

# The GREEN BEAN

No. 505

June 5, 1987

## CALENDAR

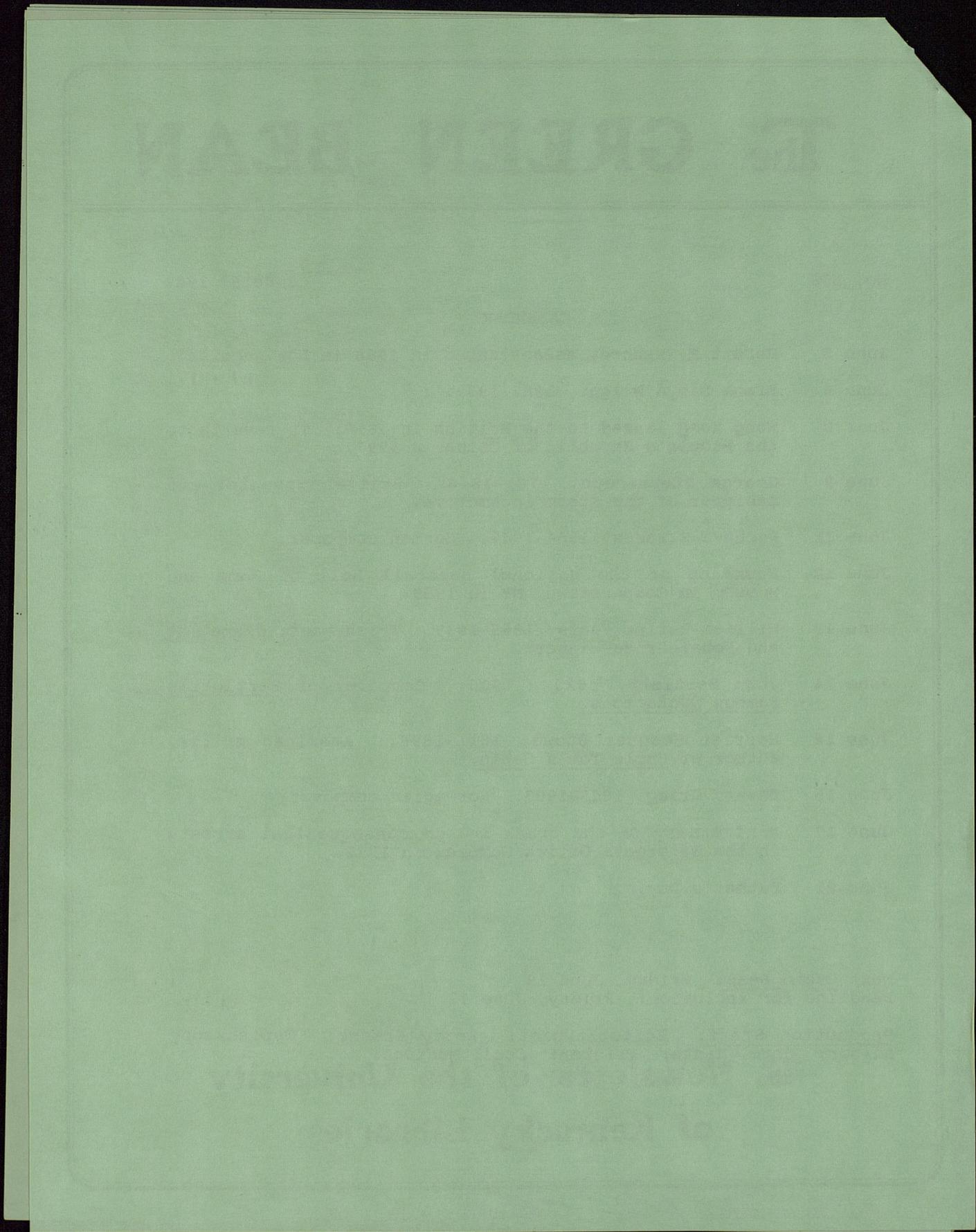
- June 5 Robert F. Kennedy assassinated in 1968 in Los Angeles.
- June 8 Frank Lloyd Wright, 1867-1959.
- June 9 Hong Kong leased to the British in 1898. It reverts to the People's Republic of China in 1997.
- June 9 George Stephenson, 1781-1848. British inventor and designer of the steam locomotive.
- June 11 Richard Strauss, 1864-1949. German composer.
- June 12 Founding of the National Baseball Hall of Fame and Museum in Cooperstown, NY in 1939.
- June 13 William Butler Yeats, 1865-1939. Irish poet, dramatist and Nobel Prize-winner.
- June 14 John Bartlett, 1820 - 1905. Compiler of Bartlett's Famous Quotations.
- June 14 Harriet Beecher Stowe, 1811-1896. American writer, author of Uncle Tom's Cabin.
- June 15 Edvard Grieg, 1843-1907. Norwegian composer.
- June 17 Anniversary of the break-in and consequential arrests in the Watergate Office Complex in 1972.
- June 21 Father's Day.

