

GRAND UNION HOTEL

OPPOSITE GRAND CENTRAL STATION.

FORD & SHAW.
Proprietors.

New York, May 3 1902.

My dear Mr. Matthews:-

I send you two photographs. If you can sell them, all right; if not, give them away; only do not let your customers know the ultimatum.

You had a good business, didn't you? I thought the whole thing went off well.

I hope you will have a good summer.

Sincerely yours

Edward Swan



EDWARD T. WARE
PRESIDENT

ATLANTA UNIVERSITY
ATLANTA, GA.

MYRON W. ADAMS
TREASURER

Box 161, Oglethorpe, Me.

Aug. 2, 1911.

Dear Mr. Matthews:-

I received yours of
the 6th ultimo; and I had
have written you earlier
to tell you that, as Dr. Wilmer
had had no chance to
confer with either you or
Mr. Means, he made no
report; and I continued
the Special Committee
to report at the next meeting.

We had a good meeting.
The year past is the
best financially for many
years.

Sincerely yours,

Edward T. Warr.

After 5 days, return to

Box 161

OGUNQUIT, York Co., MAINE.

Aug 2, 1911

from Pass. 3
Atlanta, Ga.

Mr. W. B. Matthews,

155 Auburn Ave.,

Atlanta, Ga.

FINANCE COMMITTEE

ARTHUR C. WALWORTH, BOSTON, MASS.
HENRY S. COFFIN, NEW YORK CITY
CHARLES E. KELSEY, BOSTON, MASS.
J. MOTT HALLOWELL, BOSTON, MASS.
THE PRESIDENT OF THE UNIVERSITY
(EX-OFFICIO)

ATLANTA UNIVERSITY
ATLANTA, GA.

EDWARD TWICHELL WARE
PRESIDENT
MYRON W. ADAMS
TREASURER
EDGAR H. WEBSTER
PRINCIPAL OF NORMAL DEPARTMENT

November 6, 1912.

Mr. William B. Matthews,
Louisville, Ky.

My dear Mr. Matthews:-

A special meeting of the Board of Trustees of Atlanta University was held in New York on Wednesday, October 31st. There were ten present coming from Atlanta, Savannah, Washington, New York, Boston and Maine, and well representing the sentiment of the entire Board. The question of the possible combination of the two institutions, Atlanta University and Fisk University, with the advantages and disadvantages that might come from such a combination, was thoughtfully discussed. Letters were read from absent members of the Board.

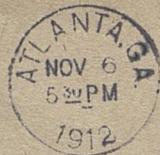
It was the sense of the meeting that the Atlanta University Trustees ought not to consider any combination with Fisk University which contemplated the abandonment of the Atlanta site. With this understanding, the President was instructed to appoint a committee of three, of which he should be one, to express to representatives of the Fisk Board, the desire that the two institutions should be more closely allied and to confer upon ways in which such an alliance might be realized, and also to confer with others interested.

The President appointed Dr. Henry Sleane Coffin and Dean Sage, Esq.

Sincerely yours,

Edward T. Ware

After 5 days, return to
EDWARD T. WARE,
Atlanta University,
ATLANTA, GA.



Mr. William B. Matthews,
Prin. of Colored High School,
Louisville, Ky.

EDWARD T. WARE
PRESIDENT

ATLANTA UNIVERSITY
ATLANTA, GA.

MYRON W. ADAMS
TREASURER

February 23, 1914.

Mr. W. B. Matthews,
Louisville, Ky.
My dear Mr. Matthews:-

Thank you for your letter with supplementary information regarding your work in Louisville. I hope to have the records in good shape for the catalog this year. I am much interested to know of the active part that you are taking in various enterprises for public welfare. It is, of course, what I expected.

Are you going to be able to be with us in Atlanta on the 26th for the Trustees' meeting? I hope so.

