

Minutes of the Meeting of the Executive Committee of the Board of Trustees, November 15, 1957.

The Executive Committee of the University of Kentucky met in the President's Office at 9:35 a.m., CST, Friday, November 15, 1957, with the following members present: Dr. Ralph J. Angelucci, J. Stephen Watkins and Louis Cox. Absent: R. P. Hobson and Harper Gatton. President Frank G. Dickey and Secretary Frank D. Peterson met with the Committee.

A. Dr. Angelucci Appointed Acting Chairman.

Members of the Committee received a report that Mr. R. P. Hobson had called to state that he had fully intended to be present but found it impossible to do so, and wished to be excused. Mr. Gatton also called to explain his absence.

Upon motion duly made, seconded and carried, Mr. Hobson and Mr. Gatton were excused, and Dr. Ralph J. Angelucci was appointed acting chairman for Mr. Hobson.

B. Minutes Approved.

Upon motion duly made, seconded and carried, the minutes of the Executive Committee of October 18, 1957, were approved as published.

C. Financial Report.

Mr. Peterson submitted financial report consisting of balance sheet and statements concerning income and expenditures. The report was examined in detail, and members of the Committee being advised, upon motion duly made, seconded and carried, the report was authorized received and filed.

D. Injuries.

Mr. Peterson reported an injury to Mr. Sam Walling, an employee of the Division of Maintenance and Operations. The Good Samaritan Hospital had previously submitted an invoice for services. Dr. Claude Trapp waited on Mr. Walling and submitted an invoice for \$6.00 for services rendered. Mr. Peterson recommended that the bill be paid.

Mr. Peterson reported an injury to Mr. L. C. Green, an employee of the Division of Maintenance and Operations. The accident occurred on September 7, 1957, in the Maintenance and Operations garage. A piece of brass from a brass valve flew into the eye of Mr. Green while he was installing a gasoline tank on truck number 156. At first, Mr. Green did not

think the eye was injured and did not report to the University Health Service. On Saturday afternoon he felt it necessary to receive medical treatment and reported to Dr. Claude Trapp's office. Dr. Trapp treated the eye and removed a particle of brass therefrom. He has submitted invoice in the amount of \$10.00 for professional services. Mr. Peterson recommended that the bill be paid.

Members of the Committee being advised, upon motion duly made, seconded and carried, the invoice for \$6.00 for services rendered to Sam Walling and the invoice of \$10.00 for services rendered to L. C. Green were authorized paid, with the expressed understanding that the University does not admit negligence or liability in connection with either accident, and that the payment of these bills does not, in any way, establish a precedent.

E. Architect's Fee Amended.

Mr. Peterson and President Dickey submitted the following addendum to Architect's Contract No. CT-1804 for professional services in the programming and designing of plans and specifications of the new Medical Center at the University of Kentucky. He read the following Addendum:

ADDENDUM

By authority of Commissioner of Finance Order Number 543, dated October 21, 1957, an increase is authorized in the architect's basic fee on the University of Kentucky Medical Center as set out in Contract CT-1804, dated March 15, 1956. Said increase is in the amount of one half of 1 per cent and is retroactive to March 15, 1956, under the following terms and conditions:

- (1) Under Article III, Paragraph C, the fee for Phase "A-2" shall be increased from 4 1/4 per cent to 4 3/4 per cent of the final cost estimate as approved under Phase "A-2".
- (2) Under Article III, Paragraph E(3), the architect agrees to waive any compensation for overtime which the architect has performed from the date of the contract to this date, and for reasonable overtime which may occur at all times in the future under and by virtue of the architect's contract.



phases instead of the two phases as originally planned. The remaining fifty per cent of the increase is in lieu of and compensation for all overtime which the architect has performed from the date of the contract to this date, and for overtime which may occur at all times in the future under and by virtue of the architect's contract.

(Signed) Ward J. Oates  
Acting Commissioner of Finance.

The order of the Commissioner of Finance, and the Addendum were discussed and upon motion duly made, seconded and carried, Mr. Peterson was authorized to sign the Addendum on behalf of the University of Kentucky.

F. Authorization for Sale of Shawneetown Bonds.

Mr. Peterson stated that one bid for the \$2,156,000 University of Kentucky Housing Revenue Bonds, Shawneetown, dated October 1, 1956, Project Ky. 15-Ch-15(D) had been extended as follows:

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY ACCEPTING THE SUCCESSFUL BID ON \$2,156,000 OF UNIVERSITY OF KENTUCKY HOUSING REVENUE BONDS OF 1956, SHAWNEETOWN, DATED OCTOBER 1, 1956.

WHEREAS, notice of sale of \$2,156,000 of University of Kentucky Housing Revenue Bonds of 1956, Shawneetown, dated October 1, 1956, has heretofore been given in strict compliance with law and with the resolution of the Board of Trustees of the University by publication in The Courier-Journal, a daily newspaper published in Louisville, Kentucky, and of general circulation throughout the Commonwealth of Kentucky, and a shorter form of notice of sale of such Bonds in The Bond Buyer, a financial newspaper published in New York, New York, and of general circulation throughout the United States of America, both of such publications having been made not less than two weeks prior to the time stated in the notices of sale for the opening and consideration of purchase proposals for such Bonds, both of which publications are hereby authorized, ratified and approved, and

WHEREAS, all bids received for said Bonds have been duly considered and are as follows:



<u>Bidder</u>	<u>Interest Rate(s)</u>	<u>Amount per \$1000 Principal Amount of Bonds, Plus Accrued Interest from October 1, 1957</u>
1. United States of America acting by and through the Housing and Home Finance Administrator	2-3/4% on all Bonds	\$1000
2.		
3.		
4.		
5.		

