse, Jewell Hall, effective September 19, 1948.

University Personnel Office

Appointments

Mrs. Emily Wilson Baker, Test Assistant, effective October 1, 1948.

Edward M. Brown, Assistant in Veterans Office, effective October 1, 1948.

Correction in Minutes of September 25, 1948, page 65.

Kathleen L. Poor, Clerk, was listed as having resigned September 1, 1948. It should read that Miss Poor was appointed September 1, 1948.

Business Management and Control

Appointment

Dan H. Jones, Manager, Bowling Lanes, effective September 7, 1948.

Salary Adjustment

Greene Settle, Junior Accounting Auditor, cut in number of hours of work and adjustment in salary, effective September 18, 1948:

University Commons, Student Union BuildingSalary Adjustments

Thelma Thompson, Director, adjustment in salary, effective September 1, 1948.

Elizabeth Gault, Assistant Director, adjustment in salary, effective September 1, 1948.

Violet Fredericks, Assistant Director, adjustment in salary, effective September 1, 1948.

Anne Elliott, Assistant Director, adjustment in salary, effective September 1, 1948.

Mamie Lois Duke, Bookkeeper-Clerk, adjustment in salary, effective September 1, 1948.

Lawrence Roberts, Grill Manager, adjustment in salary, effective September 1, 1948.

Jean O'Neal, Storeroom Clerk, adjustment in salary, effective September 1, 1948.

Little Commons CafeteriaSalary Adjustment

Mrs. Vivian Hines Pence, Assistant Director, adjustment in salary, effective September 1, 1948.

The Kentucky KernelAppointments

Edward L. Swift, Jr., Supervisor, effective October 1, 1948.

Helen Diess, Editor, effective October 1, 1948, for nine months.

Harry Green, Managing Editor, for nine months, effective October 1, 1948.

Sue Warren, News Editor, for nine months, effective October 1, 1948.

Salary Adjustment

Stella Mae Ison, Bookkeeper, adjustment in salary, effective November 1, 1948.

Resignation

Ray Fulton, Editor, effective October 1, 1948.

On motion duly made, seconded and carried, on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes were concurred in and record ordered made in the minutes.

Z. Adjournment.

Upon motion duly made, seconded and carried, the meeting of the Executive Committee was adjourned at 12:30 p.m.

Frank D. Peterson  
Secretary, Board of Trustees and  
Executive Committee.