Yours sincerely,

Edward T. Ware

After 5 days, return to
EDWARD T. WARE,
Atlanta University,
ATLANTA, GA.

Feb. 23, 1914

Mr. W. B. Matthews,
1720 W. Chestnut St.
Louisville, Ky.

EDWARD T. WARE
PRESIDENT

ATLANTA UNIVERSITY
ATLANTA, GA.

MYRON W.
TREASURER

April 1, 1914

Mr. W.B. Matthews,
Louisville, Ky.

My dear Mr. Matthews:-

I have just heard from Mr. W. A. Robinson who is now teaching at the National Religious Training School, Durham, N. C. He was graduated from Atlanta University last year, while here had some experience in the chemical laboratory. I believe that he is especially equipped to teach physics, chemistry or mathematics. He is seeking a position to teach next year. I think that we could recommend him with full expectation that he would succeed and I shall be glad if you will let him know of any place available.

Sincerely yours,

Edward T. Ware

After 5 days, return to
EDWARD T. WARE,
Atlanta University,
ATLANTA, GA.

Apr. 1, 1914

Mr. W. B. Matthews,

1730 W. Chestnut St.

Louisville, Ky.

FINANCE COMMITTEE
ARTHUR C. WALWORTH, BOSTON, MASS.
HENRY S. COFFIN, NEW YORK CITY
CHARLES E. KELSEY, BOSTON, MASS.
DEAN SAGE, NEW YORK CITY
THE PRESIDENT OF THE UNIVERSITY
(EX-OFFICIO)

ATLANTA UNIVERSITY
ATLANTA, GA.

EDWARD TWICHELL WARE
PRESIDENT
MYRON W. ADAMS
TREASURER
EDGAR H. WEBSTER
PRINCIPAL OF NORMAL DEPARTMENT

June 2, 1915.

Mr. W. B. Matthews,
Louisville, Ky.

My dear Mr. Matthews:-

Could you represent Atlanta University at the meeting of the National Negro Teachers' Association, July 28th, 29th, 30th, in Cincinnati? I find it impossible to be there. I enclose copy of Dr. Adams' report for your files. I am hurrying off, so please pardon this short letter.

Sincerely yours,

Edward J. Ware
Per A.P.



Jun 23, 1875.

My dear Mr. Matthews:-

Thank you for
your letter with copy of
number of Law come
to me here today.

I am now trying to
wind up the fund for
printing current & press,
and, which it is not yet
complete, I am hoping to
succeed.

Sincerely yours, Edward T. Swan



Ware

1915



*Mr. W. B. Matthews,
1720 W. Chestnut St.
Louisville, Ky.*

Ogunquit, Maine

June 30, 1915.

Dear Mr. Matthews:

Please send the
diploma to Miss Helen
when you have signed it.
It was a mistake that
she did not receive it
before.

Sincerely yours,

Edward T. Wan

Adams Miss Daisy L. Waters,

211 Lambert St., Atlanta, Ga.

P.S. We have completed the \$500 fund!

E. T. W.

EDWARD T. WARE
PRESIDENT

ATLANTA UNIVERSITY
ATLANTA, GA.

MYRON W. ADAMS
TREASURER

April 22, 1915.

Mr. W. B. Matthews,
Louisville, Ky.

My dear Mr. Matthews:

I find that I did not answer one of the questions in your letter of April 13th. On the recommendation which you give him I shall be glad to have Rufus McKinney have the advantage of a \$40 scholarship. This would make his monthly payments \$8.50 if classified as a High School student and \$9.00 if classified as a College student; in addition to this, prompt payment of tuition will result in the reduction of \$.25 or \$.30 a month provided there are no other bills unpaid.

I was asking Miss Mosee about him to-day. I hope he will come to us next year. I enclose an application which you may like to have filled out and which may be signed and returned at your convenience.

Sincerely yours,

Edward T. Ware.

P.S. You understand that the receipt of aid is expected to do an hour of assigned work daily.

