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INVENTORY OF FEDERAL ARCHIVES  
IN THE STATES

SERIES VIII  
THE DEPARTMENT OF THE INTERIOR  
No. 32. NORTH CAROLINA

The Survey of Federal Archives  
Work Projects Administration  
of North Carolina  
Raleigh  
1940

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LIBRARY  
UNIVERSITY of KENTUCKY





INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Professional and Service Projects  
Work Projects Administration

The National Archives  
Cooperating Sponsor

SERIES VIII. THE DEPARTMENT OF THE INTERIOR

NO. 32. NORTH CAROLINA

Raleigh, North Carolina  
The Survey of Federal Archives  
1940

The Survey of Federal Archives

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PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date as a unit of the Historical Records Survey, also operating as a nation-wide project of the Works Progress Administration, and a group of state or local projects of that Administration and of the Work Projects Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In North Carolina the work of the Survey was under the direction of Dr. C. C. Crittenden, Regional Director, with Miss Mattie Erma Edwards as assistant, from its inception until June 1937. Since that time it has been under the supervision of Miss Emily Bridgers. This Inventory of the records of the Department of the Interior in North Carolina was prepared in the Raleigh office of the Survey and was edited before final typing by Miss Elizabeth Edwards of the Washington office.

Raleigh, North Carolina  
June 28, 1940

Emily Bridgers, Supervisor  
Survey of Federal Archives  
in North Carolina

CONTENTS

	Page
GEOLOGICAL SURVEY	
Asheville, Surface Water District Engineer . . . . .	2
INDIAN AFFAIRS, OFFICE OF	
Introduction . . . . .	5
Cherokee, Cherokee Indian Agency	
Emergency Conservation Work Records . . . . .	10
Farm Agent . . . . .	10
Forester . . . . .	10
Historical, Administrative, and Financial Records	
Accounts, Property and Supplies, Personnel . . . . .	10
Activities . . . . .	12
Correspondence . . . . .	13
Indian Council, Tribal, and Enrollment Records . . . . .	14
Land Records . . . . .	14
Principal of Schools . . . . .	15
Road Engineer . . . . .	15
NATIONAL PARK SERVICE	
Bryson City, Great Smoky Mountains National Park North Carolina	
Division Office . . . . .	18
Administrative Records and Reports . . . . .	18
Correspondence, Engineering, Project, and Landscaping Records . . . . .	19
Records Relative to CCC Camps . . . . .	20
Currie, Moore's Creek National Military Park Superintendent . .	21
Greensboro, Guilford Courthouse National Military Park Resident Commissioner . . . . .	
	21
Manteo, Beach Erosion Control Project . . . . .	
Bookkeeper's Records . . . . .	23
Finance Records . . . . .	24
Timekeeper's Records . . . . .	25
Paymaster's Records . . . . .	28
Procurement Records . . . . .	29
Manteo, Kill Devil Hill National Monument Custodian . . . . .	30
Raleigh, Crabtree Creek Recreational Demonstration Project . . .	31
Waynesville, Great Smoky Mountains National Park Storage for Museum Material . . . . .	
	32



UNITED STATES GEOLOGICAL SURVEY

WATER RESOURCES DIVISION

WATER RESOURCES DIVISION  
OFFICE OF WATER RESOURCES  
WASHINGTON, D. C.

Water Resources Division, Office of Water Resources, Washington, D. C.

The office was established in December 1950. It has jurisdiction over the entire District, which is composed of the State of North Carolina, and reports directly to Washington. In cooperation with the North Carolina Department of Conservation and Development, it determines and provides for publication daily discharge of stream flow at about 100 gauging stations throughout the State. It was located at 23-25 Broadway Avenue from 1950-1952, and at 1111-1113 North 7th Street from 1952-1954. It moved to the present location at 1111-1113 North 7th Street in 1954. Copies of all data compiled by the office are available to the public. Copies of all data destroyed after two years.

GEOLOGICAL SURVEY

1. WASHINGTON FIELD STATION AND SURVEY FIELD WORK, 1950 - 1951. A series of reports relative to discharge of stream flow in North Carolina. (Official, 10 x 8 folded map and charts, 10 pages and graphs), in sheet filing case, No. 100. (100)

2. WASHINGTON FIELD STATION, 1951 - 1952. A series of reports relative to discharge of stream flow in North Carolina. (Official, 10 x 8 folded map and charts, 10 pages and graphs), in sheet filing case, No. 100. (100)

3. WASHINGTON FIELD STATION, 1952 - 1953. A series of reports relative to discharge of stream flow in North Carolina. (Official, 10 x 8 folded map and charts, 10 pages and graphs), in sheet filing case, No. 100. (100)

4. WASHINGTON FIELD STATION, 1953 - 1954. A series of reports relative to discharge of stream flow in North Carolina. (Official, 10 x 8 folded map and charts, 10 pages and graphs), in sheet filing case, No. 100 and 101. (100, 101)

5. WASHINGTON FIELD STATION, 1954 - 1955. A series of reports relative to discharge of stream flow in North Carolina. (Official, 10 x 8 folded map and charts, 10 pages and graphs), in sheet filing case, No. 100. (100)

6. WASHINGTON FIELD STATION, 1955 - 1956. A series of reports relative to discharge of stream flow in North Carolina. (Official, 10 x 8 folded map and charts, 10 pages and graphs), in sheet filing case, No. 100. (100)

GEOLOGICAL SURVEYASHEVILLE

WATER RESOURCES BRANCH  
DIVISION OF SURFACE WATER  
OFFICE OF THE DISTRICT ENGINEER  
Post Office and Courthouse, Otis St.

This office was established in October 1920. It has jurisdiction over the Asheville District, which is comprised of the State of North Carolina, and reports direct to Washington. In cooperation with the North Carolina Department of Conservation and Development, it determines and prepares for publication daily discharge of stream flow at about 100 gaging stations throughout the State. It was located at 33-35 Broadway Avenue from 1920-1924; at 6 Government Street from 1924-1926; in Room 316 of the Jackson Building from 1926-1928; and in Room 608 of the City Hall from 1928-1930, when it was moved to its present location. Copies of all data compiled by the office are sent to Washington; useless correspondence is destroyed after ten years.

1. MISCELLANEOUS CHARTS AND STREAM FLOW MAPS, 1896 - 1927. Records relative to discharge of stream flow in North Carolina. (Seldom, official) 30 x 40 rolled maps and charts, (volume not given), in steel filing cases. R. 220. (208)
2. PLANS AND SPECIFICATIONS, 1907 - 1927. For stream flow measuring stations and instrument houses. Arranged alphabetically by name of river and filed chronologically. (Seldom, official.) 5 x 8 folders, 5 ft., in steel filing case. R. 220. (211)
3. RIVER DISCHARGE DATA, 1907 - 1934. Tabulations of data from river recorders, and related reports and river discharge computations. Arranged alphabetically by name of river and filed chronologically. (Frequently, official.) 10 x 12 folders, 10 ft., in steel filing cases. R. 220. (209)
4. FIELD NOTES, 1907 to date. On river discharge measurements. Arranged alphabetically by name of river and filed chronologically. (Older records, occasionally; later records, constantly, official.) 5 x 8 folders, 20 ft., in steel filing case and steel card cabinet. Rs. 220 and 224. (212, 50)
5. ORIGINAL RIVER STAGE RECORDS, 1907 to date. Mechanical river stage recordings from which reports and computations are made. Arranged alphabetically by name of river and filed chronologically. (Occasionally, official.) 4 x 7 paperback books, 19 ft., in steel filing cases. R. 220. (213)



6. CHARTS, 1907 to date. Made from river water-stage recordings, showing ground water elevations and surface waters which would affect river discharge. Filed alphabetically by name of river. (Occasionally, official.) 10 x 10 charts, 13 ft., in steel filing cases. R. 220. (210)

7. CHARTS, 1920 to date. Gage height graphs of water stages. Arranged alphabetically by name of river and filed chronologically. (Frequently, official.) 10 x 12 and 10 x 15 folders, 4 ft., in wooden and in steel filing cases. R. 224. (51, 53)

8. PHOTOGRAPHS, 1920 to date. Of structures which house water-stage recorders and cableways from which flow of river is measured by current meters; also corresponding negatives. Filed alphabetically by name of river. (Occasionally, official.) 4 x 6 photographs, 1 ft., in wooden filing case. R. 224. (52)

9. WEEKLY RECORD OF ORIGINAL RIVER STAGES, 1932 - 1935. Arranged alphabetically by name of river and filed chronologically. (Rarely, official.) 3 x 6 cards, 8 ft., in 4 steel card cabinets, R. 220. (207)

10. RIVER DISCHARGE HYDROGRAPHS, current. Comparative studies of discharge of rivers in North Carolina. (Frequently, official.) 12 x 36 loose sheets, 1 in., in wooden filing case drawer. R. 224. (49)

11. RIVER DISCHARGE CHARTS, current. Graphs showing relation of river gage height to discharge at gaging stations. Filed alphabetically. (Frequently, official.) 24 x 30 sheets, 2 in., in wooden filing case. R. 224. (54)

12. CORRESPONDENCE, 1931 to date. With Washington, cooperating parties, and engineers; also general correspondence. Filed alphabetically. (Some of correspondence, rarely; balance, frequently, official.) 10 x 12 envelopes and folders, 7 ft., in steel and in wooden filing cases. Rs. 218 and 216. (48, 46)

13. CORRESPONDENCE, Dec. 1933 - May 1935. With Washington, relative to the Civil Works Administration. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 7 in., in steel filing case. R. 216. (47)

14. MONTHLY REPORTS, Feb. 1935 to date. Personnel, progress, and accounts reports. Filed chronologically. (Rarely, official.) 8 x 10 folders, 1 ft., in steel filing case. R. 216. (45)

OFFICE OF INDIAN AFFAIRS

INTRODUCTION

Prior to March 3, 1849, when the Department of Indian Affairs was made a bureau of the Department of the Interior, the affairs of the Indians living in the United States came under the jurisdiction of the War Department. Within the War Department the Bureau of Indian Affairs was organized March 11, 1849, the Office of Commissioner of Indian Affairs was created by Congress July 3, 1850, and provision was made for the organization of the Department of Indian Affairs by act of Congress of June 20, 1851.

