

Minutes of the regular monthly meeting of the Executive Committee of the University of Kentucky for Wednesday, May 13, 1931.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a. m. Wednesday, May 13, 1931. The following members were present: Judge Richard C. Stoll, Mr. Robert G. Gordon, Mr. James Park. Meeting with the Committee were Frank L. McVey, President of the University, and Wellington Patrick, Secretary of the Board.

The minutes of April 14, 1931, were approved as published.

1. Report of the Business Agent. The report of the Business Agent was read and ordered incorporated in the minutes. The report was as follows:

EXHIBIT "B"

Statement of Income and Expenditures
Month of April 1931

	Previously Reported	Current Month	Fiscal Year To Date
General Fund Income			
Federal Appropriation	42,750.00		42,750.00
Vocational Ed. Board	10,822.37		10,822.37
Dairy Bldg. Equip., St. Appro.	8,268.18	6,731.82	15,000.00
Special Ag. Appro.	26,805.62	3,194.38	30,000.00
State Tax	970,779.17	39,932.49	1,010,711.66
Int. on Liberty Bonds	850.00	850.00	1,700.00
Int. on Endowment Bonds	4,322.25		4,322.25
Student Fees	153,684.47	822.35	154,506.82
Student Fees - Sum. Sch.	42,147.60	(12.50)	42,135.10
Student Fees - U. H. S.	7,580.30	124.00	7,704.30
Student Fees - El. Tr. Sch.	10,216.00	1,265.00	11,481.00
Student Fees - Univ. Ext.	18,439.04	1,078.60	19,517.64
Teachers Tr. Bldg., Equip. - St. Ap.	30,000.00		30,000.00
Miscellaneous Receipts	11,623.48	893.17	12,516.65
Service Bldg. - St. Ap.	25,000.00		25,000.00
Rentals	2,542.00	321.50	2,863.50
St. Appro. - Sum. Sch.	10,000.00		10,000.00
Men's Dormitories	22,829.32	245.25	23,074.57
Ag. Eng. Bld., St. Ap.		25,000.00	25,000.00
Total	<u>1,398,659.80</u>	<u>80,446.06</u>	<u>1,479,105.86</u>

Expenditures			
Instruction	680,553.97	79,825.05	760,379.02
Adm. Exp. & Maint.	219,655.17	24,615.37	244,270.54
Add. & Betterments	450,183.35	22,742.89	472,926.24
Total	<u>1,350,392.49</u>	<u>127,183.31</u>	<u>1,477,575.80</u>
Excess of Income over Expenditures			
	<u>48,267.31</u>	<u>(47,737.25)</u>	<u>1,530.06</u>
Patterson Hall Income			
Board	52,079.78	16,534.70	68,614.48
Misc. Receipts	211.20	113.60	324.80
Room Rent - Sum.Sch.	4,423.25		4,423.25
Total	<u>56,714.23</u>	<u>16,648.30</u>	<u>73,362.53</u>
Expenditures			
Expense	41,745.13	8,364.58	50,109.71
Additions & Better.	242.50	957.10	1,199.60
Total	<u>41,987.63</u>	<u>9,321.68</u>	<u>51,309.31</u>
Excess of Income over Expenditures			
	<u>14,726.60</u>	<u>7,326.62</u>	<u>22,053.22</u>
General Fund Income	1,455,374.03	97,094.36	1,552,468.39
General Fund Expend.	<u>1,392,380.12</u>	<u>136,504.99</u>	<u>1,528,885.11</u>
Excess of General Fund Inc. over Expend.	62,993.91	(39,410.63)	23,583.28
Excess of Expenditures over Receipts for General Ledger Accounts			
	<u>(6,200.98)</u>	<u>(3,914.61)</u>	<u>(10,115.58)</u>
Excess of Expend. over Rec. for the fiscal year to date - General Fund			
	<u>56,792.93</u>	<u>(43,325.23)</u>	<u>13,467.70</u>
Excess of Receipts over Expend. for fiscal year to date - General Fund			
			13,467.70
Cash in Bank July 1, 1930 - General Fund			
			<u>(47,020.97)</u>
Cash in Bank April 30, 1931 - General Fund			
			<u>(33,553.27)</u>

3.

Trust Fund Income			
Student Loan Fund	2,871.33	81.40	2,952.73
Student Notes Paid	4,359.00	598.35	4,957.35
Total Receipts	<u>7,230.33</u>	<u>679.75</u>	<u>7,910.08</u>

Expenditures			
Expense	412.24	42.00	454.24
Student Notes	6,664.00	680.00	7,344.00
Total	<u>7,076.24</u>	<u>722.00</u>	<u>7,798.24</u>

Excess of Receipts over Expenditures	<u>154.09</u>	<u>(42.25)</u>	<u>111.84</u>
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Excess of Receipts over Expenditures for the fiscal year to date - Trust Fund			111.84
Cash in Bank July 1, 1930 - Trust Fund			<u>995.11</u>
Cash in Bank April 30, 1931 - Trust Fund			<u>1,106.95</u>