Next Green Bean: Friday, June 19  
Deadline for inclusion: Friday, June 12

Production Staff: Editor/typist: Kerry Kresse; Typist/copy editor: Carol Ranta; Printer: Cecil Madison.

The Newsletter of the University  
of Kentucky Libraries

Received by Campus Mail Friday, June 5, 1987



FROM THE EDITOR'S DESK

Immediately following this column is a very important announcement regarding employment with the University. Please read it carefully and keep a copy for your records.

This issue has a few new features, most of which involve LS2000 hints, and hardware and/or software information. Tari Keller will be submitting information on a regular basis. So, if there is anything that you would especially like her to cover in future issues of the Green Bean, please contact either Tari Keller at 257-2643 or me at 257-5954.

We will begin with hints for electronic mail, especially how to read your mail and how to delete messages from your file. From my own experience, electronic mail is a helpful way to transmit information without being frustrated by mail delays or busy signals!!

I would also like to salute the Univac computer, the world's first commercial computer, who is going to be 36 years old on June 14. Happy birthday! Where would we be without you??!

--> IMPORTANT ANNOUNCEMENT <==  
Because of the ALA conference in San Francisco from June 25-30, and my vacation for the week immediately following, the Green Bean will be following a rather irregular publication schedule. June 19 will be the next issue, but the issue after that will not be published until July 24. The deadline for inclusion will be July 17. If you need to publicize any events for that period (June 19

-- July 24), please submit it by June 12 for the next issue. Thanks.

Happy reading! --KLK

IMMIGRATION REFORM AND CONTROL  
ACT OF 1986

All employees hired after November 6, 1986 must prove citizenship or verify employment eligibility to work at the University. This includes faculty, staff and students. Employees hired after this date have until September 1, 1987 to prove that they are eligible for employment with UK. Unless these documents are provided, the University has no choice but to terminate your employment at that time.

In order to prove that you are eligible to work, you must provide the following:

- A. Any one of the following:
1. U.S. passport
  2. Certificate of U.S. citizenship
  3. Naturalization certificate
  4. An unexpired foreign passport if the passport has an unexpired endorsement by the Attorney General for work in the U.S.
  5. A resident alien card or registration card if it contains a photograph and is evidence of authorization for employment.

-----OR-----

B. One from each section below:

1. Employment Authorization
  - i. Social Security card (unless it states on its face that it does not authorize employment)
  - ii. U.S. birth certificate
  - iii. Any other document approved by the Attorney General.
  
2. Identification
  - i. Driver's license
  - ii. State i.d. card, if it contains a photo or other sufficient identifying information
  - iii. Other identification approved by the Attorney General.

Effective immediately, all new employees (students, faculty, and staff) must complete an I-9 form before they begin work. The I-9 forms and certifier are available only at the locations listed below. THEY ARE NOT AVAILABLE FROM THE DIRECTOR'S OFFICE.

- Campus Employment Office, 252 East Maxwell
- Medical Center Personnel Office, C101E Chandler Medical Center
- Chancellor's Office, Medical Center (faculty only)
- Community College Associate Director or Business Officer
- Certain Agricultural Extension Agents

Students returning to work in the Fall will be required to obtain an I-9 form before being able to work. Supervisors

should submit the I-9 forms to Ann Howell along with payroll activation forms, and the standard library application-for-employment forms, W-4 and K-4 forms, if necessary, for all new employees. It is the employee's responsibility to obtain the I-9 form and give it to their supervisor.