The Office of Indian Affairs, functioning under the Department of the Interior, administers at the present time all Government activities relating to the Indians. It disburses supplies of food, maintenance supplies, schools, sanatoriums and hospitals, and supervises their agriculture, the burial, and engineering activities.

This agency of the Office of Indian Affairs functions in North Carolina, the Cherokee Indian Agency on the Indian Reservation in the West, the Mountain of Cherokee, a Superintendent, appointed by the Office of Indian Affairs in Washington, D. C., in charge of the Agency. Included under his supervision are the lands, and other lands, and the industries of the Indians, including, among others, agriculture, lumbering, mining and handicrafts. The agency also administers under a Principal of Schools, who reports to the Superintendent.

OFFICE OF INDIAN AFFAIRS

The present agency was established in 1841. Prior to that time, Federal supervision of the affairs of the reservation was exercised. The first agent was the Commissioner of the Government for the interests of the eastern Cherokee and William Hallam Thomas, Indian trader, lawyer, and for a number of years member of the North Carolina Senate. Thomas had gained permission for these Cherokees who had refused to accompany the main tribe in 1838 on its forcible removal to the west to remain in North Carolina. As Federal agent and trustee he had been authorized to use lands for the eastern Cherokee with the funds which had been provided by the Government.

1. For the story of the Cherokee prior to 1800 this introduction is indebted to an "Historical Sketch of the Cherokee," section 3 of a paper on "Myths of the Cherokee" by James Mooney, published in the Nineteenth Annual Report of the Bureau of American Ethnology to the Secretary of the Smithsonian Institution, 1871-1872, Part I (Washington: Government Printing Office, 1897), pp. 14-223.

2. The Cherokee who remained in the east were "principally of the mountain Cherokee of North Carolina," in Mr. Mooney's opinion the "purest-blooded and most conservative of the Nation," Mooney, "Historical Sketch of the Cherokee," op. cit., p. 157.



for their removal. Since Indians were not allowed to own land under the laws of the State, he had held the titles in his own name. In 1866, when the State of North Carolina recognized the Indian as landowner, the question of the titles became a subject of litigation until its adjudication by the United States in 1875, with further decisions in 1894.<sup>3</sup> In the settlement, the eastern Cherokee were given legal title to all of the lands embraced within the Qualla boundary. The Commissioner of Indian Affairs was constituted their trustee.

After the retirement of Colonel Thomas no agent was appointed until 1875, when W. C. McCarthy assumed supervision of the Qualla Reservation, opening several schools and distributing stock, seed, wheat and farming tools. The following year the agency was discontinued, however, and it was not until 1882 that it was resumed.

From the time of the removal in 1838 until 1875 there had been no schools on the reservation. Previous to the removal excellent educational opportunities had been provided by different religious sects, notably: the Moravians, who in 1801 established in northwestern Georgia the first mission administered by the white race in the Cherokee territory; the Baptists, who by 1821 had two mission stations in North Carolina and Georgia; and the American Board of Commissioners for Foreign Missions, which had established among others the famous Brainerd mission, the first school in America to offer modern methods of industrial training to both Indian boys and girls. These missions had, however, been broken up by the State of Georgia in 1834 during the disturbances preceding the removal. The Cherokee themselves had borne a share of the expense of the schools out of annuity payments due the Nation under treaty with the Government.

When the agency was discontinued in 1876 education had been placed under the jurisdiction of the state school superintendent. A total neglect of Indian education followed. In 1881, the year before the agency was resumed, the Quakers, under a ten-year contract with the Government, established schools on the reservation. At the expiration of the contract, the Government again assumed direct control. No satisfactory system of education was established, however, until 1898, when the office of superintendent of schools was merged with that of agent, under the control of H. W. Spray, who had, in 1884, succeeded Thomas Brown as head of the schools maintained by contract with the Quakers. Spray served in this double capacity for several years, until it was found advisable to separate the two offices.

When the Survey of Federal Archives was made, five schools were maintained by the Government on the reservation, as follows: the Central School, a day, boarding, elementary, and high school, located at Cherokee; three elementary schools located on the main section of the reservation, Soco School, Birdtown School, and Big Cove School; and Snowbird School, a day elementary school situated near Robbinsville in Graham County.

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3. For a documented discussion of adjustment of title to land, see Mooney, "Historical Sketch of the Cherokee," *op. cit.*, pp. 173-174.

The political history of the eastern Cherokee is the record of a struggle for the right to own property, entailing, for its protection in the courts, full civil and legal rights. The right to own land did not confer upon the Indian the rights of citizenship. Their legal status under the laws of the State was further complicated by their indeterminate relationship with the Federal Government. Nominally members of the Cherokee Nation West, their relationship with the Federal Government was defined by treaty as with a foreign nation. By the Supreme Court decision of March 1, 1886,<sup>4</sup> even this nominal right was lost. In an effort to obtain a share of the trust funds which had been created for the Cherokee Nation by the Federal Government from funds arising from the sale of lands of the Nation lying west of the Mississippi and by a commutation of certain annuities created by treaty,<sup>5</sup> the eastern Cherokee in 1883 had brought suit in the Court of Claims against the Government and the Cherokee Nation West. After the Court of Claims had decided adversely, the suit was carried to the Supreme Court, which held that the Cherokee in North Carolina, in refusing to accompany the main body at the removal, had dissolved their connection with the Cherokee Nation, and in order "to enjoy the benefits of the common property of the Cherokee nation," in whatever form it might exist, "they must comply with the constitution and laws of that nation and be readmitted to citizenship as there provided." Whereupon the western Cherokee severed all connection with the eastern Cherokee. In thus ceasing to be a part of the Cherokee Nation, the eastern Cherokee lost all benefits accruing to the Cherokee Nation through treaty rights with the Federal Government.

The same decision, however, stated that the eastern Cherokee would henceforth become citizens of and subject to the laws of the State in which they resided. The General Allotment Act of February 8, 1887,<sup>6</sup> commonly known as the Dawes Act, made a further contribution toward defining the legal status of the Indian by authorizing the President to allot land in severalty to Indians on reservations. Upon completion of allotments, Indians to whom allotments had been made were to have the benefit of and be subject to the laws, both civil and criminal, of the State in which they resided. In accordance with the rights thus granted them, the Cherokee living in North Carolina incorporated under the laws of the State in 1889 as "The Eastern Band of Cherokee Indians." The Band included Cherokee living in Jackson, Swain, Graham, and Cherokee Counties. Under the charter of incorporation they were allowed complete control of both real and personal property, and the privilege, under supervision of the Superintendent of the agency, of administering their own tribal affairs under a Chief elected by the Band and recognized by the Government. Colonel Thomas had drawn up for them a simple form of government and had himself served in the capacity of Chief until his retirement, after which the Cherokee had

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4. Eastern Band of Cherokee Indians v. US and Cherokee Nation, commonly called Cherokee Nation West. US 117, 288. Treaties between the United States and the Cherokee are reviewed in this decision.

5. Treaty of New Echota, December 29, 1835.

6. 24 Stat. L., 388-391.



inaugurated December 1, 1870, a regular form of tribal government. A new constitution had been adopted by them in 1875.

The eastern Cherokee did not enjoy the full rights of citizenship, however, until 1906, when by Act of May 8,<sup>7</sup> commonly known as the Burke Act, Congress declared that Indians were to be governed by direct acts of Congress, rather than through treaties. All Indians who did not belong to tribes and who had "adopted the habits of civilized life" were guaranteed the rights of citizenship, a privilege which gave them the benefit of and required them to be subject to both the civil and criminal laws of the State in which they resided.

By Act of Congress of June 4, 1924,<sup>8</sup> provision was made for final disposition of the property of the Eastern Band of Cherokee Indians. The Eastern Band was authorized, in accordance with a resolution by its council,<sup>9</sup> to convey to the Government in trust all land, money, and other property. Lands so conveyed were to be surveyed and with the exception of lands reserved for schools, a hospital, etc., allotted to members of the Band, the allottee eventually to be issued "a deed conveying all right and title, and interest of the United States as trustee, and of the band and of every other member thereof, in and to the land described," subject to certain specified conditions relative to minors, etc. The Indian Reorganization Act of June 18, 1934,<sup>10</sup> commonly known as the Wheeler-Howard Act, forbade allotting in severalty Indian land acquired through Government agreement or purchase but provision was made to maintain the above trust of the Eastern Band of Cherokee.

According to Mr. James Mooney, the Irish-American scientist who devoted his life (1861-1921) to ethnological studies of the North American Indians, the records of the Cherokee at one time contained "the largest body of aboriginal American literature in existence."<sup>11</sup> Due to the fact that the Cherokee tribe had in 1821 adopted a syllabary of their language, invented by a mixed-blood known as Sequoya, written records of council meetings and rituals had been preserved. These records, forming so valuable a contribution to the ethnological literature of the American Indian, have unfortunately been scattered and in many cases lost. The so-called Swimmer Manuscript, containing several hundred ritual formulas written in the Cherokee language and alphabet by former doctors of the tribe and for some time in the possession of Mr. Mooney, has disappeared. Fortunately, the translation and notes of Mr. Mooney are on file with the Bureau of American Ethnology at the Smithsonian Institution in Washington and part of the material has been published.<sup>12</sup> Certain copies of the Cherokee Phoenix, a newspaper published by the tribe in the Cherokee language as early as 1828,

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7. 34 Stat. L., 182.

8. 43 Stat. L., 376.

9. Adopted November 6, 1919.

10. 48 Stat. L., 984.

