

Minutes of Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, November 12, 1933.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University of Kentucky November 12, 1933, at 10:00 a.m. The members of the Committee present were Judge R. C. Stoll, Chairman; Joe B. Andrews, and R. G. Gordon. President Frank L. McVey and Secretary D. H. Peak, were also present.

1. Minutes Approved.

The minutes of the meeting of the Executive Committee of July 25, 1933, were approved as published.

2. Financial Reports.

The Financial Reports for September and October were received and the October report was ordered to be recorded in the Minutes. It reads as follows:

EXHIBIT "B"

Statement of Income and Expenditures
Month of October, 1933

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To Date</u>
General Fund Income			
Federal Appropriation	10,687.50	21,375.00	32,062.50
Vocational Education Bd.	3,027.98	1,617.30	4,647.28
Bureau of Min. & Top. Survey - Misc. Receipts	229.96	57.20	287.16
Bureau of Min. & Top. Survey - State Appro.	833.10	762.00	1,595.10
Special Agri. Appro.	3,444.99	3,866.93	7,311.92
State Tax	11,397.80	96,556.04	107,953.84
Int. on Endowment Bonds	4,322.25		4,322.25
Int. on Liberty Loan Bonds		850.00	850.00
Student Fees	82,523.40	2,664.84	85,188.24
Student Fees - Sum. Sch.	37,349.13		37,349.13
Student Fees - U.H.S.	5,445.00	337.50	5,782.50

Student Fees - El. Tr. Sch.	4,539.50	100.00	4,639.50
Student Fees - Univ. Exten.	2,709.87	4,485.87	7,195.74
Miscellaneous Receipts	2,810.64	433.14	3,243.78
Rentals	498.00	172.90	670.90
Men's Dormitories	6,310.75	280.16	6,590.91
Total	<u>176,131.87</u>	<u>133,558.88</u>	<u>309,690.75</u>
Expenditures			
Instruction	143,106.48	64,238.59	207,345.07
Administration, Expense & Maintenance	60,908.16	20,299.39	81,207.55
Additions and Betterments	1,249.45	2,070.80	3,320.25
Total	<u>205,264.09</u>	<u>86,608.78</u>	<u>291,872.87</u>
Excess of Income over Ex- penditures	<u>(29,132.22)</u>	<u>46,950.10</u>	<u>17,817.88</u>
Patterson Hall Income			
Board	10,260.20	154.13	10,414.33
Miscellaneous Receipts	1.25	96.50	97.75
Room Rent - Summer Sch.	2,936.65		2,936.65
Total	<u>13,198.10</u>	<u>250.63</u>	<u>13,448.73</u>
Expenditures			
Expense	5,031.58	5,394.29	10,425.87
Additions and Betterments	215.00	480.00	695.00
Total	<u>5,246.58</u>	<u>5,874.29</u>	<u>11,120.87</u>
Excess of Income over Ex- penditures	<u>7,951.52</u>	<u>(5,623.66)</u>	<u>2,327.86</u>
General Fund Income	182,329.97	133,809.51	323,139.48
General Fund Expenditures	<u>210,510.67</u>	<u>92,483.07</u>	<u>302,993.74</u>
Excess of General Fund In- come over Expenditures	(21,180.70)	41,326.44	20,145.74
Accounts Payable liqui- dated	(21,312.30)	(50.00)	(21,362.30)
Excess of Receipts over Ex- penditures for General Ledger accounts	<u>101,428.16</u>	<u>(36,227.04)</u>	<u>65,201.12</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - General Fund	<u>58,935.16</u>	<u>5,049.40</u>	<u>63,984.56</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - General Fund			63,984.56
Cash in Bank July 1, 1933 - General Fund			<u>16,671.05</u>
Cash in Bank October 31, 1933 - General Fund			<u>80,655.61</u>