WHEREAS, the matter of which bid is the most advantageous to the Board of Trustees and its Executive Committee of the University of Kentucky has been sufficiently considered,

NOW, THEREFORE, THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY HEREBY RESOLVES AS FOLLOWS:

Section 1. That the bid of United States of America acting by and through the Housing and Home Finance Administrator for the sale of said \$2,156,000 of University of Kentucky Housing Revenue Bonds of 1956, Shawneetown, dated October 1, 1956, be and is hereby accepted and confirmed by the Executive Committee of the Board of Trustees of the University of Kentucky, said bid, together with this resolution of acceptance thereof, constituting a firm contract for the purchasing and selling of said Bonds, subject only to the provisions of the notice of sale of such Bonds and the Statement of Terms and Conditions of Bond Sale with reference to such Bonds, the said bid being at a price of \$1000 per \$1000 principal amount of Bonds, plus accrued interest from October 1, 1957, all of such Bonds to bear interest to maturity at a coupon rate of two and three-quarters per cent per annum, payable semi-annually on April 1 and October 1 of each year, and the said bid being hereby determined to be the highest and best bid to the Board of Trustees and its Executive Committee of the University of Kentucky for said Bonds, and the interest coupon rate to maturity on all of said Bonds is hereby fixed at said rate of two and three-quarters per cent, as set out in said successful bid.

Section 2. That said Bonds numbered 1 to 2,156, inclusive, shall be delivered by the Treasurer and/or other proper officials of the Board of Trustees of the University of Kentucky to such purchaser in accordance with the resolution authorizing said Bonds, upon payment of the purchase price for same, and the proceeds of all of said Bonds shall be used only as provided in said resolution authorizing said Bonds.

Section 3. That the acceptance of such bid subjects the Board of Trustees and its Executive Committee to no liability if for any reason they are unable to obtain the unqualified final approving opinions of Chapman & Cutler, Lawyers, of Chicago, Illinois, and Skaggs, Hays & Fahey, Lawyers, of Louisville, Kentucky, but the purchaser shall not be required to take up said Bonds without the unqualified final approving opinions of said lawyers accompanying said Bonds.

Section 4. That all orders or parts thereof in conflict herewith be and are hereby repealed to the extent of such conflict, and this resolution shall be in full force and effect from and after its adoption.

Adopted by the Executive Committee of the Board of Trustees of the University of Kentucky at a meeting held on the 15th day of November, 1957.

(Seal)

\_\_\_\_\_  
Chairman of the Executive Committee of  
the Board of Trustees of the University  
of Kentucky.

Attest:

\_\_\_\_\_  
Secretary.

Upon said action having been duly considered, the Chairman of the Executive Committee of the Board of Trustees put the question, and upon the roll being called the following voted Aye: Dr. Ralph Angelucci, Louis Cox and J. S. Watkins, and the following voted Nay: None.

Thereupon, the Chairman of the Executive Committee of the Board of Trustees declared that said motion had duly carried and that said resolution had been duly adopted.

G. Authorization for Sale of Dormitory Revenue Bonds (468 Rose Street).

Mr. Peterson stated that four bids for the \$100,000 University of Kentucky Dormitory Revenue Bonds (468 Rose Street), dated November 1, 1957, had been received.

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY ACCEPTING THE SUCCESSFUL BID ON \$100,000 OF UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS (468 ROSE STREET), DATED NOVEMBER 1, 1957.

WHEREAS, notice of sale of \$100,000 of University of Kentucky Dormitory Revenue Bonds (468 Rose Street), dated November 1, 1957, has heretofore been given in strict compliance with law and with the resolution of the Board of Trustees of the University by publication in The Courier-Journal, a daily newspaper published in Louisville, Kentucky, and of general circulation throughout the Commonwealth of Kentucky, for the opening and consideration of purchase proposals for such bonds, such publication being hereby authorized, ratified and approved, and

WHEREAS, all bids received for such bonds have been duly considered and are as follows:

<u>Bidder</u>	<u>Interest Rate(s)</u>	<u>Amount per \$1000 Principal Amount of Bonds, Plus Accrued Interest from November 1, 1957</u>
1. The Bankers Bond Company, Louisville, Kentucky	4 1/2%	\$1000.06 for bonds maturing 1958-62
Security and Bond Company	4 1/4%	1000.06 for bonds maturing 1963-72
Lexington, Kentucky	4 1/2%	1000.06 for bonds maturing 1973-82
		Average Interest Rate, 4.418%
2. Merrill Lynch, Pierce, Fenner & Beane, Louisville, Kentucky	4 1/4%	\$1000.11 for bonds maturing 1958-67
Berwyn T. Moore & Co.	4 1/2%	1000.11 for bonds maturing 1968-82
Louisville, Kentucky		Average Interest Rate - 4.457%
3. W. L. Lyons & Co.	4 1/4%	\$1000.00 for bonds maturing 1958-68
Louisville, Kentucky	4 1/2%	1000.00 for bonds maturing 1969-76
Almstedt Bros.	4 3/4%	1000.00 for bonds maturing 1977-82
Louisville, Kentucky		Average Interest Rate - 4.553%
4. Pohl and Company, Inc.	4 3/4%	\$1000.00 for bonds maturing 1958-66
Cincinnati, Ohio	5%	1000.00 for bonds maturing 1967-74
Fox, Reusch & Co.	5 1/4%	1000.00 for bonds maturing 1975-82
Cincinnati, Ohio		Average Interest Rate - 4.95%

WHEREAS, the matter of which bid is the highest and best to the Board of Trustees and its Executive Committee of the University of Kentucky has been sufficiently considered,

NOW, THEREFORE, THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES OF THE UNIVERSITY OF KENTUCKY HEREBY RESOLVES AS FOLLOWS:

Section 1. That the bid of The Bankers Bond Company, Louisville, Ky., and Security & Bond Company, Lexington, Ky., for the sale of said \$100,000 of University of Kentucky Dormitory Revenue Bonds (468 Rose Street), dated November 1, 1957, be and is hereby accepted and confirmed by the Executive Committee of the Board of Trustees of the University of Kentucky, said bid

being at a price of \$1000.06 per \$1000 principal amount of bonds, plus accrued interest from November 1, 1957, with such bonds to bear interest at a rate or rates as follows: 4½% for bonds maturing 1958-62; 4 1/4% for bonds maturing 1963-72; and 4½% for bonds maturing 1973-82. Said bid is hereby determined to be the highest and best bid to the Board of Trustees and its Executive Committee of the University of Kentucky for said bonds. The interest coupon rate or rates to maturity on all of said bonds is or are hereby fixed at such rate or rates as set out in said successful bid.

Section 2. That said bonds numbered 1 through 100, inclusive, shall be delivered by the Treasurer and/or other appropriate officials of the Board of Trustees of the University of Kentucky to such purchaser in accordance with the resolution authorizing said bonds, upon payment of the purchase price for same, and the proceeds of all of said bonds shall be used only as provided in said resolution authorizing said bonds.

Section 3. That the acceptance of such bid subjects the Board of Trustees and its Executive Committee to no liability if for any reason they are unable to obtain the unqualified final approving legal opinion of Skaggs, Hays & Fahey, Lawyers, of Louisville, Kentucky, but the purchaser shall not be required to take up said bonds without the unqualified final approving legal opinion of said lawyers accompanying said bonds.

Section 4. That all orders or parts thereof in conflict herewith be and they are hereby repealed to the extent of such conflict, and this resolution shall be in full force and effect from and after its adoption.

Adopted by the Executive Committee of the Board of Trustees of the University of Kentucky at a meeting held on the 15th day of November, 1957.

(Seal)

\_\_\_\_\_  
Acting Chairman of the Executive Committee of the Board of Trustees of the University of Kentucky.

Attest:

\_\_\_\_\_  
Secretary.

Upon said motion having been duly considered, the Acting Chairman of the Executive Committee of the Board of Trustees put the question, and upon the roll being called the following voted Aye: Dr. Ralph Angelucci, Louis Cox and J. S. Watkins, and the following voted Nay: None.

Thereupon, the Acting Chairman of the Executive Committee of the Board of Trustees declared that said motion had duly carried and that said resolution had been duly adopted.

#### H. Lease of Coal Rights, Dawson Springs 4-H Club Property.

Mr. Peterson presented a proposed lease of coal rights to the Dawson Springs Daylight Coal Company, Dawson Springs, Ky., whereby the lessee proposed to make a down payment of \$5,000 as advance royalty against coal to be mined on the described property. The lease further provided that an annual payment of \$1,000 would be made as an advance royalty against coal mined. He stated that the lessee proposed to pay 12½ cents per ton for all marketable coal mined from the said property. It was explained that the lease provided for mining seam No. 6 on said property and same is to be an underground operation, not a strip operation. The top soil of the property is not to be unduly disturbed. The camp site and the pond area are exempt from the lease and are not to be disturbed or rendered unusable.

Mr. Peterson stated that he had made an investigation, along with Dean Welch, and felt that this was a fair offer for underground mining operation; that the going rate for strip mining was somewhat higher, but he found no coal being mined from under the ground at a higher fee per ton.

Members of the Committee discussed the proposed lease agreement, and upon motion duly made, seconded and carried, the lease was authorized executed on behalf of the University of Kentucky.

#### I. Lease of Oil and Gas Rights.

Mr. Peterson submitted a proposed lease to the Cox Drilling Company, Owensboro, Ky., to permit the lessee to drill for oil and gas on University of Kentucky 4-H Club property near Dawson Springs, consisting of about 450 acres, more or less. He said the lease is for a period of five years and provides that an oil or gas well shall be dug within the first six months after execution of the lease, or payment of one dollar per acre per annum for lease of the property for the remaining life of the lease. The royalty on oil and gas is to be the usual rate of 1/8. No wells are to be drilled within less than 300 feet of the roadway. The pond area is not to be disturbed or rendered unusable. The camp site is not to be encroached upon without further consent of parties to the lease.