11. Mooney, Introduction to "Myths of the Cherokee," *op. cit.*, p. 11.

12. James Mooney and Frans M. Olbrechts, The Swimmer Manuscript, Cherokee Sacred Formulas and Medicinal Prescriptions, Smithsonian Institution, Bureau of American Ethnology, Bulletin 99 (Washington: U.S. Government Printing Office, 1932).

are in the library of the Boston Athenaeum. Other records are on file with the Office of Indian Affairs in Washington. Certain valuable records have been sold to private individuals or museums.<sup>13</sup>

Indian Council records on file at the agency in Cherokee date back only to 1886. Land records are on file from 1837 to date. Other records concerning articles of incorporation and other matters pertaining to the affairs of the eastern Cherokee date from 1855.

General Correspondence and Reports

1. CIVILIAN CORRESPONDENCE FROM 1837 TO DATE. Includes all letters to and from the Bureau and all correspondence received at the reservation. Arranged alphabetically. (Generally, official.) 27 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (23)

2. OFFICIAL CORRESPONDENCE AND REPORTS. 1837 to date. All reports and official correspondence. (Generally, official.) 2 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (24)

3. COUNCIL OF CHIEFS AND ALL MATTERS. 1837 to date. The minutes and reports of the Cherokee Council. (Generally, official.) 2 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (25)

Legal Affairs

4. DEEDS AND AGREEMENTS. 1837 to date. Pertaining to land and other matters. (Generally, official.) 2 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (26)

Forestry

5. OFFICIAL CORRESPONDENCE. 1837 to date. Reports and correspondence pertaining to all branches of Indian affairs. (Generally, official.) 2 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (27)

6. CORRESPONDENCE. 1837 to date. Pertaining to marriage and land claims. (Generally, official.) 2 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (28)

7. OTHER OFFICIAL PAPERS. 1837 to date. Form 2-226, issued by the Bureau. (Generally, official.) 2 x 12 folders, 2 lbs., in wooden filing case drawers. No. series runs (1837-4). (29)

Technical, Administrative, and Financial Records

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13. More detailed information as to the records can be had from Dr. Grant Foreman, 1419 West Okmulgee Avenue, Muskogee, Oklahoma.



CHEROKEE

## CHEROKEE INDIAN AGENCY

## OFFICE OF THE SUPERINTENDENT

- (A) Administration Bldg., Agency Circle  
(B) Central School, Sequoyah Hall

Emergency Conservation Work Records

15. CIVILIAN CONSERVATION CORPS ENROLLMENT, 1933 to date. List of enrollees in CCC camp for Indians engaged in Emergency Conservation Work on the reservation. Arranged alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. NE. corner room (Bldg. A). (29)
16. GENERAL CORRESPONDENCE AND REPORTS, 1933 to date. ECW records, and related correspondence. (Occasionally, official.) 9 x 12 folders, 2 ft., in 2 wooden filing case drawers. NE. corner room (Bldg. A). (33)
17. CANCELED DUPLICATE PAY ROLL VOUCHERS, 1933 to date. For employees engaged in Emergency Conservation Work. (Occasionally, official.) 9 x 12 folders, 2 ft., in 2 wooden filing case drawers. NE. corner room (Bldg. A). (32)

Farm Agent

18. REPORTS AND CONTRACTS, 1933 to date. Pertaining to farm work on the reservation. (Frequently, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. NE. corner room (Bldg. A). (35)

Forester

19. GENERAL CORRESPONDENCE, 1932 to date. Reports, and records pertaining to all branches of Indian affairs. (Frequently, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. NE. corner room (Bldg. A). (31)
20. CORRESPONDENCE, 1932 to date. Pertaining to stumpage paid and brush burning permits. (Frequently, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. NE. corner room (Bldg. A). (30)
21. TIMBER CUTTING PERMITS, 1932 to date. Form S-924, issued by forester. (Frequently, official.) 4 x 7 vols., 3 ft. 2 in., in 2 wooden filing case drawers. NE. corner room (Bldg. A). (34)

Historical, Administrative, and Financial Records

## Accounts, Property and Supplies, Personnel

22. ACCOUNT BOOKS, 1907 - 1917. Record of receipts and disbursements under various funds and appropriations. (Occasionally, official.) 11 x 17 and 14 x 16 vols. (4), 5 in., on wooden shelf. Vault (Bldg. A). (38)

23. CASH ACCOUNTS, 1914 - 1926. Auditor's reports with supporting vouchers for cash expenditures of agency. Arranged chronologically. (Occasionally, official.) 9 x 12 bundles, 12 ft. 3 in., on wooden shelves. Torn. Vault (Bldg. A). (51)

24. FINANCE AND ACCOUNTS, 1914 to date. Agency accounts, including record of expenses, bills payable, and salaries. (Frequently, official.) 9 x 12 folders, envelopes, and bundles, 3 ft. 6 in., in 3 wooden filing case drawers. Agency office (Bldg. A). (26)

25. ACCOUNTS, 1914 to date. Loose sheets from appropriation ledger, cash book, and general accounts ledger. (Seldom, official.) 14 x 19 sheets, 1 ft. 3 in., on wooden shelf. Vault (Bldg. A). (49)

26. PURCHASE ORDERS AND JOURNAL VOUCHERS, 1914 to date. Copies of all purchase orders, and pages from journal. (Seldom, official.) 9 x 12 bundles, 7 ft. 5 in., on wooden shelves. Vault (Bldg. A). (53)

27. REIMBURSABLE AGREEMENTS AND SALES LEDGER, 1915 - 1933. Copies of Government agreements to reimburse Indians for stock, property, and equipment bought by them or turned over to agency. Arranged numerically. (Occasionally, official.) 10 x 12 folders and loose-leaf books, 1 ft. 6 in., in wooden filing case drawer. Agency office (Bldg. A). (9)

28. ACCOUNTING BOOKS, 1933 to date. Money ledgers covering accounts with individual Indians, pay rolls for Indians and for employees, and check register. (Seldom, official.) 14 x 19 loose-leaf books, 1 ft., on wooden shelf. Vault (Bldg. A). (41)

29. RECEIPTS, 1936. Paid general bills for fiscal year 1936. Filed alphabetically. (Monthly, official.) 5 x 8 sheets, 11 in., in drawer of wooden card cabinet. Agency office (Bldg. A). (3)

30. CIVIL WORKS ADMINISTRATION PROJECTS, 1934. Material relative to CWA projects for Indians, embracing description of project, time and other reports, data on costs, and materials. (Occasionally, official.) 10 x 12 folders, 8 in., in wooden filing case drawer. Agency office (Bldg. A). (7)

31. NATIONAL INDUSTRIAL RECOVERY ACT, CONSTRUCTION REPORTS, 1934 - 1935. Weekly and monthly reports, including time sheets and purchase orders, for work program on the reservation under the National Industrial Recovery Act. (Frequently, official.) 10 x 12 folders, 2 ft., in wooden filing case drawer. Worn from handling. Agency office (Bldg. A). (19)

32. FIXED PROPERTY RECORDS, 1933 to date. Records of fixed property purchased in connection with ECW. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 4 in., in drawer of wooden card cabinet. Agency office (Bldg. A). (11)

33. BUILDINGS, 1914 to date. General building and equipment records. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 9 in., in wooden filing case drawer. Agency office (Bldg. A). (21)



34. SUPPLIES, 1914 to date. General information pertaining to all supplies, equipment, and farm stock owned by agency. Numerical index. (Daily, official.) 9 x 12 folders and bundles, 1 ft. 11 in., in wooden filing case drawer. Brittle, torn. Agency office (Bldg. A). (16)
35. PROPERTY CARDS, 1918 to date. Card index of active and inactive government properties, including lands, buildings, plants, and livestock. Filed alphabetically. (Occasionally, official.) 5 x 8 cards, 3 ft., in 4 drawers of wooden card cabinet. Agency office (Bldg. A). (15)
36. GENERAL EQUIPMENT, 1925 to date. Card index of automobiles, shop tools, and all equipment in government buildings. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 6 in., in wooden card cabinet drawer. Agency office (Bldg. A). (10)
37. PROPERTY LIST ON EQUIPMENT, n.d. Inventories of property assigned for use of government employees. (Occasionally, official.) 10 x 12 folders, 8 in., in wooden filing case drawer. Agency office (Bldg. A). (12)
38. STORES AND SUBSISTENCE SUPPLIES, 1918 to date. Card index of supplies on hand. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 3 in., in drawer of wooden card cabinet. Agency office (Bldg. A). (5)
39. PROPERTY CARDS OF SCHOOL LIBRARY AND HOSPITAL, 1925 to date. Card index of books in school library, and property record cards of supplies on hand in hospital. (Weekly, official.) 5 x 8 cards, 8 in., in drawer of wooden card cabinet. Agency office (Bldg. A). (8)
40. REQUISITIONS, 1925 to date. For supplies necessary for the operation of the boarding school. Alphabetical index. (Seldom, official.) 5 x 8 cards, 7 in., in drawer of wooden card cabinet. Agency office (Bldg. A). (6)
41. GOODS AND SUPPLIES, 1933 to date. Annual itemized estimate of necessary office and school supplies. (Occasionally, official.) 10 x 12 envelopes and bundles, 2 ft. 6 in., in wooden filing case drawer. Dirty. Agency office (Bldg. A). (23)
42. SCHOOL EMPLOYEES, 1903 - 1909. Personnel records of Cherokee Indian School. (Seldom, official.) 14 x 17 vols., 2 in., on wooden shelf. Vault (Bldg. A). (42)
43. PERSONNEL, 1914 to date. Information on all officers and employees, showing education, qualifications, experience, and salary. Filed numerically. (Frequently, official, confidential.) 9 x 12 folders and papers, 5 ft., in 3 wooden filing case drawers. Vault (Bldg. A). (36)

#### Activities

44. EDUCATION, 1914 to date. General information covering all branches of the Indian educational program. Filed chronologically. (Daily, official.) 9 x 12 folders and envelopes, 1 ft. 8 in., in wooden filing case drawer. Agency office (Bldg. A). (20)