E. T. Ware

Applicants for admission to Atlanta University are requested to fill out this blank, and to send also such additional informataion as they may deem desirable or necessary

Name of applicant in full Rufus Earle McKinney.

Age 16 Residence _____

Name and residence of parent or guardian _____

In what school the past two years _____

Have you completed satisfactorily the eight grammar school grades _____

Number of years of high school work satisfactorily completed _____

Number of units of high school work satisfactorily completed in the following subjects:

A unit is approximately one quarter of a year of work; i. e., work in a subject pursued four or five periods per week, throughout the year.

Latin _____ English _____ History _____

Algebra _____ Chemistry _____ Civics _____

Geometry _____ Physics _____ Greek _____

Certificate from the Institution

The undersigned, representing the _____

_____ hereby certifies that _____

is of good moral character, and leaves this institution with dues all paid and in good standing as to discipline, and that he is recommended for admission to Atlanta University.

Name _____

Official position _____

urn to
EDWARD T. WARE,
Atlanta University,
ATLANTA, GA.

AP 22/15

Mr. W. B. Matthews,

Central Colored High School,

Louisville, Ky.

Memor
du Rent

↳
Sunday
Suba

50

20

300

30

12

16

En Route - Boston to N.Y.

June 19, 1916.

Dear Mr. Matthews:

I am glad to have
your letter and to know
that you expect to be at
the Tammen meeting.

Do not fail us - Ten a.m.

July 6th, Fria Hall, Boston.

I suggest that if
you want to send the
minutes book ahead, you
send it to Mr. J. Mott
Hallowell, Pemberton
Building, Boston; writing
to tell him that you
are sending it and why.

I have been with my
family in Ojunguit over
Sunday, and am now
on my way to N.Y. to
try to keep A.U. from
too sad a financial
report.

Congratulations upon
the graduation of so large
a class.

Sincerely yours

Edward T. Stearns

Adams : Ojunguit, Me.

EDWARD T. WARE
PRESIDENT

ATLANTA UNIVERSITY
ATLANTA, GA.

MYRON W. ADAMS
TREASURER

September 20, 1916.

To The Boarding Students:

School opens Wednesday, October fourth. All students should reach Atlanta on Monday or Tuesday, or on Wednesday at the latest. Wednesday is devoted to examinations and classification; Thursday the regular daily schedule commences.

Come prepared to pay the first month's board and tuition and to purchase the needed school books. It should be a point of honor with students to pay the full rates if possible, and to be prompt in their payments. All outstanding bills should be settled before entering upon the new term's work.

New boarding students should heed the statement in the catalogue, requiring a physician's certificate certifying to good health.

We hope you have had a prosperous and pleasant summer and that you are returning with the earnest determination to make this the best year in the history of Atlanta University.

Sincerely yours,

Edward T. Ware.

Appropriate Dress

All should be provided with warm clothing. Young women should provide themselves with rubbers, umbrella and coat for stormy weather. The use of silks, velvets, or other expensive or showy materials or trimmings is considered inappropriate. Dresses of cotton and woolen materials are most suitable. Only simple dresses for the close of school are permissible.—*Catalog.*

RULES AND SUGGESTIONS OF DRESS COMMITTEE

Those who bring extravagant or unnecessary finery will be required to lay it aside while at the University. Not more than three silk waists will be permitted. They may be of plain dark silk or of wash silk, whether white or hair lined or pongee; but no bright, loud colors are to be worn. No satin or velvet waists or skirts will be permitted. Lace waists, skirts or dresses or filmy blouses are not allowed. One *simple* white dress will be requested for social occasions and will be required of those who appear in public exercises. Sashes and elaborate hair ribbons are not allowed. Only dark colors or white are suitable. Extremely thin and all silk stockings are not permitted. One pair of high shoes must be provided for inclement weather. White shoes on other than dress occasions are not allowed. Three suits of underwear for winter are required. Three work aprons will be needed. Non-washable dresses for daily use that have yokes or trimmings of easily soiled materials unless the latter can be easily removed to be washed are not appropriate. Hats should avoid extremes of styles. Those that are loud in color or shape or are over expensive in material must not be worn. The wearing of jewelry in school hours is poor taste and on other occasions should be limited. These are general rules and suggestions and the Dress Committee reserves the privilege to *alter or amend as occasion may require.*

January 1915.

