

Minutes of the Regular Meeting of the Executive Committee of the Board of Trustees of the University of Kentucky, August 1, 1939.

The Executive Committee of the Board of Trustees of the University of Kentucky met in President McVey's office at the University, Tuesday, August 1, 1939, at 10:30 a.m. The members of the Committee present were James Park, who was made acting chairman, R. P. Hobson and Lee Kirkpatrick. Dean W. S. Taylor, acting for President McVey, Dean James H. Graham and Secretary D. H. Peak were present.

1. Approval of Minutes.

The minutes of the meetings of the Executive Committee of June 10, 1939 and June 29, 1939, were approved as published.

2. Financial Report.

The Business Agent stated that the financial report for the month of June, 1939, was not ready, due to delay in obtaining invoices for outstanding purchases. It was ordered that the statement be published in these minutes when it is completed.

Statement of Income and Expenditures
Month of June 1939

	Previously Reported	Current Month	Fiscal Year to date
General Fund Income			
Federal Appro. - Morrill- Nelson	42,750.00		42,750.00
Vocational Education Board	33,447.46	6,425.44	39,872.90
Athletics	35,346.42	3,567.80	38,914.22
State Appro.-Summer School	8,000.00		8,000.00
Special Agr. Appro.	22,000.00	2,000.00	24,000.00
State Appro.-General	709,947.13	65,044.31	774,991.44
Building Revenue Bond & Operations Fund	65,620.35	5,059.53	70,679.88
State Appro.-Repairs to Buildings	9,916.09	1,783.90	11,699.99
Federal Appro.-Bankhead- Jones	44,438.21		44,438.21

Student Fees	213,075.65	2,916.96	215,992.61
Student Fees - Summer School	63,553.09	(1,451.00)	62,102.09
Student Fees - U.H.S.	10,825.00	290.00	11,115.00
Student Fees - El. Tr. School	7,620.00	20.00	7,640.00
Student Fees - Univ. Extension	14,056.87	1,897.28	15,954.15
Misc. Receipts	8,252.59	1,471.46	9,724.05
Rentals	2,049.65	216.00	2,265.65
Men's Dormitories	19,455.05	2,141.35	21,596.40
Library Equipment - Appro.	20,351.44	9,507.56	29,859.00
Scientific and Laboratory Equip. - Appro.	53,729.63	6,255.02	59,984.65
Engineering Equipment - Appro.	53,832.04	6,167.54	59,999.58
Interest on Endowment Bonds	8,644.50		8,644.50
Interest on Peabody Endowment	500.00		500.00
Total	<u>1,447,411.17</u>	<u>113,313.15</u>	<u>1,560,724.32</u>
Expenditures			
Instruction	919,539.30	103,157.21	1,022,696.51
Administration, Expense & Maintenance	367,655.46	26,000.90	393,656.36
Additions and Betterments	124,055.57	23,605.14	147,660.71
Total	<u>1,411,250.33</u>	<u>152,763.25</u>	<u>1,564,013.58</u>
Excess of Expenditures over Income	<u>36,160.84</u>	<u>(39,450.10)</u>	<u>(3,289.26)</u>
Patterson Hall Income			
Board	63,873.52	279.20	64,152.72
Miscellaneous Receipts	126.80		126.80
Room Rent-Summer School	1,839.50	2,517.50	4,357.00
Total	<u>65,839.82</u>	<u>2,796.70</u>	<u>68,636.52</u>
Expenditures			
Expense	50,110.54	8,299.10	58,409.64
Additions and Betterments	2,841.98	2,400.71	5,242.69
Totals	<u>52,952.52</u>	<u>10,699.81</u>	<u>63,652.33</u>

Excess of Income over Expenditures	12,887.30	(7,903.11)	4,984.19
General Fund Income	<u>1,513,250.99</u>	<u>116,109.85</u>	<u>1,629,360.84</u>
General Fund Expenditures	<u>1,464,202.85</u>	<u>163,463.06</u>	<u>1,627,665.91</u>
Excess of General Fund Income over Expenditures	49,048.14	(47,353.21)	1,694.93
Excess of Receipts over Expenditures for General Ledger accounts	(19,002.05)	23,164.77	4,162.74
Accounts Payable	<u>(9,302.96)</u>	<u>15,619.35</u>	<u>6,316.39</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund	<u>20,743.15</u>	<u>(8,669.51)</u>	<u>12,174.06</u>
Excess of Receipts over Expenditures for the fiscal year to date - General Fund			12,174.06
Cash in Bank July 1, 1938 - General Fund			<u>82,428.52</u>
Cash in Bank June 30, 1939- General Fund			<u>94,602.58</u>
Experiment Station Income			
Hatch-Federal Appro.	15,000.00		15,000.00
Milk and Butter - Cash Receipts	10,726.92	538.19	11,265.11
Beef Cattle Sales	1,587.10		1,587.10
Dairy Cattle Sales	1,553.28		1,553.28
Sheep Sales	946.95		946.95
Swine Sales	2,041.75		2,041.75
Poultry Sales	1,590.49	67.30	1,657.79
Farm Produce Sales	3,080.08		3,080.08
Horticultural Sales	904.70		904.70
Seed Test	1,410.46		1,410.46
Seed Inspection	27,602.12		27,602.12
Rentals	3,383.25		3,383.25
Miscellaneous	509.47	20.75	530.22
Fertilizer - Fees	53,277.00		53,277.00