If you have any questions, call Ann Howell in the Director's Office at 257-3801.

#### ACTS NEWS

The ACTS Executive Committee held a special election to fill Gerald Morse's position on the Committee. We are proud to announce that Steve Savage of PNM is the new ACTS Executive Committee member for the remainder of the year.

The ACTS Executive Committee is accepting names of volunteers to run for the 1987-1988 ACTS Executive Committee. Nominations will also be accepted. Please send your suggestions to Julie Stone in Collection Development or Mary Geyer in Acquisitions. (Submitted by Cindy Parker)

#### LS2000 NOTES & NEWS (by Tari Keller)

For the Medical Library Staff on Saturday, May 9th, you may have noticed the system would not let you log on after 12:00 noon. On Saturday, for some unknown reason, we used up almost all of the remaining disk space on the current disk drive. We were expecting to last at least another week! It was not noticed until 9:30pm by a systems administrator, who

then called OCLC. Maureen Dorian, after consultation with that system administrator, erased some old files to create enough space for the system to be able to work normally on Sunday.

For all LS2000 users, on Tuesday, May 12 at 12:15am (just past midnight!) I received a call from McVey Hall. The Library Computer console printer had left a message "POWER GOING DOWN, FATAL SYSTEM POWER FAILURE." After trying unsuccessfully to bring the system up in the wee hours of the morning, OCLC and Meditech (software) decided that Data General (hardware) needed to be called in the morning. After doing some testing of the hardware, the Data General service representative found a fuse had blown in the expansion chassis. The expansion chassis is connected to the Central Processing Unit (CPU), and when it lost power, the CPU decided to power itself down for a few minutes to give the circulation transactions in the CPU time to file safely away before allowing the CPU to totally turn itself off. (The battery backup system is not supposed to keep the LS2000 operational for any longer than that.)

After the fuse was replaced, the service representative was able to bring the system back up. We ran some tests over the last few days to make sure the system suffered no damage because of the blown fuse. Late Sunday night, the tests were finished and the system had an error free report. Thank goodness!

OCLC is now ready to start

a data compression. They will rearrange the data on the disk drives to use the space on the drives as efficiently as possible. I'll tell you more about that in a later issue.

On Friday, May 22, we were at a point in the procedures for cleaning out files and compression that enabled us to take the system down for several small tasks. The system was down for about 20 minutes. During that time, we changed the baud rates for the Music Library ports and expanded the buffer size for an OCLC downloading port in Agriculture. We also wrote a patch to record permanently to disk a correction in the operating system (the minicomputer's version of DOS) that prevents records from merging when they are downloaded.

We received recommendations from several librarians concerning taking the system down and we are incorporating their suggestions into our procedures. Whenever possible, we will put a message on the computer giving advance warning when the system has to go down, and approximately how long it will be down. (This was not really possible in the May 22 instance.) In the warning messages sent out when we are about to take the system down, we will include the approximate down time so circulation units know whether or not to bring out circ backup. This is very important when an advanced warning message has not been in place.

Speaking of down time, on Friday, June 5 the computer had its quarterly maintenance check-up. During the

Preventative Maintenance, otherwise known as "PM", the Data General service representative runs tests to check out the computer's central processing unit and our peripheral equipment (tape drives, disk drives, console terminal and high speed printer). He may also replace any belts that are wearing out (like you would replace the fan belt in your car) and run special checks per our request (like examining the disk drive heads.) These PM's usually take about three to four hours depending on the extra work needed and if there are any parts that need to be replaced. We try to schedule the PM's when the system is relatively quiet if at all possible. They will probably be done in June, September, December and March.

#### LS2000 HELP AFTERHOURS

Have you been having problems with the Library Computer after 4:30pm and on weekends?? Help is at hand! All you need to do is:

1. Call 231-4342.
2. After you hear three beeps, dial your phone number and hang up.
3. Mike, Gail, Tari or Paul will call you as soon as they can.

(Submitted by Tari Keller)

#### HOW-TO TIPS FOR LS2000 (By Tari Keller)

#### \*\*\*\*ELECTRONIC MAIL\*\*\*\*

How to read mail you have

already read.