Members of the Committee discussed the lease for oil and gas rights, and upon motion duly made, seconded and carried, the lease was approved and authorized executed on behalf of the University.

#### J. Purchase of Property on Columbia and Clifton Avenues.

Mr. Peterson reported that property on Columbia Avenue, consisting of house on a lot 50' x 200', more or less, could be purchased for a price of \$13,000 to \$14,000, and that a house opposite this property on Clifton Avenue might be purchased for a sum not exceeding \$16,000. He stated that the house on Clifton Avenue consisted of two apartments, with a two-car garage and a three-room apartment over the garage.

Members of the Committee discussed the desirability of acquiring these two pieces of property, and upon motion duly made, seconded and carried, authorized Mr. Peterson to negotiate for the purchase of these properties within the limits fixed.

#### K. Budget Adjustments.

Mr. Peterson stated that the 1957 budget carried an appropriation of \$75,000 for equipment for various buildings and that the amount was almost exhausted in activating Holmes Hall, Shawneetown Apartment buildings and other buildings on the campus. He recommended that \$25,000 of the unappropriated surplus be authorized transferred to Account 1300, Equipment for Various Buildings.

He also reported that the 1957-58 budget carried an appropriation for Major Improvements and that this allocation was found to be insufficient to make the necessary improvements, which included Frazee Hall. He recommended that the sum of \$20,000 be authorized appropriated from the unappropriated surplus of the General University Budget, and placed in Account 1320, Major Improvements.

Upon motion duly made, seconded and carried, the budget adjustments were authorized made, and the amounts appropriated from the unappropriated surplus of the University.

#### L. Sale of Surplus Musical Instruments.

Mr. Peterson submitted a list of instruments belonging to the Music Department which had been declared salvage materials by Dr. Bernard Fitzgerald, head of the Department of Music. Mr. Peterson recommended that the instruments be advertised for sale as surplus.

Upon motion duly made, seconded and carried, the recommendation was concurred in, and the musical instruments were authorized sold.

#### M. Check for Henderson Site Authorized Cashed.

Mr. Peterson submitted a check from Joseph M. Hartfield, New York City, in the amount of \$1,000, payable to the University of Kentucky, for the land purchased at Henderson for the Henderson Extension Center site. He stated that, since the check was made payable to the University and would be used for the Henderson property, which has already been deeded to the University, he desired Committee approval for transfer of the funds.

Members of the Committee considered the matter, and upon motion duly made, seconded and carried, authorized the Treasurer to make the check for \$1,000 available for payment on the land purchased for the University of Kentucky Henderson Extension site.

N. University Purchases Approved.

Mr. Peterson submitted the following letter:

October 21, 1957

Dr. Frank G. Dickey, President  
University of Kentucky  
Administration Building

Dear President Dickey:

From April 1, 1957 through September 30, 1957 the following requisitions and orders were processed for the purchase of merchandise, supplies, material and other items for the use and benefit of the University of Kentucky:

State Requisitions	-----	Inclusive Nos.	981-1405
			1-384
Emergencies State	-----	Inclusive Nos.	273-390
			1-131
Special Orders	-----	Inclusive Nos.	6633-8863
Job Order Vouchers	-----	Inclusive Nos.	7032-8024
Stores Vouchers	-----	Inclusive Nos.	2360-3350
Vouchers	-----	Inclusive Nos.	1-10, 530
Order-by-Letter	-----	Inclusive Nos.	1-1, 253
Athletic Orders	-----	Inclusive Nos.	106-171
			1-30
Emergency Purchase Orders	---	Inclusive Nos.	K-1 - K-34
			K-1 - K-296
			M-539 - M-716
			N-462 - N-578
			N-1 - N-148
			PR-753 - PR-1085
			PR-1 - PR-330
S.D. Orders	-----	Inclusive Nos.	1-15

The requisitions, emergency requisitions, special orders, vouchers and other documents are made a part of this letter and available to the Board of Trustees for inspection. All purchases have been made in accordance with approved policy of the Board of Trustees and I respectfully request confirmation and approval of the purchases as listed conforming to the statutes requiring action by the Executive Committee.

Very truly yours,

(Signed)

Frank D. Peterson  
Vice President  
Business Administration

Upon motion duly made, seconded and carried, the purchases, as evidenced by

State Requisitions -----	Inclusive Nos. 981-1405 1-384
Emergencies State -----	Inclusive Nos. 273-390 1-131
Special Orders -----	Inclusive Nos. 6633-8863
Job Order Vouchers -----	Inclusive Nos. 7032-8024
Stores Vouchers -----	Inclusive Nos. 2360-3350
Vouchers -----	Inclusive Nos. 1-10, 530
Order-by-Letter -----	Inclusive Nos. 1-1, 253
Athletic Orders -----	Inclusive Nos. 106-171 1-30
Emergency Purchase Orders ---	Inclusive Nos. K-1 - K-34 K-1 - K-296 M-539 - M-716 N-462 - N-578 N-1 - N-148 PR-753 - PR-1085 PR-1 - PR-330
S. D. Orders -----	Inclusive Nos. 1-15

were ratified, authorized and approved.