Public Service - State Appropriation	18,349.67	2,650.33	21,000.00
Public Service - Miscellaneous	298.30	15.00	313.30
Feeding Stuffs - Fees	56,009.40	1,913.97	57,923.37
Adams - Federal Appro.	15,000.00		15,000.00
Serum - Sales	1,668.71		1,668.71
Serum - Virus Sales	66.95		66.95
Serum - Supply Sales	68.85		68.85
Horticultural Appro.	7,179.03	2,735.01	9,914.04
State Appro.	44,012.98	3,987.02	48,000.00
Creamery-License Fees	8,553.50	4.50	8,558.00
Creamery - Testers Lic.	2,372.16	10.00	2,382.16
Creamery - Glassware Tested	480.45	16.56	497.01
Robinson- State Appro.	12,368.59	1,631.41	14,000.00
Robinson-Misc. Receipts	3,441.24		3,441.24
West Ky. - State Appro.	12,970.01	1,029.99	14,000.00
West Ky. - Misc. Receipts	5,411.13		5,411.13
Purnell - Fed. Appro.	60,000.00		60,000.00
Bankhead-Jones - Fed. Appro.	69,070.78		69,070.78
Nursery Inspection - State Appro.	1,766.64	233.36	2,000.00
Nursery Inspection - Fees	1,810.00		1,810.00
Total	<u>444,511.96</u>	<u>14,853.39</u>	<u>459,365.35</u>
Expenditures			
Expense	354,279.71	74,827.99	429,107.70
Additions and Betterments	3,649.47	7,660.45	11,309.92
Total	<u>357,929.18</u>	<u>82,488.44</u>	<u>440,417.62</u>
Excess of Income over Expenditures	86,582.78	(67,635.05)	18,947.73
Accounts Payable	(8,853.98)	8,094.82	(759.16)
Excess of Expenditures over Receipts for General Ledger accounts	<u>(28,845.81)</u>	<u>3,891.36</u>	<u>(24,954.45)</u>
Excess of Expenditures over Receipts	<u>48,882.99</u>	<u>(55,643.87)</u>	<u>(6,765.88)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Experiment Station			(6,765.88)
Cash in Bank July 1, 1938 - Experiment Station			<u>31,519.75</u>
Cash in Bank June 30, 1939 - Experiment Station			<u>24,753.87</u>

Extension Division Income			
Federal Bankhead-Jones	405,170.68		405,170.68
Federal Smith-Lever	148,308.76		148,308.76
Federal Supplementary	13,272.77		13,272.77
Federal Capper-Ketcham	36,800.97		36,800.97
State Smith-Lever	110,231.51	9,768.49	120,000.00
County and Other	18,978.57	4,476.18	23,454.75
Total	<u>732,763.26</u>	<u>14,244.67</u>	<u>747,007.93</u>
Expenditures			
Expense	<u>651,306.78</u>	<u>90,785.85</u>	<u>742,092.63</u>
Excess of Income over Expenditures	<u>81,456.48</u>	<u>(76,541.18)</u>	<u>4,915.30</u>
Excess of Income over Expenditures for the fiscal year to date - Extension Division			4,915.30
Cash in Bank July 1, 1938 - Extension Division			<u>2,688.11</u>
Cash in Bank June 30, 1939 - Extension Division			<u>7,603.41</u>
Trust Fund Income			
Student Loan Fund	1,736.02	177.84	1,913.86
Student Notes Paid	<u>3,910.12</u>	<u>405.96</u>	<u>4,316.08</u>
Total Receipts	<u>5,646.14</u>	<u>583.80</u>	<u>6,229.94</u>
Expenditures			
Expense	544.10	188.40	732.50
Student Notes	1,255.20	50.00	1,305.20
General Ledger accounts	<u>10,500.00</u>		<u>10,500.00</u>
Total Expenditures	<u>12,299.30</u>	<u>238.40</u>	<u>12,537.70</u>
Excess of Expenditures over Receipts	<u>(6,651.16)</u>	<u>345.40</u>	<u>(6,305.76)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Trust Fund			(6,305.76)
Cash in Bank July 1, 1938 - Trust Fund			<u>9,578.17</u>
Cash in Bank June 30, 1939 - Trust Fund			<u>3,272.41</u>

Summary

General Fund Income	1,513,250.99	116,109.85	1,629,360.84
Experiment Station In- come	444,511.96	14,855.39	459,365.35
Extension Division Income	732,763.26	14,244.67	747,007.93
Trust Fund Income	1,736.02	177.84	1,913.86
Total	<u>2,692,262.23</u>	<u>145,385.75</u>	<u>2,837,647.98</u>
General Fund Expenditures	1,464,202.85	163,463.06	1,627,665.91
Experiment Station Ex- penditures	357,929.18	82,488.44	440,417.62
Extension Division Expendi- tures	651,306.78	90,785.85	742,092.63
Trust Fund Expenditures	544.10	188.40	732.50
Total	<u>2,473,982.91</u>	<u>336,925.75</u>	<u>2,810,908.66</u>
Excess of Income over Ex- penditures	218,279.32	(191,540.00)	26,739.32
Excess of Expenditures over Receipts for General Ledger accounts	(58,347.84)	27,056.13	(31,291.71)
Accounts Payable	(18,156.94)	23,714.17	5,557.23
Student Loan Fund Notes	<u>2,656.92</u>	<u>355.96</u>	<u>3,012.88</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Combined Fund	<u>144,431.46</u>	<u>(140,413.74)</u>	<u>4,017.72</u>
Excess of Receipts over Ex- penditures for the fiscal year to date - Combined Fund			4,017.72
Cash in Bank and on hand July 1, 1938 - Combined Fund			<u>128,414.55</u>
Cash in Bank and on hand June 30, 1939 - Combined Fund			<u>152,432.27</u>

Abstract of item shown on Statement
of Income and Expenditures, as
"Excess of Expenditures over Receipts
for General Ledger accounts \$31,291.71"

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	44,380.64	
Sundry accounts		13,088.93
	<u>44,380.64</u>	
	<u>13,088.93</u>	
	31,291.71	

3. College Federal Funds.

The Business Agent stated that he had received a letter from the State Treasurer which is copied as follows:

OFFICE OF STATE TREASURER
Frankfort

July 24, 1939

Mr. D. H. Peak
University of Kentucky
Lexington, Ky.

