

## Minutes of the University Faculty - March 20, 1942

President Raymond F. McLain	LL.D.
Dr. Irvin Abel	D.Sc.
Dr. Fred W. Rankin	D.Sc.
Mr. Irvin S. Cobb	Litt.D. - <i>not conferred</i>
Dr. A. L. Crabb	Litt.D.
Mrs. Mark Ethridge (Willie Snow Ethridge)	Litt.D.
Dr. John C. Metcalf	Litt.D.

On motion duly made and seconded the list was approved.

On recommendation of the College of Agriculture and Home Economics, the proposals of that college with respect to courses, credits, and course numbers were approved. They are incorporated in the minutes by reference to the files of the Registrar's Office. Also approved for this college was the catalog material for the year 1942-43, including all curricula in Agriculture and Home Economics, and the titles, descriptions, credits, for all courses in all departments of the college. This catalog material is incorporated in the minutes by reference to the files of the Registrar's Office.

On recommendation of the College of Commerce, the graduation requirements for the curriculum in Industrial Administration was changed from 213 quarter hours to 216 quarter hours. The adoption of this recommendation rescinded the action of the previous meeting at which 213 quarter hours was approved as the requirement in this curriculum.

The next meeting of the Faculty was scheduled for April 10.

*Leo M. Rumberlain*  
Secretary

MINUTES OF THE UNIVERSITY FACULTY  
April 10, 1942

The University Faculty met in the President's Office Friday, April 10, 1942, with President Donovan presiding. Those attending were J. E. Adams, Paul P. Boyd, Alvin E. Evans, J. H. Graham, Henry H. Hill, and Edward Wiest.

The minutes of March 20 were read and approved.

The special committee of the Faculty appointed to make recommendations respecting the summer commencement convocation, reported as follows:



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1. It is recommended that commencement exercises shall not be held this year at the close of summer school.
2. It is recommended that in future only one commencement exercise be held and that to occur at the close of the spring quarter.
3. It is recommended that the program for the commencement at the close of the spring quarter include the names of all students who may have completed their work during any one of the other three quarters and that these students be asked to appear for the graduation exercises.
4. It is recommended that arrangement be made so that where it is necessary and advantageous, students completing their work at the end of any quarter may obtain their diploma of graduation from the registrar's office.
5. It is recommended that for this summer's session, the annual banquet for graduating students be held.

The report of the committee was approved by the Faculty.

The following recommended amendment to the constitution of the University of Kentucky Student Union was approved:

AMENDMENT TO THE STUDENT UNION CONSTITUTION

Provided that, at the option of the Board of Directors, the Board may consist of five men and four women who shall have at least junior standing. This is to be effective for the duration of the War. These prospective board members must have shown interest through some outstanding work in connection with the Student Union Board and its activity.

This amendment is to be inserted at the close of Section 1 of Article 5.

The Rules Committee reported the activities of a special sub-committee appointed to discuss with representatives of the Student Government Association the proposed amendments to the Student Government Association Constitution. Dean Hill, Chairman of the subcommittee reviewed for the Faculty the conference with the students and offered the following recommendation:

The Committee recommends that the revised Constitution of the Student Government Association be approved by the University Faculty, with the proviso that the Constitution of the Student Government Association is to be carefully studied and revised during the early weeks of the fall quarter, and that all conflicts with present rules and regulations and by-laws of the Board of Trustees, or any other governing body, are to be eliminated.

In the case of a conflict between the rules of the Board of Trustees and the Constitution and By-laws of the Student Government Association, the rules of the Board of Trustees necessarily apply.



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After some discussion this recommendation was approved, with the understanding that this action of the Faculty does not in any way constitute approval of any part of the Constitution of the Student Government Association that may now or at any time be found to be in conflict with the rules of the Board of Trustees.

On recommendation of the College of Agriculture, classes in Animal Industry 125 and Animal Industry 137, involving 33 students, were given permission to be absent from classes on May 7, 8, and 9 for the annual visit of these classes to dairy herds in the vicinity of Louisville and Cincinnati.

The Faculty approved the petition of J. V. Adams, Jr. to be allowed to complete his requirements for graduation in the Department of Electrical Engineering, without credit in Military Science 6a. This petition had been approved by Dean W. E. Freeman and Colonel Paul C. Paschal.

The Faculty considered a letter which had been addressed to President Donovan by Mr. Allenby Winer. Mr. Winer is now in military service and he was requesting that he be allowed three hours of credit in elementary French without completing the second half of this course, and that in addition he be allowed to graduate still short nine hours of the 127 credits required for graduation. The Faculty declined to approve this petition and instructed the Secretary to write Mr. Winer.

Dean Hill called the attention of the Faculty to the necessity for care in formulating the schedules of classes in order that class assignments to the different days of the week may be fairly well balanced. It was pointed out that concentration of four-hour classes in the first four days of the week might permit a great many students to arrange schedules in such a way that they could leave the campus on Thursday night and not return until Monday morning.

Dean Hill announced that summer quarter contracts would be sent in the near future to those members of the faculty who are paid on a ten months' basis. He indicated that no contracts would be sent to members of the staff employed on a twelve months' basis, since there is no additional pay involved.

Announcement was made of the meeting of the Kentucky Education Association beginning on Wednesday, April 15, with provision for the usual University headquarters and the reception on Thursday night, April 16. It was suggested that President Donovan write all members of the staff, urging attendance at the Louisville meeting.

Dr. Adams presented for the College of Education the curricula and course changes necessary to put into effect in that college the operation of the quarter system. These curricula and course changes were approved, with the provision that minor variations might be made by mutual agreement of the Dean and the Registrar. These curricula and course changes are incorporated in the minutes by reference to the files of the registrar's office.



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Curricular and course changes for the College of Engineering and for the College of Arts and Sciences were similarly approved. These also are incorporated in the minutes by reference to the files of the registrar's office.

On recommendation of the College of Arts and Sciences, the following request from the Department of Political Science was approved:

Resolved: That the Political Science Department be authorized to give five quarter hours for each course number 100 or above in the Department, with the discretion to limit the meetings of such courses to four per week. The Department is to report to the College of Arts and Sciences within the academic year 1942-43 upon the success or failure of this plan.

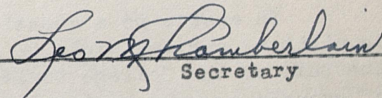
Dean Cooper announced to the Faculty plans for the Inaugural ceremony on Wednesday, May 6. He urged the attendance of the faculty at all parts of the program and requested that members of the University staff act as hosts to delegates from other institutions. He suggested that wives of members of the University staff be asked to serve as table hostesses at the luncheon.

President Donovan discussed with the Faculty the advisability of scheduling for next year a relatively large number of late afternoon and evening classes, these to be offered as residence courses, using the regular faculties of the University. In this connection it was suggested that salaries in as far as possible be budgeted in a single item without supplementary amounts for extra or special services.

President Donovan read to the Faculty a letter from Dr. Bigge, Chairman of the Committee on Commencement, in which the recommendation was made that attendance at the baccalaureate service in June and in subsequent years be made compulsory for students unless excused by their respective deans. This recommendation was approved by the Faculty and the Registrar was requested to notify each graduating senior of this action.

President Donovan recommended that all changes in faculty status, such as resignations, new appointments and promotions, be reported in as far as possible in time for action at the next meeting of the Board of Trustees.

The next meeting of the University Faculty was scheduled for April 24, with the understanding that consideration of the new rules be the first order of business.

  
Secretary