O. Leave of Absence for Dean Frank J. Welch.

President Dickey reported request from Dean Frank J. Welch for leave of absence from the University for one year in order that he might take an interim appointment as director of the Tennessee Valley Authority, the leave to become effective December 1. Dean Welch requested that he be permitted to have his family continue to occupy the residence on the Farm and stated that he would be available for general consultation in matters pertaining to the College of Agriculture and Home Economics, Agricultural Experiment Station and Agricultural Extension Service. President Dickey expressed the hope that the leave would be less than one year, but desired to recommend that the request be granted and that a leave of absence for one year be made of record under the conditions expressed by Dean Welch.

Members of the Committee discussed the request, and upon motion duly made, seconded and carried, the leave of absence for one year was granted. The President was directed to convey to Dean Welch the hope of the Committee that he return to the University at the earliest date possible; that the Committee wanted Dean Welch to know that they were quite willing to cooperate on an interim appointment as director of the Tennessee Valley Authority, but that they were most anxious that he remain at the University, and they urged him to return to his permanent post when he was able to do so.



P. Dr. H. B. Price Made Acting Dean and Director, College of Agriculture and Home Economics, and the Agricultural Experiment Station.

President Dickey stated that he desired to concur in the recommendation of Dr. Frank J. Welch that Dr. H. B. Price be designated Acting Dean and Director of the College of Agriculture and Home Economics and Experiment Station during Dean Welch's leave of absence, with a salary adjustment. Doctor Dickey stated that Doctor Price was very close to the over-all plans and programs of the College and Station and he felt that Doctor Price would do a very fine job during the interim. The President stated that Dean Welch would stay very close to the Acting Dean in counseling and work during the period of absence.

Upon motion duly made, seconded and carried, Dr. H. B. Price was designated as Acting Dean and Director of the College of Agriculture and Home Economics and Experiment Station during the period of leave extended Dr. Frank J. Welch.

Q. Fee Schedule for Laboratory Services of the University Health Service Revised.

Dr. William R. Willard, Vice President, Medical Center, submitted a recommendation to revise fees to be charged for laboratory, x-ray and certain other services provided by the Health Service for the University staff. He stated that the volume of such work is not great but that the fees should be sufficient to cover the cost. The schedule of fees charged has not been revised since 1943, and in view of the increased cost since that time, it would appear that a revision in the schedule of fees was justified. Dr. Willard stated that, in general, the recommended fees fall between the existing schedule and those charged by hospital laboratories in the community. He further stated that Dr. Sprague was in accord with the schedule of fees recommended. Dr. Willard recommended that the Health Service discontinue making electrocardiographic tracings for faculty and staff members to take to their private physicians for interpretation, unless the individual physician requests the Health Service to do so, or in an emergency.

The schedule of fees was examined, and upon motion duly made, seconded and carried, the following schedule of fees was approved and made effective December 1, 1957:

Basal Metabolism	\$5.00
Blood Counts	
Complete	4.00
White & Differential	2.00
Red & Hemoglobin	2.00
Bacteriological	
Sensitivity tests	2.00
Cultures	5 to \$10
Vaccine preparation	10 to \$25
Direct smear	2.00
Darkfield	3.00
Stool examination, direct	3.50 to \$5.00

Serological	
Kline	\$3.00
VDRL (done instead of Kline)	
Agglutination	3.00
Blood typing	2.00
Chemical Analyses	
Urinalysis	2.00
Blood, sugar, etc., ea.	5.00
Electrocardiograph tracing, without interpretation	5.00
Electrocardiograph tracing, without interpreta.	
X-rays - Depending on film size	
14 x 17 single	4.00
14 x 17 stereo	7.00
10 x 12 single	3.00
10 x 12 stereo	5.00
8 x 10	3.00
5 x 7	3.00
Dental	1.50
Nurse's Services	
Hypodermic injections using patient's medicine and his own doctor's dosage schedule	1.00

R. Letter from Executive Committee to Ed Danforth.

President Dickey took note that Mr. Ed Danforth, distinguished alumnus of this institution, had received a well-earned honor, having been elected to the Sports Writers Hall of Fame, and recommended that the Secretary be authorized to write Mr. Danforth a letter of congratulations in behalf of the Board of Trustees.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation, and the Secretary was authorized to write the letter to Mr. Danforth.

S. Change-of-Work for Tom W. Brumfield.

President Dickey submitted a recommendation of change-of-work for Mr. Tom W. Brumfield. Mr. Brumfield was born October 1, 1892. He has been continuously employed at the University since April 1, 1942. He has rendered efficient service to the University during the nearly sixteen years of his employment. His salary at the age of 65 was \$3,380.00. President Dickey stated that Mr. Brumfield is in bad health as evidenced by letters from J. D. Farris, M.D., University physician, and B. T. Harris, M.D., Lexington, Ky. President Dickey recommended that Mr. Brumfield be given a change-of-work

assignment of lighter duties. Mr. Brumfield is to be assigned the duties of working in the Paint Shop during rush periods, and assisting as called upon by the foreman in charge of paint operations at the University.