Mail you have already read is stored in your GENERAL file. At the MAIL> prompt, you can type R <CR> and you are now in the READ>> part of electronic mail. If you then type H A <CR>, the system will fill out the command Headers All and will give you a list of the message numbers and subjects of the mail you have received so far. Now you can type T and a message number with a <CR> and the system will display that message on the screen. Another <CR> will allow the system to put more of a long message on the screen, or it will put you back at the READ>> prompt.

#### How to delete messages

To delete unwanted messages, you must be at the READ>> prompt. Type D and the message number you want to delete and then <CR>. (HINT-- Don't know which message number(s) you want to delete?? Read the above instructions for reading old messages.) When you are ready to leave the READ>> mode, be sure to type E <CR> for EXITing the READ>> mode. This will erase those old messages from your files. You may delete all your old messages from any one file by typing D A <CR>, for DELETE ALL.

Is there a specific aspect of LS2000 that you would like a little clarification on that would also benefit other members of the staff?? If so, simply call Tari Keller at 257-2643 with your request.

Next issue--how to store mail that you send, and how to look at it at a later date.

KENTUCKY SOLINET USERS GROUP  
SPRING MEETING

The Kentucky SOLINET Users Group will meet at Northern Kentucky University for its "Spring Meeting" on June 19th. After the usual SOLINET update, the program will consist of either the Serials Format Workshop or the Machine-Readable Datafile Format Workshop. This is a great opportunity to attend a MARC format workshop CHEAP!! Registration deadline is June 12th. Call Janet Chisman at 257-8411 to register. For a copy of the registration form, please call Kerry Kresse at 257-5954.

PC LEARNERS GROUP

The PC Learners Group is sponsoring a workshop introducing Wordstar 2000. All interested library staff are invited to attend, whether you are brand new Wordstar 2000 users or old pros. The workshop will cover the basics of Wordstar 2000 (Versions 1 and 2), and will be held on Wednesday, June 10 from 8:00 to 10:00am in the University Extension's Microcomputer Lab in 203 Frazee Hall. Mary Vass and Kerry Kresse will be leading the workshop.

This will be a hands-on workshop with some practice involved. We plan to keep the session limited to two people per terminal. Those who sign up will need to bring their copies of DOS and their Wordstar 2000 disks and manuals. (If you don't have either one of these, please let Mary or Kerry know. If you

have Wordstar 2000, but have not yet installed it for your computer, please let us know that, too.)

To sign up, please call Mary Vass at 257-1351. If you are unable to attend this workshop but would like to see another offered, or if you would like an advanced Wordstar 2000 workshop, please call Mary Vass at 257-1351, Joanne Goode at 257-8365, or Bonnie Cox at 257-5895. We will try to schedule other workshops if the demand is sufficient.

COPY CARDS COME TO THE  
CHEMISTRY/PHYSICS LIBRARY

The Chemistry/Physics Library recently received a new photocopier machine, along with the new copy card system. Plastic cards with magnetic strips, very similar to bank machine cards, are now used in place of cash. A copy card machine was installed next to the copier. This machine allows the patron, for \$1, to buy a card for 50 cents, and then credits him/her for 50 cents worth of copies. The card can be recharged by putting it back into the machine, and then inserting \$1 or \$5 bills. The machine then credits the card for whatever amount was inserted in the machine.

Another type of card can be purchased for departmental use or library use. The cards are purchased for a certain number of copies (up to 10,000), and each copy is deducted as it is made.

Although the Chemistry/Physics Library is currently the only library with the copy

card system, other branch libraries and the King Library will soon be receiving the copy card equipment. If you would like a demonstration of the system, just stop in the Chemistry/Physics Library and ask Kerry or Cindy.

#### LIBRARY FELLOWSHIPS

##### School of Library Service, Columbia University.

The School of Library Service, Columbia University, has been awarded three fellowships by the U.S. Dept. of Education under the Title II-B of the Higher Education Act of 1987-1988. Priority for all three awards will go to members of under-represented groups who are interested in increased opportunities for professional advancement which would otherwise be unavailable to them.

The Certificate in Information Management is intended to provide advanced opportunities for study and training for persons not necessarily wishing to pursue a research degree. It is especially useful for managers. Emphasis in the program will be on attaining a fundamental understanding of the principles of bibliographic control, the core of librarianship, how it is being and will be influenced by new information technology, and the importance of policy as a guiding force.