45. GENERAL STATISTICS, 1914 to date. Crop statistics compiled from reservation records. (Frequently, official.) 9 x 12 folders, 2 ft., in 2 wooden filing case drawers. Agency office (Bldg. A). (27)

46. HEALTH AND SOCIAL RELATIONS, 1914 to date. General records covering health, diet, welfare, recreation, social relations, and relief work. Numerical index. (Daily, official.) 9 x 12 folders, envelopes, and papers, 1 ft. 7 in., in wooden filing case drawer. Soiled. Agency office (Bldg. A). (17)

47. INDUSTRIES, 1914 to date. Information relative to industries on the reservation: hunting, fishing, farming, stock raising, lumbering, mining, manufacturing, and field matron's work. (Daily, official.) Various sized folders and envelopes, 1 ft. 10 in., in wooden filing case drawer. Discolored. Agency office (Bldg. A). (24)

#### Correspondence

48. CORRESPONDENCE AND ARTICLES OF INCORPORATION, 1855 - 1880. Personal letters from Colonel Thomas and Commissioner Parker; photostatic copies of letters of instruction relative to making up tribal roll of 1869; also Articles of Incorporation. (Seldom, official.) 7 x 12 bundles, 3 in., on wooden shelf. Vault (Bldg. A). (50)

49. PRESS COPY LETTERS, 1895 - 1905. (Seldom, official.) 7 x 14 vols., 10 in., on wooden shelf. Vault (Bldg. A). (54)

50. ADMINISTRATIVE CORRESPONDENCE, 1914 to date. Pertaining to permits, policy, re-opening or abolishment of agencies, communication, inspection and investigation reports, officers and employees. (Occasionally, official.) 9 x 12 folders, envelopes, and bundles, 2 ft., in wooden filing case drawer. Vault (Bldg. A). (43)

51. GENERAL CORRESPONDENCE, 1914 to date. Embracing repairs and improvements, office and miscellaneous supplies and equipment, automobiles and tractors, livestock, transportation, freight and express, bills of lading and purchase orders, printing and binding, seeds and shrubbery. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. Brittle, torn. Agency office (Bldg. A). (18)

52. OVER-FLOW CORRESPONDENCE, 1914 to date. Of minor importance. (Seldom, official.) 9 x 12 bundles, 24 ft., on 5 wooden shelves. Dirty. Basement room (Bldg. A). (1)

53. GENERAL CORRESPONDENCE, 1933 - 1935. Relative to registration of cattle owned by Indians and agency, reports on home improvement by the Indians, and related government bulletins. (Frequently, official.) 9 x 12 folders, 4 ft. 8 in., in 2 wooden filing case drawers. Agency office (Bldg. A). (25)

54. SUPERINTENDENT'S DIARY, 1907 - 1914. Daily record of activities. (Seldom, official.) 10 x 14 vol., 1 in., on wooden shelf. Vault (Bldg. A). (39)



55. MISCELLANEOUS RECORDS, 1933 to date. U.S. Deputy Marshal's data on liquor traffic on the reservation, embracing correspondence, fingerprint classifications, and miscellaneous reports and records. (Frequently, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. Agency office (Bldg. A). (2)

#### Indian Council, Tribal, and Enrollment Records

56. INDIAN COUNCIL RECORDS, 1886 to date: Minutes in Cherokee and English of Indian Council meetings. (Seldom, official.) 9 x 14 vols., 1 ft. 2 in., on top of wooden filing case. Vault (Bldg. A). (47)

57. VOTING LISTS, n.d. Register of Indians who voted on the Wheeler-Howard Act. (Never.) 11 x 14 envelopes, 7 in., on wooden shelf. Vault (Bldg. A). (48)

58. COURT RECORDS, 1902 - 1905. Record of enrollment hearings on official count of 1900. (Seldom, official.) 10 x 12 folders, 6 in., on wooden shelf. Vault (Bldg. A). (52)

59. TRIBAL ROLLS AND CENSUS, 1908 to date. Family records and data relative to kinship of families on tribal roll. Alphabetical index. (Occasionally, official.) 9 x 12 envelope and paper packages (3) and 14 x 20 vols. (6), 1 ft., on wooden shelf. Vault (Bldg. A). (40)

60. FINAL ROLL, 1926. Official roll of all Eastern Cherokee Indians on the reservation; authorized by Act of Congress June 4, 1924, and approved by the Secretary of the Interior January 1931. Arranged alphabetically by family name. (Occasionally, official.) 10 x 12 folders, 2 ft., in wooden filing case drawer. Agency office (Bldg. A). (13)

61. ENROLLMENT COMMISSION, 1926 - 1928. All material relative to work of the Enrollment Commission, including correspondence, index of applications for enrollment, testimony in enrollment cases, and decisions. Alphabetical index. (Occasionally, official.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  vols. (13) and bundles (2), 2 ft., in wooden filing case. Worn from handling. Agency office (Bldg. A). (14)

62. TRIBAL RELATIONS, 1914 to date. Material of historical interest concerning Indian tribes, tribal relations, customs, and the relation of Indian tribes to various interested organizations. Filed chronologically. (Frequently, official.) 9 x 12 envelopes, folders, and bundles, 2 ft., in wooden filing case drawer. Agency office (Bldg. A). (4)

#### Land Records

63. MAPS AND CHARTS, 1837 to date. Land surveys, highway routes, building plans, etc. (Occasionally, official.) Various sized maps, 6 ft., in wooden cubicles. Vault (Bldg. A). (46)

64. LAND RECORDS, 1838 - 1925. Acquired for the reservation, including deeds; and related correspondence. Arranged chronologically, (Occasionally, official.) 9 x 12 folders and envelopes, 4 ft., in 3 wooden filing case drawers. Vault (Bldg. A). (45)

65. PROPERTY RECORDS, 1838 to date. Complete record of all government owned property, including deeds, abstracts, drawings, and surveyor's maps. Arranged chronologically. (Seldom, official.) 7 x 9 bundles, 5 ft. 2 in., on wooden shelf. Vault (Bldg. A). (44)

66. FIELD NOTES, TEMPLE LAND SURVEY, May 17, 1871 - 1876. Records of Temple Land Survey in Jackson and Swain Counties. Surveyed by townships. (Occasionally, official.) 9 x 14 vols. (3), 7 in., on wooden shelf. Bindings broken, worn from age and handling. Vault (Bldg. A). (37)

67. LAND, 1914 to date. General land records embracing acquisitions, sale, transfer, credit extension to Indians, development, analyses, and material relative to right-of-way, estates, and heirship cases. Filed numerically. (Daily, official.) 9 x 12 folders, envelopes, covers, and bundles, 3 ft. 4 in., in wooden filing case drawer. Brittle, torn. Agency office (Bldg. A). (22)

#### Principal of Schools

68. TEACHERS, 1924 to date. Rating, salary, and qualifications. Index on each folder. (Frequently, official.) 9 x 12 folders, 6 in., in steel drawers of wooden filing case. Principal's office (Bldg. B). (55)

69. PUBLIC SCHOOLS, 1924 to date. Record of students in boarding and day schools on the reservation. Filed alphabetically. (Frequently, official.) 6 x 9 cards, 4 in., in wooden card cabinet. Principal's office (Bldg. B). (60)

70. CENTRAL SCHOOL CENSUS, 1924 to date. Showing name, age, and scholarship record of students of Central School. Filed alphabetically. (Frequently, official.) 9 x 15 cards, 9 in., in wooden card cabinet. Principal's office (Bldg. B). (56)

71. SCHOOL RECORDS, 1924 to date. Personal record of all students of schools on the reservation, including record of vocational students, listing mother, father, age, and birthplace. Index on folders. (Frequently, official.) Various sized folders and envelopes, 5 ft., in 3 steel drawers of wooden filing case. Principal's office (Bldg. B). (58)

72. RECORD OF GRADUATES, 1927 to date. Showing names of mother and father, age, birthplace, date of attendance, and grades. Index on folders. (Frequently, official.) 9 x 12 folders and envelopes, 1 ft. 3 in., in steel drawer of wooden filing case. Principal's office (Bldg. B). (59)

73. FORMER STUDENTS, 1924 to date. Showing age, grades, and dates of attendance. Filed alphabetically. (Seldom, official.) 9 x 15 cards, 6 in., in wooden card cabinet. Principal's office (Bldg. B). (63)

74. FORMER STUDENTS, 1924 to date. Record of former students who entered other schools. Filed alphabetically. (Seldom, official.) 6 x 9 cards, 1 in., in wooden card cabinet. Principal's office (Bldg. B). (57)



75. CREDIT TRANSCRIPTS, 1924 to date. For graduates. (Frequently, official.) 10 x 12 cards, 1 ft., in table drawer. Principal's office (Bldg. B). (61)

76. MISCELLANEOUS RECORDS, 1924 to date. Superintendent's correspondence, official reports, annual cost estimates, invoices, schedules, records relative to enrollment and scholarship. Alphabetical index on folders. (Frequently, official.) Various sized folders, envelopes, and bundles, 4 ft. 6 in., in 3 wooden filing case drawers. Principal's office (Bldg. B). (62)

Road Engineer

77. MISCELLANEOUS RECORDS, 1933 to date. Including reports on reservation roads. (Occasionally, official.) 9 x 12 folders and vols. (2), 2 ft., in wooden filing case drawer. NE. corner room (Bldg. A). (28)

NATIONAL PARK SERVICE

REYNOLDS CITY

GRAND SMITH MOUNTAINS NATIONAL PARK  
NORTH CAROLINA DIVISION OFFICE  
Smoky Mountains Tower Co. Bldg., Main St.

This office was established in 1931. The Chief Ranger who is in charge is responsible for the administration and protection of the 22,000 acres of the park which lie in western North Carolina. He reports to the Superintendent of the park at park headquarters in Gatlinburg, Tennessee.