Dear Mr. Peak:

Enclosed is U. S. Treasury check No. 5,858,553 dated July 20, 1939, for \$101,974.51, covering

8.

settlement of claim #08551(20), for "further endowment of Colleges of Agriculture and the Mechanic Arts, Office of Education, 1940."

Kindly acknowledge receipt of this check, and oblige

Yours very truly,

(Signed) Jno. E. Buckingham,
Treasurer

GFB
Encl. check
& Notice.

The Business Agent stated that distribution of these funds in former years was in the ratio of 85.5 per cent to University of Kentucky and 14.5 per cent to State Industrial School for Colored Persons. The distribution is supposed to be made on the basis of white and colored population of the state, and the above stated ratio of distribution was made years ago in the distribution of Morrell-Nelson Appropriation. When the Bankhead-Jones Appropriation was first paid, the question of distribution was raised and the Board of Trustees decided that although the ratio of population had changed it was not advisable to change the ratio of distribution at that time.

The Business Agent stated that the question was submitted to President McVey and he advised referring it to the Executive Committee. Thereupon, on motion and second, unanimously carried, it was ordered that the distribution of the appropriation for year 1939-40 be made on the ratio of 85.5 per cent to the University of Kentucky and 14.5 per cent to the State Industrial School for Colored Persons. The Business Agent was directed to return the check to the State Treasurer with following information:

August 1, 1939

Mr. John Buckingham
State Treasurer
Frankfort, Kentucky

Dear Mr. Buckingham:

I am returning U. S. Treasury check No. 5858553 dated July 20, 1939, for \$101,974.51.

The question of distribution of these funds was referred to the Executive Committee of the

University of Kentucky at meeting today and it was decided to request that distribution be made on the same basis on which it has heretofore been made; that is, in ratio of $14\frac{1}{2}$ per cent to the State Industrial School for Colored Persons and $85\frac{1}{2}$ per cent to the University of Kentucky. This distribution, according to our figures, will be as follows:

University of Kentucky	
Morrill-Nelson Fund	\$42,750.00
Bankhead-Jones Fund	<u>44,438.21</u>
	87,188.21

State Industrial School for Colored Persons	
Morrill-Nelson Fund	7,250.00
Bankhead-Jones Fund	<u>7,536.30</u>
	14,786.30

I will appreciate your making the proper pay-in-voucher or vouchers for the University on these two funds.

Very truly yours,

D. H. Peak
Business Agent

Encl.

4. Insurance.

The Business Agent presented schedules of insurance of the University and Experiment Station property, submitted to him by the State Division of Insurance, stating that the schedules were not complete, and the Business Agent was directed to present the schedules to the Committee when changes and corrections have been made.

The schedules show the amounts of premiums as follows:

<u>College</u>	<u>Premium</u>
Tornado	\$5,333.64
Fire	8,339.10
	<u>\$11,671.74</u>

Experiment Station

Tornado	\$ 1,272.02
Fire	2,140.81
	<u>\$ 3,412.83</u>

Robinson Sub-Station

Tornado	\$ 90.80
Fire	464.35
	<u>\$ 555.15</u>

Princeton Sub-Station

Tornado	\$ 235.94
Fire	391.35
	<u>\$ 627.29</u>

5. Bill for Well Drilling.

The following bill for well drilling was presented.

THE STANHOPE WIEDEMAN COMPANY, INC.

To University of Kentucky
Lexington, Kentucky.

July 12, 1939.

To drilling 70 feet at \$2.00 - - - - -	\$140.00
To pulling tubing - - - - -	28.75
	<u>\$168.75</u>

The Board of Trustees authorized this work to be done by resolution at the meeting of March, 1939 (See section 12).

On motion and second the bill was ordered paid, and the Business Agent was directed to submit it for payment to State Department of Finance in usual manner and form.

6. Audit.

Mr. Hobson reported that acting on the resolution of the Executive Committee at meeting of June 29, 1939, he had received from the Secretary of the Board data relative to University audit; that he had examined the data and that he had presented the question to Attorney General Meredith by letter. At the time of this meeting he had no response from the Attorney General.

7. Home Management House Lease.

On motion and second duly carried Dean Cooper was authorized to renew the lease of Home Management House at 162 Bonnie Brae Avenue; the renewal to be made with Mrs. May Duncan for one year from August 1, 1939, on same terms as last year at rate of \$65.00 per month.

8. Liquor Dispensaries.

The President presented the following letter from the Devereux Dispensaries:

DEVEREUX DISPENSARIES

July 10, 1939

Board of Trustees
University of Kentucky
Lexington, Kentucky

Gentlemen:

The Kentucky Court of Appeals, in a decision handed down on June 20, 1939, in the case of Joe Dougherty, et al vs. Kentucky Alcoholic Control Board, held that an erroneous construction had been placed upon Section 75 of the Alcoholic Beverage Control Law of 1938 (Section 2554b-177 of the 1938 Supplement to Carroll's Kentucky Statutes) by the Board as set out in its Regulation LC-24 from the Department of Revenue. The Court said, in effect, that, if any part of the land or the building from which the liquor and beer business is conducted is on the same street, highway, or road and within 200 feet of the grounds of a church, school, or hospital, the license is void. This revision has made it necessary for my brother and me to get the approval of you, the Board of Trustees of the University of Kentucky, before we will be granted permits to operate a Retail Package Liquor Store at 379 Rose Street and to

sell beer at The Paddock Restaurant at 381 Rose Street.

