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F317/
ser. 16/
no. 41
Series 16



INVENTORY OF
FEDERAL ARCHIVES
IN THE STATES

SERIES XVI.
THE FARM CREDIT ADMINISTRATION
NO. 41, TENNESSEE

LIBRARY
UNIVERSITY of KENTUCKY

SURVEY OF FEDERAL ARCHIVES
WORK PROJECTS ADMINISTRATION
DIVISION OF COMMUNITY SERVICE PROGRAMS
NEW ORLEANS, LOUISIANA

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Community Service Programs
Work Projects Administration

The National Archives
and
Louisiana State University
Cooperating Sponsors

SERIES XVI.

THE FARM CREDIT ADMINISTRATION

NO. 41. TENNESSEE

New Orleans, Louisiana
The Survey of Federal Archives
1941

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

The Survey of Federal Archives

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How Orleans, Louisiana
The Survey of Federal Archives
1941

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937.

The plan for the organization of the Inventory is as follows: Series 1 consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office, information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58-SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Tennessee the work of the Survey was under the direction of Judge Samuel C. Williams with Mr. Lowe Watkins, who later succeeded him as director, as his assistant. In May 1937, Tennessee was added to the region under the direction of Mr. Stanley C. Arthur of New Orleans, La., with Mr. John S. Luton as state supervisor. This Inventory of the records of the Farm Credit Administration in Tennessee was prepared in the New Orleans Office of the Survey under the direction of Mrs. Norris B. Fazekas, assistant state supervisor, and editor-in-chief, and was edited before final typing by Mr. L. J. Darter, Jr. of the Division of Agriculture Department Archives of The National Archives.

New Orleans, Louisiana
April 3, 1941

Stanley C. Arthur, Supervisor in Charge
of the Inventory of Federal Archives
in Tennessee, Louisiana, Mississippi,
Arkansas, and Alabama

CONTENTS

	Page
CROP PRODUCTION AND SEED LOAN OFFICE	
Covington	1
Dyersburg	1
Greeneville	2
Henderson	2
Huntingdon	3
Knoxville	3
Lexington	4
Memphis	4
Nashville	40
Trenton	41
 EXAMINATION DIVISION	
Memphis	42
Nashville	42
 LAND BANK DIVISION	
Camden	44
Huntingdon	44
Paris	45
Selmer	45
 PRODUCTION CREDIT DIVISION	
Bolivar	47
Dyersburg	47
Jackson	48
Knoxville	48
Paris	49
Selmer	49
Union City	50
 REGIONAL AGRICULTURAL CREDIT CORPORATION OFFICE	
Knoxville	51

CROP PRODUCTION AND SEED LOAN OFFICE

COVINGTON

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Tipton County Court House

This office was established in 1935 at its present location. It has jurisdiction over Tipton, Lauderdale, and Fayette Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

- 1. GENERAL FILE, 1935 to date. Supplemental vouchers, applications for 1937 EC loans, disapproved applications, correspondence and reports with state supervisor and regional office; and clients' file. Index. (Daily, official.) 10 x 12 folders, 2 ft., in filing case. Basement. (15)

DYERSBURG

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Dyer County Court House

This office was established in 1933. It has jurisdiction over Dyer, Obion, Weakley, and Lake Counties. It was housed in the old cigar factory, Mill and Cedar Streets, before moving to its present address. Some records have been destroyed after serving their purpose; useless papers are destroyed in accordance with regulations governing their disposal. All other records have been retained; none has been lost or sent to Washington.

- 2. ACCOUNT LEDGERS, 1931 to date. Listing accounts for Dyer, Obion, Weakley, and Lake Counties borrowers, showing credits, debits, borrower's ability, character dependability, and standing as to bankruptcy and criminality. Entered alphabetically by names. (Daily, official.) 10 x 18 vols. (5), 1 ft. 6 in., on filing case. 1st floor. (9)

- 3. GENERAL FILE, 1933 to date. Reports and correspondence with state supervisor and regional offices; field letters, work sheets, balance sheets, and dead files. (Daily, official.) 10 x 12 folders, 8 ft., in filing case. 1st floor. (8)

GREENEVILLE

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Greene County Court House

This office was established in 1931 at its present address. It has jurisdiction over Unicoi, Washington, Greene, Carter, Johnson, Sullivan, Hamblen, Cocke, Hancock, Hawkins, Jefferson, and Granger Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

4. OUTSTANDING AND PAID LOANS, 1935. Data of all correspondence pertaining to loans granted to individuals. (Daily, official.) 3 x 4 cards, 6 in., in metal filing case. Basement. (14)

5. COLLECTION RECEIPTS, 1935 to date. From regional office, showing date, name and address, loan number, cash received, interest, credit given on principal of loan, old balance, and new balance. Filed alphabetically by counties. (Daily, official.) 5 x 15 sheets, 6 in., in pasteboard box. Basement. (12)

6. DELINQUENT FILE OF OLD CORRESPONDENCE, 1935 to date. Correspondence and reports covering paid loans; inactive correspondence relative to farmer feed and crop loans, and rejected applications; reports covering travel and subsistence, and daily loan collections. (Occasionally, official.) 10 x 12 vols., 1 ft. 6 in., in steel filing case. Basement. (11)

7. LEDGERS AND WORK SHEETS, 1935 to date. Detail reports pertaining to individual borrowers showing their ability, character, farm production, status of loans, general description of land, amount of loans, and payments made. (Daily, official.) 10 x 20 folders, 2 ft., in steel filing case. Basement. (13)

8. REPORT FORMS, VOUCHERS, AND CORRESPONDENCE, 1935 to date. Current correspondence relative to loans pending and loans secured; daily collection reports; rejected applications; personal correspondence with state supervisor and regional office at Memphis; daily, weekly, and biweekly reports; vouchers covering travel and subsistence accounts of field supervisor (duplicates). Card index, 3 in. (Daily, official.) 10 x 12 vols., 2 ft., in steel filing case. Basement. (10)

HENDERSON

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Walker Bldg., Main St.

This office was established in 1931 at its present address. It has jurisdiction over Chester, McNairy, Hardeman, and Madison Counties. All

records have been retained; none has been lost, destroyed, or sent to Washington. Reports are sent to the regional office at Memphis, Tennessee.

9. LEDGERS AND RECORD BOOKS, 1931 - 1936. Record of paid prior accounts, balance on accounts, net paid, record of loans, balance sheets, and prior application copies. Indexed. (Daily, official.) 10 x 15 loose-leaf books (20), 3 ft, 8 in., on table. 1st floor. (10)

10. OFFICIAL CORRESPONDENCE, 1931 to date. With regional office, state supervisor, and regional attorney; Form 10-M, Weekly Report; and travel vouchers. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case. 1st. floor. (12)

11. APPLICATIONS FOR LOANS, 1937 to date. Form 2-ECFL-1937, Application. (Daily, official.) 10 x 12 folders, 2 ft., in transfer case. 1st floor. (11)

HUNTINGDON

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Post Office Bldg.

This office was established in 1933 at its present address. It has jurisdiction over Carroll, Henry, and Benton Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

12. GENERAL FILE, 1933 to date. Form ECFL-2, Application for Loan, (Frequently, official.) 10 x 12 folders, 8 ft., in filing case. R. 204. (24)

KNOXVILLE

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Post Office and Court House, Main and Walnut Sts.

This office was established in 1931. It was housed in the County Court House at Main and Gay Streets from 1931 to April 1934, at which time it moved to its present address. All records have been retained; none has been lost, destroyed, or sent to Washington. Daily and weekly reports are sent to regional headquarters at Memphis, Tennessee.

13. CORRESPONDENCE AND RECORDS, 1931 to date. Correspondence, vouchers, weekly collection reports, state bulletins, loan letters from Memphis, field supervisors' letters, and weekly time sheets. Arranged by subjects. (Frequently, official.) 9 x 11 loose-leaf books (12), 1 ft., on open wooden shelf. R. 3, W. side. (738)

LEXINGTONEMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
M. H. Britt Bldg., West Side of Square

This office was established in 1931 at its present address. Some copies of records were lost by fire in 1936 but they have been duplicated. All other records have been retained; none has been lost, destroyed, or sent to Washington.

14. ADMINISTRATIVE FILE, 1931 to date. Form 10-M, weekly and daily reports to regional and state offices; Forms 1012, 1012-A, and 1012-C, Travel Vouchers; and correspondence to clients and superior officials. (Frequently, official.) 10 x 12 folders, 4 ft., in filing case. 2d floor. (10)

15. GENERAL LEDGER, 1931 to date. Showing status of each account, location of farm, and general information regarding client, (Frequently, official.) 10 x 17 vols. (3), 9 in., on desk. 2d floor. (12)

16. TRIAL BALANCE SHEETS, 1931 to date. Showing all loans made, client's name and address, amount due, date and amount of payments, and loan number. (Frequently, official.) 14 x 17 loose-leaf books (2), 4 in., on table. 2d floor. (11)

MEMPHISEMERGENCY CROP AND FEED LOAN SECTION
REGIONAL DIRECTOR'S OFFICE
Reid Bldg., 274 Monroe Ave.

This office was established in 1931 as the Farmers' Seed Loan Office under the Department of Agriculture; in 1932 the name was changed to the Crop Production Loan Office and remained as such until March 27, 1933, when it was transferred to the Farm Credit Administration. The office was housed at Third and Jefferson Streets in 1931; in the Federal Building, 1931 to 1932; in the Falls Building, 1932; in the Shrine Building, 1933 to 1934, at which time it moved to its present address. Useless papers are destroyed in accordance with regulations governing their disposal. All other records have been retained; none has been lost, or destroyed. Records are sent to Washington only on request.

17. INDEX TO ALABAMA LOANS, 1927 to date. Showing name and address of person making application for loan, year, loan number, code number, and disposition. Filed alphabetically by names of borrowers. (Frequently, official.) 3 x 5 cards, 94 ft., in steel card cabinets. R. 278. (698)

18. ACCOUNTS PAID PRIOR TO 1932 FOR ALABAMA, ARKANSAS, LOUISIANA, MISSISSIPPI, AND TENNESSEE, 1929 - 1931. Showing name and address, code number, amount of loan, loan number, interest, credit on principal, new balance, and date. Filed numerically by code numbers under counties and states. (Frequently, official.) $3\frac{1}{4}$ x $7\frac{1}{2}$ cards, 30 ft., in steel card cabinet. R. 278. (721)

19. DEBIT, PAID, CANCELLED AND DISAPPROVED CARDS, 1929 - 1931. Showing names, addresses and loan numbers of borrowers, amounts of applications, amounts approved, dates approved, amounts due, and whether paid or disapproved. Filed alphabetically by counties. (Frequently, official.) 4 x 6 cards, 30 ft., in wooden and steel card cabinets. R. 278-A. (802)

20. INDIVIDUAL ACCOUNTS, 1929 - 1931. Showing loan numbers, names of borrowers, amounts, payments, interest, dates, principal, and total balances. Indexed. (Rarely, official.) 15 x 18 vol., 7 ft. 8 in., on wooden shelves. R. 278-A. (784)

21. INDIVIDUAL LOAN CARDS, 1929 - 1931. Covering Alabama, Arkansas, Louisiana, Mississippi, and Tennessee, showing name, county, address, state, loan number, amount of application, amount approved, date of approved voucher number, check number, date paid, principal of loan and interest, total of loan, and balance due. Index. (Frequently, official.) 4 x 6 cards, 148 ft. 6 in., in cabinets. R. 278-A. (778)

22. PAID, CANCELLED, AND DISAPPROVED LOAN CARDS, 1929 - 1931. Showing name, address, county, state, loan number, amount approved, date approved, mortgage filed, mortgage renewed, mortgage released, date paid, principal, interest, total, and balance due, covering Alabama and Tennessee. Filed alphabetically by county and state. (Rarely, official.) 4 x 6 cards, 4 ft. 6 in., in steel filing case. R. 278-A. (779)

23. ACTIVE FIELD SUPERVISORS' VOUCHERS, 1929 - 1932. Form 1012-A, public voucher for reimbursement of travel and other expense of field supervisors, showing name and address of field supervisors, expenditures for 15-day period, and number of miles travelled per day; Form 22, statement of travel by motor vehicle itemized daily, showing rate per mile, hours of arrival, and departure at various stations. Filed alphabetically by supervisors' names. (Daily, official.) 8 x 11 sheets, 12 ft., in steel filing cases. R. 274-A. (936)

24. COUNTY CONTROL LEDGERS, 1929 - 1932. Accounts of amounts loaned entire state for the states of Delaware, Florida, Georgia, Maryland, Michigan, Alabama, Louisiana, Mississippi, Tennessee, North Carolina, Ohio, South Carolina, Pennsylvania, Virginia, and West Virginia, showing total number of loans, approved amounts, dates, interest, loans collected in full, numbers, approved amounts, and daily collections. Arranged by counties. (Rarely, official.) 12 x $14\frac{1}{2}$ and $14\frac{1}{2}$ x 17 vols., 3 ft., on wooden shelf. R. 278-A. (797)

25. SEED LOAN COLLATERAL ADVICES FOR ALABAMA, ARKANSAS, LOUISIANA, MISSISSIPPI, AND TENNESSEE, 1929 - 1932. Warehouse receipts, correspondence, and contracts; index cards showing names and addresses of borrowers,

loan numbers, counties and states, amounts of loans, collaterals, amounts of credits, net collateral, where cotton is stored, selling dates, and amounts; warehouse receipts showing cooperative statements with numbers, names and addresses of borrowers, contract numbers, bale numbers, class, weights, collateral basis and values, date sold, and itemized statements. Index. (Occasionally, official.) 3 x 5 cards and $4\frac{1}{2}$ x $9\frac{1}{2}$ envelopes, 378 ft. 4 in., in steel filing cases and steel card cabinets. R. 284-A. (908)

26. ACTIVE ACCOUNTS IN TABULATING CARD FILES, 1929 - 1936. Showing name of state, county, loan number, amount due and name of borrower in code. Arranged alphabetically by names of borrowers and by state and county code numbers. (Daily, official.) $3\frac{1}{4}$ x $7\frac{1}{2}$ cards, 204 ft., in card cabinets. R. 278. (899)

27. CARD INDEX TO TENNESSEE LOANS, 1929 to date. Showing name and address of borrower, loan and code numbers, date, and disposition. Arranged alphabetically and by code system as to state and county numbers. (Frequently, official.) 3 x 5 cards, 88 ft. 6 in., in steel card cabinets. R. 278. (703)

28. CORRESPONDENCE, MEMORANDA, AND REFERENCE CARDS, 1929 to date. Correspondence, memoranda of contact, field representative memoranda and other data relative to bad faith, conversion of crops on which this office holds mortgages, borrowers ability to pay, bankrupt cases, deceased cases, and attorneys' efforts to collect on bad checks; and reference cards showing all handlings and addresses of borrowers. Arranged alphabetically by states. (Daily, official.) 9 x 12 folders and 3 x 5 cards, 21 ft., in steel filing cases and steel card cabinets. R. 278-A. (886)

29. COUNTY LISTS OF BORROWERS FOR ARKANSAS, ALABAMA, MISSISSIPPI, LOUISIANA, AND TENNESSEE, 1929 to date. Showing borrowers' names and addresses, loan numbers, and amounts of obligation to FCA, issued and distributed to merchants, business firms, and crop buyers for their information concerning prior lien on borrowers' crops by FCA. Filed alphabetically by states and counties. (Daily, official.) 8 x 16 covers, 17 ft., on wooden shelves. R. 274-A. (924)

30. LOAN RECORDS, 1929 to date. Covering applications of borrowers, federal crop mortgage, waivers of lien, owners' or mortgages' agreement, correspondence, examination record, report of borrower on use of loan, official receipt of collection on loan, collateral adjustment work sheet, special seed loan pool, cotton report and memorandum, field agent's report on borrower, application approved or disapproved, final disposition or present condition of applicant's account, warehouse receipts showing grade and staple of cotton, sale of cotton, compress transmittal sheet, and seed loan collateral valuation statement. Filed numerically. 3 x 5 alphabetical card index, 603 ft., R. 278. (Frequently, official.) 9 x 12 folders, 7008 ft., in steel filing cases. R. 284. (686)

31. CABINET AND BINDER INVENTORIES, 1929 to date. Records showing inventory number, where purchased, style of case or cabinet, purchase order number, price, date ordered, name of contractor, date assigned,

to whom assigned, and inventory date. Index. (Frequently, official.) 3 x 5 cards, 4 ft. 8 in., in steel card cabinet. R. 276. (737)

32. COLLECTION AND CREDIT CORRESPONDENCE FOR ARKANSAS, ALABAMA, MISSISSIPPI, LOUISIANA, AND TENNESSEE, 1929 to date. Filed by dates under subjects. (Frequently, official.) 10 x 12 folders, 2 ft. 2 in., in steel filing case. R. 278-A. (892)

