

Minutes of the meeting of the Executive Committee of the Board of Trustees, University of Kentucky, for its regular monthly meeting on Friday, June 3, 1921.

The Executive Committee of the Board of Trustees of the University of Kentucky met in regular monthly session in the office of the President of the University at the hour of 11:30 o'clock, a. m., Friday, June 3, 1921. The following members were present: Richard C. Stoll, P. P. Johnston, Jr., and Rainey T. Wells. Frank L. McVey, President of the University and Wellington Patrick, Secretary of the Committee were also present.

The minutes of the previous meeting of the Committee were read and approved with the exception of a correction of the last paragraph where certain temporary appointments were made at \$4 a day, namely, the appointment of John B. Reams, Wilson Hendrix, Mrs. Pearl Davis, J. L. Davis, William Meadows and C. W. Leforée as club agents, the appointments being at \$4 a week instead. (Dean Cooper's office states that these appointments are made on the basis that these persons are allowed \$4 for attending a meeting held presumably once a week, and supposedly covering one day. The total allowance for each for the entire period of appointment is not to exceed \$100).

(1) Report of the Business Agent. The report of the Business Agent was read and ordered incorporated in the minutes, as follows:

June 3, 1921

President Frank L. McVey

University of Kentucky

Dear Doctor McVey:

I submit an estimate of bank account of the University of Kentucky as of June 30, 1921. This estimate means that we will have a possible overdraft of approximately \$50,000 in addition to the overdraft of \$95,000 now covered by notes, and that it will be necessary for us to procure a loan of approximately \$50,000 to meet all demands, including the pay roll, that will accrue by June 30, 1921. This loan will have to be in addition to all warrants that may be procured and sold by that date. I think it will be well to have the Executive Committee make an order authorizing the procuring of such a loan.

I suggest that you call to the attention of the Executive Committee the fact that we are selling warrants now at 98¢ and at present that seems to be the best that can be done.

Very truly

(Signed) D. H. Peak

Business Agent.

UNIVERSITY OF KENTUCKY  
LEXINGTON

Statement Showing Condition of Bank Account as at June 30, 1921 - Estimated.

Balance April 30, 1921 .....		\$15,275.94
Deposited in May 1921 .....		<u>85,758.31</u>
		101,034.25
Expenditures for May 1921 .....		<u>114,741.96</u>
Overdraft May 31, 1921 .....		13,707.71
Estimated excess of Expenditures over Receipts for June, General Fund .....		66,000.00
Estimated excess of Expenditures over Receipts for June, Experiment Station.....		10,000.00
Estimated excess of Expenditures over Receipts for June, Extension Division.....		<u>28,000.00</u>
		117,707.71
Offset by State Warrants as follows:		
Special Agriculture Appropriation .....	\$3,734.26	
Special Engineering Equipment Appropriation .....	1,318.82	
Dormitory Appropriation .....	6,000.00	
State-50 M-Experiment Station.....	15,371.01	
State Smith-Lever.....	<u>42,091.44</u>	<u>68,515.53</u>
Estimated Overdraft June 30, 1921.....		49,192.18
Overdraft Notes Outstanding.....		<u>95,000.00</u>
		144,192.18
Available in July 1921		
State Warrants on Special Engineering Equipment Appropriation for 1921- 1922 spent prior to June 31, 1921.....	15,000.00	
1920-1921 Income Collected in July 1921		
State Tax.....	25,000.00	
Vocational Education Board .....	11,000.00	
Government Student Fees .....	<u>700.00</u>	<u>51,700.00</u>
Overdraft.....		92,492.18

On motion, duly seconded, and unanimously adopted the Business Agent was authorized to dispose of warrants on hand at 98 and interest, and the Business Agent and Chairman of the Executive Committee were authorized to borrow \$50,000 to meet expenditures in June, 1921.

(2) Expenditures on Dormitory. President McVey reported to the Committee that a total of \$28,693 had been spent on the dormitory. The point was raised as to whether or not any remaining portion of the \$75,000 appropriated for the erection of the dormitory by the Legislature for the current fiscal year would be covered into the State Treasury if the University had failed to spend up to the limit of the appropriation. On motion, duly seconded, Judge Wells was requested to make inquiry of the Attorney General regarding the matter and make report at once to the President of the University.