The previous interpretation made by the Alcoholic Control Board granted permits to those applicants desiring permits within the restricted area if their premises was not facing on the same street as that upon which a church, school or hospital faced. Our Business is not situated facing the same street as that of the University and we were granted licenses for the fiscal year, 1938. The present interpretation is to the effect that no license shall be granted for any premises, the property line of which is within 200 feet of the property line of a premises upon which there is located a protesting church, school, or hospital. The property line upon which our premises is situated is within 200 feet of the property line upon which the University athletic stadium is situated.

Our package liquor store at 379 Rose Street has been operated in a very orderly manner since August, 1934; The Paddock Restaurant has likewise been operated since September, 1936. Never has there been a complaint from the University of Kentucky about the operation of these two establishments. The Paddock, in particular, has always been an active and loyal supporter of the activities and objectives of the University. The existing conditions described above make it necessary that we obtain from you a letter to the Kentucky Alcoholic Beverage Control Board stating that the University of Kentucky does not protest the granting of permits allowing us to continue our business. In behalf of my brother, John R. Devereux, and myself, I make this urgent appeal that you grant us this courtesy and, in so doing, I assure you that we will continue to conduct our business in the future in such a manner that will not cause the University any necessity of complaint.

Respectfully yours,

(Signed) J. B. Devereux
Partner
Devereux Dispensaries
The Paddock Restaurant

J. B. Devereux:
WWB

The letter was read in open meeting and the question discussed. No action was taken, but reference is made to the action of the Board of Trustees at the meeting of June 3, 1938, Sec. 16.

9. Degrees, Summer Commencement - Committee.

On motion and second, carried, the Chairman appointed Lee Kirkpatrick, Louis Hillenmeyer and Dean W. S. Taylor as a committee to act for the Board of Trustees in approval of the recommendations of the University Senate of candidates for degrees to be conferred at Midsummer Commencement, August 18, 1939.

10. Financing Improvements - Kinkead and Breckinridge Halls.

Dean Graham referred to a resolution of the Board of Trustees under date of June 2, 1939, wherein Judge Richard C. Stoll, Chairman, was authorized to execute, on behalf of the University, a supplemental lease upon Kinkead and Breckinridge Halls, whereunder the University agreed to pay an increase in the annual rental upon these Halls in return for the conversion of the ground floors of these buildings into living quarters for additional students, by the owners, acting by and through their Trustee, the Security Trust Company of Lexington, Kentucky.

In accord with the aforesaid resolution, the Trustees had prepared and had presented a supplemental lease, which was executed by Judge Stoll just prior to his leaving upon his vacation and which he had forwarded to Dean Graham, with instructions as follows:

Colonel James H. Graham
University of Kentucky
Lexington, Kentucky

Dear Colonel:

Enclosed herewith you will find three copies of supplementary lease between Security Trust Company and the University which Mr. Harbison sent me today. I have signed all three of the leases and acknowledged them but before delivering them I wish you would look them over and see that they are all right. If they are not, I imagine at a meeting of the Executive Committee, which will shortly be held, the lease changed as you think it should be changed can be authorized, if you think this one does not fill the bill.

I am also sending you Mr. Harbison's letter to me.

Yours truly,

(SIGNED) Richard C. Stoll

RGS:FPJ
Enclosure.

Dean Graham then stated further that as the title to the two buildings in question was not vested in the University, and that as the supplemental lease, as executed, named the Works Progress

Administration as a participant in the proposed conversion work, it had become necessary to advise the State Director of the Works Progress Administration as to these facts; and that this had been done, with the result that the State Director had advised that, under the conditions pertaining, the University or the owners of the buildings must be liable for the whole cost of the work involved, as the regulations of Works Progress Administration would not permit any participation within other than public properties.

Dean Graham then presented a revised draft of supplementary lease, prepared by the Trustee, wherein the rental payments by the University are increased in accord with the total estimated cost of the proposed work, or, in terms of dollars, an increase of from \$9000 to \$12,000 in total cost and from \$8,540 to \$11,400 in construction cost, to the owners.

After discussion, the following resolution was offered and unanimously adopted:

1. That the revised supplementary lease from Security Trust Company for the annual use and occupancy of Kinkead and Breckinridge Halls by the University of Kentucky, in lieu of a supplementary lease signed and executed by Judge Richard C. Stoll on July 20, 1939, but not delivered, be and is hereby approved and ordered spread upon the minutes of this meeting:

THIS SUPPLEMENTARY LEASE, made and entered into this 1st day of August, 1939, by and between SECURITY TRUST COMPANY, a corporation organized under the laws of the State of Kentucky and having its principal office in the City of Lexington, Kentucky, party of the first part, hereinafter called the "Lessor", and the University of Kentucky, a corporation organized under the laws of the State of Kentucky and having its principal office in the same city of Lexington, party of the second part, hereinafter called the "Lessee", witnesseth that:

Whereas by a certain lease dated September 1, 1938, and recorded in Deed Book 503, page 455, in the Fayette County Clerk's Office, the within Lessor leased to the within Lessee the premises situated on the campus of the Lessee in Lexington, Kentucky, and containing the two (2) dormitory buildings known as Kinkead Hall and Breckinridge Hall, hereinafter called Buildings "B" and "C"; and