33. CORRESPONDENCE, 1929 to date. Pertaining to returned checks (duplicates). Filed by months under years. (Frequently, official.) 10 x 12 folders, 3 in., in steel filing case. R. 278-A. (893)

34. CORRESPONDENCE, 1929 to date. Relative to dishonored checks, collections and credits for Alabama, Arkansas, Mississippi, Louisiana, and Tennessee. Filed by dates under states and counties. (Frequently, official.) 10 x 12 folders, 3 ft. 2 in., in steel filing case. R. 278-A. (889)

35. INVENTORY RECORD OF TABLES AND CHAIRS OF ASSORTED SIZES, 1929 to date. Showing inventory number, type, size, kind, purchase order number, price, date ordered, contractor, date assigned, to whom assigned, and inventory date. Index. (Frequently, official.) 3 x 5 cards, 3 ft. 8 in., in steel card cabinet. R. 276. (730)

36. CHECK STUBS, Mar. 19, 1929 - July 31, 1931. Checks issued to various individuals showing check numbers, names of borrowers, amounts and loan numbers (duplicates). Filed numerically. (Rarely, official.) 10 $\frac{1}{2}$ x 17 loose-leaf books (91), 23 ft., on wooden shelves. R. 278-A. (836)

37. STATEMENTS AND SCHEDULE OF DISBURSEMENTS, Apr. 12, 1929 - Mar. 27, 1930. Schedule of disbursements showing dates, bureau schedule numbers, disbursing office number, bureau voucher number, name of party paid to, appropriation number and total amount paid; and statements of disbursements showing bureau schedule number, department or establishment, name of bureau or office, date paid, name, title or rank and station of disbursement officer, showing quarter ending, symbol number, total amount of appropriation and fund or appropriation title. (Rarely, official.) 9 x 12 loose-leaf books (2), 4 in., on wooden shelf. R. 278-A. (838)

38. SCHEDULE OF COLLECTIONS, Aug. 27, 1929 - July 22, 1930. Showing date received, reference or receipt number, name of remitter, purpose for which remittance was made, and amount and funds to be credited. (Rarely, official.) 9 x 12 $\frac{1}{2}$ loose-leaf books (6), 1 ft., on wooden shelves. R. 278-A. (827)

39. COUNTY RELIEF COMMITTEE BOOK FOR STATE OF ALABAMA, 1930. Showing names of county relief committees, occupations and addresses of committee-men, information pertaining to crops and estimate of applications to be made in their counties for 1930. Arranged by counties. (Rarely, official.) 9 x 11 loose-leaf book, $\frac{1}{2}$ in., on wooden shelf. R. 278-A. (841)

40. SCHEDULES OF DISBURSEMENTS, 1930 - 1932; 1934. Showing date paid, department or establishment, bureau or office, name of official, title or rank, station, month or quarter ending, symbol number, bureau schedule number, disbursing officer's voucher number, bureau or office voucher number, payee, symbol of appropriation or fund and amount; and schedules of transfers and refunds, spoiled check inventory, and inventory of unused treasury checks. (Rarely, official.) 9 x 14 covers, $8\frac{1}{2}$ x 14 bundle and 10 x 12 sheets, 9 in., on wooden shelf. R. 278-A. (815)
41. WASHINGTON TEMPORARY RECEIPT BOOKS, 1930 - 1934. Receipts given on part payment of loans. Indexed. (Rarely, official.) 3 x 9 receipt books, 131 ft. 3 in., on shelves and in steel filing cabinets. R. 278-A. (804)
42. DAILY SUMMARY OF ABSTRACT SHEETS, 1930 - 1935. Forms 9 and H-305; showing names and addresses of borrowers, approved amounts of loans, amounts of interest deducted, amounts of checks, amounts of principal and interest paid and credit balances. Filed numerically. (Frequently, official.) $8\frac{1}{2}$ x 16 and 11 x 15 sheets, 3 ft., in steel filing case. R. 278-A. (801)
43. CASH CONTROL FORM, 1930 to date. Form H-302, showing summary of appropriations by states and counties for Tennessee, Arkansas, Alabama, Mississippi, and Louisiana, and summary of each day's business showing total daily collections, disbursements, closed accounts and current accounts. Arranged by states and counties. (Frequently, official.) 4 x $7\frac{1}{2}$ cards, 61 ft., in steel card cabinets. R. 278. (894)
44. CANCELLED AND DISAPPROVED LOANS, 1931. Showing name and address of borrower, loan number, amount of application, amount approved, date of approval and whether cancelled or disapproved. Filed alphabetically by names under counties. (Frequently, official.) 4 x 6 cards, 13 ft., in steel card cabinet. R. 278-A. (806)
45. CERTIFICATES OF DEPOSIT AND REFUND LISTS, 1931. Certificates showing name and address of depositor, date, deposit number, title, name of depository bank or treasury office, symbol number, and name and address of officer to be credited; and refund lists showing person by whom refund was received, quarter ending, date received, remitter, purpose, amount refunded and amount to be transferred to regular account. Filed by dates and deposit numbers. (Rarely, official.) $3\frac{1}{2}$ x 9 and 9 x 12 loose-leaf books, 1 ft., in steel filing case. R. 278-A. (855)
46. COTTON COLLATERAL RECORDS OF AMERICAN COTTON COOPERATIVE ASSOCIATION, 1931. Showing county number, name of county, number of bales in storage, receipt number, weight, name and address of borrower and name of warehouse where cotton is stored in Alabama, Arkansas, Louisiana, Mississippi and Tennessee. (Rarely, official.) 9 x 15 loose-leaf binders (5), 9 in., on wooden shelf. R. 278-A. (830)
47. FIELD AGENTS' RECEIPT STUBS, 1931. Showing receipt number, date of payment, name, county, loan number, amount due, amount of principal,

amount of interest, and total payment. (Occasionally, official.)
3 3/4 x 9 1/4 stubs, 6 ft., in steel filing case. R. 278-A. (850)

48. KEY BOOKS, 1931. Covering checking schedules of remittances of Tennessee, Alabama, Arkansas, Louisiana and Mississippi. (Frequently, official.) 10 x 12 loose-leaf books (5), 1 ft., on steel filing cases. R. 278-A. (775)

49. SCHEDULE OF COLLECTIONS AND RECEIPTS, 1931. Collection sheets, showing date, schedule number, receipt number, remitter, purpose, amount and funds to be credited; and receipts showing loan number, name and address of applicant, amount approved, credit appropriation, check number, date and amount. Filed by dates. (Rarely, official.) 9 x 12 envelopes, 1 in., in steel filing case. Damaged by careless handling. R. 278-A. (893 1/2)

50. SCHEDULE OF DISBURSEMENTS, MEMPHIS, AND SCHEDULE OF AMOUNTS WITHHELD TO INSURE PAYMENT OF INTEREST, 1931. Showing sheet numbers, offices, departments, names, titles, stations, period or quarterly ending, symbol numbers, parties to whom paid, appropriations, check numbers, total amounts paid and paid in cash, and appropriation voucher numbers. Filed numerically by voucher numbers. (Rarely, official.) 9 x 14 and 8 1/2 x 10 1/2 bundles, 2 ft. 7 in., in steel filing case. R. 278-A. (798)

51. UNCOLLECTIBLE ACCOUNTS OF AGRICULTURAL REHABILITATION LOANS IN SOUTHEASTERN STATES, 1931. Showing number of loans, amount of collateral held, interest, balance for credit, dates and remittances. Arranged by states. (Rarely, official.) 15 x 17 vols., 1 ft. 4 in., on wooden shelf. R. 278-A. (865)

52. APPLICATIONS FOR POSITIONS, 1931 - 1932. Correspondence and regular application forms regarding various positions. Filed alphabetically by names of applicants. (Frequently, official.) 9 x 12 folders, 4 ft., in steel filing case. R. 284. (692)

53. CLOSED ACCOUNTS OF ALL STATES, 1931 - 1932. Showing dates, appropriations, states, counties, amounts of checks, cash received, interest, amounts of loans, amounts of payments, and numbers of loans closed. (Rarely, official.) 11 x 15 sheets and 14 x 15 bundles, 1 ft. 6 in., on floor. R. 278-A. (835)

54. CODE BOOKS, 1931 - 1932. Showing code numbers, names of borrowers, and loan numbers, covering Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. Filed alphabetically. (Frequently, official.) 8 1/2 x 16 3/4 vols. (10), 1 ft. 9 in., on wooden table. R. 278-A. (792)

55. COLLATERAL CASH, 1931 - 1932. Showing name and address, code number, date, loan number, and cash balance due borrowers. Filed numerically by code numbers under states and counties. (Frequently, official.) 3 1/2 x 7 1/2 cards, 64 ft. 6 in., in steel card cabinets. R. 278. (727)

56. COTTON APPLIED AS COLLATERAL ON LOANS FOR LOUISIANA, ARKANSAS, ALABAMA, AND TENNESSEE, 1931 - 1932. Record for each state showing town, name, and approximate value of collateral. Arranged alphabetically by

counties and states. (Never.) $8\frac{1}{2}$ x 14 loose-leaf books, 10 in., in pasteboard box. R. 290. (771)

57. DEBIT, TRANSFER, AND ADJUSTMENT VOUCHERS, 1931 - 1932. Debit vouchers showing uncollected checks returned, description of checks, reasons for return of checks, and dates; transfer vouchers showing names; loan numbers, and code numbers; and correction sheets covering names, loan numbers, counties, and states. (Rarely, official.) 9 x 12 loose-leaf books, 1 ft., in steel filing case. R. 278-A. (863)

58. INDEX TO CHATTEL MORTGAGE LOANS, 1931 - 1932. Showing name and address of party, loan and code numbers, date when mortgage was sent out, and dates returned for approval and reported. Filed alphabetically by states. Card index, R. 284. (Occasionally, official.) 3 x 5 cards, 1 ft., in steel card cabinet. R. 278. (700)

59. LIST OF COOPERATIVE AND WAREHOUSE COTTON SOLD, 1931 - 1932. Statements of sales of 1931 Farmers' Seed Loan Office Collateral Cotton, with checks attached, showing name, address, contract, date, loan number, bales, and net proceeds for Louisiana; statements from Mississippi Co-operative Cotton Association showing date, name, address, loan number, check number, and amounts to be applied on individual accounts for 1931 feed and seed loans; statements from Alabama Farm Bureau Cotton Association and fixations of special seed loan cotton for 1931 - 1932 season, showing contract numbers, names, addresses, net proceeds, bales of cotton, balance due on 1931 loans, interest, and total; and relative correspondence and memoranda. Filed by dates. (Rarely, official.) 9 x 12 envelopes, 2 in., in steel filing case. R. 278-A. (890)

60. LOAN INQUIRIES, 1931 - 1932. Correspondence and applications for loans. (Frequently, official.) 9 x 12 folders, 6 ft., in filing case, R. 284. (690)

61. MISCELLANEOUS RECORDS, 1931 - 1932. Schedule of cancelled checks showing check number, date, payee, amount of interest, voucher number, and approved amount; daily balance sheets showing check book balance, date, previous balances, total credit this date, debits, interest withheld this date, total withheld this date, and total due government; and work control record of Farmers' Seed Loan Office, Memphis, for Arkansas, Alabama, Louisiana, Mississippi, and Tennessee, showing county code, tray number, and name of person checking and putting on code numbers. Filed by months, counties, and code numbers. (Rarely, official.) 13 x 17 bundles, 8 in., in steel filing case. Damaged by careless handling, dirty, torn. R. 278-A. (852)

62. VOUCHERS FOR RECORDING RENEWAL MORTGAGES, 1931 - 1932. With correspondence pertaining to legal matters in Alabama, Arkansas, Mississippi, and Tennessee. (Frequently, official.) 9 x 12 folders, 1 ft., in steel filing case. R. 284. (689)

63. CENTRAL ACCOUNTING FILES, 1931 - 1933. For Georgia, Mississippi, South Carolina, North Carolina, Alabama, Arkansas, Louisiana, and Tennessee, showing schedules of remittances received and deposited, loan numbers, names of borrowers, check numbers, years, payees, and names of

drawee banks. (Frequently, official.) 8 1/2 x 15 3/4 loose-leaf books (23), 3 ft. 1 in., on steel filing cases. R. 278-A. (849)

64. CORRESPONDENCE AND STATEMENTS, 1931 - 1933. Statements of accounts on unpaid balances with relative correspondence. (Rarely, official.) 7 x 15 sheets, 4 ft. 6 in., in pasteboard boxes. Damaged by careless handling, dirty, scattered. R. 284, basement. (748)

65. DISBURSEMENT DAILY ABSTRACTS FOR LOUISIANA, MISSISSIPPI, TENNESSEE, ARKANSAS, AND ALABAMA, 1931 - 1933. Showing names of field offices, dates, loan numbers, names of borrowers, approved amounts of loans, amount of principal withheld, amount of interest deducted, amount of checks issued, and check numbers. (Frequently, official.) 9 x 17 1/2 loose-leaf books, 2 ft. 9 in., on steel filing case. R. 278-A. (848)

66. INDIVIDUAL ACCOUNTS, 1931 - 1933. With reference to abstracts, collateral work sheets, cotton collateral grades and weights, collateral abstracts, control records, refunds paid, refunds payable, and exceptions in vouchers against abstracts. (Never.) Various sized bundles, 11 ft., on floor. R. 278, basement. (739 1/2)

67. SCHEDULES OF COLLECTIONS AND COLLECTION SHEETS, 1931 - 1933. Schedules of collections showing party receiving collection, date of collection period, dates received, remitters, purposes, amounts, funds to be credited, and totals; collection sheets showing names, addresses, dates, loan numbers, borrowers' code numbers, weights of bales, advances block number, and remarks. Filed alphabetically and by remittance numbers. (Rarely, official.) 9 x 12 loose-leaf books and 8 x 10 sheets, 1 ft. 1 in., in drawer of steel filing case. R. 278-A. (839)

68. ADVICE ON UNDEPOSITED CASH ITEMS RECEIVED, 1931 - 1934. Form 116, showing date, loan number, amount of cash itemized, address of borrower, and description of check received, with signature of chief of incoming mail section. Filed numerically. (Never.) 9 x 12 loose-leaf books (39), 6 ft. 6 in., in pasteboard filing cases. R. 286. (758)

69. CASH ABSTRACT AND DAILY REFUND ABSTRACT BOOK, 1931 - 1934. Showing daily summary of disbursements, collections on amounts of loan, amount of payments, credit number of loans, and approved number of loans. (Frequently, official.) 11 x 18 loose-leaf books, 17 ft. 6 in., on wooden shelves. R. 278-A. (777)

70. COLLATERAL ADJUSTMENT ABSTRACTS, 1931 - 1934. Showing code number, names of customers, loan numbers, amounts of checks or cash received, interest, amounts of loans or old balances, and new balances forwarded, or balances due. (Rarely, official.) 11 1/2 x 18 loose-leaf books (2), 3 ft., on wooden table. R. 278-A. (795)

71. DAILY REPORT OF LENDING OPERATIONS, 1931 - 1934. On crop, feed and vegetable loans for five states showing state, number of loans, approved amount of loans, amount of checks issued, amount of interest, amount of principal withheld and payments remitted to loan section. (Frequently, official.) 9 x 15 loose-leaf books, 1 ft., on wooden shelf. R. 278-A. (847)

72. JOURNAL, 1931 - 1934. Showing date, number, name, loan number and amounts for debit and credit to accounts. (Rarely, official.) 7 3/4 x 12 1/2 vol., 1/2 in., in steel filing case. R. 278-A. (887)

73. RECORDATION, COUNTY CLERK STATEMENTS, AND CERTIFICATES OF FILING, 1931 - 1934. Public voucher for purchases and services other than personal; certificate of filing or recordation on lien securing advances; recordation of county clerk's statements; and lists of federal crop mortgages submitted for filing or recording. (Rarely, official.) 12 x 18 bundles (12), 98 ft., in wooden boxes. Dirty. R. 284, basement. (750)

74. COLLECTION REPORT ON LOANS, 1931 - 1934. Showing total of loans approved, amount of loans, cumulative collections, credit on principal, collected balances, suspense and per cent collected by years. Filed chronologically. (Never.) 9 x 12 loose-leaf book, 2 in., in pasteboard box. R. 290. (769)

75. ALABAMA COUNTY FILE, 1931 - 1935. Correspondence with field agents of various counties. Filed alphabetically by counties. (Older records, rarely; later records, frequently official.) 9 x 12 folders, 5 ft. 6 in., in steel filing case. R. 284. (697)

76. ARKANSAS COUNTY FILE, 1931 - 1935. Correspondence with field agents of various counties. Filed alphabetically by counties. (Older records, rarely; later records, frequently official.) 9 x 12 folders, 8 ft., in steel filing cases. R. 284. (695)