Upon motion duly made, seconded and carried, Mr. Brumfield was authorized to begin his change-of-work assignment, effective January 1, 1958.

T. Deed for Right of Way and Easement for Impounding Area in Kenton County for Covington-Lexington Road.

President Dickey submitted Deed of Conveyance for a parcel of land in Kenton County, acquired as part of the DeVou tract, to the Department of Highways for right-of-way of the Covington-Lexington road. The deed also contains a thirty-year easement for a water impounding area which is necessary to check surface water in that region. It was further explained that, since the land is in the name of the Commonwealth of Kentucky, the Deed of Easement needed to be signed by the Commissioner of Finance and by Governor Chandler. They have asked, however, for approval of the University. President Dickey and Mr. Peterson recommended that the deed and easement be granted.

Upon motion duly made, seconded and carried, the deed to parcel No. 1 IIE was approved.

U. Half-time Employment for J. D. Foster.

President Dickey concurred in a recommendation of Dean Welch that J. D. Foster be placed on half-time work status at one-half pay for an indefinite period. Mr. Foster is in ill health and his duties should be reduced. He is not eligible for change-of-work status. This condition is to continue until his health improves and he is put back on a full-time salary basis. President Dickey explained that Mr. Foster is head of the Creamery License Section and will be able to take care of part-time duties but that Mr. Foster, being in ill health, desired special consideration be given to his change in employment at this time.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation.

V. The Annual Report of the President.

President Dickey presented copies of the Annual Report of the President to members of the Committee. The Report carries a statement of the year in review from the President and statements from the various colleges, summarizing the work for the year 1956-57. President Dickey stated that it would be given to the Governor, to members of the Board of Trustees, and to the people of Kentucky. The report was received, and the President was commended for a job well done.

W. Gifts.

From: The Algernon Sydney Sullivan  
Foundation--\$3,000.

President Dickey read a communication from the president of The Algernon Sydney Sullivan Foundation, announcing that the annual grant of the Foundation to the University had been raised to \$3,000, and presented check for that amount from the Foundation, to be used as scholarship aid. The President recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the grant of \$3,000 from The Algernon Sydney Sullivan Foundation was authorized accepted, and the President was requested to write a letter of appreciation to officials of the Foundation.

From: Junior League of Lexington--  
\$5,000.

President Dickey reported that the Junior League of Lexington had again given to the University \$5,000 to be used to pay assistants in the Speech Center. He stated that this annual gift has helped to make possible the growth of an outstanding speech correction center, and recommended that it be accepted.

Upon motion duly made, seconded and carried, the gift of the Junior League of Lexington, in the amount of \$5,000, was ordered accepted, and the President was requested to thank the League.

From: Junior League of Lexington--  
\$800.00.

President Dickey reported receipt from the Junior League of Lexington of check for \$800.00 to be used for two speech correction scholarships in 1958-59. He recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the gift of the Junior League of Lexington, in the amount of \$800.00, was ordered accepted and the President was requested to thank the donors.

From: The Mead Corporation--\$400.00.

President Dickey presented check for \$400.00 from the Mead Corporation, Dayton, Ohio. He recommended that the check be accepted and used as the Mead Corporation has outlined.

Upon motion duly made, seconded and carried, the gift of the Mead Corporation in the amount of \$400.00 was ordered accepted, and the President was requested to thank the donors.

From: Lilly Endowment, Inc., Indianapolis,  
Indiana--\$57,800.

President Dickey reported that the University had received a grant of \$57,800 from Lilly Endowment, Inc., to pay for the editing and publication of the papers of Henry Clay. He stated that publication of these papers would make a very definite contribution in the field of research in the area of American history, and recommended acceptance of the grant.

Upon motion duly made, seconded and carried, the gift of \$57,800 from Lilly Endowment, Inc., was authorized accepted, and the President was requested to express to members of the corporation the appreciation of the University of Kentucky.

From: The Moeschl-Edwards Corrugating  
Company, Cincinnati, Ohio--  
\$160.00.

President Dickey presented check for \$160.00 from The Moeschl-Edwards Corrugating Company to be used to provide scholarship aid in the Northern Center, Covington, Ky. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of \$160.00 was ordered accepted, and the President was requested to thank the Company for its generosity.

From: The Union Light, Heat and Power  
Company, Covington, Ky., \$500.00.

President Dickey presented check for \$500.00 from The Union Light, Heat and Power Company, to be used to provide scholarships in the Northern Center and recommended that it be accepted.

Upon motion duly made, seconded and carried, the Executive Committee concurred in the recommendation of the President and requested him to thank the donors.

From: Mr. Arthur M. Bettman, Cov-  
ington, Ky. --\$160.00.

The President reported that Mr. Arthur M. Bettman had offered to the University \$160.00 to be added to the Northern Center Scholarship Fund. He recommended acceptance of the gift.

Upon motion duly made, seconded and carried, the gift of \$160.00 was ordered accepted, and the President was requested to write a letter of appreciation to Mr. Bettman.

From: American Dairy Association,  
Chicago, Illinois--\$5,500.00.

President Dickey reported that the University had received from the American Dairy Association check for \$5,500.00 to be used by the Agricultural Experiment Station in its project, "The Effect of Certain Vacuum Treatments on the Flavor and Physical Characteristics of Fluid Milk". He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of the American Dairy Association was ordered accepted, and the President was requested to thank the Association for its gift.