After 5 days, return to
Treasurer,
ATLANTA UNIVERSITY,
ATLANTA, GA.

Exp. 20, 1916

*Draw
Call*
Miss F. Louise Matthews,

1720 Chestnut St.,

Louisville, Ky.

Warr

Ogunquit, Maine.

July 21, 1916.

Dear Mr. Matthews:—

May I trouble
you to send me a
copy of the two orders
instructing me to appoint
two committees — one
to look into the matter
of emphasis upon teacher-
training, and the other
the matter of publicity.
I know their tenor; I

I am very glad that
you could arrange to be
with us at the trustees'
meeting. It may prove
to be momentous.

Something must be done

I hope we may have
wisdom to do the right
thing.

Please remember me
kindly to Mrs. Matthews
and Louise. Sincerely yours
Edward T. Ware

lack simply the exact
wording.

If you are going to
be at the meeting of
the National Negro

Educa. Assn at Nashville

will you not again please

consider yourself the
representation of

Monticello Community

WYZOLO
OGUNQUIT, MAINE

August 6th, 1921.

Dear Mr. Matthews:-

Thank you for your good letter of July 25th. I have completed the personnel of that committee as follows:

Chairman Thomas Jesse Jones
Chairman of the Ex. Committee of the
Trustees (Mr. Kelsey, I suppose)
W. D. Weatherford
L. M. Hershaw
Austen Walden
E.T.W.

As I remember the vote it was that there were to be six on the committee, as you have it; but I think that it did not specify that there should be two Southern Trustees. The following were named by the Trustees: Jones, Chairman of ExM Com. Weatherford, Ware, and I was asked to appoint the two remaining members, one of whom was to be a graduate Trustee and the other a graduate not a Trustee. It was also suggested, as you will remember, that on the records there should be no mention ~~that~~ of the fact that such and such members were to be white and others were to be colored. I think that you could also specify the particular problems that this committee was to study and report on, viz. courses of study and enrollment.

I am sorry that I was not at the church when you came back to see me, but I think that it was wise for me to get the ~~rain~~ rain in the afternoon and avoid the night trip.

WYZOLO
OGUNQUIT, MAINE

I am certainly very thankful for the way in which my health is returning, and I see no reason why I may not yet live a long life if I take care of myself. I hope that I may be in Atlanta part of next year, but most of my time will be devoted to the problem of increasing the number of our givers. Dr. Adams thinks that that is a pretty big job, and I suppose he is right. I have not yet found the man for the Deans office, but I have some good men in prospect.

Please remember me kindly to Mrs. Matthews and to Louise,

With best wishes,

Sincerely yours,

Edward T. Ware

*E.T.
Ware*



Aug 6, 21

MR. W. B. MATTHEWS
CENTRAL COLORED HIGH SCHOOL
NINTH AND CHESTNUT STREETS
LOUISVILLE
KENTUCKEY

21-21 W. Cheat

WYZOLO
OGUNQUIT, MAINE

A T L A N T A U N I V E R S I T Y

Atlanta, Georgia

October 8, 1918.

To the Boarding Students of

Atlanta University:

The City Schools have been closed on account of Spanish Influenza. The City Physician recommends that our boarding students delay coming to Atlanta until further notice. We shall write you when to come.

Meantime you should get your physician's certificate of good health and effective vaccination.

The condition here is not alarming. The action taken is one of precaution.

With best wishes,

Edward T. Ware,

President.