77. BLOCK RELEASE AND BLOCK TICKETS, 1931 - 1935. Form 303 ECL, showing condition of borrowers' accounts, approval of disbursing agent, clearance section approval, date, and hour released. Filed numerically. (Never.) 9 x 12 loose-leaf books, 7 ft. 4 in., in pasteboard filing cases. R. 286. (760)

78. CHANGE IN BORROWER'S NAME, CODE, AND ADDRESS, 1931 - 1935. Forms 955-M, 121, 71-M, 88-M, 90-M, and 245-M, showing correction of borrowers' names, addresses, codes, dates, loan numbers, and old and new code numbers. (Never.) 9 x 12 loose-leaf books, 4 ft. 4 in., in pasteboard filing cases. R. 286. (763)

79. CLOSED ACCOUNT ABSTRACTS, 1931 - 1935. Complete records of various accounts showing date, code and loan numbers, name of party, amount of payment, cash received, interest, amount of loan, balance due, dates accounts paid in full, note released, and disposition. 3 x 5 card index, 601 ft. (Occasionally, official.) 11 1/2 x 18 loose-leaf books (59), 48 ft., on wooden shelves. R. 278. (708)

80. CODE BOOKS FOR ALABAMA, ARKANSAS, LOUISIANA, TENNESSEE, MISSISSIPPI, GEORGIA, NORTH CAROLINA, AND SOUTH CAROLINA, 1931 - 1935. Showing names of states, counties, individual borrowers, and amounts. Arranged alphabetically by names of borrowers. (Never.) Various sized vols. (26) and loose-leaf books (13), 6 ft., on wooden shelves and wooden table. R. 278. (706)

81. COOPERATIVE LIST OF COLLATERAL SOLD FOR ALABAMA, LOUISIANA AND

MISSISSIPPI, AND CORRESPONDENCE, 1931 - 1935. Showing names, addresses, loan numbers, draft numbers, and amounts, with correspondence; lists of members whose cotton is in seed pool; list of members whose cotton securing seed loans has been sold, showing balances due including interest; statement of sales for 1931 - 1933 farmers' collateral cotton, showing names, addresses, contracts, loan numbers, bales and net receipts with checks attached; miscellaneous lists; and remittances, correspondence and field reports from different field inspectors. Arranged by dates, summary numbers, and check numbers. (Rarely, official.) 8 x 15 sheets and 9 x 12 folders, 2 ft., in steel filing case. Damaged by careless handling, torn. R. 278-A. (857)

82. DUPLICATE TRIAL BALANCE SHEETS, 1931 - 1935. (Frequently, official.) 11 x 15 1/2 and 11 1/2 x 15 bundles, 5 ft., in steel cabinet. R. 278. (904)

83. INDIVIDUAL ACCOUNTS RECORDS, 1931 - 1935. Pertaining to disbursements, refund controls, cash control cancellation, control cards closed accounts, and transfers from this office relative to individual accounts. Filed numerically by states, counties, and code numbers. (Never.) 3 1/4 x 7 3/8 cards, 691 ft., in wooden cases. R. 278, basement. (742)

84. MID-SOUTH COTTON GROWERS ASSOCIATION SHEETS, 1931 - 1935. Showing check numbers, amounts of checks, number of sales for 1931, depositors' loan and code numbers, names, addresses, amounts and dates. Arranged chronologically. (Occasionally, official.) 8 1/2 x 17 sheets, 10 in., in steel filing case. R. 278-A. (868)

85. REFUNDS PAID ON FCA LOANS FOR ALABAMA, 1931 - 1935. Showing name and address, code number, date, loan number, cash received and collected on principal, and new balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 92 ft., in steel card cabinets. R. 278. (720)

86. REFUNDS PAID ON FCA LOANS FOR ARKANSAS, 1931 - 1935. Showing name and address, code number, date, loan number, cash received and collected on principal, and new balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 173 ft. 6 in., in steel card cabinets. R. 278. (717)

87. REFUNDS PAID ON FCA LOANS FOR LOUISIANA, 1931 - 1935. Showing name and address, code number, date, loan number, cash received and collected on principal, and new balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 123 ft. 4 in., in steel transfer cases. R. 278. (719)

88. REFUNDS PAID ON FCA LOANS FOR MISSISSIPPI, 1931 - 1935. Showing name and address, code number, date, loan number, cash received and collected on principal, and balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 171 ft., in steel card cabinets. R. 278. (716)

89. REFUND PAID ON FCA LOANS FOR TENNESSEE, 1931 - 1935. Showing

name and address, code number, date, loan number, cash received and collected on principal, and new balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 89 ft., in steel card cabinets. R. 278. (718)

90. REFUND PAYABLE ON FCA LOANS FOR ALABAMA, 1931 - 1935. Showing name and address of borrower, code and loan numbers, date, amount of loan, and balance due. Filed numerically by code numbers under counties, states, and towns. (Daily, official.) 3 1/2 x 7 3/8 cards, 32 ft. 3 in., in steel card cabinets. R. 278. (713)

91. REFUNDS PAYABLE ON FCA LOANS FOR ARKANSAS, 1931 - 1935. Showing name and address, code and loan numbers, date, cash received and collected on principal, and balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 46 ft., in steel card cabinets. R. 278. (710)

92. REFUNDS PAYABLE ON FCA LOANS FOR LOUISIANA, 1931 - 1935. Showing name and address, code and loan numbers, date, cash received and collected on principal, and balance. Filed numerically by code numbers. (Frequently, official.) 3 1/4 x 7 1/2 cards, 38 ft. 8 in., in steel card cabinets. R. 278. (711)

93. REFUNDS PAYABLE ON FCA LOANS FOR MISSISSIPPI, 1931 - 1935. Showing name and address of borrower, code and loan numbers, date, code number, amount of loan, and balance due. Filed numerically by code numbers under counties, states, and towns. (Daily, official.) 3 1/4 x 7 3/4 cards, 31 ft. 3 in., in steel card cabinets. R. 278. (714)

94. REFUNDS PAYABLE ON FCA LOANS FOR TENNESSEE, 1931 - 1935. Showing name and address, code and loan numbers, date, cash received and collected on principal, and balance. Filed numerically by code numbers under counties and states. (Frequently, official.) 3 1/4 x 7 1/2 cards, 21 ft., in steel card cabinets. R. 278. (712)

95. STATEMENTS OF ACCOUNTS, MEMORANDA, AND CORRESPONDENCE, 1931 - 1935. Statements showing name, address, date, contract number, dates of accounts, amounts; and correspondence relative to staple cooperative cotton of Mississippi. (Occasionally, official.) 10 x 17 and 11 x 18 envelopes, 3 in., in steel filing case. R. 278-A. (888)

96. SUSPENSE ABSTRACTS, 1931 - 1935. Record of refunds from suspense, refunds from FSL cotton pool suspense, bad check cancellation from suspense showing code and loan numbers, and amounts. (Older records, rarely; later records, frequently, official.) 11 1/2 x 18 loose-leaf books (3), 3 ft. 7 in., on wooden table. R. 278-A. (796)

97. SUSPENSE TRIAL BALANCES AND LENDING CONTROLS, 1931 - 1935. Lending controls, suspense trial balances, trial balances of Indiana accounts, trial balance of unidentified regular suspense, drought loan suspense, and pool suspense as of Jan. 3, 1935. (Frequently, official.) 12 x 18 envelopes and covers, 1 ft., in steel filing case. R. 278-A. (799)

98. TRIAL BALANCE BOOKS FOR FIVE STATES, 1931 - 1935. Arkansas,

Alabama, Louisiana, Mississippi, and Tennessee balance books showing check numbers, block numbers, refunds, loan numbers, amounts of checks, amounts of payments, amounts of loans, and new balances. (Frequently, official.) 11 1/2 x 17 3/4 loose-leaf books, 7 ft., on wooden table. R. 278. (900)

99. TRIAL BALANCE SHEETS FOR TENNESSEE, MISSISSIPPI, LOUISIANA, ALABAMA, NORTH CAROLINA, SOUTH CAROLINA, AND ARKANSAS, 1931 - 1935. Showing dates, check numbers, block numbers, refunds paid, closed accounts, loan numbers, amount of checks, amount of payments, amount of loans, and balances due. Filed by years and states. (Rarely, official.) 14 x 16 bundles, 6 ft. 6 in., on wooden shelves and in wooden box. R. 278-A. (840)

100. ACCOUNTING FILES SECTIONS, 1931 - 1936. Showing names of production loan offices, loan numbers, names of borrowers, amounts of loans, dates, copies of crop production loans, and checks issued. (Frequently, official.) 9 x 17 and 11 1/2 x 15 loose-leaf books (44), 21 ft., on steel filing cases. R. 278-A. (807)

101. CARD INDEX TO ARKANSAS LOANS, 1931 - 1936. Showing name and address of borrower of seed loan, loan and code numbers, and date. Index. (Frequently, official.) 3 x 5 cards, 178 ft., in steel card cabinets. R. 278. (705)

102. CONTROL RECORDS OF FCA CLEARANCE SECTIONS, 1931 to date. Relative to loan disbursements, refund paid controls, collection controls, abstracts of collections and cash transfer ledgers covering transfer of collections to Treasury Department, Washington. Arranged alphabetically. (Daily, official.) Various sized vols. and loose-leaf books, 6 ft., on tables. R. 278-A. (884)

103. FIELD INSPECTORS' FILE, 1931 to date. Correspondence and reports. Arranged alphabetically by names of inspectors. (Older records, rarely; later records, frequently, official.) 9 x 12 folders, 19 ft. 6 in., in steel filing cases. R. 284. (691)

104. GENERAL FILE, 1931 to date. Correspondence with Emergency Crop Feed Office, Emergency Loan Office, and Federal Land Bank. Filed by departments under dates. (Older records, rarely; later records, frequently, official.) 9 x 12 folders, 9 ft., in steel filing cabinets. R. 284. (688)

105. LOUISIANA COUNTY FILE, 1931 to date. Correspondence with field agents of various counties. Filed alphabetically by counties. (Older records, rarely; later records, frequently, official.) 9 x 12 folders, 8 ft. 6 in., in steel filing cases. R. 284. (696)

106. MISCELLANEOUS CORRECTIONS, 1931 to date. Covering corrected errors, bad checks cancelled, and combined payments on loans. Index. (Frequently, official.) 3 1/4 x 4 3/4 cards, 29 ft., in steel transfer cases. R. 278. (729)

107. MISSISSIPPI COUNTY FILE, 1931 to date. Correspondence with field agents of various counties. Filed alphabetically by counties.

(Older records, rarely; later records, frequently, official.) 9 x 12 folders, 8 ft., in steel filing cases. R. 284. (694)

108. NOTE FILES, 1931 to date. Form 3, Promissory Note of Borrower, showing name and address, voucher and loan numbers, amount, place, date executed, with signature of borrower, covering Louisiana, Alabama, Arkansas, Mississippi, and Tennessee. Arranged alphabetically by states and counties. 3 x 5 card index, 606 ft. (Frequently, official.) 4 x 8 1/2 and 5 x 8 sheets, 198 ft., in steel filing cases. R. 278. (709)

109. RECORD OF UNPAID CHECKS, 1931 to date. Showing borrowers' names and addresses, loan numbers, amount of checks, repayments and general description of checks unpaid. Filed alphabetically. (Daily, official.) 3 x 5 cards, 7 ft., in pasteboard filing boxes. R. 278-A. (881)

110. TEMPORARY RECEIPTS, 1931 to date. Form 101-A, showing name, address, and loan number of borrower, amount received, old balances and form in which money was received (duplicates). Index. (Frequently, official.) 3 3/8 x 7 1/2 sheets, 326 ft., in steel filing cases. R. 278-A. (774)

111. TENNESSEE COUNTY FILE, 1931 to date. Correspondence with field agents of various counties. Filed alphabetically by counties. (Older records, rarely; later records, frequently, official.) 9 x 12 folders, 7 ft. 6 in., in steel filing cases. R. 284. (693)

112. CASH AND CLOSED ACCOUNT SUMMARIES, 1931 to date. Showing disbursements, collections, amount of checks, interest, amount of payments, and amount of loans. Filed by dates. (Older records, rarely; later records, frequently, official.) 11 1/2 x 18 loose-leaf books (35), 35 ft., on wooden table. R. 278-A. (794)

113. INVENTORY RECORD OF MISCELLANEOUS ITEMS, ADDING MACHINES AND TYPEWRITERS, 1931 to date. Covering bulletin boards, books, steel boxes, security boxes, brief cases, push carts, water coolers, costumers, desks, desk lamps, desk sets, fire extinguishers, step ladders, rugs, safes, filing stools, sorting trays, telephone stands, hand trucks, adding machines, bookkeeping machines, addressographs, hectographs, letter openers, and typewriters, showing inventory number, purchase order, price, date ordered, contractor, date assigned, to whom assigned, and inventory dates. Index. (Frequently, official.) 3 x 5 cards, 1 ft. 4 in., in steel card cabinet. R. 276. (738)

114. UNCOLLECTIBLE ITEMS OF WASHINGTON OFFICE, July 10, 1931 - July 2, 1932. Record of uncollectible items showing date entered, schedule number, name and address of borrower, schedule amount, gross check data, schedule amount net, DO voucher number, debit, credit, and distribution. Filed numerically. (Rarely, official.) 14 3/4 x 17 1/2 loose-leaf book, 3 in., on wooden shelf. R. 278-A. (821)

115. COLLATERAL TRIAL BALANCE AND VOIDED COLLATERAL RECEIPTS, 1932. Records showing code numbers, names, loan numbers, warehouse or cooperative warehouse receipt, or cooperative contract number,

class or grade, commodity, weight or quantity, and amount of advance made to grower exclusive of carrying charges. (Rarely, official.) 11 x 15 bundles, 1 ft., on boxes. Dirty. R. 284, basement. (752)

116. COTTON FIRE CARDS, 1932. Covering bales of cotton burned while stored in warehouse in Brookhaven, Miss. Index. (Rarely, official.) 3 1/4 x 7 3/8 cards, 1 ft. 6 in., in steel card cabinet. R. 278. (723)

117. FIRST AND SECOND MORTGAGE VOUCHERS, 1932. Showing date, names of city and state where voucher was prepared, name of circuit clerk, and date of filing with circuit courts. (Rarely, official.) 12 x 18 bundles (29), 36 ft., on floor. Brittle. R. 284, basement. (753)

118. MEMPHIS TEMPORARY AND MISCELLANEOUS RECEIPT BOOKS, 1932. Receipt showing number, date, amount, name, address, county, state, loan number, check, money order, bills and coins, and daily remittance sheet. Filed numerically. (Rarely, official.) 3 1/4 x 9 1/4 receipt books, 42 ft., in steel filing cases. R. 278-A. (780)

119. MID-SOUTH FINAL COTTON SETTLEMENT SHEETS, 1932. Showing names and addresses of growers, dates, contract numbers, base price fixed, options, pool, weights, basis, prices, amounts, and total proceeds; distribution sheets of mid-south Cotton Growers Association, showing loan numbers, names and addresses, and dates received. Filed by dates. (Rarely, official.) 8 3/4 x 14 envelopes, 5 in., in steel filing case. R. 278-A. (906 1/2)

120. RECORD OF COLLECTIONS RECEIVED ON CROP PRODUCTION LOANS, 1932. Showing date, sheet number, description of remittance, date of check, drawee and drawer of check, endorsement, amount, description of loan, name, state, loan number, county, post office, approved amount, and date. Filed by states. (Rarely, official.) 8 x 10 1/2 sheets, 1 ft. 8 in., in steel filing case. R. 278-A. (864)

121. RECORDS OF COLLECTIONS RECEIVED ON CROP PRODUCTION LOANS, 1932. Showing whether paid by checks or money orders, dates, sheet numbers, drawers, payees, amounts of checks, description of loans, names and addresses, loan numbers, and amounts of loans. Filed numerically. (Rarely, official.) 8 x 10 1/2 sheets, 2 in., in pasteboard transfer case. R. 278-A. (875)

122. RECORD OF LOANS CANCELLED, 1932. Showing names of borrowers, states, counties, dates loans were paid and cancelled, and loan and check numbers. (Rarely, official.) 8 x 10 1/2 sheets, 2 in., in pasteboard transfer case. R. 278-A. (876)

123. SCHEDULE OF COTTON OPTION CONTRACTS, 1932. Showing supplemental names not included on mimeographed list of loans for 1932 in counties of Ohio, Pennsylvania, Virginia, Vermont, South Carolina, and North Carolina, and names, addresses, towns, loan numbers, and amounts with interest. (Frequently, official.) 9 1/4 x 12 1/2 loose-leaf books, 1 ft., in pasteboard transfer cases. R. 278-A. (811)