From: Reed & Spalding, Louisville, Ky. --  
\$3,000.00.

President Dickey presented check for \$3,000.00 and explained that this represented the balance on a \$4,000.00 Grant-in-Aid given to the Experiment Station for a lamb-feeding research project. He recommended that the grant be accepted.

Upon motion duly made, seconded and carried, the Committee concurred in the recommendation of the President and requested him to thank the donors.

From: Armco Drainage and Metal  
Products Company -- \$500.00.

President Dickey reported that Armco Drainage and Metal Products Company had given to the University \$500.00 in support of their scholarship, established in December 1956. He recommended that the sum be accepted.

Upon motion duly made, seconded and carried, the gift of \$500.00 was ordered accepted, and the President was requested to thank the donors.

From: Mr. Hugh A. Grant, Bradford, Pa. --  
Eight Purebred Angus Cattle.

President Dickey stated that Mr. Hugh A. Grant, Bradford, Pa., had presented to the University eight purebred Angus cattle. He said that these eight animals were of unusually fine conformation and would be a fine addition to the Experiment Station's herd. He recommended that the gift be accepted.

Upon motion duly made, seconded and carried, the gift of Mr. Hugh A. Grant was ordered accepted, and the President was requested to thank Mr. Grant for the gift.

#### X. Appointments and Other Staff Changes.

President Dickey submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

### COLLEGE OF ARTS AND SCIENCES

#### Appointments

Carl E. Begley, Practicum Supervisor, Child Guidance Service, Psychology Department, effective November 1, 1957.

Elizabeth R. Hensley, Secretary, Bacteriology, effective October 17, 1957, through June 30, 1958.

Diana P. Eff, Multilith Operator, Departmental Secretary and Part-time Instructor, Mathematics and Astronomy, effective October 14, 1957 through June 30, 1958.

#### Reappointments

Jessie Irvine, Practicum Supervisor, Psychology Department, for nine months, effective October 1, 1957 through June 30, 1958.

Jack J. Monroe, Practicum Supervisor, Psychology, for nine months, effective October 1, 1957 through June 30, 1958.

#### Resignations

Elaine Unekis, Secretary, Bacteriology Department, effective October 15, 1957.

Genevieve Hutchinson, Secretary, effective October 22, 1957.

Changes in Status

Rosa Lena Brumfield, Secretary, Sociology, transferred from U. K. Extended Programs, effective October 23, 1957 through June 30, 1958.

R. H. Weaver, Professor of Bacteriology, adjustment in salary as Chief Investigator in Research, effective October 1, 1957.

## COLLEGE OF AGRICULTURE AND HOME ECONOMICS

Appointments

Myra Lake Gentry, Clerk in Agricultural Extension Service, effective November 18, 1957.

Rachel Nickels King, Stenographer, Experiment Station, effective November 1, 1957.

Marjorie Haydon Martin, Assistant County Home Demonstration Extension Agent in Training, Ohio County, effective November 1, 1957.

Carroll E. Graves, Research Assistant in Dairying, effective October 1, 1957.

Edith Marion, Secretary, effective October 1, 1957.

Jean Hodgens Leeper, Clerk-Typist, effective 11/11/57 - 6/30/58, temporary.

Joseph A. Adams, Dairy Herdsman, UK Eden Shale, effective 11/18/57.

Reappointed

J. W. Whitehouse, Group Leader - Foreign Student Training, continuation of employment from October 13 - 31, 1957.

Resignations

Ethel M. Paschall, County Home Demonstration Extension Agent, Ed-  
monton, Metcalfe County, effective 11/5/57.

C. G. Jones, Laboratory Technician, effective October 15, 1957.

Leaves of Absence

John J. Begin, Assistant Professor in Poultry, sabbatic leave, effective October 1, 1957, through July 31, 1958.



Margaret A. Cooke, Stenographer, October 14 (noon) through October 23, 1957.

Boyd E. Wheeler, Acting Chairman 4-H Club Program, effective October 19, 1957, employed on ICA Contract (Indonesia) as a professor of Program & Extension Training, effective October 19, 1957.

Luther H. Small, County Agricultural Extension Agent, Bell County, Pineville, effective October 23, 1957 through March 22, 1958.

Suzanne Searles, Stenographer, November 1-30, 1957.

Robert B. Grainger, Assistant Professor, Animal Nutrition, February 1, 1958 through July 31, 1958, to do research work with the University of Tennessee AEC Agricultural Laboratory.

#### Changes of Status

James K. Stacey, Area Agricultural Extension Agent in Horticulture Sub-districts changed to Area Agricultural Extension Agent in Horticulture and Program Planning, effective November 1, 1957.

Andrew Earl Kilbourne, County Agricultural Extension Agent, Cumberland County, Burkesville, changed to Area Agent in Rural Development, Glasgow, Ky., effective December 1, 1957, with adjustment in salary.

Dorothy Sue Vanhorn, Assistant County Home Demonstration Exten. Agent in Training, Laurel County, changed to Home Demonstration Extension Agent, Bell County, Pineville, effective November 1, 1957.