Experiment Station Income			
Hatch - Federal Appro.	3,750.00	3,750.00	7,500.00
Milk and Butter - Cash Receipts	2,303.71	837.52	3,141.22
Beef Cattle Sales	24.89		24.89
Dairy Cattle Sales	129.44		129.44
Sheep Sales	123.10		123.10
Swine Sales	118.57		118.57
Poultry Sales	292.63	136.29	428.92
Farm Produce Sales	170.61		170.61
Horticultural Sales	344.65	152.65	497.30
Seed Test	96.72	11.50	108.22
Seed Inspection	2,032.43	657.59	2,690.02
Rentals	2,560.00	144.68	2,713.68
Miscellaneous	82.41	0.50	91.91
Fertilizer - Fees	2,957.25	2,125.00	5,082.25
Public Service - State Appropriation	1,637.52	1,833.33	3,470.85
Public Service - Misc. Receipts	11.05	5.00	16.05
Feeding Stuffs - Fees	7,854.55	2,704.85	10,640.40
Adams - Federal Appro.	3,750.00	3,750.00	7,500.00
Serum - Sales	325.60	84.81	410.41
Serum - Virus Sales	17.20	5.40	22.60
Serum - Supply Sales	16.28	9.25	25.53
State Appropriation	3,364.06	3,079.13	6,444.00
Creamery - License Fees	6,264.00	61.50	6,325.50
Creamery - Testers License	1,959.00	61.35	2,020.35
Creamery - Glassware Test.	210.98	76.10	296.08
Robinson - State Appro.	758.58	854.48	1,613.06
Robinson - Misc. Receipts	383.86	160.31	544.17
W. Ky. - State Appro.	1,125.05	275.50	2,121.55
West Ky. - Misc. Receipts	307.66	271.58	579.24
Furnell - Fed. Appro.	15,000.00	15,000.00	30,000.00
Nursery Inspection - Fees	560.00	230.00	790.00
Blood Test	138.25	73.75	212.00
Total	<u>58,694.95</u>	<u>37,172.06</u>	<u>95,867.01</u>
Expenditures			
Expense	71,017.42	24,491.76	95,509.18
Additions and Betterments	413.28	506.40	919.68
Total	<u>71,430.70</u>	<u>24,998.16</u>	<u>96,428.86</u>
Excess of Expenditures over Income	(12,735.75)	12,173.90	(561.85)
Excess of Expenditures over Receipts for General Ledger accounts	<u>(17,844.94)</u>	<u>(6,350.86)</u>	<u>(24,195.80)</u>
Excess of Expenditures over Receipts	<u>(30,580.69)</u>	<u>5,823.04</u>	<u>(24,757.65)</u>

Excess of Expenditures over Receipts for the fiscal year to date - Experiment Station			(24,757.65)
Cash in Bank July 1, 1933 - Experiment Station			<u>16,455.13</u>
Cash in Bank October 31, 1933 - Experiment Station			<u>8,302.52</u>
Extension Division Income			
Federal Smith-Lever	74,154.38		74,154.38
Federal Add. Co-op.	15,500.00		15,500.00
Federal Supplementary	26,545.52		26,545.52
Federal Capper-Ketcham	18,400.49		18,400.49
State Smith-Lever	14,154.13	15,845.35	29,999.48
County and Other	461.91	122.76	584.67
Total	<u>149,216.43</u>	<u>15,968.11</u>	<u>165,184.54</u>
Expenditures			
Expense	<u>88,351.82</u>	<u>29,641.67</u>	<u>117,993.49</u>
Expense of Income over Expenditures	<u>60,864.61</u>	<u>(13,673.56)</u>	<u>47,191.05</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			47,191.05
Cash in Bank July 1, 1933 - Extension Division			<u>9,064.09</u>
Cash in Bank October 31, 1933 - Extension Division			<u>56,255.14</u>
Trust Fund Income			
Student Loan Fund	131.21	50.06	181.27
Student Notes Paid	434.18	153.60	587.78
Total Receipts	<u>565.39</u>	<u>203.66</u>	<u>769.05</u>
Expenditures			
Expense	117.00	38.00	155.00
Student Notes	(73.00)	215.00	142.00
Total	<u>44.00</u>	<u>253.00</u>	<u>297.00</u>
Excess of Receipts over Expenditures	<u>521.39</u>	<u>(49.34)</u>	<u>472.05</u>
Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			472.05
Cash in Bank July 1, 1933 - Trust Fund			<u>994.93</u>
Cash in Bank October 31, 1933 - Trust Fund			<u>1,466.98</u>