124. STATEMENTS OF COLLATERAL HELD BY COOPERATIVE ASSOCIATIONS,

1932. Showing names, addresses, and loan numbers of borrowers, cotton bale numbers, grade, staple, weights, prices, collateral values, and names and contract numbers of cooperative associations. Filed alphabetically by states and counties. (Never.) 8 x 11 sheets, 7 ft. 6 in., in wooden boxes. Damaged by faulty containers, dirty. R. 278, basement. (741)

125. UNCLAIMED ARKANSAS MAIL, 1932. Sent by Farm Seed Loan Office to various borrowers and returned on account of removal or other reasons for nondelivery. (Rarely, official.) 10 x 15 bundles (2), 8 in., on wooden shelf. R. 278-A. (820)

126. COPIES OF DISBURSING OFFICERS' CHECKS, 1932 - 1933. Showing date, name, amount, check number, loan number, and symbol number; refunds of overpayment of Memphis office for 1932 and of Washington office for 1933; spoiled and cancelled checks showing date, spoiled check number, payee, amount and new check number; and totals of loan vouchers for Arkansas, Louisiana, Alabama, Mississippi, and Tennessee for 1932. Filed by check numbers. (Rarely, official.) 3 x 9 envelopes and 8 1/2 x 17 folders, 1 ft., in steel filing case. R. 278-A. (856)

127. MISCELLANEOUS RECORDS, 1932 - 1933. Records of remittances, personal checks, cashier checks, money orders, bulletin letters, records of returned checks, field agents' reports, and summary of collections. (Rarely, official.) 9 x 12 and 9 x 14 envelopes, and sheets, 4 ft. 9 in., on floor. Dirty. R. 278-A. (871)

128. CORRESPONDENCE, 1932 - 1934. With field supervisors of Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. Filed alphabetically by names of supervisors under states. (Rarely, official.) 9 1/4 x 12 3/4 sheets, 3 ft., in steel filing case and steel cabinet. R. 274-A. (916)

129. MISCELLANEOUS CARDS, 1932 - 1934. Showing names of landlords or borrowers and tenants, state, county, town, loan numbers, and amounts of loans for Arkansas, Tennessee, Alabama, and Louisiana. Arranged alphabetically by counties, towns, and states. (Rarely, official.) 3 x 5 cards, 45 ft., in wooden boxes. R. 284, basement. (746)

130. MISCELLANEOUS CLEARANCE RECORDS, 1932 - 1934. Collection control sheets showing total cash controls by counties, total errors corrected, cancellations, and bad checks cancelled by counties; disbursement sheets of recapitulations by states for 1933 loan controls, as of close of business on May 24, 1933, showing states, amount of loans, amount of checks, interest, amount of payments, and numbers of loans; collateral adjustments, procedure accounting files and suspense sheets, basis for entry on clearance records, description of items, amounts received, date, initial, total of sheets and sheet numbers. Arranged by counties and states under dates. (Rarely, official.) 12 x 17 envelopes and 8 1/2 x 13 bundle, 3 in., in steel filing case, R. 278-A. (861)

131. MISCELLANEOUS CORRESPONDENCE AND TELEGRAMS, 1932 - 1934.

Pertaining to balances due on loans, remittances and loans made on staple cotton, feed and seed loans with list of authorities to sell cotton, showing name, county, loan number, address and number of bales. (Rarely, official.) 6 1/2 x 8 and 8 x 10 1/2 sheets, 8 in., in steel filing case. Damaged by careless handling, scattered. R. 278-A. (892 1/2)

132. CASH BLOCK TICKETS, 1932 - 1935. Form 119, showing date of ticket, block number, sheet number, amount of ticket, signature of chief of incoming mail section, and department for which ticket is made; duplicates of record of cash received from borrower. Arranged chronologically. (Rarely, official.) 8 x 10 1/2 sheets, 13 ft., in pasteboard transfer cases. R. 278-A. (776)

133. COLLECTION CLEARANCE RECORDS, 1932 - 1935. Covering this office, showing dates, block numbers, sheet numbers, cash on deposit with treasury disbursing clerk's special deposit account, cash items in cashier's cage, suspense, interest, adjustments, number of loans collected in full, credits on principal of loan, refunds due to borrowers, refunds paid, and loan treasury checks cancelled. Filed chronologically. (Frequently, official.) 14 1/2 x 23 loose-leaf books (3), 6 ft. 1 in., on wooden table. R. 278-A. (793)

134. DAILY COLLECTION REPORTS ON LOANS AND SUMMARIES OF COLLECTION CLEARANCES, 1932 - 1935. Showing cash special accounts on deposit with treasury, deposits, returned items, refunds paid, transfers to regular accounts, total cash cotton pool adjustments, interest paid and unallotted collections. (Frequently, official.) 6 x 14 and 9 x 15 loose-leaf books, 6 in., on wooden shelf. R. 278-A. (842)

135. DUPLICATE APPLICATIONS FOR OLD TERRITORY, 1932 - 1935. (Never.) 9 x 12 bundles, 2 ft. 9 in., in pasteboard boxes. R. 284, basement. (747)

136. LOAN DISBURSEMENT CLEARANCE RECORDS, 1932 - 1935. Abstracts of checks paid, name of disbursing agent, checks cancelled and held in general accounting office, amount transferred to treasury, other checks paid in 1932, number, and amount paid. (Frequently, official.) 8 1/2 x 14 1/2 loose-leaf books, 2 ft. 3 in., on steel cabinet. R. 278-A. (846)

137. MISCELLANEOUS ENVELOPES AND MANUALS, 1932 - 1935. Fee reconciliation for 1935 loan, loan reconciliation of refunds payable and paid, correspondence route sheets, and field manuals with 5.5 per cent interest tables. (Frequently, official.) 10 x 12 and 12 x 18 vols. and envelopes (4), 4 in., in steel cabinet. R. 278. (902)

138. MISCELLANEOUS RECORDS, 1932 - 1935. Farmers seed loan cash and opening entries; correction sheets showing change of borrowers' names, addresses, code numbers, dates, and various corrections; correspondence regarding changes to be made on different loans; records received by accounting files; list of Washington receipt books missing in numerical setup; list showing code numbers of various states; trial balance sheets for different counties of Arkansas for 1933; and cotton collateral sheets to 1931; and accounts for different counties of Mississippi for 1933. (Rarely, official.) 9 1/2 x 11 3/4 and 10 x 15

folders, and 8 x 10 and 11 x 13 bundles, and sheets, 7 in., in steel filing case. R. 278-A. (803)

139. REFUNDS PAYABLE, 1932 - 1935. To borrowers in North Carolina, South Carolina, Alabama, Arkansas, Florida, Tennessee, Georgia, Ohio, Mississippi, and Louisiana; and mid-south data requests, suspense accounts, clearance records, and abstracts. (Frequently, official.) 12 x 16 and 13 x 18 bundles, 2 ft. 4 in., on floor. Damaged by careless handling, dirty. R. 278-A. (844)

140. ABSTRACT REFUNDS, 1932 to date. Showing name and address of borrowers, date, to whom refund is made, loan number, check number, and amount of interest paid on refunds. Filed chronologically. (Frequently, official.) 11 1/2 x 18 loose-leaf books (9), 4 ft. 3 in., in steel filing cabinet. R. 274-A. (951)

141. CORRECTION FORM OF EMERGENCY CROP AND FEED LOANS, 1932 to date. Form 955-M, showing loan number, corrected name, corrected code, change of mailing address, date filed, and date card corrected. (Occasionally, official.) 8 x 10 1/2 sheets, 3 in., in pasteboard transfer case. R. 278-A. (877)

142. CORRESPONDENCE AND TELEGRAMS, 1932 to date. With Washington offices and field inspectors. Filed by names of correspondents, subjects, and dates. (Frequently, official.) 10 x 12 folders, 15 ft., in steel filing cases. R. 274-A. (937)

143. LIST OF ITEMS DEPOSITED, 1932 to date. Covering items deposited with Federal Reserve Banks, Memphis, Tenn., and St. Louis, Mo., showing date of deposit, regional office, office reference number and summary of deposit, including certificate of deposit number, account symbol number, and amount deposited. Arranged chronologically. (Frequently, official.) 9 x 15 loose-leaf books (10), 5 ft., on wooden table. R. 274-A. (954)

144. LOAN COLLECTION REPORTS, 1932 to date. Showing disbursing officers' cash, special deposits, principal and interest allocated, refund to borrowers, and total cash transferred to regular accounts. Arranged chronologically. (Frequently, official.) 9 x 15 loose-leaf books (2), 1 ft. 6 in., on wooden table. R. 274-A. (953)

145. OFFICE CORRESPONDENCE, 1932 to date. Relative to vouchers and errors corrected; copies of letters regarding returned checks, miscellaneous refunds, and central office refunds; correspondence to and from different cooperative cotton associations in various states; and letters to and from field agents. Filed by subjects. (Frequently, official.) 9 x 12 folders, 4 ft., in steel filing case. R. 278-A. (879)

146. PUBLIC VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, 1932 to date. Form 1034-A, memoranda of expenses for searching records and making certificates on mortgages given to secretary of agriculture, with relative correspondence. Index. (Daily, official.) 9 1/2 x 12 envelopes, 14 ft., in steel filing cases. R. 274-A. (928)

147. ACTIVE AND INACTIVE ADVICE OF UNPAID CHECKS RETURNED, 1932 to date. Form 117, showing name and address of borrower, code number, loan number, description of checks, amounts, and final disposition. Filed chronologically. (Older records, rarely; later records, occasionally, official.) 9 1/4 x 12 3/4 sheets, 4 ft. 6 in., in steel filing case and transfer cases. R. 274-A. (931)

148. CORRESPONDENCE AND REPORTS, 1932 to date. Audits of May 1933 through March 1934; report of lost checks 1935; correspondence with comptroller, co-ops, various offices of FCA, chief auditors in Washington, executive officers at Washington, field supervisors, and miscellaneous; miscellaneous bulletins, interest tables, pay roll correspondence, weekly collateral reports, collection reports, loan operations reports, managers' weekly reports, monthly reports to director, monthly reports of treasury, checks and daily reports by states, daily averages of loans made, daily undeposited cash items, tabulating equipment correspondence, transfer of loans from other regional offices, certified copies of crop mortgages, petty cash vouchers, receipts, and copies of telegrams to comptroller at Washington. Arranged by contents. (Frequently, official.) 9 x 12 folders, 9 x 15 covers, and 9 x 15 expanding file, 19 ft. 2 in., in steel filing cases. R. 274-A. (932)

149. FIELD INSPECTORS CORRESPONDENCE FILES, 1932 to date. Disbursing and collection records, county agent and committee bulletins, office memoranda, form letters, authority for disposal of cotton placed in optional pool, general news releases, field inspectors' letters, miscellaneous forms and agreements, confidential instructions, statements of cotton deposited as collateral and letters to licensed warehouses, personal and confidential letters to all field inspectors, code sheets for each state, letters to appointing officials, legal memoranda, field manuals, interest charts, inventory regulations, sugar cane letters to Louisiana, and collections by counties for Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. (Occasionally, official.) 9 x 12 folders, 18 ft., in steel filing cases. R. 284-A. (907)

150. MISCELLANEOUS CORRESPONDENCE AND VOUCHERS, 1932 to date. Covering purchases and services other than personal, showing voucher numbers, date, department or bureau, name of party from whom purchased, expenditure symbol, number and date of order, date of delivery, name of article or service, and amount. Filed alphabetically by years. (Frequently, official.) 9 x 12 folders, 8 ft., in steel filing case. R. 276. (732)

151. ADJUSTING VOUCHERS AND CORRESPONDENCE, Apr. 22 - July 28, 1932. Adjusting vouchers showing list of cancelled checks not wanted, loan number, name, state, county, amount of check, check number, date of check, and relative correspondence. Filed by counties and states under dates. (Rarely, official.) 9 1/2 x 12 loose-leaf book, 3 in., in steel filing case. R. 278-A. (854)

152. BAD CHECK RECORDS, July 26, 1932 - June 4, 1934. Showing date returned, name of borrower, year of loan, loan number, and amount. (Frequently, official.) 8 1/4 x 10 1/2 vol., 1 in., on wooden shelf. R. 278-A. (828)

153. COLLECTORS' RETURNS ON CROP PRODUCTION LOANS, Aug. 8, 1932 - May 26, 1933. Showing temporary receipt numbers, name and address of borrower, year, loan number, amount received, whether payment was made by check or money order, collector's sheet number, name, identification number, state and date. (Rarely, official.) 9 1/4 x 15 loose-leaf books (14), 14 ft., on wooden shelves. R. 278-A. (869)
154. MONEY ORDER RECORDS, Sept. 21, 1932 - Jan. 31, 1934. Daily itemized list of money orders deposited with treasury, showing dates, regional offices, office references, summaries of deposits, and signatures of officials making deposits. Filed chronologically. (Rarely, official.) 9 1/4 x 15 loose-leaf books (3), 3 ft., on open wooden shelf. R. 278-A. (866)
155. CASH ABSTRACTS, Nov. 1, 1932 - Feb. 3, 1934. Showing date, code number, name of borrower, loan number, cash received, interest, credit on principal, old balance, and new balance. (Rarely, official.) 12 x 15 bundles (5), 3 ft., on wooden shelf. R. 278-A. (814)
156. SUSPENSE REFUND VOUCHER RECORDS, Dec. 13, 1932 - June 6, 1934. Showing voucher number, payee, check number, date, and amount. Filed by voucher numbers. (Rarely, official.) 9 3/4 x 11 3/4 loose-leaf book, 2 in., on wooden shelf. R. 278-A. (826)
157. ADVICE OF UNDEPOSITED CASH ITEMS RECEIVED, 1933. Showing date received, amount of loans, numbers, names of borrowers, addresses, states, codes, and final disposition of items. (Frequently, official.) 9 1/4 x 12 1/2 loose-leaf books, 19 ft., in pasteboard transfer cases. R. 278-A. (812)
158. ADVICES ON UNPAID CHECKS RETURNED, 1933. Form 117, showing dates, item references, borrowers' accounts, names, addresses, states, codes, description of checks, dates, drawers, and payees' endorsements and disposition of checks. (Frequently, official.) 9 1/4 x 12 1/2 loose-leaf books, 1 ft. 4 in., in pasteboard transfer cases. R. 278-A. (845)
159. CERTIFICATES OF RECORDATION, 1933. Form 332, certificate of clerk of court of each county, showing that all prior liens have been waived in favor of government, and dates that mortgages were recorded. Arranged alphabetically by counties and states. (Never.) 5 x 8 sheets, 66 ft., in wooden and pasteboard boxes. Damaged by careless handling, dirty. R. 278, basement. (739)
160. CERTIFICATE OF RECORDATION, 1933. Form 332, showing name and address of borrower, signature of field worker, and signature and seal of clerk of court of each county recording mortgages in which loans were made. Arranged alphabetically by counties and states. (Frequently, official.) 5 x 8 sheets, 122 ft., in steel filing cases. R. 278-A. (773)
161. CORRESPONDENCE AND LISTS OF UNDELIVERED AND CANCELLED CHECKS, 1933. Correspondence from field inspectors to FCA offices; and lists of undelivered and cancelled checks showing check numbers, dates, amounts, payees, and loan numbers. Filed by dates and code numbers of

counties and states. (Rarely, official.) 5 1/2 x 15 and 9 1/2 x 12 packages, 5 in., in steel filing case. R. 278-A. (862)

162. CROP PRODUCTION LOAN VOUCHERS, 1933. Showing names and addresses of borrowers, check and voucher numbers, approved amount of loans, amount of initial payments, amount of checks, dates, and signatures of borrowers and agents of secretary of agriculture for Tennessee, Mississippi, Louisiana, Arkansas, and Alabama. Filed alphabetically by code numbers under counties and states. (Occasionally, official.) 5 x 8 sheets, 92 ft. 8 in., in steel filing cases. R. 278-A. (788)

163. CROP PRODUCTION AND LOAN VOUCHERS, 1933. Form 5, voucher, showing borrowers' names and addresses, with signatures as to having received loan, and date paid. Arranged alphabetically by counties and states. (Frequently, official.) 5 x 8 sheets, 80 ft., in steel filing cases. R. 278-A. (772)

164. DATA, REQUESTS, AND CORRESPONDENCE, 1933. Requests showing names, addresses, code numbers, loan numbers, amounts of loan payments, dates, cash received, interest, total credits on loans, balance due plus interest, and collateral on strawberry loans. Filed chronologically. (Rarely, official.) 9 x 12 and 12 x 17 1/2 envelopes, 3 in., in steel filing case. R. 278-A. (891)

165. FEDERAL CROP MORTGAGES, 1933. Showing names and addresses of borrowers, dates of mortgages, and mortgage agreements for Arkansas, Mississippi, Tennessee, Louisiana, and Alabama. (Rarely, official.) 8 1/2 x 14 sheets, 60 ft., in pasteboard boxes. Damaged by careless handling, dirty, scattered. R. 284, basement. (749)

166. FIELD INSPECTORS' SUPPLEMENTAL CHECK DISPOSAL REPORTS FOR ALABAMA, ARKANSAS, LOUISIANA, MISSISSIPPI, AND TENNESSEE, 1933. Showing loan numbers, check numbers, names and addresses of borrowers, supplemental payments and manner in which field inspector has handled same. Filed by names of states and county field workers. (Frequently, official.) 9 x 12 folders, 12 ft. 6 in., in steel filing cases. R. 278-A. (808)

167. LOAN CHECK RETURNED ON ACCOUNT OF INCORRECT CODE, 1933. Form 59-M, showing borrower's name, loan number, amount of check, and correct code number, with auditor's receipt to cashier for returned check. Filed numerically by loan numbers. (Never.) 9 x 12 loose-leaf books, 6 in., in pasteboard filing cases. R. 286. (757)

168. LOAN DISBURSEMENT ABSTRACTS AND DAILY SUMMARIES, 1933. Showing code numbers, names of borrowers, initial block abstract numbers, loan numbers, amount of checks, interest, amount of payments, amount of loan, old balances, and new balances forwarded. Index. (Frequently, official.) 11 x 15 loose-leaf books, 16 ft. 4 in., on wooden shelves. R. 278-A. (809)

169. MISCELLANEOUS CORRESPONDENCE, 1933. With various state field supervisors, county agents, clerks, and Washington regional office regarding recording fees. Filed by states. (Rarely, official.)