(3) Bill of J. T. Jackson Lumber Company for Expenditures on Dormitory. A bill for \$5,210.23 in favor of J. T. Jackson Lumber Company for expenditures on dormitory was presented to the Committee with a statement from Superintendent A. O. Whipple that it was correct. The Business Agent was directed to make payment under the provisions of instructions previously given by the Board.

(4) Cost of Trip of Commission to Northern Universities. President McVey reported to the Committee that the following amounts had been expended for the expense of the Commission on its recent visit to northern universities:

Railroad fare .....	\$1,476.75
Meals and incidentals .....	210.48
Expense of five gentlemen to and from Lexington to their homes .....	80.27
Estimated expense for the above item for the other gentlemen of the Commission .....	<u>111.00</u>
Total .....	1,879.00

On motion, duly seconded, and unanimously adopted, the expenditure was approved.

(5) Contract with Federal Board for Vocational Education for Conduct of Vocational Schools. President McVey reported that he had executed the following contract with the Federal Board for Vocational Education for the conduct of a Vocational School at the University:

FEDERAL BOARD FOR VOCATIONAL STUDENTS.

CONTRACT COVERING INSTRUCTION.

THIS CONTRACT, made this 25th day of May, 1921 by and between the University of Kentucky of Lexington, Kentucky party of the first part, hereinafter referred to as the Institution, and the United States of America, by E. S. Baird, District Vocational Officer, acting under the authority of the Federal Board for Vocational Education, and for and in behalf of the United States of America, hereinafter referred to as the Board, party of the second part:

WITNESSETH: The parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other as follows:

FIRST, That, subject to the terms and conditions hereinafter expressed, Institution will, during the period from July 1, 1921 to July 1922, up to the limit of its capacity, accept for instruction in courses approved by it and the Board, persons discharged from the military or naval forces of the United States entitled to training under the Vocational Rehabilitation Act, as shown on the schedule hereto attached and made a part hereof, and furnish instruction to such persons at the charges stated on said schedule, such charges being not in excess of those paid by other students in this institution taking the same course or courses.

SECOND. That, for and in consideration of the faithful performance of the stipulations of this contract by the Institution, the Board will pay, upon presentation of properly prepared and approved vouchers, the charges as indicated on the schedule of .....pages hereto attached and made a part hereof.

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TERMS AND CONDITIONS.

1. Regular reports covering the attendance, department, and progress of students placed in training by the Board, and such additional reports as may be deemed necessary, shall be furnished by the Institution at such intervals as may be specified by the Board.

2. Any person duly authorized by the Board shall be permitted at any time to visit the Institution and examine the same, as well as the work of the students placed in training by the Board.

3. The training of disabled persons under this contract, or the fact that the United States is utilizing the facilities of the Institution for the training of disabled soldiers and sailors shall be used in no way to advertise the Institution, nor shall any reference be made thereto in its advertising literature or private correspondence or in any other manner for advertising purposes.

4. In the event that the physical condition, conduct, or inaptitude of any person placed in training in the Institution by the Board necessitates his withdrawal prior to the completion of his course, or training is discontinued for any reason, it is understood that the charge for tuition will cover the period of his actual attendance only.

5. This agreement shall not take effect until approved by the Federal Board for Vocational Education; and no Member of or Delegate to Congress, Resident Commissioner, or other person whose name is not at this time disclosed, shall be admitted to any share or interest therein, or to any benefit to arise therefrom; and it shall be subject in all respects to the provisions of sections 114, 115 and 116 of the Criminal Code of the United States (35 Stat., 1109), so far as the same may be applicable thereto.

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In Testimony Whereof, The parties hereto, in the capacity and under the authority aforesaid, have hereunto set their hands and seals the day and year first above written.

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(Name of Institution.)

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(Name of signer.)

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(Signer's official title.)

UNITED STATES OF AMERICA,

By \_\_\_\_\_  
District Vocational Officer,

Approved:

District No. \_\_\_\_\_

FEDERAL BOARD FOR VOCATIONAL EDUCATION

Attest: \_\_\_\_\_  
Secretary

Form 459 - Rev.

SCHEDULE OF CHARGES FOR INSTRUCTION AT THE UNIVERSITY OF KENTUCKY FOR ALL PERSONS DESIGNATED BY THE FEDERAL BOARD ENTITLED TO TRAINING UNDER THE VOCATIONAL REHABILITATION ACT TO BE ATTACHED TO AND MADE A PART OF CONTRACT DATED MAY 25, 1921.