Whereas it has now been determined that by the making of certain alterations and renovations and improvements on the ground floors of said two buildings, additional dormitory rooms can be provided for rental to students, with a consequent additional revenue from that source; and

Whereas it is provided that the Lessor shall raise, through the sale of Twelve Thousand Dollars (12,000.00), face amount of Land Trust Certificates, the sum of Eleven Thousand Four Hundred

(\$11,400.00) Dollars, which will suffice to make the said alterations, renovations and improvements, and shall cause the said sum of \$11,400.00 to be expended in the making of said alterations, renovations and improvements, all as shown by plans and specifications which have been prepared, and which are identified by the signatures of the Lessor and the Lessee thereon:

NOW, THEREFORE, for and in consideration of the additional rents and the covenants hereinafter stipulated to be paid and performed by the Lessee, the Lessor doth hereby execute this modified or supplemental lease, and doth hereby lease, demise and let unto the Lessee all the above-mentioned real estate, which is fully described in the lease of September 1, 1938, above mentioned:

TO HAVE AND TO HOLD the said demised premises unto the Lessee for and during the term of one (1) year beginning the 1st day of August, 1939, and ending the 31st day of July, 1940, upon the terms herein expressed or provided for.

This lease is not intended to, and does not, supplant, or in any way modify or affect, the above-mentioned lease of September 1, 1938, save only in that it provides for additional improvements and facilities to be added to the leased premises, and additional rent on that account; and this lease is in no sense in derogation of the rights of the holders of the Land Trust Certificates issued by the Lessor under the Declaration of Trust which it executed simultaneously with said lease of September 1, 1939, and which is recorded in the office of the Fayette County Clerk in Deed Book 303, page 461; and the making of this lease shall in nowise affect the said Declaration of Trust or the rights of the parties thereunder, but this lease is subordinate and inferior to the said earlier lease and to the rights of the parties under said Declaration of Trust.

This lease is upon the same terms and conditions as said lease of September 1, 1938, and all the terms and provisions of said lease are hereby ratified, adopted and made a part hereof, as fully as if written out herein, save only as herein otherwise provided.

The Lessor shall promptly furnish to the Lessee upon the execution hereof the sum of Eleven Thousand Four Hundred Dollars (\$11,400.00) for use in improving the premises as hereinabove indicated.

The Lessor hereby grants to the Lessee the right to extend or renew the term hereof for an additional period of one (1) year, and also from year to year to extend or renew such extended or renewed term for an additional year, until the term hereof shall have been extended for a total of eleven (11) years from the 31st day of July, 1940, each such extension being upon the same terms as are provided for herein, and with the same provision for notice and the like as is provided in the above-mentioned lease of September 1, 1938.

The rental herein reserved is in such amounts that if paid for the original one-year term hereof and also for eleven (11) additional, or extended, terms, it will complete the amortization of the sum of Twelve Thousand Dollars (\$12,000.00), the total cost (including legal and financing charges) of the alteration, renovation and improvement to the two said Buildings "B" and "C" as hereinabove indicated, in Twelve (12) years, with interest at the rate of 4% per annum, so that at the end of each year from the date hereof the Lessor may pay 4% upon all the outstanding Trust Certificates to be issued against said rental, and may also redeem One Thousand Dollars (\$1,000.00), face amount, of said Trust Certificates; thus, the rent for the term hereby granted shall be the sum of Fourteen Hundred and Eighty Dollars (\$1,480.00), payable in cash in twelve (12) equal monthly instalments on the first day of each month during the term; and the rent for the first extended term shall be the sum of Fourteen Hundred and Forty Dollars (\$1,440.00), payable in cash in twelve (12) equal monthly instalments on the first day of each month during the term; and so on, for each extended term thereafter, provided the term be extended under the provisions hereof; so that for each successive extended term the rent shall be the sum of One Thousand Dollars (\$1,000.00) plus 4% of the amount of the then unamortized part of the original principal sum of \$12,000.00.

The rent herein reserved is to be paid in addition to the rent reserved by the above-mentioned lease of September 1, 1938, and thus may properly be termed "additional rent." And said additional rent is proposed to be obtained by the Lessee from its subletting of the additional rooms planned to be built into the said Buildings "B" and "C" as hereinabove indicated.

When all the additional rent herein provided for shall have been paid in full, and all the obligations of the Lessee hereunder shall have been performed, then this supplementary lease, as extended, shall cease and terminate, and the premises shall thenceforth be held under the above-mentioned lease of September 1, 1938, only.

An option was granted to the Lessee by the above-mentioned lease of September 1, 1938, to re-purchase the demised premises at any first day of September during the term of the original lease, at the purchase price fixed in said lease for the date in question, said purchase price diminishing each year by the amount of amortization of the original principal required to have been paid within that year. Said option is hereby amended as follows: after the additional investment of the \$12,000.00 in the leased premises shall have been made by the Lessor as herein promised, the re-purchase price, as fixed in said original lease, at any first day of September from September 1, 1939, to September 1, 1951, both inclusive, shall be increased by the amount of the principal of the said \$12,000.00 of additional investment that may then be outstanding and unamortized.

IN TESTIMONY OF ALL WHEREOF, the Lessor and the Lessee have respectively caused their names to be subscribed and their respective corporate seals to be affixed and attested, by their proper officers, respectively, thereunto duly authorized, all on or as of the 1st day of August, 1939.

SECURITY TRUST COMPANY

(Signed) By C. N. Manning
President

ATTEST:

(Signed) S. A. Wallace
Security

UNIVERSITY OF KENTUCKY

(Signed) By James Park
Acting Chairman of Executive
Committee of its Board of
Trustees.