9 x 12 folders, 15 ft. 6 in., in wooden box. R. 284, basement. (754)

170. OUTSTANDING AND TREASURY CHECKS CANCELLED, 1933. Reconciliation of checks cancelled since May 26, 1933, between checks made prior and subsequent to that date, showing block number, date, date of check, check number, and amount prior to and subsequent; and reconciled paid checks being returned to general accounting office showing check number. Filed by dates and check numbers. (Rarely, official.) 9 x 18 loose-leaf book, 3 in., in steel filing case. R. 278-A. (851)

171. RECORDATION OF RENEWAL MORTGAGES FOR MISSISSIPPI, ARKANSAS, LOUISIANA, AND ALABAMA, 1933. Recordation certificates showing loan checks received, loan checks mailed, field inspectors' signatures, dates, counties, signatures of clerks or recorders, and names and addresses of applicants. Filed alphabetically and by code numbers under states and counties. (Occasionally, official.) 5 x 8 sheets, 71 ft. 8 in., in steel filing cases. R. 278-A. (786)

172. SCHEDULE OF COLLECTIONS, 1933. Showing dates collections received, references, receipt numbers, remittances and for what purpose, amounts of funds to be credited, and dates credited. (Frequently, official.) 9 1/4 x 12 1/2 loose-leaf books, 1 ft., in pasteboard transfer cases. R. 278-A. (810)

173. TREASURY CHECKS RETURNED, 1933. Form 59-M, covering checks returned because of errors in names of payees and incorrect codes, showing check numbers, date, amounts of checks, corrected names of payees, corrected code numbers, and loan numbers. (Occasionally, official.) 8 x 10 1/2 sheets, 1 ft., in pasteboard transfer case. R. 278-A. (829)

174. BLOCK PROOF ON SUSPENSE ALLOCATION, 1933 - 1934. Showing names, cash, interest due on principal, old balances, new dividends, balances, and closed accounts. Index. (Frequently, official.) 10 x 16 envelopes, 9 in., on wooden shelf. Damaged by careless handling, dirty, torn. R. 278-A. (805)

175. COLLATERAL STATEMENT, 1933 - 1934. Form L-5147-A, consisting of memoranda from warehouse receipts section to fiscal section, individual accounts, and collateral showing names and addresses of borrowers, amount of proceeds received, and instructions to withdraw cards from active files and place in sold files. (Never.) 9 x 11 bundles, 4 ft., in wooden filing case. R. 278, basement. (740)

176. INDIVIDUAL ACCOUNTS, 1933 - 1934. Showing dates, loan numbers, amount of loans, amount of checks, interest, and principal covering disbursements, lendings, crop loans, refunds payable, and control records. Filed numerically by loan numbers under states and counties. (Never.) 3 1/4 x 7 3/8 cards, 360 ft. 6 in., in wooden boxes. R. 278, basement. (740 1/2)

177. SCHEDULE OF DISBURSEMENTS AND DUPLICATE MEMORANDA OF PUBLIC VOUCHERS, 1933 - 1934. Form 1064, Disbursing Officer's Schedule of Disbursements, showing voucher numbers, refunds to borrowers, amount of disbursements, year of disbursements, individual accounts, and

index to abstract page numbers; memoranda of public vouchers and disbursing officers' record of total amounts paid on abstracts. (Rarely, official.) 8 x 11 sheets, 6 in., in pasteboard transfer cases. R. 278-A. (831)

178. SUMMARY OF REMITTANCES, 1933 - 1934. Form 101-C, showing receipt numbers, amounts remitted, dates, and signatures of collectors. Filed numerically. (Frequently, official.) 3 1/2 x 8 sheets, 20 ft., in steel filing cases. R. 278-A. (800)

179. CLOSED CORRESPONDENCE, 1933 - 1935. With field supervisors regarding their collections; and requests for receipt books to be sent in for checking. Filed alphabetically by field supervisors' names. (Frequently, official.) 9 x 12 folders, 5 ft., in steel filing case. R. 274-A. (922)

180. DAILY TELEGRAPHIC REPORTS, 1933 - 1935. To Washington from this office showing number of applications received to date, number of loans cancelled to date, number of loans disbursed to date, and other information relative to day's business; and Forms 646-M, 730-M, and 247-M. Filed by states. (Never.) 9 x 12 loose-leaf books, 8 in., in pasteboard filing cases. R. 286. (759)

181. LOAN ASSUMPTIONS, 1933 - 1935. Form 65-M, showing notice of borrower's loan assumed by another, name and address, loan number of borrower and person assuming loan. (Never.) 9 x 12 loose-leaf books, 4 in., in pasteboard filing cases. R. 286. (761)

182. MONEY ORDER FEE VOUCHERS FOR ARKANSAS, MISSISSIPPI, TENNESSEE, LOUISIANA, AND ALABAMA, 1933 - 1935. Showing dates of service of money order vouchers and amount of fees paid; and letters attached to vouchers from Crop Production Loan Office to postmaster, showing amount of fees, acknowledgements of money order fees, and advice of checks to be forwarded from Washington. Arranged numerically. (Rarely, official.) 8 1/2 x 11 sheets, 5 ft., in pasteboard transfer cases. R. 278-A. (833)

183. NOTE RECEIPTS, 1933 - 1935. Form 51-M, receipt from note and mortgage section to clearance section acknowledging receipt of notes from one department to another, showing amount of note and date. Arranged numerically. (Never.) 9 x 12 loose-leaf books, 2 ft. 6 in., in pasteboard filing cases. R. 286. (764)

184. RECORDATION CERTIFICATES AND PUBLIC VOUCHERS OF THEIR COST FOR ARKANSAS, ALABAMA, NORTH CAROLINA, SOUTH CAROLINA, FLORIDA, TENNESSEE, LOUISIANA, MISSISSIPPI, OHIO, AND GEORGIA, 1933 - 1935. Certificates showing names of borrowers, loan numbers, dates, seals, dates certified, amounts, and signatures of certifying officers; and public vouchers showing quantity, and cost for recording crop liens and issuing certificates of search. Filed by names of states. (Frequently, official.) 5 x 8 and 8 1/2 x 11 sheets, 75 ft., in wooden boxes. R. 278-A. (782)

185. ADVICE ON UNDEPOSITED CASH ITEMS RECEIVED, 1933 to date. Form 116, showing dates, amounts of cash, loan numbers, names, addresses,

and record of checks sent to borrowers and returned to this office due to cancellations, insufficient amounts, and names being spelled incorrectly. Filed chronologically. (Frequently, official.) 8 x 11 sheets, 13 ft., in transfer cases. R. 278-A. (832)

186. ADVICE ON UNPAID CHECKS RETURNED, 1933 to date. Form 30-M, showing borrowers' names and addresses, loan numbers, amounts of checks, banks, drawers, reasons for nonpayment and description of checks in general. Filed chronologically. (Frequently, official.) 9 1/4 x 13 covers, 2 ft., in pasteboard filing cases. R. 278-A. (882)

187. CARD INDEX TO LOUISIANA LCANS, 1933 to date. Showing name and address of borrower, loan and code numbers, date, and disposition. Arranged alphabetically by code system under states and counties. (Frequently, official.) 3 x 5 cards, 84 ft. 9 in., in steel card cabinets. R. 278. (702)

188. CARD INDEX TO MISSISSIPPI LCANS, 1933 to date. Showing name and address of person borrowing of seed loan, loan and code numbers, and date of loan. Arranged alphabetically by code system under states and counties. (Frequently, official.) 3 x 5 cards, 135 ft., in steel card cabinets. R. 278. (701)

189. CERTIFICATE OF DEPOSIT AND TEMPORARY RECEIPT, 1933 to date. Form 6599, Certificate of Deposit, showing deposit number, name and address of depository bank, and amount of money deposited; temporary receipts issued by depository bank to correspond with certificate of deposit, showing of whom received, whether checks or money orders, and amount. Filed chronologically. (Frequently, official.) 4 x 9 1/2 loose-leaf books (36), 7 ft. 6 in., in steel filing case. R. 274-A. (958)

190. CONFIRMATION LETTERS, 1933 to date. Showing borrowers' names and addresses, loan numbers, amount of loans, and balances due to borrowers. Filed numerically by letter numbers. (Daily, official.) 7 x 15 covers and bundles, 24 ft., on table. R. 274-A. (933)

191. CORRESPONDENCE AND CONFIDENTIAL REPORTS, 1933 to date. With Washington pertaining to activities of field representative, and results of investigations made by auditing section regarding errors and shortages of former field representatives. Arranged alphabetically by names of field representatives. (Daily, official.) 9 x 12 and 12 x 15 folders and envelopes, 5 ft., in steel filing cases. R. 274-A. (934)

192. MISCELLANEOUS BLOCK PROOF, 1933 to date. Showing numbers, names of borrowers, loan numbers, amounts of loans, amounts paid, interest, and balances due. Index. (Rarely, official.) 10 x 16 envelopes and 14 x 15 sheets, 25 ft. 3 in., on wooden shelves. Damaged by careless handling, dirty, torn. R. 278-A. (783)

193. MISCELLANEOUS CORRESPONDENCE, 1933 to date. From field supervisors, Washington, and other regional offices concerning treasury adjustments. (Occasionally, official.) 9 x 12 folders, 1 ft. 3 in., in steel filing case. R. 274-A. (952)

194. TRIAL BALANCES, 1933 to date. Run especially for this department for use in field, showing borrower's name, address, loan number, balance, amount of loan, date, and year of loan. (Daily, official.) 12 x 18 envelopes, 20 ft., in steel filing cabinets and on steel shelves. R. 274-A. (935)

195. ADVICE ON UNDEPOSITED CASH ITEM RECEIPT, 1933 to date. Form 116, showing date, amount, loan number, name and address of borrower, code number, description of items, whether treasury check, personal check or money order, disposition of item, and signature of clerk receiving. Filed alphabetically by names of borrowers. (Frequently, official.) 9 1/4 x 12 3/4 sheets, 25 ft. 6 in., in steel filing cabinets. R. 274-A. (911)

196. SUMMARY OF REMITTANCES, 1933 to date. Form 101, showing receipt numbers, amounts, totals, money order numbers, fees payable, dates, and collectors' names. Arranged alphabetically by names of field supervisors. Index. (Older records, occasionally; later records, daily, official.) 3 1/2 x 8 sheets, 32 ft., in steel filing cases. R. 274-A. (917)

197. AVERAGE LOAN REPORTS FOR 1932, Feb. 1933 - Mar. 1934. Showing average loans made for states, numbers of loans approved, amount of average loans, and totals for Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. Filed chronologically. (Rarely, official.) 5 x 8 bundle, 1 in., in steel filing case. R. 278-A. (860)

198. ABSTRACTS OF COLLATERAL SOLD 1931, Mar. 17, 1933 - Apr. 30, 1934. Showing totals by counties, code number, name of borrower, loan number, amount received, interest, amount of payment old balance, and new balance due. Filed chronologically. (Rarely, official.) 11 x 15 bundle, 3 in., on wooden shelf. R. 278-A. (822)

199. CHATTEL MORTGAGES OF LEXINGTON COUNTY, SOUTH CAROLINA, Mar. 23 - June 24, 1933. Recorded crop mortgages showing date, name and address of mortgagor, amount of mortgage, and description of crops covered, with signatures of mortgagors and two witnesses. (Rarely, official.) 13 x 18 vols. (4), and sheets, 1 ft., on wooden boxes. Dirty. R. 284, basement. (755)

200. MISCELLANEOUS CORRESPONDENCE, Apr. 19 - June 22, 1933. From regional manager of Crop Production Office to various field inspections in this territory regarding checks which have been incorrectly mailed to other counties because of errors in coding. (Rarely, official.) 9 x 12 folders, 6 in., on wooden shelf. R. 278-A. (825)

201. COTTON COLLATERAL CONTROLS, May 26, 1933 - Feb. 17, 1934. Cumulative collateral control records of cotton for Florida, Georgia, North Carolina, South Carolina, and Virginia, showing state, county, commodity, date, inventory on hand, amount received, amount shipped, and balance on hand. Filed by states. (Rarely, official.) 9 1/2 x 11 1/2 loose-leaf books (3), 6 in., on wooden shelf. R. 278-A. (817)

202. DAILY REPORT OF OPERATIONS, June 15, 1933 - May 27, 1934. Showing number of applications received and rejected, total number

of loans granted, total number of loan checks, total number of open accounts, total number of office and field employees for crop production and seed loan pay rolls, total farmers' seed loans and collections deposited for week, total loans made, cancellations to date, outstanding loans, total checks drawn, cancellations to date, and net checks issued. Filed by dates. (Rarely, official.) 8 1/2 x 12 bundles, 2 ft., in steel filing case. R. 278-A. (858)

203. MID-SOUTH COLLATERAL FIXATION SHEET, Aug. 2, 1933. Requests from Mid-South Cotton Growers Association for information regarding cotton held as collateral which has been sold on instructions from depositors, showing name, address, and county of depositor; and record of proceeds of sale showing loan number, number of bales of cotton sold, and amount received. (Rarely, official.) 8 1/2 x 14 bundle, 1 in., on wooden shelf. R. 278-A. (818)

204. MISCELLANEOUS COLLATERAL WORK SHEETS, Sept. 27 - Oct. 18, 1933. Summary of daily collection abstracts; posting block tickets; collateral block ticket showing date, number of documents, by whom prepared, block number, warehouse or cooperative number, receipt for contract number, and remarks; and cash control blocks showing county, amount received, interest adjustment, credit on principal, old balance, and new debit or credit balance. (Rarely, official.) 9 x 15 bundle, 6 in., on wooden shelf. R. 278-A. (816)

205. BLOCK PROOFS, Nov. 1933 - Jan. 1934. Showing code numbers, loan numbers, old balances, amount credited to accounts, and new balances. Filed alphabetically by counties. (Rarely, official.) 11 3/4 x 15 loose-leaf books (3), 1 ft. 6 in., on wooden shelf. R. 278-A. (870)

206. CARD INDEX TO ARKANSAS FD LOANS, 1934. Showing name and address of borrower, loan and code numbers, date, and disposition. Arranged alphabetically by code system under states and counties. (Frequently, official.) 3 x 5 cards, 16 ft., in card cabinets. R. 278. (704)

207. CARD INDEX TO LOUISIANA DROUGHT LOANS, 1934. Showing name and address of borrower of seed loan, loan number, date, disposition, and code number. Arranged alphabetically by code system under states and counties. (Frequently, official.) 3 x 5 cards, 8 ft. 9 in., in steel card cabinet. R. 278. (699)

208. CASHIERS' DAILY REPORTS, 1934. Showing amounts deposited by years, checks returned, checks lifted from cage by Form 117, amounts of checks drawn, refunds to borrowers, and refunds transferred. (Never.) 9 x 12 loose-leaf books, 4 in., in pasteboard filing cases. R. 286. (765)

209. COLLATERAL CONTROL ON PEANUTS, 1934. Cumulative collateral control records on peanuts for Georgia, North Carolina, and Virginia, showing states, counties, commodity, dates, inventory on hand, amount received, amount shipped, and balance on hand. Filed by states. (Rarely, official.) 9 1/2 x 11 1/2 loose-leaf book, 1 in., on wooden shelf. R. 278-A. (837)

210. CONTROL SHEETS, 1934. Records on errors corrected, suspense allocated, closed accounts, and bad checks cancelled, showing dates, years, cash, suspense, net cash, interest, principal, old balance, and number of loans. (Rarely, official.) 14 1/2 x 18 bundle, 3 in., on floor. R. 284, basement. (751)