Summary

General Fund Income	189,329.97	133,809.51	323,139.48
Experiment Station Income	58,694.95	37,172.06	95,867.01
Extension Div. Income	149,216.43	15,968.11	165,184.54
Trust Fund Income	131.21	50.06	181.27
Total	<u>397,372.56</u>	<u>186,999.74</u>	<u>584,372.30</u>
General Fund Expenditures	210,510.67	92,483.07	302,993.74
Experiment Station Expenditures	71,430.70	24,998.16	96,428.86
Extension Division Expenditures	88,351.82	29,641.67	117,993.49
Trust Fund Expenditures	117.00	38.00	155.00
	<u>370,410.19</u>	<u>147,160.90</u>	<u>517,571.09</u>
Excess of Income over Expenditures	26,962.37	39,838.84	66,801.21
Accounts Payable liquidated	(21,312.30)	(50.00)	(21,362.30)
Excess of Receipts over Expenditures for General Ledger accounts	83,583.22	(42,577.90)	41,005.32
Student Loan Fund Notes	507.18	(61.40)	445.78
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>89,740.47</u>	<u>(2,850.46)</u>	<u>86,890.01</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			86,890.01
Cash in Bank July 1, 1933 - Combined Fund			<u>45,185.20</u>
Cash in Bank October 31, 1933 - Combined Fund			<u>132,075.21</u>

Abstract of item shown on Statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger accounts \$41,005.32"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	66,257.66	
Insurance Paid in Advance	299.26	
Sundry accounts		7,562.24
Notes Payable		<u>100,000.00</u>
	<u>66,556.92</u>	107,562.24
		<u>66,556.92</u>
		41,005.32

3. Report to Budget Commission.

President McVey presented a tentative statement of requirements of the University of Kentucky for the biennium beginning July 1, 1934. The statement was carefully considered, changed and corrected. It was further ordered that the statement be made a part of the report to the State Budget Commission as the request of the University of Kentucky for the biennium beginning July 1, 1934.

4. Proposed Loan from Public Works Commission.

President McVey presented a statement of needed repairs and improvements at the University of Kentucky for consideration as to the advisability of making application for loan from Public Works Commission. The statement showed the estimated amount needed for each project and the amount required to discharge a loan therefor -- on bases of 35 years in some instances and 10 years in others. It was the sense of the Committee that, as requirements of the Public Works Commission in regard to such loans to the University are not clearly and definitely understood, action be deferred pending definite understanding of such requirements. President McVey was directed to get in touch with the proper persons and get definite information.

5. Education Commission Code.

President McVey presented a report of the Education Commission containing code by which the operation and proceedings of institutions of higher learning in the state are to be governed. No action was taken, but the President was requested to send copies of the code to the members of the Executive Committee for study.

6. Repairs to Skylight in Education Building.

The Superintendent of Buildings and Grounds made a report of the condition of the skylight over the Exhibition Hall in the Education Building. J. D. Harper did the work as a sub-contractor under The J. F. Hardyman Company, contractor. Mr. Harper was called to examine the skylight. He seemed to think the collapse due to unusual condition of wind and pressure. Report was made to the Insurance Adjuster, and he said that the damage was not caused by wind. Mr. Crutcher estimates that it will take \$149.50 to repair the skylight. He was authorized to make the repairs and the question of liability of the contractor and insurance company was deferred.

7. Increase in Coal Price.

The following communication in regard to increase in price of coal was presented:

Stearns Coal and Lumber Company

Stearns, Kentucky
October 30, 1933

TO OUR CUSTOMERS:

Effective October 2, 1933, we put in a wage advance at our mines, authorized under the Code approved by the President of the United States for the coal operators in this District. The advance in wages to our men increased our cost of production \$0.30 per ton.

All coal shipped to you on your contract during the month of October, on which invoicing has been delayed, will be billed showing the advance mentioned above.

From information that will come to you from time to time, you will readily see that the advance we are passing on to you is not as great as it would have been had you placed your business in the hands of some other company. This is occasioned by our having paid, prior to the wage advances that we have put into effect, a higher wage scale than some of our competitors.