The park was established by Act of Congress approved May 11, 1931 (Statutes at Large, XLIV, 414). The Hundred thousand acres lie in Tennessee. Much of the development work has been done by the GSA, including construction and maintenance of roads, bridges, and back trails, construction of bridges, fire towers and other structures, and execution of numerous forest improvement projects. Funds have been granted by the PWS for the reconstruction of highways and the construction of administrative and utility buildings. Chief entrance to the North Carolina area is at Hancock, North Carolina.

NATIONAL PARK SERVICE

Administrative Records and Reports

78. DAILY TIMES AND WORK SHEETS, 1932 to date. For employees working out of this office. (Frequently, official.) 10 x 14 loose sheets, 2 in. in 3 wall files. R. 3. (85)

79. PURCHASE CHECKS, 1932 to date. For all purchases. Filed alphabetically. (Rarely, official.) 5 x 12 folders, 2 ft., in steel filing case drawer. R. 4. (101)

80. PURCHASE ORDERS, 1932 to date. For supplies and equipment. (Rarely, official.) 10 x 14 loose sheets, 2 in., in wooden wall file. R. 4. (88)

81. INVOICES, 1932 to date. For supplies and equipment. (Rarely, official.) 5 x 8 and 5 x 10 folders, 1 ft. 3 in., in steel filing case drawer. R. 4. (100)

82. GENERAL RECORDS, MECHANICAL EQUIPMENT, 1932 to date. Record of truck parts and other machinery received and distributed to various divisions, and park officials at GSA shops. (Frequently, official.) 10 x 14 loose sheets, 2 in., in 3 wall files. R. 3. (69)

83. GENERAL RECORDS, SUPPLIES AND EQUIPMENT, 1932 to date. Records on receipt of mechanical equipment, and receipts for supplies and equipment distributed to various divisions of Park Service. (Occasionally, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 3. (72)



NATIONAL PARK SERVICE

BRYSON CITY

GREAT SMOKY MOUNTAINS NATIONAL PARK  
NORTH CAROLINA DIVISION OFFICE  
Smoky Mountains Power Co. Bldg., Main St.

This office was established in 1931. The Chief Ranger who is in charge is responsible for the administration and protection of the 230,000 acres of the park which lie in western North Carolina. He reports to the Superintendent of the park at park headquarters in Gatlinburg, Tennessee.

The park was established by Act of Congress approved May 22, 1926 (Statutes at Large, XLIV, 616). Two hundred thousand acres lie in Tennessee. Much of the development work has been done by the CCC; including construction and maintenance of foot, horse, and truck trails, construction of bridges, fire towers and other structures, and prosecution of numerous forest improvement projects. Funds have been granted by the FWA for the reconstruction of highways and the construction of administration and utility buildings. Chief entrance to the North Carolina area is at Smoke-  
mont, North Carolina.

Administrative Records and Reports

78. DAILY TIME AND WORK SHEETS, 1932 to date. For employees working out of this office. (Frequently, official.) 10 x 14 loose leaves, 2 in., in 2 wall files. R. 3. (85)

79. PURCHASE ORDERS, 1932 to date. For all purchases. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 4. (101)

80. PURCHASE ORDERS, 1932 to date. For supplies and equipment. (Rarely, official.) 10 x 14 loose sheets, 2 in., in wooden wall file. R. 3. (89)

81. INVOICES, 1932 to date. For supplies and equipment. (Rarely, official.) 3 x 5 and 9 x 10 folders, 1 ft. 6 in., in steel filing case drawer. R. 4. (103)

82. GENERAL RECORDS, MECHANICAL EQUIPMENT, 1932 to date. Record of truck parts and other machinery received and distributed to rangers, wardens, and park officials at CCC camps. (Frequently, official.) 10 x 14 loose sheets, 2 in., in 2 wall files. R. 3. (69)

83. GENERAL RECORDS, SUPPLIES AND EQUIPMENT, 1932 to date. Reports on receipt of mechanical equipment, and receipts for supplies and equipment distributed to various divisions of Park Service. (Occasionally, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. R. 3. (79)

84. EXPENSE ACCOUNTS, 1932 to date. Covering cash expended for oil and grease for trucks, and miscellaneous expenses. (Monthly, official.) 10 x 14 loose papers, 1 in., in wall file. R. 3. (86)

85. MISCELLANEOUS REPORTS, 1932 to date. Relative to activities of officials. (Weekly, official.) 9 x 12 folders, 1 ft., in steel filing case drawer. R. 4. (93)

86. PRIVATE LEASES, 1932 to date. Granted by the Government to families who live on park land. (Daily, official.) 9 x 12 folders, 7 in., in steel filing case drawer. R. 4. (102)

87. FORESTRY, 1932 to date. Forest rangers' reports relative to protection of streams and forests, law violations, camping permits, and fishing. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 4. (100)

88. VISIBILITY RECORDS, 1932 to date. Rangers' daily and nightly charts of visibility from fire towers. (Occasionally, official.) 9 x 12 folders, 2 in., in wooden filing case. R. 3. (87)

89. FIRE HAZARD RECORDS, 1932 to date. (Occasionally, official.) 9 x 12 folders, 2 in., in steel filing case drawer. R. 4. (90)

90. FIRE, 1932 to date. Fire wardens' diaries, reports of fire on park land, and related correspondence. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 4. (92)

91. RADIO OPERATOR'S RECORDS, 1934 to date. Copies of all messages sent and received, log record of all fires in park, and record of wave lengths of broadcasting stations. (Frequently, official.) 9 x 12 bundles, 1 ft. 6 in., in steel filing case drawer. R. 3. (80)

Correspondence, Engineering, Project, and Landscaping Records

92. GENERAL CORRESPONDENCE, 1932 to date. Relative to Great Smoky Mountains National Park. Filed alphabetically. (Some, frequently; others, rarely, official.) 9 x 12 folders, 4 ft. 6 in., in 5 steel filing case drawers. R. 4. (99, 91)

93. CORRESPONDENCE, 1932 to date. Relative to projects. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in drawer of wooden desk. R. 3. (78)

94. GENERAL RECORDS, PROJECTS, 1932 to date. Records of reforestation and soil erosion projects, completed, in process, or under consideration, and related correspondence with Gatlinburg, Washington, and other Park Service offices. Filed by subject. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in wooden filing case. R. 3. (71)

95. ENGINEERING RECORDS, 1932 to date. Correspondence, reports, and data on plans and cost estimates for projects under consideration. (Frequently, official.) 9 x 12 folders, 6 in., in steel filing case drawer. R. 4. (95)



96. GENERAL RECORDS, PROJECTS, 1932 to date. Plans for projects, and photographs of project and park scenes. (Frequently, official.) 9 x 12 folders, 2 in., in steel filing case drawer. R. 3. (82)
97. GENERAL RECORDS, MAPS, 1932 to date. Maps of park land and proposed park land, showing acres in need of reforestation and control of soil erosion, and areas in which work has been completed. (Frequently, official.) 9 x 12 folders, 1 ft., in wooden filing case. R. 3. (70)
98. MAPS AND PLANS, 1932 to date. Maps of all park land areas, and plans for reforestation, soil erosion control, landscaping, and stream clearance. (Frequently, official.) 9 x 12 folders, 1 ft., in pasteboard box. R. 3. (75)
99. MAPS, 1932 to date. Of park land areas. (Frequently, official.) 24 x 24 rolled maps and 9 x 12 folders, 1 ft. 4 in., in wooden cabinet and steel filing case drawer, and on wooden rack. Rs. 4 and 5. (94, 97, 104)
100. ARCHITECTURAL LANDSCAPING PLANS, 1932 to date. For park areas and Smokemont Fish Hatchery, including outdoor fireplaces, roadside landscaping with native shrubs. (Some of records, occasionally; others, frequently, official.) 9 x 12 folders, 2 ft., in 2 pasteboard boxes. R. 3. (72, 73)
101. FIREPLACE PLANS, 1932 to date. General collection of plans and blueprints of outdoor fireplaces. (Frequently, official.) 9 x 12 folders, 1 ft., in pasteboard box. R. 3. (84)
102. GENERAL RECORDS, HERBALIST, 1932 to date. Samples of plot records, type map, records of forests, nursery operations, seed collections and costs. (Frequently, official.) 9 x 12 folders, 2 ft., in wooden filing case. R. 3. (81)
103. GENERAL RECORDS, PHOTOGRAPHS, 1932 to date. Photographs of scenes in park, and related inter-office correspondence. (Frequently, official.) 9 x 12 bundles, 2 ft. 6 in., in pasteboard box. R. 3. (77)
104. PHOTOGRAPHS, 1932 to date. Of scenic attractions in park. (Frequently, official.) 9 x 12 and 9 x 18 folders, 2 ft., in 2 pasteboard boxes. R. 3. (74, 76)

Records Relative to CCC Camps

105. SUPERINTENDENTS' REPORTS, 1932 to date. Project superintendents' work reports. (Occasionally, official.) 10 x 14 loose leaves, 3 in., in wall file. R. 3. (83)
106. REPORTS, 1932 to date. Activity and work progress reports. (Frequently, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. R. 4. (98)
107. LOCAL EXPERIENCED MEN, 1932 to date. Personal records of local experienced men placed by the National Park Service in CCC camps, showing

name and address of each, date of enlistment, state of health, etc. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 6 in., in steel filing case drawer. R. 4. (96)

108. ABANDONED CAMPS, 1932 to date. Records of park offices maintained in connection with CCC camps which have been abandoned in park areas in Swain County. (Seldom, official.) 9 x 12 bundles, 8 ft., in 4 wooden boxes. R. 3. (88)

#### CURRIE

##### MOORE'S CREEK NATIONAL MILITARY PARK OFFICE OF THE SUPERINTENDENT

Approximately 1 mile SW. of Currie, on State Highway 602  
Power House Bldg.