211. CORRESPONDENCE, 1934. Between comptroller and auditor relative to daily collection reports to transfer workers from one office to another and money orders credited to accounts. (Rarely, official.) 8 x 11 sheets, 2 in., in pasteboard transfer case. R. 278-A. (873)

212. EMERGENCY CROP LOAN VOUCHERS FOR SOUTH CAROLINA, NORTH CAROLINA, OHIO, GEORGIA, FLORIDA, TENNESSEE, MISSISSIPPI, LOUISIANA, ARKANSAS, AND ALABAMA, 1934. Showing name and address of borrower, signatures of borrower and FC Administrator, check number, amount of interest, approved amount of loan, date, and voucher number. Filed alphabetically by code numbers under states and counties. (Frequently, official.) 5 x 8 sheets, 124 ft. 2 in., in steel filing cases. R. 278-A. (781)

213. EMERGENCY FEED LOAN VOUCHERS, 1934. Showing names and addresses of borrowers, check numbers, voucher numbers, approved amounts of loans, amounts of initial payments, amounts of checks, dates, signatures of borrowers, and agents of secretary of agriculture covering Arkansas, Louisiana, and South Carolina. Filed alphabetically by code numbers under counties and states. (Occasionally, official.) 5 x 8 sheets, 12 ft. 4 in., in steel filing case. R. 278-A. (790)

214. EMERGENCY VEGETABLE LOAN VOUCHERS, 1934. Showing names and addresses of borrowers, check and voucher numbers, approved amounts of loans, amounts of initial payments, amounts of checks, dates, and signatures of borrowers and agent of Secretary of Agriculture covering Arkansas, Georgia, Florida, Louisiana, Mississippi, North Carolina, and South Carolina. Filed alphabetically by code numbers under counties and states. (Occasionally, official.) 5 x 8 sheets, 2 ft. 5 in., in steel filing case. R. 278-A. (791)

215. EMERGENCY WINTER GRAIN LOAN VOUCHERS, 1934. Showing names and addresses of borrowers, check numbers, voucher numbers, approved amounts of loans, amounts of initial payments, amounts of checks, dates, and signatures of borrowers and agent of Secretary of Agriculture covering Arkansas, Georgia, Louisiana, North Carolina, South Carolina, Ohio, and Tennessee. Filed alphabetically by code numbers under counties and states. (Occasionally, official.) 5 x 8 sheets, 7 ft. 5 in., in steel filing case. R. 278-A. (789)

216. FEED AND DROUGHT LOANS, 1934. Covering seed, feed, and fertilizer, consisting of applications for loans, records of payments, correspondence pertaining to loans and warehouse receipts, showing date and balance due. Filed alphabetically and numerically. 3 x 5 card index. (Frequently, official.) 9 x 12 folders, 168 ft., in steel filing cases. R. 284. (687)

217. FEED AND DROUGHT LOANS FOR ARKANSAS, 1934. Showing code numbers, dates issued, loan numbers, borrowers' names, amounts of

payment, and new balances. Filed by code numbers under states and counties. (Frequently official.) 3 1/4 x 7 1/2 cards, 35 ft., in steel card cabinet. R. 278. (744)

218. FEED AND DROUGHT LOANS FOR LOUISIANA, 1934. Cards showing code numbers, loan numbers, names of borrowers, amount of payments, dates issued, and new balances. Filed by code numbers under states and counties. (Frequently, official.) 3 1/4 x 7 1/2 cards, 3 ft. 6 in., in steel filing case. R. 278. (743)

219. OFFICE SUMMARY OF REMITTANCES, 1934. Showing suspense allocated, collection adjustments, errors corrected, receipt numbers, amounts and dates. Filed by code numbers. (Occasionally, official.) 8 x 8 1/2 bundle, 8 in., in steel filing case. R. 278-A. (853)

220. PUBLIC VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, 1934. Showing names and titles of persons, services performed, date of services, number of hours worked each day, amount of services paid and signatures of field supervisors recommending amounts to be paid. (Rarely, official.) 8 1/2 x 11 sheets, 3 in., in pasteboard transfer cases. R. 278-A. (834)

221. RECORDATION CERTIFICATES, 1934. Showing names and addresses of borrowers, dates of loan numbers, code numbers, amounts, counties, and states, covering North Carolina, South Carolina, Vermont, West Virginia, Virginia, Ohio, Pennsylvania, Georgia, Maine, Maryland, Michigan, Massachusetts, New Hampshire, New Jersey, Tennessee, Mississippi, Louisiana, Arkansas, Alabama, Florida, New York, Connecticut, and Delaware. Filed alphabetically by code numbers under counties and states. (Frequently, official.) 5 x 8 sheets, 165 ft. 4 in., in steel filing cases. R. 278-A. (787)

222. TEMPORARY RECEIPTS ON COTTON POOL, 1934. Form 101-A, for 1931 - 1932 loans, showing name, address, loan number of borrower, date, amount received by office on borrower's account and balance. Arranged by dates, blocks, states, and counties. (Frequently, official.) 3 1/2 x 8 sheets, 48 ft., in steel filing cases. R. 278-A. (880)

223. AVERAGE OF LOANS MADE, 1934 - 1935. Form 98-M, showing number of loans, amounts approved, average amount per loan, and dates. Filed by states. (Never.) 9 x 12 loose-leaf books, 3 in., in pasteboard filing cases. R. 286. (756)

224. COLLECTION REPORTS, 1934 - 1935. Daily collection reports referring to collection reports for years 1931 - 1934, itemized as to strawberry, vegetable, and cotton pool. (Never.) 9 x 12 loose-leaf book, 3 in., in pasteboard filing case. R. 286. (762)

225. DROUGHT LOANS, 1934 - 1935. Field letters consisting of letters to agricultural extension service, bulletins to field inspectors, manual of field procedure, instructions regarding winter grains, and letters to field supervisors of primary and secondary drought areas. Filed numerically. (Occasionally, official.) 9 x 12 folders, 2 ft. 3 in., in steel filing case. R. 284-A. (909)

226. REGISTERED MAIL RECEIPTS AND ENVELOPES, 1934 - 1935. Form 3883, Registered Mail Receipt, showing number of article, office of origin, date received, and signature of clerk. (Rarely, official.) 4 x 9 envelopes and 18 x 24 bundle, 3 ft., on floor. Dirty, scattered. R. 278-A. (872)

227. SUSPENSE ALLOCATED, 1934 - 1935. Loans held for further information. Index. (Frequently, official.) 3 1/4 x 7 3/8 cards, 5 ft., in steel transfer cabinet. R. 278. (725)

228. WEEKLY CONFIRMATION REPORTS, 1934 - 1935. Form 156-M, Weekly Confirmation Report, covering lending operations; with relative letters from regional managers to FCA, Washington. (Never.) 9 x 12 loose-leaf books, 8 in., in pasteboard filing cases. R. 286. (766)

229. CANCELLATION OF LOANS, 1934 to date. Showing reason of cancellation, county, state, loan number, name of borrower, and amount of loan covering Tennessee, Arkansas, Mississippi, Louisiana, and Alabama. Index. (Frequently, official.) 3 1/2 x 7 3/8 cards, 6 ft. 6 in., in steel card cabinet. R. 278. (728)

230. CLOSED ACCOUNTS, D LOANS, 1934 to date. Covering paid accounts and credits payable. Index. (Frequently, official.) 3 1/4 x 7 3/8 cards, 8 ft., in steel transfer cases. R. 278. (726)

231. DAILY COLLECTION REPORTS, 1934 to date. Summary showing amount collected, approved amount of loan, loans collected in full, loans outstanding, official receipts issued, and number of cancellation notices issued. Filed by dates. (Frequently, official.) 9 x 15 loose-leaf books (7), 2 ft. 3 in., in steel filing case. R. 274-A. (927)

232. DISBURSEMENT RECORDS ON DAILY WORK SHEETS, 1934 to date. Form 243-M, individual accounts section, showing check number, check number, daily work sheet, and disbursement. (Frequently, official.) 8 x 11 sheets, 1 ft. 3 in., in transfer cases and cabinet. R. 278. (906)

233. STATEMENT OF CHECKING ACCOUNT, 1934 to date. Issued at Washington, showing condition of disbursing officer's checking account, description of check, and total number of checks paid with amounts. Filed chronologically. (Frequently, official.) 9 x 15 covers, 2 ft., in steel filing case. R. 274-A. (929)

234. TRANSMITTAL LETTERS FOR ALABAMA, ARKANSAS, TENNESSEE, MISSISSIPPI, VIRGINIA, OHIO, AND MICHIGAN, 1934 to date. Form letter receipts from field supervisors covering notes, mortgages, and refunds from individual borrowers. Arranged alphabetically by names of supervisors. (Rarely, official.) 9 x 10 and 9 1/2 x 12 folders and sheets, 6 ft. 6 in., in steel filing cases. R. 278. (707)

235. CORRESPONDENCE WITH POSTMASTERS, 1934 to date. Regarding money orders and money order vouchers, covering Alabama, Arkansas, Louisiana, Mississippi, South Carolina, and Tennessee. Arranged alphabetically by states and towns. Index. (Frequently, official.)

9 x 12 folders, 1 ft. 3 in., in steel filing case. R. 274-A. (913)

236. FIELD CLERKS' VOUCHERS, 1934 to date. Showing date, time clerk has worked, place working, rate per day, total amount of time worked, recommendations for payment, and deductions and reasons for same. Filed alphabetically by names of field clerks. (Frequently, official.) 9 1/4 x 12 3/4 sheets, 1 ft., in pasteboard transfer cases and steel filing cabinet. R. 274-A. (918)

237. COTTON COLLATERAL SHEETS, Jan. 10 - Apr. 16, 1934. Abstracts of final settlement statements showing account, sales number, name of borrower, loan number, weight of cotton, and net proceeds; and correspondence of American Cooperative Association regarding remittance covering settlement of accounts as listed on abstracts. Filed chronologically. (Frequently, official.) 11 x 15 bundles (2), 6 in., on wooden shelf. R. 278-A. (823)

238. CHRONOLOGICAL HISTORY OF COTTON COLLATERAL, Feb. 17, 1934 to date. Correspondence pertaining to collateral in this office; and photostatic copies of statements of valuation of collateral cotton held for account of 1931 Farmers' Seed Loan or 1932 Crop Production Loan, showing contract number, bale number, class, bales, weight, collateral basis, collateral value, loan number, amount of loan, ginning and picking advanced, storing, and dates, covering Arkansas, Alabama, Louisiana, Mississippi, and Tennessee. Filed chronologically. (Frequently, official.) 9 x 12 folders, 2 in., on steel filing case. R. 274-A. (941)

239. WEEKLY REPORT, INVENTORY OF UNISSUED TREASURY CHECKS, Feb. 24 - Dec. 1, 1934. Showing bundle number, quantity, check numbers, checks used, checks spoiled, and duplicate checks. (Never.) 9 x 12 loose-leaf book, 1 in., in pasteboard box. Dirty. R. 290. (767)

240. DAILY REPORT OF ALL BUSINESS TRANSACTIONS OF FCA, Feb. 26 - Dec. 31, 1934. Showing total number of applications received, total number rejected, total number of loans granted, total number of loan checks issued by disbursing agent, total number of open accounts for 1931 - 1933, total number of office and field employees on pay roll, total number of employees on drought relief pay roll, total number of loans made and cancelled, total checks drawn, cancelled, and net checks issued. (Never.) 9 x 12 loose-leaf books, 1 in., in pasteboard box. R. 290. (768)

241. COTTON POOL SUSPENSE SHEETS, Mar. 7 - Apr. 10, 1934. Showing dates, check numbers, initial block numbers, refunds paid, loan numbers, amounts of checks, page numbers, amounts of payment, and new balance forwarded. Index. (Occasionally, official.) 11 x 14 sheets, 1 in., in steel filing case. R. 278-A. (859)

242. TRIAL BALANCE OF LOANS MADE IN 1931 - 1934 IN MAINE, NEW HAMPSHIRE, VERMONT, DELAWARE, MASSACHUSETTS, CONNECTICUT, RHODE ISLAND, NEW YORK, MARYLAND, PENNSYLVANIA, WEST VIRGINIA, AND MICHIGAN, Aug. 8 - Oct. 25, 1934. Showing code number, name of borrower, loan number, cash received, interest, credit on principal, and old and new balances. Filed by dates. (Rarely, official.) 12 x 15 1/2

covers, $11\frac{1}{2}$ x 16 bundles (10) and sheets, 14 ft., on wooden shelf
R. 278-A. (867)

243. ADVICE OF UNPAID CHECKS RETURNED, 1935. Showing dates, credit deposit numbers, block numbers, borrowers' names and addresses, code and loan numbers, amount of checks, dates, banks on which drawn, drawers, payees, and reasons for return of checks. (Frequently, official.) 8 x $10\frac{1}{2}$ sheets, 3 in., in pasteboard transfer cases. R. 274-A. (957)

244. CONFIRMATION LETTERS FOR ARKANSAS, LOUISIANA, AND TENNESSEE, 1935. Showing borrowers' names and addresses, dates, years and loan numbers, amount of payments, interest adjustments, credits on principal, amount of loans, and balances due, not including interest. (Never.) 7 x 15 sheets, 10 ft. 6 in., in pasteboard boxes. Damaged by careless handling and faulty containers, dirty. R. 278. (745)

245. GENERAL CORRESPONDENCE, 1935. With Washington office and others on various subjects. Filed alphabetically by states and counties. (Frequently, official.) 9 x 12 folders, 4 ft., in steel filing case. R. 274-A. (930)

246. TOWN CARDS FOR LOANS, 1935. Showing names of towns in which loans were made covering Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. Index. (Frequently, official.) $3\frac{1}{4}$ x $7\frac{3}{8}$ cards, 5 ft., in steel card cabinet. R. 278. (724)

247. TRAVEL AUTHORITY LETTERS, 1935. To field supervisors showing territorial limits in which they are to travel and allowance for expenses. Filed alphabetically by names of field supervisors. (Frequently, official.) $9\frac{1}{4}$ x $12\frac{3}{4}$ sheets, 1 ft. 2 in., in lock arch files and steel cabinets. R. 274-A. (920)

248. WEEKLY REPORTS OF OPERATIONS OF CROP AND FEED LOAN, 1935. Showing amounts of deposits for each week, total applications received for crop and feed loans, applications rejected and cancelled, total drought loans deposits for week, and total number on pay roll. (Occasionally, official.) 8 x $10\frac{1}{2}$ sheets, 2 in., in pasteboard transfer case. R. 278-A. (874)

249. ADVICES OF UNDEPOSITED CASH ITEMS RECEIVED, 1935 to date. Form 116, showing name and address of borrower, code and loan numbers, date and amount of check, description of items, whether treasury check, personal check, or money order, disposition of item, and signature of clerk receiving. Filed alphabetically by names of borrowers. (Occasionally, official.) $9\frac{1}{4}$ x $12\frac{3}{4}$ sheets, 5 in., in steel filing case. R. 274-A. (919)

250. CONTROLS AND WORK SHEETS, 1935 to date. Showing names and addresses of borrowers, disbursements, combined payments, errors corrected, cancellations, and interest. Index. (Daily, official.) 12 x 16 envelopes and loose-leaf book, 3 ft. 6 in., in cabinet. R. 278. (903)