We hope you will accept the increase in price in the same spirit that we gave the wage advance to our men.

Kindest regards.

Yours very truly,

Stearns Coal Sales Company,
J. M. Daniel
Sales Manager

The Business Agent was directed to consult the State Purchasing Agent in regard to the increase in price in its relation to the contract.

8. Personal Injury - Mr. Lieth.

James Lieth by letter requested the University to pay to the Good Samaritan Hospital a bill for \$19.80, incurred on account of an operation for an injury to Mr. Lieth in December, 1932, while in the employ of the University. The questions raised in Mr. Lieth's letter were referred to Doctor McVey for adjustment.

9. Campus Book Store Report.

President McVey presented report of the Campus Book Store made by the manager, James Morris. It was received and ordered inserted in the Minutes. Report follows:

Report of the Campus Book Store - January 1, 1933 - July 1, 1933

January -----	\$ 2,081.81	
February -----	9,270.68	
March -----	2,080.35	
April -----	1,677.62	
May -----	1,710.13	
June -----	4,009.41	
		\$20,830.00
Cap and Gown Account -----		529.88
Requisition -----		2,889.47
Sales to Mr. Curtis -----		274.48
Grand Total		<u>\$23,773.03</u>

COMMISSION APPLIED

Gross Sales Commission ----- \$ 2,377.30

Exemptions and deductions -----

Requisition -----	\$ 288.94
Law Textbooks -----	32.01
American Library Assoc, -----	9.67
Professor M. M. White -----	32.11
Sales to Mr. Curtis -----	27.44
* Inventory Adjustments -----	81.20

Net Cash Return to University -----	471.37
	<u>\$ 1,905.93</u>

LOSSES FROM JANUARY 1, 1933 to July 1, 1933

14 Ruling Pens -----	\$ 28.00
8 Federal Tax Books -----	28.80
3 Radio Communication Books -----	10.00
6 Fath Astronomy Books -----	14.40
	<u>\$ 81.20</u>

(Signed) James Morris
Manager

10. Night Watchmen's Request to Carry Revolvers.

The night watchmen made request to carry revolvers. The members of the Committee considered it not advisable and expedient for watchmen to be armed, and the request was not granted.

11. Radio Line Service.

A letter from E. G. Sulzer to President McVey setting out certain proposed radio telephone line changes made possible through cooperation with Wilmore College. The changes enable the University of Kentucky to have a twenty-four-hour service to WHAS, the Courier Journal and Louisville Times station at Louisville, Kentucky, without increase of the present cost of service. The Executive Committee made no objection to the plan as outlined by Mr. Sulzer provided no additional expense is incurred.

12. Conscientious Objection to Military Training.

President McVey presented a letter from the Methodist Episcopal Church as to conscientious objectors to military training. He was directed to answer the letter stating that the University of Kentucky has no ruling as to such objectors and that each objection to military training is considered on the merits of the particular case.

13. Fourth Liberty Bonds.

The Business Agent reported that the Fourth Liberty Bonds, of \$10,000.00 each, investment of Peabody Fund, are numbered 52484, 52485, 52486 and 52487, respectively. The call for redemption of Fourth Liberty Loan bonds made by the Treasury Department of the U. S. A., October 12, 1933, is in part,

"All outstanding registered bonds bearing serial numbers the final digit of which is 9, 0 or 1."

14. Bureau of Mineral and Topographic Survey - Pay Rolls Approved.

The following pay rolls of Bureau of Mineral and Topographic Survey were approved:

November

David M. Young	-	1 month	-	\$100.00
Louise Barton	-	1 month	-	35.00
Newell Wilder	-	50 hours	-	20.00

Ordered certified to Auditor of Public Accounts.

October

David M. Young ----- 1 month - \$120.00

Louise Barton ----- 1 month - 48.00

This pay roll was approved by Louis Hillenmeyer, committee for Board of Trustees, and on that approval certified to Auditor of Public Accounts. The action was approved.

15. Appointments and Other Staff Changes.

Appointments

Margaret Ratliff and Robert Mullins, graduate assistants in Psychology for remainder of the year 1933-1934, to be paid at rate of \$2.00 for each two-hour laboratory period, the total for both not to exceed \$255.00.