- 1- This institution will give approved courses of instruction to trainees sent to it by the Federal Board for Vocational Education under terms and conditions as hereinafter specified.

## CHARGES FOR REGULAR COURSES

- 2- Charges for trainees of the Federal Board who have required credits or training to enter the regular courses of the institution will be as follows:
- A- A flat rate of \$15.00 (fifteen dollars) per month per man will be charged to all trainees accepted for enrollment in the regular courses as listed in the 1921-1922 authorized catalog of the institution. This flat rate of \$15.00 (fifteen dollars) per month per man shall include all charges incident to instruction such as tuition, all fees, books, student equipment, necessary classroom stationery and supplies and all other charges necessary for the proper instruction of Federal Board trainees in regular classes.
  - B- Trainees who were residents of Kentucky at the time of their enlistment into the army, navy or marine corps and entitled by an act of the Kentucky legislature of 1920, to free tuition at the rate of \$5.00 (five dollars) per month, will be charged a flat rate of \$10.00 (ten dollars) per month per man, which shall include all other fees, books, student equipment, necessary classroom stationery and supplies and all other charges necessary for the proper instruction of Federal Board trainees in regular classes.
  - C- The charges specified in "A" and "B" of paragraph 2, of this contract are the same as charged to other students taking regular courses who elect to pay their college obligations in the same manner.

- D- The First Semester of the institution for students enrolled in the regular classes begins September 19, 1921 and ends February 4, 1922.
- E- The Second Semester of the institution for students enrolled in regular classes begins February 6, 1922 and ends June 14, 1922.
- F- Bills for Federal Board trainees enrolled in regular classes will be rendered monthly on voucher forms to be furnished by the Federal Board, subject to the provisions of paragraph 4, of Part I, of this contract.

#### CHARGES FOR SUMMER COURSES.

- 3- Charges for Federal Board trainees enrolled in the six weeks summer courses offered by the institution will be as follows:

- A- A flat rate of \$25.00 (twenty-five dollars) per man per course of six weeks instruction will be made. This flat rate of \$25.00 (twenty-five dollars) per man per course of six weeks instruction shall include all charges incident to his proper instruction, such as tuition, all fees, books, student equipment, necessary classroom stationery and supplies and all other charges necessary for his proper instruction in any of the courses offered in the Summer School.
- B- The charge specified in "A" of paragraph 3, of this contract are the same as charged to other students taking summer courses who elect to pay their obligations in the same manner.
- C- The summer course begins June 19th and ends July 28th.
- D- Bills for Federal Board trainees enrolled in the Summer school will be rendered on voucher forms to be furnished by the Federal Board at the end of the six weeks course subject to the provisions of paragraph 4, of Part I, of this contract, and will be paid by the Federal Board when properly prepared and authenticated.

#### CORRESPONDENCE COURSES.

- 4- No charge enumerated in this contract shall be construed as applying to the correspondence courses offered by the institution. Provisions covering charges for Federal Board trainees who may be enrolled in the correspondence courses of the institution will be covered in a supplementary contract.

#### GUIDANCE SCHOOL.

- 5- This Institution, which is maintained by public taxation and is not operated for profit, will cooperate with the Federal Board in establishing and operating a Guidance School for the exclusive instruction of Federal Board trainees who are in need of elementary instruction in connection with their special vocational studies in mining and agriculture and such other studies as may be added from time to time by the institution and Federal Board. The Federal Board and the institution will operate the Guidance School under the following terms and conditions:

- A- A flat rate of \$25.00 (twenty-five dollars) per month per man will be paid by the Federal Board to the University for all trainees enrolled in the Guidance school provided the number enrolled on the fifteenth of the calendar month is 25 or more. When the number enrolled on the fifteenth of the calendar month is less than 25, a flat sum of \$625 (six hundred and twenty-five dollars) per month will be paid by the Federal Board to the Institution for all trainees undergoing instruction.
- B- The flat rate specified in "A" of paragraph 5, of this contract will include the furnishing by the Institution to Federal Board trainees undergoing training in the Guidance School with all necessary books, classroom stationery and supplies and all other fees.
- C- The flat rate specified in "A" of paragraph 5, of this contract will be paid by the Federal Board to the Institution for all trainees taking one or more classes of instruction in the Guidance school. Trainees in the Guidance school will be permitted to enter the regular classes of the Institution in addition to their courses in the Guidance school, should such a program be deemed advisable for the man's rehabilitation by the Institution and Federal Board, but such trainees will be classified as Guidance school trainees and the Federal Board will pay the tuition specified for Guidance school trainees.
- D- The Guidance school shall be under the direction of a co-ordinator, who will be an employee of and paid by the Federal Board, and an advisory committee consisting of three members of the faculty of the Institution who will be paid by the Institution.
- E- All teachers of educational subjects, namely, English and mathematics, in the Guidance school, will be employed by and paid by the Federal Board.
- F- All teachers of vocational subjects will be employed and paid by the Institution and will devote their entire time to the exclusive instruction of Federal Board trainees in the Guidance school. The Institution will furnish teachers of vocational subjects in the general proportion of two teachers to every 25 Federal Board trainees.
- G- As the regular classroom facilities of the Institution are insufficient to accommodate the Guidance school and the Institution has no funds available for such building or leasing additional quarters, the Federal Board agrees to lease, maintain and equip such quarters as may in the judgment of the Federal Board be suitable and adequate for the proper accommodation of Federal Board students in the Guidance School.
- H- The Institution will permit Federal Board trainees enrolled in the Guidance school to use the facilities of the shops, laboratories and experimental stations under the supervision of teachers of the Guidance School when such use does not interfere with the regular classes of the Institution, without extra cost to the Federal Board.
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(6) Bill of Louisville Paper Company for Tags. Mr. Wells made his report on the bill of the Louisville Paper Company for \$10,000 for printing tags. (The bill was previously presented to the Committee and Mr. Wells was appointed as a committee to make investigation and report. See minutes of the Executive Committee for March 16, 1921). Mr. Wells stated to the Committee that under the laws of the State there are two classes of printing as follows: First class, being printing for the various state departments; and second class, being printing for county officers and like printing. Under a recent ruling of the State Printing Commission, the printing of tags for the Experiment Station had been placed with the second class, thereby necessitating the purchase of paper on the part of the University for stock for the tags. Under the first class, he stated, all paper stock is furnished by the State. He indicated that he did not believe that the classification was correct nor that the University should be obligated, but stated that before making a definite statement regarding the classification he desired to confer with the State Printing Commission, and indicated that he would make further report to the Board of Trustees at its next meeting.

(7) Mrs. Wolcott's Claim. Judge Stoll reported to the Committee that pressure of duties in connection with the work of the Fayette Circuit Court had prevented his taking up with Mrs. Wolcott and Mr. Thatcher the matter of Mrs. Wolcott's claim. (See minutes of the Executive Committee for April 6, 1921). He requested that for this reason, he be relieved of the matter. On motion, duly seconded, Judge Stoll was relieved, and the matter was referred to Mr. Gordon.

(8) Farm Boys' Encampment. A communication was read from Dean Cooper indicating that the State Fair Board had decided to discontinue the farm boys' encampment for the present year.

(9) Possible Erection of Dormitories by Masons. President McVey stated to the Committee that he had been informed that the Masonic Order might, if invited to do so by the governing body of the University, erect dormitories for use by students whose parents are members of that order. After discussion, a motion was made, seconded, and unanimously adopted indicating that such a proposal on the part of the Masonic Order would be favorably received. President McVey was authorized to communicate with the proper authorities and convey the sense of the Committee.

(10) Resolution on the Death of Herman Pheifer. The following resolution on the death of Herman Pheifer, a student of the University of Kentucky, in Kentucky River on June 2, 1921, was offered and unanimously adopted:

The Executive Committee of the Board of Trustees in session today learned with the greatest regret of the drowning of Herman Pheifer, a member of the Freshman class. It extends to the father and relatives of the young man and to his fraternity brothers and members of his class their profound sympathy for the loss that has been occasioned by his death. As a befitting remembrance of Herman Pheifer it has ordered this resolution spread upon the minutes of the Committee.



(11) Resignation of Wellington Patrick as Secretary of the Board.