251. CROP AND FEED LOAN VOUCHERS, 1935 to date. Form 5, showing names and addresses, loan numbers of borrowers, approved amount of loans, amount of checks, signatures of borrowers and other signatures necessary to complete loans. Arranged alphabetically by states and counties. (Frequently, official.) 5 x 8 sheets, 110 ft., in steel filing cases. R. 278-A. (878)
252. MISCELLANEOUS FOLDERS, 1935 to date. Records of benevolent funds, memoranda regarding field supervisors, daily work record of stenographers, daily reports, lists of county agents and committees, interest sheets, stencils cut, letters, county code lists, lists of field supervisors' territories for Ohio, Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. Arranged by contents and dates. (Frequently, official.) 9 x 12 folders, 1 ft. 3 in., in steel filing case. R. 284-A. (910)
253. RECORDATION CERTIFICATES, 1935 to date. Form 332, showing names, addresses, loan numbers, signatures of borrowers, seals, signatures of clerks, and dates of recording liens in each county. Filed alphabetically by counties and states. (Frequently, official.) 5 x 8 sheets, 121 ft., in steel filing cases. R. 278-A. (883)
254. SCHEDULE OF COLLECTIONS, 1935 to date. Form 1044, showing collections received by disbursing officer for emergency crop and feed loan sections, symbol numbers, date received, reference or receipt number, remitter, purpose of loan, total daily amount, and total deposits for each week. (Frequently, official.) 8 x 10 $\frac{1}{2}$ sheets, 2 in., in pasteboard transfer case. R. 274-A. (956)
255. CASH BLOCK TICKETS OF INCOMING MAIL SECTION, Apr. 8 - June 10, 1935. Showing date and hour received, block number, amount, sheet number, and signatures of chief of incoming mail section and cashier. Filed numerically 5010-5522. (Rarely, official.) 8 $\frac{1}{2}$ x 12 bundle, 3 in., on wooden shelf. R. 278-A. (819)
256. RECORD OF CORRESPONDENCE, June 29, 1935 - Apr. 1936. Showing whether wires or letters, parties or persons from whom received, subject matter, to whom referred for reply and date, and to whom copies were sent. Filed by dates. (Frequently, official.) 10 x 11 $\frac{1}{2}$ folders, 2 in., on steel filing case. R. 274-A. (946)
257. COTTON COLLATERAL FILE, Aug. 21, 1935 to date. Correspondence and telegrams. Filed chronologically. (Frequently, official.) 9 x 11 $\frac{1}{2}$ folders, 3 in., on steel filing case. R. 274-A. (940)
258. SUMMARY OF CUMULATIVE CONTROLS, LOANS, Jan. - July 1936. Form 213, control sheet, showing loans made, number, amount approved, state collections today, amount, loans collected in full, collections to date, loans outstanding, number of official receipts issued, name of office, and dates. Filed chronologically. (Frequently, official.) 9 x 14 $\frac{1}{2}$ folders, $\frac{1}{2}$ in., on wooden table. R. 274-A. (942)
259. ACTIVE RECORD OF CLEARANCE, 1936. Block tickets, daily wires, daily average, and code changes. Filed by dates. (Frequently, official.) 9 $\frac{1}{4}$ x 13 covers, 2 ft., in pasteboard filing case. R. 278-A. (885)

260. ADVICE ON UNDEPOSITED CASH ITEMS RECEIVED, 1936. Forms giving date, amount of cash, loan number, borrower's name and address, and code number covering checks received by borrower and returned by field supervisor for correction or cancellation because of incorrect coding or amount being insufficient. Arranged chronologically. (Frequently, official.) 8 x 10 $\frac{1}{2}$ sheets, 9 in., in pasteboard transfer cases. R. 274-A. (955)
261. ADVICE OF UNDEPOSITED CASH ITEM RECEIVED, 1936. Form 116-M, showing borrower's name and address, loan number, amount of remittance, and description of item, date, bank on which drawn, by whom drawn, payee, and complete information as to collection received; and other forms of collection. Filed chronologically. (Frequently, official.) 9 x 12 sheets, 2 ft., in pasteboard boxes. R. 274-A. (926)
262. ALL STATES ALLOCATIONS, 1936. Showing numbers of loans; amounts, average per loan, amounts reduced, disbursement numbers of loans, control amounts, applications received, and reserve accounts. Index. (Frequently, official.) 9 x 15 loose-leaf books, 2 in., on transfer case. R. 278-A. (785)
263. CASH BLOCK TICKETS, 1936. Form 34-M, showing amount of cash deposited for each day, date deposited, hour, block number, sheet number, and amount of checks with verification of chief of incoming mail section and acknowledgement by cashier. Arranged numerically by dates and block numbers. (Frequently, official.) 8 $\frac{1}{2}$ x 11 sheets, 2 in., in pasteboard transfer case. R. 274-A. (949)
264. CASH ITEM OFFICE RECORD, 1936. Showing amount of cash, number of items, amount of suspense, amount of bills, coins and stamps according to block numbers, and date of deposit. Filed by dates under blocks, (Daily, official.) 9 x 12 loose-leaf book, 6 in., on steel shelf and steel filing cabinet. R. 274-A. (923)
265. FEED LOAN FOR STATE OF ALABAMA, 1936. Showing loan numbers, state and county numbers in code, amounts of loans, names and addresses of borrowers, and balances due. Index. (Daily, official.) 3 $\frac{1}{4}$ x 7 $\frac{1}{2}$ cards, 4 ft., in card cabinet. R. 278. (905)
266. FEED LOAN CARDS FOR ARKANSAS, 1936. Showing loan number, state and county in code, amount of loan, name and address of borrower, and balance due on loan. Index. (Daily, official.) 3 $\frac{1}{4}$ x 7 $\frac{1}{2}$ cards, 16 ft. 3 in., in card cabinets, R. 278. (896)
267. FEED LOAN FOR LOUISIANA, 1936. Record showing loan number, state of loan, state, name and address of borrower, and balance due. Index. (Daily, official.) 3 $\frac{1}{4}$ x 7 $\frac{1}{2}$ cards, 14 ft. 9 in., in card cabinets. R. 278. (897)
268. FEED LOAN FOR STATE OF MISSISSIPPI, 1936. Showing loan number, state and county number in code, amount of loan, name and address of borrower, and balance due. Index. (Daily, official.) 3 $\frac{1}{4}$ x 4 $\frac{1}{2}$ cards, 14 ft., in card cabinets. R. 278. (895)

269. FEED LOAN CARDS FOR TENNESSEE, 1936. Showing loan numbers, state and county in code, amount of loans, names and addresses of borrowers, and balance due on loans. Arranged alphabetically by names of borrowers under states and counties. (Daily, official.) $3\frac{1}{4}$ x $7\frac{1}{2}$ cards, 9 ft., in card cabinets. R. 278. (901)
270. INITIAL LOAN CARDS, 1936 to date. Showing name of county, state, and borrower, date, amount of loan or balance, amount of check, interest, amount of payments; and supplemental and additional loans, F loans and M loans. Index. (Frequently, official.) $3\frac{1}{4}$ x $7\frac{3}{8}$ cards, 33 ft. 6 in., in steel card cabinets. R. 278. (722)
271. LOAN CONTROL SHEETS, 1936. Showing states, counties, amount of loans forwarded to regional office, average per loan, numbers of applications on hand, amount of applications on hand, numbers of disapproved applications, and remarks concerning each loan. Index. (Frequently, official.) 9 x 13 sheets, 8 ft. 4 in., in pasteboard transfer cases. R. 278-A. (843)
272. MISCELLANEOUS INFORMATION, 1936. Confirmation letters, requests, trial balances for legal department, correspondence, interest tables, manuals of adjustment of mid-south loans, disbursements and tax tables. Index. (Daily, official.) 9 x 12 folders, 1 ft. 4 in., in card cabinet. R. 278. (898)
273. RECEIPTS OF REMITTANCES, 1936. Form 102, covering money paid to field supervisors by parties other than borrowers, showing from whom received, amount, check number, date, name of drawer, name of bank, city, temporary receipt number, name of borrower, loan number, and signature of field supervisor. Filed numerically. Index. (Daily, official.) $3\frac{1}{2}$ x 8 sheets, 10 in., in steel filing case. R. 274-A. (915)
274. RECORD OF REGISTERED MAIL RECEIVED, 1936. Form 1195-M, covering each piece of registered mail received, showing date received, register number, sender, addressee, contents, and witnesses, with original envelope received by addressee. Filed chronologically. (Daily, official.) 9 x 18 and 12 x 15 envelopes and loose-leaf books, 2 ft., on steel shelves and in steel filing cabinet. R. 274-A. (925)
275. SCHEDULE OF DISBURSEMENT AND PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, 1936. Form 1064, covering disbursements for loans refunded to borrowers by disbursing officer, showing symbol number, date, and date on which period ends, disbursing officer's voucher number, payee, symbol of appropriations, and amount; Form 1034-A, Public Voucher Memoranda of Disbursements. Arranged by disbursing officer's voucher numbers and by dates. (Frequently, official.) $8\frac{1}{2}$ x 11 sheets, 3 in., in pasteboard transfer case. R. 274-A. (950)
276. MISCELLANEOUS RECORDS, Jan. 1936 to date. Inventory of building fixtures, inventory lists of property, stock loaned to other offices, tobacco notices mailed to warehouses, express received, correspondence with purchasing department at Washington, purchase order, merchandise received, government bills of lading, and railway express receipts. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 276. (734)

277. RECORD OF SUPPLIES SENT FIELD AGENTS, Jan. 1936 to date. Field supply requests showing number of items, description, purpose for which items are to be used, and shipping clerk's check; and correspondence from various field agents concerning supplies needed. Filed alphabetically by names of field supervisors. (Frequently, official.) 9 x 11 3/4 folders, 2 ft., in steel filing case. R. 276. (735)

278. RECORD OF SUPPLIES SENT TO STATE SUPERVISORS, Jan. 1936 to date. Field supply requests showing number of items, description, purpose, and shipping clerk's check; and correspondence from various state supervisors concerning supplies needed. Filed alphabetically by names of state supervisors. (Frequently, official.) 9 x 12 folders, 1 ft., in steel filing case. R. 276. (736)

279. COLLECTION REPORT, Jan. 2, 1936 to date. Showing summary of loan, collection clearance record, today's transactions and balances, office, and date; and reports showing approved amount on 1934 loans, approved amount of FD loans, total amount of loans, cumulative collections, credits on principal, uncontrolled balances and present balances for 1931 - 1933, and total amount of loans and cumulative collections for 1934 - 1935. Filed chronologically. (Frequently, official.) 9 x 14 1/2 folders, 1 in., on steel filing case. R. 274-A. (939)

280. DAILY REPORT OF LENDING OPERATIONS, Jan. 2, 1936 to date. Showing state, number of loans, approved amount of loans, amount of checks issued, amount of interest deducted, amount of payments, and amount of principal withheld for Alabama, Arkansas, Mississippi, Louisiana, and Tennessee. Filed chronologically. (Frequently, official.) 9 x 14 1/2 folders, 2 in., on steel filing case. R. 274-A. (938)

281. INVENTORY OF UNISSUED TREASURY CHECKS, Jan. 11, 1936 to date. Showing bundle number, quantity, check number, date, and account symbol. Filed chronologically. (Frequently, official.) 9 x 11 3/4 folders, 1 in., on wooden table. R. 274-A. (947)

282. FINAL REPORTS OF LENDING OPERATIONS, Mar. 23, 1936 to date. Showing state, date, loan number, and amount. Filed chronologically. (Frequently, official.) 9 x 14 1/2 folders, 1 in., on wooden table. R. 274-A. (945)

283. AVERAGE OF LOANS MADE, Mar. 23, 1936 to date. Showing state, approved loans made to date, and totals on crop and feed loans. Filed by dates. (Frequently, official.) 9 x 12 folders, 1 in., on wooden table. R. 274-A. (948)

284. LOAN STATUS REPORT, Apr. 4, 1936 to date. Showing amount and number of loans allocated, disbursed, pending, balance, and totals for Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. Filed by dates. (Frequently, official.) 9 x 14 1/2 folders, 1 in., on wooden table. R. 274-A. (943)

285. CORRESPONDENCE AND MEMORANDA, July 28, 1936 to date. Pertaining to collections, checks, and loan cases. Filed by dates. (Frequently, official.) 9 3/4 x 11 1/2 folders, 1 in., on desk. R. 274-A. (944)

286. DUPLICATE MONEY ORDER VOUCHERS FOR VIRGINIA, FLORIDA, GEORGIA, MICHIGAN, ALABAMA, ARKANSAS, LOUISIANA, MISSISSIPPI, TENNESSEE, NORTH CAROLINA, SOUTH CAROLINA, AND OHIO, n. d. Arranged alphabetically by states and towns. (Frequently, official.) 9 x 12 folders, 9 ft., in steel filing cases. R. 274-A. (914)
287. INDEX TO SUMMARIES OF REMITTANCES, n. d. Showing numbers which refer to names of supervisors' summaries of remittances. (Daily, official.) $3\frac{1}{2}$ x 8 sheets, 26 ft., in steel filing cases. R. 274-A. (912)
288. LIST OF COTTON STORED IN ALABAMA ON LOANS PRIOR TO 1931, n. d. Showing names of warehouses or compresses in which cotton is stored, loan number, name and address of borrower and warehouse receipt numbers. (Rarely, official.) 9 x 13 bundle, 3 in., on wooden shelf. R. 278-A. (813)
289. MISCELLANEOUS COLLECTIONS OF OLD REPORTS OF FCA, n. d. Trial balance sheets, acknowledgment receipts, forms of approved loans made to date, index cards, and general correspondence and mimeographed copies for all counties in Alabama, Arkansas, Louisiana, Mississippi, and Tennessee. (Never.) Various sized envelopes, loose-leaf books, and bundles, 500 ft., in wooden and pasteboard boxes. Damaged by careless handling and faulty containers, dirty, torn, scattered, bindings broken, ink faded. R. 290. (770)
290. RECORD OF SPOILED AND VOIDED RECEIPTS, n. d. Showing numbers of spoiled and voided receipt blanks with names of different field supervisors. Arranged numerically. (Rarely, official.) 8 x $10\frac{1}{2}$ and 9 x 12 sheets, 6 in., in steel filing case and transfer case. R. 274-A. (921)
291. SAMPLE FORMS, n. d. Numbered from 1-1160 used by various departments. (Frequently, official.) 9 x 12 folders, 16 ft., in steel filing cases. R. 276. (733)
292. STENCILS, n. d. Numbered from 1-1160 for mimeographing forms and stencils of warnings and crop buyers' lists for states of Alabama, Arkansas, Louisiana, and Mississippi. Arranged alphabetically and numerically. (Frequently, official.) 9 x 12 folders, 36 ft., in steel filing cases. R. 276. (731)
293. VOIDED OFFICIAL RECEIPTS, n. d. Showing code number, name and address of borrower, loan numbers, cash received, interest adjustment, credit on principal of loan, and old and new balances. Filed numerically 2115877-2115951. (Rarely, official.) $3\frac{3}{4}$ x 14 package, 2 in., on wooden shelf. R. 278-A. (824)

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR

Shelby County Court House, Adams Ave. and Second St.

This office was established in 1931 at its present address. It has jurisdiction over Shelby County. All records have been retained; none has been lost or destroyed. Copies of reports and records are sent to Washington on request.

294. TRIAL BALANCES, 1931 - 1936. Showing names of borrowers, loan numbers, addresses, amount of loans, cash received, old balances, balances due, and interest. Arranged alphabetically. (Frequently, official.) 11 x 15 loose-leaf books (2), 3 in., on desk. R. 112. (2273)

295. APPLICATIONS FOR LOANS, 1931 to date. Form 2, Application For Emergency Crop Loan, showing name and address, amount of loan, loan number, description of land, number of acres to be cultivated, amount to be spent for seed, amount of acreage to be used for each kind of seed, name of tenant, and name of landlord; with correspondence relative to application. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 5 ft., in cardboard filing case. R. 112. (2271)

296. CORRESPONDENCE, 1931 to date. Between field supervisor, regional office and borrower relative to loans and past due accounts. (Rarely, official.) 9 x 12 folders, 4 in., in cardboard filing case. R. 112. (2269)

297. MISCELLANEOUS REPORTS, 1931 to date. Form 162-M, Report of Contact With Delinquent Borrower; Form 613-M, Crop Report On Delinquent Borrower; and Form 148-M, Inspection Report. (Frequently, official.) 8 x 10 $\frac{1}{2}$ sheets, and 9 x 12 folders, 1 ft. 6 in., in cardboard filing case. R. 112. (2272)

298. RECEIPT LEDGER SHEETS, 1931 to date. Showing name and address of borrower, whether owner, renter, or sharecropper, name of landlord, loan number, date, amount of loan, date temporary receipt was issued, date official receipt was issued, amount paid, balance due, ability of borrower as a farmer, character, general condition of account, and other general information. Arranged alphabetically. (Frequently, official.) 9 x 15 loose-leaf books (4), 1 ft., on desk. R. 112. (2274)

299. TEMPORARY RECEIPTS AND SUMMARY OF REMITTANCES, 1933 to date. Temporary receipts showing date, amount, name and address of borrower, loan number and year loan was made, with signature of field representative receiving money; and Forms 101-C, 101-B, and 102-B, Summaries of Remittances, showing receipt numbers, amounts paid, total money order numbers, amounts, fees payable, dates, and signatures of collectors. Arranged numerically by years. (Rarely, official.) 3 $\frac{1}{2}$ x 8 booklets, 4 ft., in cardboard filing case. R. 112. (2266)

300. APPLICATIONS FOR EMERGENCY CROP LOANS, 1936. Form 2-1936-ECFL, showing name and address, loan number of applicant, amount of loan, name

of tenant or landlord, total crop acreage and production of former years, and statement of present indebtedness and use. Arranged alphabetically. (Frequently, official.) $9\frac{1}{2}$ x 22 loose-leaf book, 3 in., on desk. R. 112. (2267)

NASHVILLE

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Chamber of Commerce Bldg., 315 Fourth Ave.