Resignations

Mary Agnes Gordon, instructor in Psychology, resigned to take a position as assistant recorder with the Tennessee Valley Authority.

Edna Smith, part-time graduate assistant in Bacteriology.

Changes and Increases in Salary.

Walter E. Watson, assistant in Psychology, salary increased from \$15.00 to \$60.00 for October and to \$90.00 per month for the remainder of the year 1933-1934. Increased work and pay are on account of resignation of Mary Agnes Gordon.

Harold Raidt, assistant in Bacteriology, salary increased from \$10.00 to \$20.00 per month, beginning October 1, 1933, he having been given the work of Edna Smith, resigned.

Changes and Promotions -- College of Engineering.

Gordon Thurman made Superintendent of Shops, salary \$3,000.00 per year, twelve months basis.

Stephen T. Saunier made Assistant Superintendent of Shops, salary, \$2400.00 per year, twelve months basis.

A. L. Pigman made instructor in Wood Shop, salary increased from \$1404.00 to rate of \$1600.00, twelve months basis, or \$133.33 1/3 per month for remainder of year beginning November 1, 1933.

The budget of the Department of Practical Mechanics was increased in amount of \$500.00.

The increases in budget and salaries enumerated above are to be transferred from the unexpended balances budgeted as salaries to J. B. Dicker in the Department of Practical Mechanics and W. A. Newman in the Department of Civil Engineering. Both of these instructors died during the month of October and the payment of salary to each was discontinued after October 31, 1933.

Leave of Absence

James Todd, assistant professor in Physics, granted sabbatical leave on half pay, for the year 1934-1935, for the purpose of pursuing work toward the doctorate.

Agricultural Extension

Appointments

O. M. Shelby, assistant county agent, Daviess County, salary \$50.00 per month, effective October 1, 1933, to November 30, 1933.

W. D. Sutton, county agent, Hopkins County, substitute appointment, salary \$241.66- $\frac{2}{3}$ a month, effective July 1, 1933, to December 31, 1933.

Robert Franklin Wigginton, assistant county agent, Fleming County, salary \$50.00 a month, effective October 1, 1933, to November 30, 1933.

Miss Sunshine Colley, assistant home demonstration agent, Bell County, \$50.00 a month, effective November 1, 1933, to December 31, 1933.

William O. Blackburn, assistant county agent, Harrison County, salary \$50.00 a month, effective November 1, 1933, to December 31, 1933.

Reappointments

W. C. Scott, assistant county agent, Simpson County, salary \$60.00 a month, effective October 1, 1933, to November 30, 1933.

C. E. Miller, assistant county agent, Jefferson County, salary \$216.66- $\frac{2}{3}$ a month, effective November 1, 1933, to December 31, 1933.

Continuations of Employment.

J. F. Graham, county agent, Caldwell County, salary \$208.33-1/3 a month, effective January 1, 1934, to December 31, 1934.

Miss May Hutchison, home demonstration agent, Garrard County, salary \$148.33-1/3 a month, effective November 1, 1933, to October 31, 1934.

J. W. Holland, county agent, Shelby County, salary \$183.33-1/3 a month, effective July 1, 1933, to December 31, 1933.

D. S. Greene, county agent, Leslie County, continuation and modification in salary, salary \$133.33-1/3 a month, effective October 1, 1933, to September 30, 1934.

E. P. Tichenor, county agent, Marshall County, continuation and modification in salary, salary \$166.66-2/3 a month, effective October 1, 1933, to September 30, 1934.

Transfers of Agents.

C. E. Gabbard, county agent, transferred from Morgan County to Menifee County, salary \$133.33-1/3 a month, effective October 9, 1933, to December 31, 1933.

E. E. Lambert, county agent, transferred from Menifee County to Pike County, salary \$148.33-1/3, effective October 9, 1933, to December 31, 1933.

B. W. Fortenbery, county agent, transferred from Pike County to Garrard County, salary \$158.33-1/3 a month, effective October 9, 1933, to December 31, 1933.

Termination of Appointment.

C. F. Park, assistant county agent, effective September 30, 1933.

On motion the meeting was adjourned.

D. H. Peak
Secretary, Board of
Trustees