Allan C. Davis, Area Agent in Poultry, Somerset - Cos. 3B & 6A changed to Area Agent in Poultry, Somerset, Ky. (in Glasgow Area), effective November 1, 1957.

Finnell Lowell Fields, Assistant County Agricultural Extension Agent in Training, Casey County, changed to Assistant County Agricultural Extension Agent in Training, Nelson County, with adjustment in salary, effective October 1, 1957 through June 30, 1958.

Ruth Marcum Baker, Assistant County Home Demonstration Extension Agent in Training, Letcher County, changed to Assistant County Home Extension Agent in Training, Leslie County, effective 11/1/57.

Janice Taylor, Assistant County Home Demonstration Extension Agent in Training, Harlan County, changed to Home Demonstration Extension Agent, Breathitt County, effective November 1, 1957.

Harold C. Vaught, Assistant County Agricultural Extension Agent in Training, Spencer County, changed to Assistant County Agricultural Extension Agent in Training, Wayne County, effective October 1, 1957.

James W. Herron, Entomology and Botany, Associate Botanist, changed to Associate Botanist, Horticulture, effective November 1, 1957.

Harold G. Love, Assistant County Agent, Mercer County, changed to Area Agent in Marketing, Louisville, adjustment in salary, effective 11/1/57.

Harriet E. Noel, Assistant Librarian, adjustment in salary, effective November 1, 1957

## COLLEGE OF ENGINEERING

### Reappointed

Jere Louise Reed, Clerk-Stenographer, effective November 1, 1957 through June 30, 1958.

### Adjustment in Salary

Thelma C. Teater, Laboratory Technician, effective October 1, 1957 through June 30, 1958.

## COLLEGE OF LAW

### Appointment

Elizabeth D. Oberst, Research Associate for eight months, effective October 16, 1957 through June 15, 1958.

## COLLEGE OF EDUCATION

### Resignation

Keith Davis, Graduate Assistant, effective September 30, 1957.

## COLLEGE OF COMMERCE

### Leave of Absence

Esther Woosley, Secretary, from October 16, 1957, through November 1, 1957.

## MEDICAL CENTER

### Leave of Absence

Lenore Baber, Secretary, from October 29, 1957, through November 1, 1957.

## UNIVERSITY EXTENDED PROGRAMS

### Appointments

Betty Jean Warren, Commerce Instructor, effective 9/23/57 - 6/30/58, Ashland.

Robert C. Cetrulo, Political Science Instructor, effective 9/1/57 - 1/31/58, Northern Center.

Carolyn Ward, Secretary at Northern Center, effective 10/1/57 - 1/31/58.

Theresa E. Slavosky, Instructor in English, Northern Center, effective 9/1/57 - 1/31/58.

Janet Clarke Hurd, Secretary, effective October 14, 1957 through June 30, 1958.

### Reappointments

Edward Bryce Mann, Instructor in Commerce, Northern Center, effective 9/1/57 - 1/31/58.

Rosamond Dell Haskell, part-time Secretary, Northern Center, effective 10/1/57 - 1/31/58.

Mary F. Burt, Instructor in English, Northern Center, effective 9/1/57 - 1/31/58.

### Resignation

Mary Virginia Cox, Secretary, effective October 31, 1957.

### Changes in Status

Edward Buchanan, Instructor, Ashland Center, adjustment in salary, effective 10/1/57 - 1/24/58.

William J. Elliott, Instructor in Chemistry, Northern Center, adjustment in salary, effective 10/1/57 - 1/31/58.

## OFFICE OF THE PRESIDENT

### PUBLIC RELATIONS

#### Appointment

Robert Lewis Donohew, News Editor, effective October 15, 1957 through June 30, 1958.

## OFFICE OF THE VICE PRESIDENT

### Libraries

#### Appointment

Marion Jean Robinson, Clerk-Typist, Cat. Department, effective 10/15/57 - 6/30/58.

#### Leaves of Absence

Deanna G. Johnson, Assistant, Acq. Department, October 11-26, 1957.

Betty Kempster, Assistant Archives Department, October 22-25, 1957.

## COUNSELING SERVICE

#### Appointment

George William Mallow, 1/4-time Counselor, effective 10/16/57 - 5/31/58.

#### Change of Status

Joann R. Chenault, Counselor, changed to Acting Director of Counseling Service, effective October 1, 1957 through June 30, 1958.

## OFFICE OF THE VICE PRESIDENT FOR BUSINESS ADMINISTRATION

### FOOD SERVICES

#### Resignation

Doris K. Wheeler, Party Dietitian, Student Union Commons, effective October 17, 1957.

OFFICE OF THE DEAN OF MEN

Appointments

Katrina S. Forman, Housemother, effective September 1, 1957.

Glennie Swaner Johnson, Housemother, effective November 1, 1957 -  
June 30, 1958.

On motion duly made, seconded and carried, on President Dickey's recommendation, the Executive Committee concurred in the above appointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes, and record was ordered made in the minutes.

Y. Executive Committee Adjourned.

Upon motion duly made, seconded and carried, the Executive Committee adjourned at 11:45 a.m., CST, for luncheon, which was served in the President's Office.

Frank D. Peterson, Secretary  
Board of Trustees and Executive  
Committee