ATTEST:

(Signed) D. H. Peak
Secretary.

STATE OF KENTUCKY)
)SCT
COUNTY OF FAYETTE)

I, Gean Petrie, a Notary Public within and for the County of Fayette of the State of Kentucky, hereby certify that the foregoing supplemental lease from the Security Trust Company to the University of Kentucky was this day produced before me in my office in said county by Security Trust Company, party thereto, and was thereupon duly acknowledged before me by C. N. Manning, President of said Security Trust Company, to be the act and deed of said Security Trust Company and of him as its president.

In witness whereof, I have hereunto set my hand and notarial seal, this 8th day of August, 1939.

My Commission as Notary Public expires June 28, 1942.

(Signed) Gean Petrie
Notary Public, Fayette County,
Ky.

STATE OF KENTUCKY)
)SCT.
COUNTY OF FAYETTE)

I, Anna M. Moore, a Notary Public within and for the County of Fayette of the State of Kentucky, hereby certify that the foregoing supplemental lease from Security Trust Company to the University of Kentucky was this day produced before me in my office in said county by the University of Kentucky, party thereto, and was thereupon duly acknowledged before me by James Park, Acting Chairman of the Executive Committee of the Board of Trustees, to be the act and deed of said University of Kentucky and of him as the Acting Chairman of the Executive Committee of its Board of Trustees.

In witness whereof, I have herewith set my hand and notarial seal, this 2nd day of August, 1939.

. My commission as Notary Public expires June 18, 1943.

(Signed) Anna M. Moore
Notary Public, Fayette County,
Ky.

2. That the Chairman of this meeting of the Executive Committee of the Board of Trustees, Mr. James Park, is hereby authorized and directed to execute the said revised supplementary lease on behalf of the University; and the Secretary, D. H. Peak, shall affix and attest the corporate seal of the University thereon.

ATTEST:

(Signed) D. H. Peak
Secretary.

It was further ordered that the lessee expend the \$11,400.00 named in the above lease for the purpose of improving the premises as set out in said lease, and that this be carried as special account on the books of the University of Kentucky.

11. P. W. A. Construction - Home Economics Building.

a. Electric Work

1. Resolution Ordering Filing Bids

WHEREAS, pursuant to advertisement, bids for the installation of the Electric Work at the Home Economics Building have been filed by the following Bidders:

- Thirlwell Electric Company, Louisville, Kentucky
- Beltzhoover Electric Company, Louisville, Kentucky
- Brock Electric Company, Lexington, Kentucky
- Link Electric Company, Louisville, Kentucky
- Wm. Hepburn Electric Company, Miami, Florida
- Wente Electric Company, Hamilton, Ohio

that said bids have been duly received, opened and publicly read:

NOW, THEREFORE, BE IT RESOLVED that the bids listed in the preamble hereof be filed and presented to Col. James H. Graham, Chief Engineer, University of Kentucky, and that the said Chief Engineer is hereby directed forthwith to tabulate said bids, and at the earliest practicable moment, report to this Executive Committee of the Board of Trustees of the University of Kentucky his findings as to the lowest and best bid.

Passed this first day of August, 1939.

APPROVED:

Executive Committee
Board of Trustees
University of Kentucky

By D. H. Peak
D. H. Peak, Sec'y.

2. Base Bids

Thirlwell Electric Company, Louisville, Ky.	-----	\$18,529.00
Beltzhoover Electric Co., Louisville, Ky.	-----	18,810.00
Brock Electric Co., Lexington, Ky.	-----	18,850.00
Link Electric Co., Louisville, Ky.	-----	17,895.00
Wm. Hepburn Electric Co., Miami, Fla.	-----	19,410.00
Wente Elect. Co., Hamilton, Ohio	-----	Bid returned unopened on account of telegram withdrawing.

3. Resolution awarding contract. (No. 3040)

WHEREAS, James H. Graham, Chief Engineer, University of Kentucky, pursuant to a Resolution heretofore adopted, has tabulated and considered all bids heretofore received for the installation of the Electric Work at the Home Economics Building and has duly made his recommendation to this Executive Committee of the Board of Trustees, University of Kentucky, and it appearing from said recommendations and report that Link Electric Company, Louisville, Kentucky, is the lowest Bidder for the Electric Work at the Home Economics Building, in the sum of \$13,975 which is determined by deducting Alternate No. 1 in the amount of \$1,645.00, Alternate No. 2 in the amount of \$1,075.00 and Alternate No. 3 in the amount of \$1,200.00 from the Base Bid of \$17,895.00, and that this Executive Committee of the Board of Trustees, University of Kentucky, after considering said reports and recommendations and all bids heretofore filed, finds that the bid of Link Electric Company, Louisville, Kentucky, is the lowest and best bid:

NOW, THEREFORE, BE IT RESOLVED BY THE Executive Committee, of the Board of Trustees, University of Kentucky, AS FOLLOWS:

Section 1: That the bid of Link Electric Company for the installation of the Electric Work at the Home Economics Building in the sum of \$13,975.00 is hereby accepted, determined and declared to be the lowest and best bid; however, this award shall not be effective until the awardee shall have been notified in writing of such award by the Chief Engineer, the authorized representative of the Board of Trustees of the University of Kentucky. That upon the awardee being so notified in writing a contract for the construction of said work, as heretofore prescribed by the plans, specifications and contract documents, shall be forthwith executed for said construction.

Section 2: That James Park, Acting Chairman of the Executive Committee of the Board of Trustees, is hereby authorized and directed to execute said contract in the name of and for and on behalf of the Board of Trustees, University of Kentucky.