This park was established under jurisdiction of the War Department by an act of the Sixty-Ninth Congress (Statutes at Large, XLIV, 684-686) approved June 2, 1926, to commemorate the site of the Battle of Moore's Creek in Pender County, where Patriots defeated Loyalists in February 1776. Title to approximately thirty acres was acquired by the Federal Government from the State of North Carolina. By Executive Order of the President dated June 10, 1933, the park was transferred to the Department of the Interior and placed under jurisdiction of the National Park Service. It is included in Region I of the National Park Service, but reports are made through the Coordinating Superintendent of southern Revolutionary War areas, who maintains headquarters at the Colonial National Historical Park at Yorktown, Virginia. The office at Currie was located in the Superintendent's residence until October 1935, when it was moved to its present quarters pending permanent arrangements. Original records, with the exception of those of an historical nature, are sent to Washington; useless papers are destroyed.

109. GENERAL FILE, 1933 to date. Correspondence, reports, contracts, financial records, and memoranda pertaining to care of park. Arranged by subject. (Frequently, official.) 12 x 18 folders, loose-leaf books, and bundles, 4 ft., in 2 pasteboard boxes. 1st floor room. (2)

#### GREENSBORO

##### GUILFORD COURTHOUSE NATIONAL MILITARY PARK OFFICE OF RESIDENT COMMISSIONER

c. 8 miles NW. of Greensboro on U.S. Highway 220  
Administration Bldg.

This park was originally established about 1890 by the Guilford Battleground Company, a corporation chartered by the State of North Carolina, to preserve the site of the Revolutionary Battle of Guilford Courthouse



(March 15, 1781) between Patriot troops under General Nathanael Greene and English troops under General Cornwallis. By authority of an act of the Sixty-Fourth Congress approved March 2, 1917 (Statutes at Large, XXXIX, 996), title to the land was acquired by the Federal Government, and establishment of the park, which covers 130 acres, was carried forward under control of the Secretary of War. In 1933, by Executive Order of the President, the park was transferred to the Department of the Interior and placed under the jurisdiction of the National Park Service. It is included in Region I of the National Park Service, but business is cleared and reports made through the Coordinating Superintendent of southern Revolutionary War areas, who maintains headquarters at the Colonial National Historical Park at Yorktown, Virginia. A board of three commissioners, the chairman of whom is resident in Guilford County, serves in the management of affairs of the park. Old wooden buildings were taken down in 1935 and new buildings, including a museum and an amphitheatre, were constructed with funds allotted by emergency organizations. The park road net was reconstructed with emergency funds. Papers are filed according to the National Park Service Filing Scheme; useless papers are destroyed upon instructions from Washington.

N.B. Subsequent to the survey, material on the Battle of King's Mountain (entry no. 113) was transferred to the files of the Coordinating Superintendent, Yorktown, Virginia.

110. PUBLIC WORKS ADMINISTRATION, Oct. 24, 1933 - Dec. 14, 1935. Resident commissioner's correspondence with the FWA relative to projects within the park, and project estimates and descriptions, including paving, sewerage system, and buildings. (Constantly, official.) 8 x 10 $\frac{1}{2}$  covers, 1 in., in filing case drawer. Clerk's office. (1027)

111. GENERAL FILE, 1933 to date. Superintendent's monthly narrative reports, personnel records, purchase orders, descriptions of land, buildings, and native flora and fauna, and historians' reports. (Constantly, official.) 8 x 10 $\frac{1}{2}$  covers, 3 ft. 6 in., in 2 filing case drawers. Clerk's office. (1025)

112. CIVIL WORKS ADMINISTRATION, Mar. 12, 1934 - Apr. 2, 1936. Records relating to CWA projects within the park, including correspondence with the Director of the National Park Service, resident commissioner's letters to research workers, research data, statistical summaries, and reports from project workers. (Constantly, official.) 8 x 10 $\frac{1}{2}$  covers, 1 in., in filing case drawer. Clerk's office. (1026)

113. KING'S MOUNTAIN, 1936. Material relative to the Battle of King's Mountain (October 7, 1780), in which frontiersmen, aided by militia from North and South Carolina, defeated the English, and to the military park established on the site by the Act of Congress approved March 3, 1931 (Statutes at Large, XLIV, 1508-1509); list of monuments in the park and description of each, historical data and research material, and records of dedication of gateways to CCC camp on park property. (Constantly, official.) 8 x 10 $\frac{1}{2}$  covers, 6 in., in filing case drawer. Clerk's office. (1024)

MANTEOBRANCH OF PLANNING AND STATE COOPERATION  
BEACH EROSION CONTROL PROJECT  
Camp Wright, 3 miles N. of Manteo  
Administration Bldg.

This project originated in 1935 as a project of the WPA. At that time men were transferred to Little Eustis Camp, three miles north of Manteo, from a transient camp for unattached males at Fort Eustis, Virginia, which was originally established by the ERA in 1934. Men from Camp Weaver, a WPA camp for transients on Roanoke Island, were at the same time transferred to the Little Eustis Camp. Fort Eustis was used as a base of operations until August 1, 1936, when project operation was turned over to the National Park Service, the WPA continuing to supply labor only. Funds for financing the project, which is a part of the flood control and other conservation program of the National Park Service, have been allotted under Emergency Conservation Relief acts of the various years. The project superintendent reports direct to Regional Office I of the National Park Service at Richmond, Virginia.

In addition to Little Eustis Camp, which has continuously served as headquarters (name changed February 25, 1936, to Camp Wirth; January 27, 1938, to Camp Wright), the project has operated from additional camps established as follows: at Duck; March 10, 1936; at Hatteras (post office Frisco, North Carolina), April 9, 1936; at Ocracoke, May 1, 1936; at Rodanthe, May 21, 1936; at Mann's Harbor, July 19, 1936 (closed March 15, 1937); at Coinjock, July 22, 1936 (closed December 1, 1937); and at Corolla, November 27, 1937.

Bookkeeper's Records

114. MASTER FILE ON PERSONNEL, 1936 to date. Form USES 350; applicant's identification card, showing identification number, name, address, age, height, weight, wage classification, and date of registration with the USES; also personal record of each man on project, giving name, camp number, race, age, height, weight, color of eyes and hair, WPA number, name, relation and address of nearest relative or friend, date and place of birth, date last entered camp, place of origin of assignment, usual occupation, date and reason of closure, date of each assignment, salary, occupation, and name of camp to which assigned. Filed alphabetically. (Daily, official.) 3 x 5 and 5 x 8 cards, 2 ft. 2 in., in 2 steel filing case drawers. Bookkeeper's office. (54)

115. ALLOTMENT LEDGER, 1936 to date. Standard Form 1015, allotment ledger, showing identifying symbol, previous balance, appropriation symbol, date, reference number, description, and amount of vouchers audited, encumbrances liquidated and authorized, and allotments, and unencumbered balance of allotment. Form attached. Arranged chronologically. (Daily, official.) 10 x 16 loose-leaf books, 2 in., on desk. Bookkeeper's office. (55)



Finance Records

116. CORRESPONDENCE, 1935 to date. With men in camps and WPA officials relative to assignments, certifications, etc. Filed alphabetically. (Daily, official.) 10 x 12 folders, 4 ft. 6 in., in 3 steel filing case drawers. Finance office. (34)

117. CORRESPONDENCE, 1936 to date. Relative to purchase of supplies with Treasury Accounts Office in Raleigh, wholesale dealers in North Carolina and Virginia, and the National Park Service in Washington, where contracts are approved. Filed alphabetically. (Frequently, official.) 16 x 24 folders, 8 ft., in 4 steel filing case drawers. Finance office. (37)

118. DEPARTMENT OF THE INTERIOR, 1936 to date. Treasury Form A-4, voucher distribution (attached to all vouchers except pay rolls), showing identifying data, date, object and amount of expenditure, amount of encumbrance to be liquidated, and encumbrance adjustment; Treasury Form A-5, notice of miscellaneous encumbrance, showing encumbrance number, date, identifying project, allotment, and job numbers, agency to which chargeable, appropriation symbol number and title, name of individual in whose favor encumbrance is set up, amount and purpose of encumbrance, location of project, and signature of responsible official; Treasury Form A-5-A, encumbrance cancellation (38) and encumbrance reduction, showing identifying data, request for cancellation or reduction of authorized encumbrance, appropriation symbol number and title to which encumbrance was charged, reason for cancellation or reduction, and signatures of approving and issuing officers; Treasury Form A-7, purchase order, showing name and address of procurement officer, name and address of contractor, identifying numbers and symbols, authorization to contractor to ship in accordance with proposal, date of proposal, appropriation symbol and title to which goods are chargeable, shipping instructions, description and cost of articles or services, and signature of procurement officer; Treasury Form A-8, receiving and inspection report, addressed to the finance supervisor of the project by the cost and inventory supervisor, showing identifying data, place and date of receipt of goods or services, name and address of agency from which shipped, list of items, and quantity and description of each; and Standard Form 1034, public voucher for purchases, and services other than personal, showing place and date of preparation, name of federal agency to which addressed, appropriation to which chargeable, name and address of payee, expenditure symbol, number and date of order, date of delivery or service, description and other necessary information on articles or services for which payment is claimed, quantity, unit price and amount, certification, signature, and title of payee, and data on method or absence of advertising. Filed numerically by purchase order number. (Daily, official.) 9 x 12 folders, 8 ft., in 4 steel filing case drawers. Finance office. (35)

119. SUBSISTENCE CONTROL, 1936 to date. Monthly record of all purchases, showing date, purchaser's number, description of purchases, and distribution under subsistence headings. Frequency of use not reported. 14 x 24 loose-leaf books, 2 in., on desk. Finance office. (36)