Fellowships in the Certificate program will receive full tuition and a stipend of \$6000 for twelve months.

Applicants must meet the admission requirements of the

School of Library Service and be U.S. citizens or permanent residents. The deadline for fellowship applications will be July 3, 1987. Recipients of awards must begin the programs of study full-time in the Fall 1987 term.

For further information and application forms, please contact Carol L. Learmont, Associate Dean of Admissions, School of Library Service, 516 Butler Library, Columbia University, New York, NY. 10027. (212)280-2292.

##### University of Southern California Library Fellowships.

Two USC Library Fellowships are awarded annually to early or mid-career information science professionals, and are designed to continue for six months' duration. The fellowships carry a visiting appointment to the Central Library System. They are designed to enhance strategic planning and applied research for electronically generated information required by the scholarly community. The Fellows' programs will be developed in consultation with the Associate University Librarian for Academic Information Services. Practicum and hands-on experience will be emphasized.

Each fellowship will carry an award of \$15,000 and an additional sum for certain related expenses. Qualifications include the MLS or Information Science degree, and evidence of substantial accomplishment in electronic academic information environments in the research library community. Applicants are expected to show at least

seven years' relevant experience in research libraries or academic information systems. For information write: Dean Charles Ritcheson, University Librarian and Vice-Provost, Doheny Memorial Library, University of Southern California, University Park, Los Angeles, CA. 90089-0182.

The University of Southern California Martha Boaz Distinguished Research Professorship.

The Martha Boaz Distinguished Research Professorship is awarded annually to a distinguished member of the Library, Information Science or Human Resources professions for research during a six-month period running from January 1st to June 30th. During that time the incumbent will hold a visiting appointment to the University of Southern California Central Library System and conduct research on a problem mutually identified as of major importance to the research library community and to the University of Southern California Library System in particular.

For more information, write Dean Charles Ritcheson, University Librarian and Vice-Provost, Doheny Memorial Library, University of Southern California, University Park, Los Angeles, CA 90089-0182.

APPALACHIAN CENTER  
FRONT PORCH LUNCH PRESENTATIONS

All programs are informal and held during the lunch hour every Thursday at 110 Maxwellton

Court.

- June 4 Yueh-hua Giza. Chemistry, synthesis, characterization and utilization of 1,2 dicarbonyl polymers.
- June 11 Frederick Solomon. Multicomponent systems.
- June 11 John Rink. Civil rights and liberties.
- June 18 Philip Sturm. Conflict in the Ohio Valley.
- June 25 Robin Geiger. Ordinal categorical data.
- June 25 Linda Woolsey. Thomas DeQuincey.

1987-1988 UNIVERSITY COMMITTEE  
ASSIGNMENTS

The 1987-1988 University committee assignments have been announced. The Librarians Academic Area Advisory Committee members are:

- William Marshall, '88, Chair
- Michael Harris, '88
- Hubert Martin, '89
- Janet Stith, '89
- Judith Worell, '89
- Gail Kennedy, '88, alternate

STAFF ACTIVITIES

Karen Cobb attended the National Online Meeting in New York City from May 5-7. Approximately 2000 people attended the conference, and about 112 exhibitors participated. She has compiled

a 4-page report of activities at the conference, and has placed a copy of the conference proceedings in the Reference Department's Computer Search Room in King South.

#### THE BOOKSHELF

Handbook of Library Training Practice / Edited by Ray Prytherch. Brookfield, VT: Gower; 1986. Call no. Z688.5 .H36 1986.

#### PROFESSIONAL ACTIVITIES

LT IV, Grade 8, Education Library, M. I. King.

#### ALABAMA

Acquisitions Librarian, Assistant Professor. University of Alabama. Salary \$21,000. Deadline: July 15, 1987.

Associate Curator (Assistant Professor). University of Alabama. Salary: Assist. Prof. rank, salary minimum, \$21,000. Permanent, 12-mo., full-time position, tenure track. Deadline: July 1, 1987.

#### CALIFORNIA

Head, Systems Services, Associate Librarian. University of California-Berkley. Salary: \$29,340-\$34,452. Deadline: July 15, 1987.