APPROVED:

Executive Committee
Board of Trustees
University of Kentucky

By D. H. Peak
Secretary

b. Plumbing, Heating and Ventilating Works.

1. Resolution Ordering Filing Bids

WHEREAS, pursuant to advertisement, bids for the installation of the Plumbing, Heating and Ventilating Work at the Home Economics Building have been filed by the following Bidders:

- E. C. Wilcoxon, Lexington, Kentucky
- H. J. Frantz & Co., Lexington, Kentucky
- Joe Bender & Sons, Lexington, Kentucky
- L. E. Stevens Co., Ft. Thomas, Kentucky
- Wm. N. Hurst, Richmond, Kentucky
- Charles Nicholas, Louisville, Kentucky

that said bids have been duly received, opened and publicly read:

NOW, THEREFORE, BE IT RESOLVED that the bids listed in the preamble hereof be filed and presented to Col. James H. Graham, Chief Engineer, University of Kentucky, and that the said Chief Engineer is hereby directed forthwith to tabulate said bids, and at the earliest practicable moment, report to this Executive Committee of the Board of Trustees of the University of Kentucky his findings as to the lowest and best bid.

Passed this first day of August, 1939.

APPROVED:

Executive Committee
Board of Trustees
University of Kentucky

By D. H. Peak
Secretary

2. Base Bids

E. C. Wilcoxon, Lexington,	
Ky. - - - - -	\$31,900.00
H. J. Frantz & Co., Lexington,	
Ky. - - - - -	28,950.00
Joe Bender & Sons, Lexington,	
Ky. - - - - -	31,690.00
L. E. Stevens Co., Ft. Thomas,	
Ky. - - - - -	32,944.00
Wm. N. Hurst, Richmond, Ky. - -	27,850.00
Charles Nicholas, Louisville, Ky.	27,940.00

3. Resolution Awarding Contract. (No. 3030)

WHEREAS, James H. Graham, Chief Engineer, University of Kentucky, pursuant to a Resolution heretofore adopted, has tabulated and considered all bids heretofore received for the installation of the Plumbing, Heating and Ventilating Work at the Home Economics Building and has duly made his recommendation to this Executive Committee of the Board of Trustees, University of Kentucky, and it appearing from said recommendations and report that Charles Nicholas, Louisville, Kentucky, is the lowest and best bidder for the Plumbing, Heating and Ventilating Work at the Home Economics Building, in the sum of \$27,940.00; and that this Executive Committee of the Board of Trustees, University of Kentucky, after considering said report and recommendations and all bids heretofore filed, finds that the bid of Charles Nicholas, Louisville, Kentucky, is the lowest and best bid:

NOW, THEREFORE, BE IT RESOLVED BY THE Executive Committee, of the Board of Trustees, University of Kentucky, AS FOLLOWS:

Section 1: That the bid of Charles Nicholas for the installation of the Plumbing, Heating and Ventilating Work at the Home Economics Building in the sum of \$27,940.00, is hereby accepted, determined and declared to be the lowest and best bid; however, this award shall not be effective until the awardee shall have been notified in writing of such award by the Chief Engineer, the authorized representative of the Board of Trustees, University of Kentucky. That upon the awardee being so notified in writing a contract for the construction of said work, as heretofore prescribed by the plans, specifications and contract documents, shall be forthwith executed for said construction.

Section 2: That James Park, Acting Chairman of the Executive Committee of the Board of Trustees, is hereby authorized and directed to execute said contract in the name of and for and on behalf of the Board of Trustees, University of Kentucky.

APPROVED:

Executive Committee
Board of Trustees
University of Kentucky

By D. H. Peak
Secretary

c. Elevator Equipment.

1. Resolution Ordering Filing Bids.

WHEREAS, pursuant to advertisement, bids for the installation of the Elevator Equipment for Biological Sciences Building at the University of Kentucky have been filed by the following Bidders:

- Otis Elevator Company, Louisville, Kentucky
- American Elevator & Machinery Company, Louisville, Kentucky
- Shephard Elevator Company, Cincinnati, Ohio
- Murphy Elevator Company, Louisville, Kentucky
- Warner Elevator Mfg. Company, Cincinnati, Ohio

that said bids have been duly received, opened and publicly read.

NOW, THEREFORE, BE IT RESOLVED that the bids listed in the preamble hereof be filed and presented to Col. James H. Graham, Chief Engineer, University of Kentucky, and that the said Chief Engineer is hereby directed forthwith to tabulate said bids, and at the earliest practicable moment, report to this Executive Committee of the Board of Trustees of the University of Kentucky his findings as to the lowest and best bid.

Passed this first day of August, 1939.

APPROVED:

Executive Committee
Board of Trustees
University of Kentucky

By D. H. Peak
Secretary.

2. Base Bids.

Otis Elevator Co., Louisville, Ky. - - - - -	\$10,533.00
American Elevator and Machinery Co., Louisville, Ky. - - -	9,679.00
Shephard Elevator Company, Cin- cinnati, Ohio - - - - -	10,300.00
Murphy Elevator Company, Louis- ville, Ky. - - - - -	No Bid
Warner Elevator Mfg. Company, Cincinnati, Ohio - - - - -	9,864.00.