A communication from Wellington Patrick, Secretary of the Board, was presented, tendering his resignation as Secretary of the Board. The Committee declined to accept the resignation, and referred the matter to the Board of Trustees.

(12) Payment of Railroad Fare to Ex-service Men. The question of payment of railroad fare to ex-service men who have been at the University for less than one school year was brought up, discussed, and on motion, duly seconded, the President of the University was asked to request the Attorney General for a written opinion on the matter.

(13) Audit of University's Books. On receipt of a favorable report from Mr. Gordon, recommending that the annual audit of the University's books again be made by Marwick, Mitchell, Peat and Company of New York and Chicago, the Business Agent was authorized to request that firm to make the annual audit.

(14) Budget for the Scholastic Year 1921-1922. President McVey presented to the Committee the proposed budget of the University for the scholastic year 1921-1922. After consideration and modification by the Committee it was recommended to the Board of Trustees for approval.

(15) Appointments. The following list of appointments was presented to the Committee by President McVey and on motion, duly seconded, and unanimously adopted, approved as recommended:

Appointment of Harry W. Farmer as coordinator for ex-service men in the Vocational School, his salary to be paid by the Federal Board for Vocational Education. (The University has the privilege of recommending a man for this position).

Appointment of Chester G. Fuss as assistant chemist in the public service laboratories at a salary of \$2,000 a year, effective June 10, 1921, or upon such date as he may report for duty. He has the degree of Ph. C. from the University of Michigan, and is at present instructor in pharmacy in the University of West Virginia. It is planned to have him assist with the analytical work in drugs.

Appointment of Mrs. Henderson Hostetter as clerk in the Department of Farm Economics, at a salary of \$90.00 a month, effective June 1, 1921.

Appointment of Miss Gladys Waddell as county home demonstration agent, Whitley County, Kentucky, at a salary of \$133 1/3 a month, for a period of twelve months, effective May 1, 1921.

Appointment of Robert E. Ford as assistant county agent, Daviess County, Kentucky, at a salary of \$125 a month, for a period of twelve months, effective May 30, 1921.

Appointment of Thomas Keith as assistant county agent, Clay County, Kentucky, at a salary of \$140 a month, for a period of six months, effective May 16, 1921.

Appointment of Miss Zerelda Baxter as temporary club agent, Shelby County, Kentucky, at a salary of \$90 a month, for a period of four months, effective May 9, 1921.

Appointment of Ernest H. Canon, as assistant county agent, Shelby County, Kentucky, at a salary of \$125 a month, for a period of four months, effective May 9, 1921.

Appointment of Miss Elizabeth Roberts as assistant home demonstration agent, Whitley and Harlan Counties, Kentucky, at a salary of \$125 a month, for a period of twelve months, effective April 21, 1921.

Appointment of James McCoy, Jr., as field agent in club work, Breckenridge County, Kentucky at a salary of \$100 a month, for a period of five months, effective June 1, 1921.

Appointment of A. J. Walker as field agent in club work, in Eastern Kentucky, at a salary of \$125 a month, for a period of three months, effective June 1, 1921.

Appointment of Miss Pearl Morgan as field agent in club work at a salary of \$100 a month, for a period of three months, effective June 15, 1921.

Continuation of employment of J. W. Farmer as county agent, Knott County, Kentucky at a salary of \$125 a month, for a period of six months, effective May 1, 1921.

Continuation of employment of J. L. Miller as county agent, Taylor County, Kentucky, at a salary of \$166  $\frac{2}{3}$  a month, for a period of five months, effective January 1, 1921.

Continuation of employment of R. B. Rankin as county agent, Morgan County, Kentucky, at a salary of \$150 a month, for a period of twelve months, effective June 1, 1921.

Continuation of employment of J. W. Whitehouse as county agent, Daviess and McLean Counties, at a salary of \$333  $\frac{1}{3}$  a month, for a period of twelve months, effective April 1, 1921.

Continuation of employment of C. L. Hill as county agent, Nelson County, Kentucky, at a salary of \$175 a month, for a period of nine months, effective April 1, 1921.

Continuation of employment of Robert T. Harrison as county agent, Harlan County, Kentucky, at a salary of \$166  $\frac{2}{3}$  a month, for a period of twelve months, effective April 12, 1921.

Whereupon the Committee adjourned.

Respectfully submitted

Wellington Patrick

Secretary of the Board