This office was established in 1933 at its present address. It has jurisdiction over Cheatham, Clay, Davidson, Jackson, Macon, Rutherford, Robertson, Overton, Sumner, Smith, Trousdale, Wilson, and Williamson Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

301. APPLICATION OF BORROWERS RECORD FILE, 1931 - 1932. Form 4-C, covering individual loans. Arranged chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in pasteboard filing case. R. 201. (1558)

302. GENERAL FILE, 1931; 1933; 1936. Form ECL-2-A, records of drouth No. 1 for Rutherford and Sumner Counties; and correspondence concerning state supervisors of Farm Credit Administration. Arranged chronologically. (Daily, official.) 9 x 12 folders, 4 ft., in pasteboard filing case. R. 201. (1560)

303. WORK SHEET FILE RECORD, 1933 - 1935. Records of work sheets, delinquent reports, trial balances, and official receipts. Arranged chronologically. (Daily, official.) 9 x 12 folders, 3 ft., in pasteboard filing case. R. 201. (1559)

304. WEEKLY REPORTS OF FIELD SUPERVISORS, 1934 to date. Weekly costs and collections report; reports from state supervisor to regional supervisor; and correspondence pertaining to field men not now employed. Arranged chronologically. (Daily, official.) 9 x 11 folders, 3 ft., in metal filing case and metal drawers. R. 201. (1555)

305. GENERAL FIELD FILE, Aug. 1934 to date. Form 162-M, record of refund checks; Form 613-M, record of receipts; reports on delinquent borrowers; correspondence relative to field supplies with regional office; and general correspondence. Arranged chronologically. (Daily, official.) 9 x 11 folders, 4 ft., in metal filing case. R. 201. (1556)

306. LEDGER RECORDS OF INDIVIDUAL BORROWERS, n. d. (Daily, official.) 9 x 16 loose-leaf book, 1 ft., on wooden shelf. R. 201. (1557)

TRENTON

EMERGENCY CROP AND FEED LOAN SECTION
FIELD SUPERVISOR
Gibson County Court House

This office was established in 1933 at its present address. It has jurisdiction over Gibson, Crockett, and Haywood Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

307. LEDGERS, 1931 to date. Showing borrower's name and address, amount borrowed, year borrowed, dates, and amounts of payments. (Frequently, official.) 8 x 15 vols. (2), 8 in., on desk. Basement. (18)

308. SEED LOANS FOR GIBSON COUNTY, 1936 to date. Form 1937-ECFL, Application; Form 3-1937-ECFL, Note; Form 5-1937-ECFL, Voucher; Form 2-B, Rider; and correspondence and reports sent to state and regional offices. (Frequently, official.) 12 x 17 folders, 2 ft., in filing case. Basement. (17)

EXAMINATION DIVISIONMEMPHIS

DIVISION OFFICE

Federal Bldg., Front and Madison Sts.

This office was established January 1, 1935. It was housed in the Medical Arts Building from January 1st to November 27, 1935, at which time it moved to its present address. It has jurisdiction over Arkansas, Alabama, Illinois, Mississippi, Missouri, Louisiana, and Texas. Records are sent to Washington when completed; none has been lost or destroyed.

309. CARD RECORDS OF EXAMINATIONS MADE BY FIELD EXAMINERS, Dec. 1, 1936 to date. Showing names of examiners, man-days, dates reports were mailed, dates received, amount of loans requested, and names and addresses of borrowers. Filed alphabetically by names of subjects. (Daily, official.) 4 x 6 cards, 2 ft. 6 in., in card cabinets. R. 253-A. (2342)

310. CORRESPONDENCE, Dec. 1, 1936 to date. Between this office and field examiners of southern examination division who examine subsidiary offices; and reports, memoranda, and correspondence relative to work of examinations. Filed alphabetically by examiners' names. (Frequently, official.) 10 x 15 folders, 4 ft., in steel filing case. R. 253-A. (2341)

311. MIMEOGRAPHED CIRCULAR LETTERS, Dec. 1, 1936 to date. Issued to all field examiners, giving instructions and general data relative to work of examinations. Filed alphabetically by names of subjects. (Frequently, official.) 10 x 15 folders, 2 ft., in steel filing case. R. 253-A. (2340)

NASHVILLE

DIVISION OFFICE

Medical Arts Bldg., 119 Seventh Ave, North

This office was established January 1, 1935, with quarters in the Custom House where it remained until July 1935, when it moved to its present address. The Southwestern Division Office at Shreveport, Louisiana, was consolidated with this office. Records are sent to Washington; none has been lost or destroyed.

312. GENERAL CORRESPONDENCE, 1935 to date. With Washington officials, chief examiner, administration officials, and civil service correspondence; and requisition for office and miscellaneous equipment. Filed by subjects. (Frequently, official.) $8\frac{1}{2}$ x 14 folders, 3 ft., in steel filing case. R. 1202. (1660)

313. PERSONNEL FILE, 1935 to date. Divisional office bulletins associated list, bulletins to associated examiner, and correspondence. (Frequently, official.) $8\frac{1}{2}$ x 14 folders, 4 ft., in filing case. R.1202. (1661)

314. RECORD CARDS OF ASSOCIATION EXAMINATIONS, 1935 to date. Pertaining to examination of North Carolina, South Carolina, Florida, Georgia, Mississippi, Alabama, Louisiana, and Texas. (Frequently, official.) 4 x 6 cards, 2 ft., in steel filing case. R. 1202. (1663)

315. REPORTS OF EXAMINATION OF BANKS, 1935 to date. Farm loan register, revision of report forms, Federal Farm Mortgage Corporation, Houston, Texas; Federal Land Bank, Columbia, South Carolina; Federal Land Bank, New Orleans, La.; Federal Land Bank, Houston, Texas; Federal Intermediate Credit Banks at New Orleans, La., Columbia, South Carolina, and Houston, Texas; revision of monthly reports, and confidential time reports, and examinations. (Frequently, official.) $8\frac{1}{2}$ x 14 folders, 3 ft. 6 in., in steel filing case. R. 1202. (1662)

LAND BANK DIVISIONCAMDEN

FEDERAL LAND BANK

N. C. Bowles Bldg., SW. corner of Court Square

This office was established in 1917 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

316. GENERAL FILE, 1917 to date. Form FLB-3-63, Remittance of Rentals; applications; recommendation of foreclosure; credit statements indicating economic condition; sales agreement with owner; crop report on bank-owned farms; purpose of loan; lease forms; receipt for stock; report on delinquents; and closing instructions. (Frequently, official.) 10 x 12 folders, 12 ft., in steel filing cases and drawer of cardboard transfer case. Office. 2d floor. (1)

HUNTINGDON

FEDERAL LAND BANK

Carroll County Court House

The date of establishment of this office is unknown to the present personnel. The office has maintained quarters at its present address since inception. All records have been retained, none has been lost, destroyed, or sent to Washington.

317. CODE SHEETS, 1917 to date. Statements of delinquent accounts showing names of borrowers, loan numbers, and amounts delinquent. Indexed. (Frequently, official.) 16 x 20 vols. (2), 6 in., on wooden shelf. Office. (5)

318. GENERAL FILE, MISCELLANEOUS FILE, AND CLOSED LOAN FILE, 1917 to date. Receipts by Federal Land Bank, transfers, applications, and correspondence. Index. (Daily, official.) 10 x 15 folders, 8 ft., in steel filing case. Office. (8)

319. INDEXED LEDGER, 1917 to date. Covering borrower's name and address, loan number, and amount of original loan. (Frequently, official.) 7 x 14 vol., 1 in., on wooden shelf. Office. (6)

320. LOANS AND TAX RECORDS OF McLEMORESVILLE AND McKENZIE ASSOCIATIONS, 1917 to date. Showing names of borrowers, loan numbers, amounts

of loans, condition of taxes, locations of farms, and receipts and disbursements of association. Indexed. (Frequently, official.) 12 x 18 vols. (4), 8 ft., on wooden shelf. Office. (4)

321. MINUTE BOOK, 1925 to date. Covering procedure of directors' meetings for McLemoresville and McKenzie Associations. (Frequently, official.) 9 x 16 vol., 1 in., on wooden shelf. Office. (7)

PARIS

FEDERAL LAND BANK Henry County Court House

This office was established in 1914, under the Federal Farm Loan and remained as such until 1933, when it was taken over by the Farm Credit Administration. It has maintained quarters at its present address since inception. All records have been retained; none has been lost, destroyed, or sent to Washington.

322. GENERAL FILE, 1914 to date. Correspondence with superior officials regarding loans, applications for loans, loans granted and rejected, and all documents relative to loans. (Daily, official.) 10 x 12 and 10 x 15 folders, 6 ft., in filing case. 2d floor. (35)

SELMER

FEDERAL LAND BANK Selmer Bank and Trust Company

This office was established in 1935. It was housed in the First National Bank Building before moving to its present location. All records have been retained; none has been lost, destroyed, or sent to Washington.

323. CASH BOOK, 1921 to date. Covering all money paid in to association, showing name of borrower, date, and amount paid. Indexed. (Frequently, official.) 12 x 18 vol., 2 in., on desk. Office, 2d floor. (2)

324. GENERAL FILE, 1921 to date. Covering loans to individuals, with relative correspondence; recommendations for foreclosures; Form FLB-3-63, Remittance of Rentals; credit statements; sales agreements between owner and Federal Land Bank; crop report on bank-owned farm; receipts for stock; report on delinquents; and closing instructions. (Daily, official.) 10 x 15 folders, 2 ft., in filing case. Office, 2d floor. (3)

325. MINUTE BOOKS, 1921 to date. Record of all meetings held first Monday in each month. (Frequently, official.) $8\frac{1}{2}$ x 16 vol., 2 in., on desk. Office, 2d floor. (4)

326. REMITTANCE BOOK, 1921 to date. Record of all money paid out, giving names of parties to whom money is paid, amounts, and dates. Indexed. (Frequently, official.) 12 x 18 vol., 2 in., on desk. Office, 2d floor. (1)

PRODUCTION CREDIT DIVISION

BOLIVAR

PRODUCTION CREDIT ASSOCIATION
Miller Bldg., Miller St.

This office was established in 1935 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

327. MISCELLANEOUS FILE, 1935 to date. Form 4-D-201-PCA, covering application for seed, fertilizer, feed, furnishings, and spring and harvest labor; Form 4-D-400-A, notes carrying signatures; Form 4-D-Tenn-PCA, Chattel Mortgage; Form 4-D-407-PCA, Request for Chattel Mortgage Abstracts; and correspondence with Jackson, Tennessee office concerning loans. Arranged alphabetically by names of borrowers. (Daily, official.) 10 x 15 folders, 6 ft., in filing case. R. 104. (7)

DYERSBURG

PRODUCTION CREDIT ASSOCIATION
First Citizens National Bank

This office was established in 1934 at its present location. It has jurisdiction over Dyer, Lake, Obion, Weakley, Gibson, and Crockett Counties. Records are sent to the Louisville, Kentucky office; none has been lost or destroyed.

328. FARM PRODUCTION LOANS, 1934 to date. Showing names and addresses of borrowers, applications for loans, inspector's report, chattel mortgage, analysis sheet, and general correspondence regarding loan. Index. (Daily, official.) 10 x 15 folders, 22 ft., in filing cases. R. 504. (1)

329. RECORD BOOKS, 1934 to date. Cash, minute, and receipt books, loan records, delinquent loan records, remittance sheets. Indexed. (Frequently, official.) 9 x 17 vols. (6), 2 ft., on desk. R. 504. (2)

JACKSON

PRODUCTION CREDIT ASSOCIATION

Post Office-Court House, Market and Baltimore Sts.

This office was established in 1934. It was housed in the McCowat-Mercer Building before moving to its present address. All records have been retained; none has been lost, destroyed, or sent to Washington. Copies of reports are sent to the regional office at Louisville, Kentucky.

330. FARM PRODUCTION LOANS, 1934 to date. Covering loans closed, rejected before inspection, cancelled or withdrawn, rejected by Federal Intermediate Credit Bank, and rejected after inspection. Index. (Daily, official.) $9\frac{1}{2}$ x 15 folders, 24 ft., in filing cases. R. 318. (108)

KNOXVILLE

PRODUCTION CREDIT ASSOCIATION

Post Office and Court House, Main and Walnut Sts.

This office was established February 19, 1934. It was housed in the Knox County Court House from February 19, 1934 to May 1, 1935, at which time it moved to its present address. All records have been retained; none has been lost, destroyed, or sent to Washington. Monthly, quarterly, and annual reports on activities are sent to the regional office at Louisville, Kentucky.

331. APPLICATIONS CANCELLED AND REJECTED, Jan. 30, 1934 to date. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in filing cases. R. 13. (163)

332. FINANCIAL RECORD BOOKS, Jan. 30, 1934 to date. Titles, ledger, general ledger, daily loan settlement record, individual borrower ledger, cash book, journal, and cash record. (Frequently, official.) Various sized vols., 1 ft. 3 in., in fireproof safe. R. 13. (169)

333. INFORMATION ON BORROWERS, Jan. 30, 1934 to date. Showing condensed information on which loans are considered, with names and addresses, correspondence relative to applications; and pending applications. Arranged alphabetically by names of borrowers. (Frequently, official.) 9 x 10 folders, 2 ft. 5 in., in metal filing cases. R. 13. (164)

334. INSPECTORS' EXPENSES, Jan. 30, 1934 to date. Monthly reports of inspectors. (Rarely, official.) 9 x 10 folders, 1 ft., in steel filing case. R. 13. (165)

335. LOANS PAID IN FULL, Jan. 30, 1934 to date. Record of loans paid in full establishing borrowers' credit rating for future loans.

Arranged alphabetically by names of borrowers. (Frequently, official.) 9 x 15 folders, 2 ft., in metal filing cases. R. 13. (162)

336. MISCELLANEOUS PAPERS, Jan. 30, 1934 to date. Miscellaneous papers, cancelled checks, and data relative to status of association members. (Frequently, official.) $5\frac{1}{2}$ x $8\frac{1}{2}$ folders, 1 ft., in metal filing case. R. 13. (166)

337. MISCELLANEOUS PAPERS, Jan. 30, 1934 to date. Relative to loans requested, borrowers' status, payments of loans, and other information. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft. 5 in., in metal filing case. R. 13. (168)

338. ORGANIZATION PAPERS, Jan. 30, 1934 to date. Charter, bylaws, stock subscription agreement, rediscount agreement, articles of incorporation, specimens of all forms. Arranged chronologically. (Rarely, official.) 9 x 15 folders, 1 ft., in fireproof safe. R. 13. (167)

PARIS

PRODUCTION CREDIT ASSOCIATION Commercial Bank and Trust Co.

This office was established in January 1934 at its present address. It has jurisdiction over Henry, Benton, Carroll, and Weakley Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

339. FARM PRODUCTION LOANS, Jan. 26, 1934 to date. Covering active and closed loans, rejected before inspection, cancelled or withdrawn loans rejected by Federal Credit Bank, loans rejected after inspection; and correspondence. Index. (Daily, official.) 10 x 15 folders, 8 ft., in steel filing case. Basement. (16)

340. RECORD BOOKS, Jan. 26, 1934 to date. Cash journal, general ledger, individual borrowers' ledger, stockholders' ledger, minute book, and loan disbursement records. Indexed. (Frequently, official.) 9 x 15 vols. (6), 1 ft. 6 in., on desk. Basement. (17)

SELMER

PRODUCTION CREDIT ASSOCIATION Mc Nairy County Farm Bureau Bldg.

This office was established in 1934. It was housed in the Ammons Building on Main Street until early in 1936, at which time it moved to its present location. All records have been retained; none has been lost, destroyed, or sent to Washington.

341. GENERAL FILE, 1934 to date. Notes and mortgages to be signed, copies of letters, and applications, cancelled applications, and relative correspondence with superior officers. (Daily, official.) 10 x 15 folders, 8 ft., in filing case. SE. corner room. (9)

UNION CITY

PRODUCTION CREDIT ASSOCIATION
Elk Bldg., near Court House

This office was established in 1935 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

342. LOAN APPLICATIONS, 1935 to date. Correspondence and all documents relative to loans. Filed alphabetically by names. (Daily, official.) 10 x 15 folders, 2 ft., in desk drawer. 2d floor. (13)

REGIONAL AGRICULTURAL CREDIT CORPORATION OFFICEKNOXVILLEREGIONAL AGRICULTURAL CREDIT ASSOCIATION
Knox County Court House, Main and Gay Sts.

This office was established July 1, 1932, under the Reconstruction Finance Corporation, and was later transferred to the Farm Credit Administration. It has maintained quarters at its present address since inception. All records have been retained; none has been lost or destroyed. Reports are sent to Washington.

343. ACCOUNT BOOK OF FARM BUREAU CREDIT UNION, 1936 to date. Cash journal showing record of daily receipts and disbursements. (Frequently, official.) 12 x 16 vol., 1 in. SE. room, basement. (416)

344. MEMBERSHIP BOOKS OF FARM BUREAU CREDIT UNION, 1936 to date. Record of membership enrollment giving address, date of admittance, and other data. Arranged alphabetically. (Frequently, official.) 9 x 11 vol., 2 in. SE. room, basement. (417)