3. Resolution awarding contract.

WHEREAS, James H. Graham, Chief Engineer, University of Kentucky, pursuant to a Resolution heretofore adopted, has tabulated and considered all bids heretofore received for the installation of Elevator Equipment at the Biological Sciences Building and has duly made his recommendation to this Executive Committee of the Board of Trustees, University of Kentucky, and it appearing from said recommendations and report that American Elevator and Manufacturing Company, Louisville, Kentucky, is the lowest and best Bidder for the Elevator Equipment at the Biological Sciences Building, in the sum of \$9,679.00; and that this Executive Committee of the Board of Trustees, University of Kentucky, after considering said report and recommendations and all bids heretofore filed, finds that the bid of American Elevator and Manufacturing Company, Louisville, Kentucky, is the lowest and best bid:

NOW, THEREFORE, BE IT RESOLVED BY THE Executive Committee, of the Board of Trustees, University of Kentucky, AS FOLLOWS:

Section 1: That the bid of the American Elevator and Manufacturing Company for the installation of the Elevator Equipment at the Biological Sciences Building in the sum of \$9,679.00 is hereby accepted, determined and declared to be the lowest and best bid; however, this award shall not be effective until the awardee shall have been notified in writing of such award by the Chief Engineer, the authorized representative of the Board of Trustees, University of Kentucky. That upon the awardee being so notified in writing a contract for the construction of said work, as heretofore prescribed by the plans, specifications and contract documents, shall be forthwith executed for said construction.

Section 2: That James Park, Acting Chairman of the Executive Committee of the Board of Trustees, is hereby authorized and directed to execute said contract in the name of and for and on behalf of the Board of Trustees, University of Kentucky.

APPROVED:

Executive Committee
Board of Trustees, Uni-
versity of Kentucky.

By D. H. Peak
Secretary

12. Appointments and Other Staff Changes.

The President presented staff appointments and other changes requested by deans and heads of departments, and, on his recommendation, by motion and second, the following were approved and record ordered made in the minutes:

Appointment of Miss Ruth Haugan, as Assistant Professor in Social Work, at a salary of \$2200.00 a year, effective September 1, 1939.

Appointment of Mr. Robert B. Ogle, Instructor of Vocal Music, this coming year at a salary of \$1300 for the ten-month period. Mr. Ogle received the degree of Bachelor of Arts from the University of Minnesota in 1935; the degree of Bachelor of Music from the American Conservatory of Music, Chicago, and the degree of Master of Music from the American Conservatory. He is well recommended.

Appointment of Miss Doris Seward, Secretary of the University Y. W. C. A. at a salary of \$1300 a year and maintenance at Patterson Hall.

Appointment of Mrs. J. M. Collier as House Mother for the Alpha Tau Alpha Sorority, effective September 1939.

Appointment of Mrs. L. H. Mills as secretary to Doctor Patrick on a part-time basis, at a salary of \$40 per month, effective Monday, July 17, 1939. She is a graduate of the College of Education.

Appointment of Mr. Aaron Paul, Instructor in Social Work, first semester, at a salary of \$150.00 for the semester.

Appointment of Philip Preston Johnston, part-time student assistant in the Art Library, salary of \$200 for the year 1939-1940.

Appointment of Bruce Eugene Dahrling, research assistant in the College of Commerce, salary \$640; Robert L. Sawyer, research assistant, College of Commerce, salary \$640; Orba F. Traylor, research assistant, College of Commerce, salary \$640; Hoyt L. Fulmer, graduate assistant, same college, salary \$320; Damon W. Harrison, graduate assistant, same college, salary of \$320.

Appointment of W. E. Clark, Instructor in English, at a salary of \$1500. He is a graduate of Centre College.

Appointment of Richard Godfrey, graduate assistant in the Department of English, salary \$500. He is a graduate of the University of Kentucky.

Appointment of Miss Emeline Eggemeyer, graduate assistant in the Department of English, salary \$500. Graduate College, Oxford.

Reappointment of George Orsburn, assistant in the Laboratory, University Dispensary, on a twelve months' basis at \$50.00 a month.

Appointment of Stanley S. Willmott to have charge of the Botanic Garden, salary of \$100.00 a month, effective August 21, 1939.

Appointment of Mr. Lawrence Henson as Assistant Agronomist in Forage Crop Investigations, Department of Agronomy, Experiment Station, effective October 1, 1939, or as soon thereafter as he may report for duty, at a salary of \$2700 a year, 12 months' basis. He graduated from Berea College and holds the master's degree from the University of Kentucky.

Appointment of Mr. Robin Williams as Instructor in Rural Sociology and Assistant in Rural Sociology in the Experiment Station, effective August 1, or as soon thereafter as he reports for duty, and extending through August 31, 1940. This appointment is made to take care of the work during Mr. Oyler's absence. He is a graduate of North Carolina State College.

Appointment of Mr. Paul Macy, Assistant Chemist, Experiment Station, salary \$2400. He has a doctorate from Cornell University.

Appointment of Dr. Clifford Westerfield, as Assistant Veterinarian in Department of Animal Pathology, salary \$2400 a year, effective September 1, 1939.

Leave of Absence

Grant of leave of absence without pay to Professor Merton Oyler, October 25, 1939, to August 31, 1940, to study at University of Chicago, under General Education Board Fellowship.

Changes

Increase in salary of Mr. E. A. Baute, Field Agent in Poultry Improvement, from \$2400 to \$2700 a year, effective Aug. 1, 1939.

Addition to salary of Dr. Vivien Palmer for work done in month of August, 1939, in Department of Social Work, \$134.00.

Resignations

Resignation of Dr. J. H. Bywater, Assistant in Animal Husbandry, effective August 10, 1939. He has accepted a position with the Regional Laboratory at East Lansing, Michigan.

Resignation of Paul M. Phillippe, Instructor in Agronomy, effective June 30, 1939. He is to take work at Ohio Experiment Station.

27.

Resignation of Mrs. Eda M. Giles, Patterson Hall, effective
September 1, 1939.

On motion, duly seconded, the Committee adjourned.

D. H. Peak
Secretary of the Board