Assistant or Associate Librarian. Environmental Design Library. University of California-Berkley. Salary: \$24,012 - \$32,232. Deadline: July 15, 1987.

Head, Access Services, Associate Librarian. University of California, San Diego. Salary: \$29,340-\$42,264. Deadline: July 31, 1987.

Japanese Studies Librarian. University of California, San Diego. Salary: Assistant Librarian, \$24,012 - \$30,720; Associate Librarian, \$29,340 - \$42,264; Librarian, \$39,456 - \$54,696. Deadline: July 31, 1987.

Head, Reference and Research Services Department. University of California, San Diego. Salary: Associate Librarian, \$29,340 - \$42,264. Librarian, \$39,456 - \$54,696. Deadline: July 31, 1987.

Head, Cataloging Services Department. University of California, San Diego. Salary: Associate Librarian, \$29,340-\$42,264. Librarian, \$39,456 - \$54,696. Deadline: July 31, 1987.

#### CONNECTICUT

Head, Circulation Department. Yale University. Salary: \$27,000 minimum. Deadline: May 31, 1987.

#### HAWAII

Collection Development Officer, University of Hawaii at Manoa. Salary: \$33,648 - \$49,812. Deadline: July 8, 1987.

Social Science Reference Librarian. University of Hawaii at Manoa. Salary: \$21,864 - \$39,340 Junior Specialist; \$26,592 - \$39,360, Assistant Library Specialist. Deadline: July 8, 1987.

Science Technology Reference Librarian. University of Hawaii at Manoa. Salary: \$21,864 - \$32,340 for Junior Specialist; \$26,592 - \$39,360 for Assistant Specialist. Deadline: July 8, 1987.

#### KENTUCKY

Reference Librarian. Medical Center Library, University of Kentucky. Salary: variable. Deadline: July 1, 1987.

Associate Librarian - shared responsibilities in cataloging and reference. Lexington Theological Seminary. Salary: \$18,500 - \$20,500. Deadline: not specified.

#### MAINE

Science/Engineering Librarian. University of Maine. Salary: \$18,500 minimum. Deadline: June 30, 1987.

#### MASSACHUSETTS

Principal Monograph Cataloger/Catalogue Editor Librarian II. Massachusetts Institute of Technology. Salary: \$25,000 - \$30,000. Deadline: June 30, 1987.

#### NEW JERSEY

Cataloger, Near East Cataloging Team, Librarian I. Princeton University. Salary: \$20,500. Deadline: June 30, 1987.

#### NEW YORK

Associate Dean of Libraries for Technical, Automated, and Administrative Services. Adelphi University, Garden City, Long Island. Salary: \$34,000 minimum, 12 month appointment (22 days vacation); excellent benefits. Deadline: July 3, 1987.

Public Services Librarian (Assistant or Senior Assistant Librarian). Cornell University. Salary: \$18,750-\$21,800. Deadline: June 15, 1987.

Microcomputer Coordinator. University at Buffalo. Salary: \$23,000 - \$25,000; pending classification approval. Deadline: none given.

#### OREGON

Law Reference Librarian. University of Oregon. Assistant Professor or higher. Salary: \$20,000. Deadline: July 10, 1987.

#### PENNSYLVANIA

Head, Afro-American Collection. University of Pittsburgh. Salary: commensurate with qualifications. Deadline: July 31, 1987.

Database Searcher/Reference Librarian. University of Pittsburgh - Hillman Library. Salary: commensurate with qualifications. Deadline: July 31, 1987.

Librarian for the Archives of Scientific Philosophy in the Twentieth Century and General Manuscript Collection.

University of Pittsburgh.  
Salary: appointment as a  
faculty librarian commensurate  
with qualifications. Deadline:  
July 31, 1987.

WASHINGTON

Assistant Cataloging Librarian.  
University of Washington.  
Salary: \$23,000 minimum.  
Deadline: 5:00 pm, Wednesday,  
July 15, 1987.

WEST VIRGINIA

Library Director. Upshur  
County Public Library in  
Buckhannon, WV. Salary:  
\$18,000. Deadline: June 15,  
1987.

YEMEN

Arabic Catalog Librarian.  
Yemen Arab Republic.  
Cataloging and processing of  
Arab language material.  
Salary: not specified.  
Deadline: July 30, 1987.