Timekeeper's Records

120. ASSIGNMENT SLIPS, 1936 to date. WPA Form 402, notice to report for work on project, showing date of notice, name and address of worker, identification and case numbers, sex, race, whether certified or non-certified, number of project to which assigned, additional information, date and place to report, occupational title, location of project, signatures of placement officer, employee, and foreman, and date employee began work; WPA Form 403, notice of change in work status (notice of termination of employment), showing name and address of employee, same identifying data as that shown on WPA Form 402, assigned occupation, location of project on which employed, effective date and reason for termination of employment, signature of person who issued order, and signature and title of official who approved it; and WPA Form 404, reclassification slip, showing employee's name and address, same identifying data as that shown on WPA Form 402, assigned occupation, wage class, number and location of project, occupation recommended, wage class, explanation of reclassification, signatures of foreman who issued order and supervisor of WPA Employment Division who approved the reclassification, and effective date. Forms attached. One set arranged alphabetically and filed numerically; second set filed numerically. (Alphabetical set, frequently; numerical set, daily, official.) 3 x 5 bundles, 4 ft., in 3 wooden and 2 pasteboard boxes. Numerical set damaged by faulty containers. Timekeeper's office. (41, 42)

121. TIME SHEETS, 1936 to date. WPA monthly time sheets for Fort Eustis camp district, showing name of each worker on project, identification number, occupation, class, hours worked, absences, timekeeper's certification, and project number and location; and Camp Wirth (Wright) daily time sheet, showing list of workers, and record of no time made, time spent in hospital and out on pass, and lost time for which credit was given. Forms attached. Filed chronologically. (Daily, official.) 10 x 14 folders, 7 ft., in 9 wooden drawers. Timekeeper's office. (40)

122. TIME REPORTS, 1936 to date. WPA Form 502, time report for personal services, work projects, hourly basis, showing identifying data, description and location of project, sponsor, period covered, and list of employees, giving sex and identification number of each, occupation, computation of amount due, allowable time lost, facts affecting pay status, and signatures of timekeeper and project superintendent. Entered chronologically. (Daily, official.) 22 x 24 vols. (2), 8 in., on wooden shelves. Timekeeper's office. (38)

123. TIME RECORDS, 1936 to date. Time and earning record of each worker, giving name, number, occupation, class, and daily record of time worked. Form attached. Filed alphabetically by camp. (Daily, official.) 6 x 9 cards, 1 ft., in wooden box. Timekeeper's office. (43)

124. SUMMARY OF WORK ASSIGNMENTS, 1936 to date. At each camp, showing distribution of workers in the various departments by occupation and wage class, and number of men in hospital and on pass. Form attached. (Daily, official.) 18 x 24 folders, 1 ft., on wooden shelves. Timekeeper's office. (44)



125. COMPENSATION RECORDS, 1936 to date. Form CA 1, employee's notice of injury and original claim for compensation and medical treatment, showing address of employee, date of notice, date and hour of injury, place of employment, description of accident, cause and nature of injury, names of witnesses, explanation of failure, if any, to give notice within 48 hours after injury, name of person to whom first notice was given and date, applicant's statement that injury was not due to own fault, claim for compensation and medical treatment, and signature; Form CA 2, official superior's report of injury, showing name of federal department and office which employs worker, place of employment, location of reporting office and name of person in charge when injury occurred, personal data on injured employee and work history as civilian worker with the Government, detailed information on place where injury occurred, employee's loss of time, how injury occurred, nature and extent, employee's responsibility, if any, for accident, names and addresses of witnesses, data on medical attendance, date, title, and signature of reporting officer, and statement of witnesses and of government medical officer or physician who first examined case; Form CA 3, report of termination of total or partial disability, showing agency, place of employment, name of injured employee, data on time lost, return to work, rate of pay, character of work performed upon return, subsistence, if any, furnished during period of disability, payment, if any, during absence on account of annual or sick leave or for any other reason, nature of injury, remarks, and report of death, if death followed, showing time and place of death, time pay stopped, immediate cause of death, name and address of widow, name and age of each child under 18 or over 18 who is incapable of self-support, names, relationship, and addresses of all other persons dependent upon decedent at time of death, signature and title of official superior, and date and place of report; Form CA 4, injured employee's claim for compensation on account of injury, giving personal data and full history of time out on account of injury, expense incurred, place where injury occurred, cause, nature, and extent, record, if any, of pay or subsistence furnished, other claims made or damages collected, compensation or pension received from military or naval service, application for retirement or annuity, and former claims for compensation, oath of employee, and certificates of attending physician and employee's official superior; Form CA 8, claim for continuance of compensation on account of disability, filed under Employee's Compensation Act of September 7, 1916, as amended, and showing date of this claim, date of injury, period for which compensation is claimed, data on time worked, if any, during period for which compensation is claimed, reason for not working if <sup>only</sup> partially disabled, names and addresses of persons from whom work was sought, amount, if any, and nature of pension from U. S., compensation or other allowance on account of military service, particulars on pension or allowance, if any, from public or private source, claimant's certification and name and address, date of this certificate, and certificates of attending physician and employee's official superior; Special Form CA 16, request for treatment of injured employees of the WPA for traumatic injury sustained in performance of duty, giving name and address of medical agency to which application is made, name of injured employee, personal data, name and location of agency where employed, date and nature of injury, conditions governing rate of payment of fees to private facilities, signature, title, and address of employee's official superior, physician's report on examination of patient, treatment given,

hospitalization, necessity for further treatment, nature of permanent disability, if any, patient's ability to resume work, date of death, if death ensued, remarks, and certification that he is a duly licensed physician, showing names of state and medical school, date of graduation, and date of report; Special Form CA 17, request for examination of WPA employee when claim is in doubt, showing conditions under which treatment will be granted, date of request, name and address of physician, name of employee, age, sex, color, occupation, location of agency where employed, date of possible injury, cause of injury claimed, apparent nature of disability, request for treatment if examination reveals disability is due to alleged injury or for report of examination if disability is not due to alleged accident, signature, title, and address of employee's official superior who completed form, and physician's full report on case; Form CA 32, report on hernia made by claimant at request of the Commission, showing name, age, and claim number of claimant, data which would help in determining whether or not hernia was caused by injury received while in the performance of duty, signature and address of claimant, date of report, and certificate and recommendations of attending physician or medical officer; WPA Form NC Comp. 19, used as authority to construct pay roll (WPA Form 511 below) for accident compensation to cover time lost on account of traumatic injury sustained by WPA security wage worker, showing name, address, sex, identification number, and race of worker, number of project on which accident occurred, date of accident, computation of compensation period and amount due, total compensation paid to date, and signatures of compensation and certifying officials; Form S-69, public voucher for services and supplies of hospitals and physicians, showing name and address of payee, contract number and date, date or period of treatment, name of employee and nature of injury, and character, quantity, and cost of services or supplies; Standard Form 1012, public voucher for reimbursement of travel and other expenses including per diem, giving name of agency, name and mailing address of payee, official headquarters, domicile, residence, period covered, number and date of authority under which statement is rendered, any necessary additional statement by agency concerned, accounting classification, itemized schedule of travel and other expenses, and memorandum of travel performed upon transportation requests; and WPA Form 511, pay roll for accident compensation, showing name of disbursing officer, period covered, name and address of employee to whom compensation is paid, sex, identification number, number of project on which accident occurred, date of accident, period for which compensation is made, computation of amount due, check number and date, and signature and title of certifying official. Forms attached. Filed alphabetically. (Occasionally, official.) 12 x 15 envelopes, 2 ft., in wooden box. Timekeeper's office. (39)

126. RADIOGRAMS RECEIVED, 1936 to date. Daily radiogram from each camp showing number of men working, sick, absent, etc. Filed chronologically. (Daily, official.) 5 x 8 bundles, 1 ft. 6 in., on shelves. Timekeeper's office. (45)



Paymaster's Records

127. OCCUPATIONAL RECORDS, 1935 - 1936. FERA Form 144a, individual occupational classification record prepared at Fort Eustis, Virginia, for each man transferred to this project, giving name and address of client, personal data embracing race, sex, age, apparent physical condition, etc., number of workers in family, name of head of family, client's relationship to head, data on education and ability to speak, read, and write English, professional society connections, ability to drive automobile and kind of license held, employment history, experience, and qualifications, including experience in office or construction work, private employment record and record with the Works Division of the ERA, accident record, work for which qualified on the work program, etc., interviewer's comments, and client's priority rating, age range, and signature. Form attached. Arranged by active and inactive group and filed alphabetically. (Occasionally, official.) 6 x 10 cards, 2 ft., in steel drawers on table. Paymaster's office. (48)

128. CORRESPONDENCE, 1936 to date. With workers concerning time lost, pay vouchers, and receipts for pay checks. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 8 ft., in 4 steel filing case drawers. Paymaster's office. (47)

129. PAY ROLLS, 1936 to date. Standard Form 1074, pay roll for personal services of employees on per hour, day, week, month, or piecework basis, showing name and location of federal agency, name, designation, and authority or identification number of disbursing officer, semi-monthly period covered, and list of payees giving address (when required), official designation or occupation of payee, rate of compensation, unit of employment, total units employed, class of allowance, value, and total units, gross amount earned which was not subject to retirement deductions and amount which was subject to such reductions, deductions for retirement fund, quarters or rent, and subsistence or meals, net amount paid, notations of payment by check or by loose cash (receipt attached to pay roll), and remarks. Form attached. Entered chronologically. (Daily, official.) 18 x 22 vols. (3), 9 in., on wall shelves. Paymaster's office. (46)

130. PROJECT CONTROL FILE, 1936 to date. Form card for each WPA worker, showing name, WPA number, date of arrival, rate of pay, classification, and date assigned to project or borrowed for project. Form attached. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 6 in., in 2 wooden files on shelves. Paymaster's office. (50)

131. REPORTS, current. Daily consolidated personnel reports for all camps, showing distribution by WPA men, the administrative staff, and the receiving staff of yesterday's population, new men received, men released, dismissed, and transferred, today's population, men in hospital and on pass, and men working; unit population at each camp, and analysis of intakes, closures, transfers, and visitors; requests from foreman or department head for daily pass for workers, showing name and number of worker, inclusive dates of pass, whether with or without pay, and whether for over-time due or because not needed; passes, showing name and WPA number of worker, date leave of absence expired, and name of personnel manager and

camp manager who approved pass; reports on number of men on pass, showing date of report, WPA number of each man on special pass, name, expiration date of pass, date man returned, WPA number of each man on daily pass, name, and time out and in; and WPA Form 401, requisition for workers, showing date, name and location of operating agency, name and location of employment office, number, location, and description of project, occupational title of position to be filled; wage class, sex preferred, special qualifications necessary, rate of pay, place and hour worker is to report, name of foreman, and signature of requisitioning officer. Forms attached. Filed alphabetically. (Daily, official.) 10 x 12 folders, 3 ft., in 3 steel filing case drawers. Paymaster's office. (49)

#### Procurement Records

132. ERA CERTIFICATIONS, 1934 - 1935. FERA Form 600, certification of eligibility of men transferred from Fort Eustis, Virginia, showing case name and number, address, relief district, county, number of persons in case, race or color, whether case received relief in May 1935 or was accepted for relief subsequent to that date, date of certification, list of persons in case giving relationship of each to head, date of birth, sex, marital status, priority ranking, date and occupation under USES registration, comments, signature and title of case worker, and work history of each person in case, giving name, number of project to which assigned, date began and stopped work, occupation, wage rate, and reason for leaving job. Form attached. Filed alphabetically. (Seldom, official.) 4 x 6 bundles, 2 ft. 6 in., in 2 steel filing case drawers. Procurement office. (53)

133. CONTRACTS, 1936 to date. Standard Form 2, lease between lessor and the United States of America, showing date, name and address of lessor, description of the premises leased to Government, purposes for which property will be used, term of lease, yearly rental at which lease may be renewed, terms and conditions to which lessor agrees and to which Government agrees, amounts and dates of payment, signature of lessor, signature and address of witness, and secretary's certificate, if lessor is a corporation; Standard Form 31, standard government form of bid (supply contract), showing opening date for bid, name of agency to which bid must be submitted, place and date, name and address of bidder, terms to which bidder agrees, rate of discount for payment within specified time, signature and address of individual who made the bid, signature of witness, and schedule of articles or services required, giving quantity of each and amount bid; Standard Form 33, invitation, bid, and acceptance (short form contract), showing name of agency, address, date, invitation to bid, quantity unit, unit price, amount bid on articles or services, date and conditions of bid, discounts, name and address of bidder, signature and title of person authorized to sign bid, acceptance by the Government, date, and name and title of person who accepted bid; Standard Form 36, standard government form of continuation schedule for Standard Form 31 or 33 (supplies); Standard Form 41, standard government form of contract (coal), showing date of contract, name and address of contractor, scope of contract, consideration, designation of standard forms setting forth purchase conditions, government schedules, etc., which are a part of the contract, definition of terms, statement of any alterations to contract prior to signing, signatures, titles, and addresses of responsible



officials, and signatures of witnesses, with necessary certificates, corporation records, etc., attached; Standard Form 1036, statement and certificate of award, showing date, name and location of federal agency concerned, data on method or absence of advertising for competitive bids, basis of award of contract, and certificate, signature, and title of contracting officer; Form SP ECW C-1, letter submitting contract and copy of all rejected bids to the State Park Division; showing date, name of contractor, purpose of contract, name, location, and State Park number of park for which supplies or services are to be used, projects or overhead items chargeable, approved estimates for accounts chargeable, amount previously obligated, contract breakdown by accounts chargeable, explanation of reason if contract is not charged to overhead or A-4-2 allotments, and certificate and signature of procurement officer; Form SP ECW R-1, requisition for material, tools, equipment, or supplies, showing State Park name and number, date, list of articles or services desired, quantity and cost of each, number of project for which destined, date needed, and signature of camp superintendent; and PSC Form 6, request to Treasury Department, Procurement Division, Section of Space Control, for clearance of lease, showing date, name of federal agency making request, name and address of agency to occupy space, name and address of premises to be leased, name of lessor, period of lease, length of time necessary for renewal or cancellation notice, annual rental, appropriation to which chargeable, use of area, square footage, number of room, facilities included in rental, number of employees occupying space, area, if any, assigned in a proposed new federal building, remarks, and signatures and titles of preparing and reviewing officers. Forms attached. Arranged alphabetically by type and filed numerically by contract number. (Daily, official.) 10 x 12 folders, 6 ft., in 4 steel filing case drawers. Procurement office. (51)

134. PURCHASE ORDERS, 1936 to date. Treasury Form A-7, purchase order (for description see entry no. 118). Form attached. Filed alphabetically. (Occasionally, official.) 7 x 10 bundles, 3 ft., on shelves. Damaged by careless handling and faulty containers. Procurement office. (52)

KILL DEVIL HILL NATIONAL MONUMENT  
CUSTODIAN

Kill Devil Hills  
(A) Monument  
(B) Office Bldg.

Erection of this monument was authorized by an act of the Sixty-Ninth Congress (Statutes at Large, XLIV, 1264-1265) approved March 2, 1927, to commemorate the "first successful human attempt in all history at power-driven airplane flight," which was achieved by Wilbur and Orville Wright on December 17, 1903. Selection of a suitable site and necessary arrangements were the responsibility of a commission composed of the Secretaries of War, Navy, and Commerce. Designs and plans for the monument were approved by the Commission of Fine Arts and the Joint Committee on the

Library. The monument was erected, 1929-1932, by Engineers of the Quartermaster Corps of the U. S. Army. In 1933 it was placed under supervision of the National Park Service. Reports are sent to Washington; useless papers are destroyed.

135. MAPS OF SURVEY, 1929 - 1935. Land status maps, topographical drawings, preliminary plans, original drawings by War Department, and miscellaneous maps. Labeled. (Frequently, official.) 3 x 4 rolled maps, 1 ft. 3 in., on racks in ceiling. Office (Bldg. B). (22)

136. LOG BOOK, 1931 to date. Record of daily events. (Daily, official.) 8 x 10 vol., 2 in., on wooden shelf. Office (Bldg. B). (23)

137. GENERAL FILE, 1932 to date. Correspondence, reports, vouchers, and estimates. Proposed index and inventory, when made, will be filed in drawer O-4. (Daily, official.)  $8\frac{1}{2}$  x 11 pockets, 4 ft., in 4 filing case drawers. Office (Bldg. B). (21)

138. REGISTRATION BOOK, 1932 to date. Names and addresses of visitors; two kodak pictures of reservation and monument attached. (Daily, official.) 10 x 15 vol., 4 in., on table. Foyer (Bldg. A). (20)

#### RALEIGH

##### BRANCH OF PLANNING AND STATE COOPERATION CRABTREE CREEK RECREATIONAL DEMONSTRATION PROJECT Masonic Temple Bldg., Fayetteville and Hargett Sts.

This project was initiated jointly by the Land Policy Section of the AAA and the National Park Service. Purchase of submarginal land in Wake County, initiated by the Land Policy Section in 1935 and ultimately totalling 6,000 acres, was carried on by the Land Utilization Division of the Resettlement Administration, which supplied funds for the purchase. Subsequent to the survey of records, the project was transferred (August 1, 1936) to the National Park Service for completion of acquisition of lands and administration and development of recreational facilities. The name was then changed to the Crabtree Creek Recreational Demonstration Area, and the office was moved to the Area. The Project Manager reports to Regional Office I in Richmond, Virginia. The Area is located twelve miles northwest of Raleigh on U. S. Highway 70-A. When the survey was made the project was in its initial stages and very few records had been accumulated.

to date.

139. GENERAL ADMINISTRATIVE RECORDS, Mar. 7, 1935 / Correspondence, reports, budgets, maps, and charts. (Daily, official.) 10 x 12 folders, 4 ft., in 2 metal filing case drawers. R. 503. (43)

140. PROJECT CLERK'S RECORDS, Mar. 7, 1935 to date. Correspondence, reports, maps, plans, etc. (Daily, official.) Various sized bundles, 3 ft., in pasteboard box. R. 506. (44)



141. TIME CLERK'S RECORDS, Mar. 7, 1935 to date. Assignment slips, employment agreements, wage scales, administrative instructions, memoranda, time reports, and related correspondence. (Daily, official.) 10 x 12 folders, 2 ft., in wooden filing case drawer. R. 505. (46)

142. PROCEDURE MANUALS, Mar. 7, 1935 to date. Administrative orders and notices, instructions as to procedure, notices of change and placement of materials and persons not covered by administrative orders, and charts and maps. (Daily, official.) 10 $\frac{1}{2}$  x 11  $\frac{3}{4}$  loose-leaf books, 1 ft. 6 in., on filing cabinet. R. 503. (45)

#### WAYNESVILLE

##### GREAT SMOKY MOUNTAINS NATIONAL PARK STORAGE FOR MUSEUM MATERIAL Haywood County Courthouse, Main St.

Material for a museum to show the history of the Southern Appalachian Mountains, with particular reference to the Great Smoky Mountains, is temporarily stored in the basement of the Haywood County Courthouse. Exhibits would cover both European and native American races, particularly the Cherokee Indians. The Natural History Division would include mineralogical, biological, and geological exhibits. Reports on acquisitions are sent monthly to the Chief of the Eastern Museum Division of the National Park Service at Washington.

143. CATALOGUE, 1935 to date. Classification records, showing nature of specimen, number, origin, where and by whom collected; description, and name of donor. Filed numerically. (Frequently, official.) 5 x 8 cards, 1 ft. 6 in., in metal card cabinet. Basement, 2d room on right. (147)

144. ACCESSION RECORD, 1935 to date. Name of item, description, condition, accession number, date received, name and address of donor, and whether loan or gift. Filed numerically. (Frequently, official.) 5 x 8 cards, 1 ft., in metal card cabinet. Basement, 2d room on right. (148)