Experiment Station Income			
Hatch - Federal Appro.	11,250.00	3,750.00	15,000.00
Milk and Butter - Cash. Rec.	9,366.60	941.20	10,307.80
Beef Cattle Sales	3,133.83		3,133.83
Dairy Cattle Sales	613.12		613.12
Sheep Sales	533.69		533.69
Swine Sales	818.66		818.66
Poultry Sales	2,301.38	412.71	2,714.09
Farm Produce Sales	1,767.70	106.01	1,873.71
Horticultural Sales	182.25		182.25
Seed Test	40.00		40.00
Rentals	3,415.03	2,129.65	5,544.69
Miscellaneous	1,217.34	927.56	2,144.90
Fertilizer - Fees	24,286.25	16,888.75	41,175.00
Public Service - St. Ap.	10,999.98	5,499.99	16,499.97
Public Service - Misc.	35.00		35.00
Feeding Stuffs - Fees	57,100.86	5,980.20	63,081.06
Adams - Federal Appro.	11,250.00	3,750.00	15,000.00
Serum - Sales	1,539.80	177.30	1,717.10
Serum - Virus Sales	108.15	13.65	121.80
Serum - Live Stock Sales	15.00		15.00
Serum - Supply Sales	88.90	9.65	98.55
Serum - Miscellaneous	12.15		12.15
State Appropriation	31,345.84	17,265.92	48,611.73
Creamery - License Fees	6,692.00	60.50	6,752.50
" - Testers Lic.	2,312.00	74.00	2,386.00
" - Glassware Tested	475.32	4.23	469.55
Robinson - State Appro.	8,806.95	11,570.22	20,377.17
Robinson - Miscellaneous		25.00	25.00
West Ky. - State Appro.	9,696.50	12,376.44	22,072.94
West Ky. - Miscellaneous		1,045.81	1,045.81
Purnell - Federal Appro.	45,000.00	15,000.00	60,000.00

St. Appro. - Patterson Farm			
Purchase	25,000.00		25,000.00
Nursery Inspection - St.			
Appro.	2,066.42	100.00	2,166.42
Nursery Inspection & Fees	1,355.00	145.00	1,500.00
Apiary Inspection - State			
Appro.	91.33		91.33
Cream Grading	7,091.66	966.67	8,058.33
Poultry Improvement	2,190.00	730.00	2,920.00
Blood Test	1,358.50	185.00	1,543.50
Total	<u>283,557.21</u>	<u>100,135.47</u>	<u>383,692.68</u>
Expenditures			
Expense	306,269.56	29,529.40	335,798.96
Additions & Betterments	9,530.05	5,399.32	14,929.37
Total	<u>315,799.61</u>	<u>34,928.72</u>	<u>350,728.33</u>
Excess of Income over			
Expenditures	<u>(32,242.40)</u>	<u>65,206.75</u>	<u>32,964.35</u>
Excess of Income over			
Expend. for the fiscal			
year to date - Experiment			
Station			32,964.35
Cash in Bank July 1, 1930 -			
Experiment Station			<u>35,191.91</u>
Cash in Bank April 30, 1931 -			
Experiment Station			<u>68,156.26</u>
Extension Division Income			
Federal Smith-Lever	152,241.30		152,241.30
Federal Ad. Co-op	29,000.00		29,000.00
Federal Supplementary	54,642.56		54,642.56
Federal Capper-Ketcham	37,291.95		37,291.95
State Smith-Lever	71,518.58	37,090.84	108,609.42
State Capper-Ketcham	540.00	16,750.00	17,290.00
County and Other	2,468.02	890.80	3,358.82
Total	<u>347,702.41</u>	<u>54,731.64</u>	<u>402,434.05</u>
Expenditures			
Expense	<u>306,859.97</u>	<u>39,880.36</u>	<u>346,740.33</u>
Excess of Inc. over Exp.	<u>40,842.44</u>	<u>14,851.28</u>	<u>55,693.72</u>
Excess of Inc. over Exp.			
for the fiscal year to			
date - Extension Div.			55,593.72
Cash in Bank July 1, 1930 -			
Extension Division			<u>2,973.18</u>
Cash in Bank April 30, 1931 -			
Extension Division			<u>58,666.90</u>

Summary

General Fund Income	1,455,374.03	97,094.36	1,552,468.39
Trust Fund Income	2,871.33	81.40	2,952.73
Experiment Sta. Income	283,557.21	100,135.47	383,692.68
Extension Div. Income	347,702.41	54,731.64	402,434.05
Total	<u>2,089,504.98</u>	<u>252,042.87</u>	<u>2,341,547.85</u>
Gen. Fund Expend.	<u>1,392,380.12</u>	<u>136,504.99</u>	<u>1,528,885.11</u>
Trust Fund Expend.	412.24	42.00	454.24
Experiment Sta. Expend.	315,799.61	34,928.72	350,728.33
Extension Div. Expend.	306,859.97	39,880.36	346,740.33
Total	<u>2,015,451.94</u>	<u>211,356.07</u>	<u>2,226,808.01</u>
Excess of Income over Expenditures	74,053.04	40,686.80	114,739.84
Excess of Expend. over Receipts for General Ledger Accounts	(6,200.98)	(3,914.60)	(10,115.58)
Student Loan Fund - Notes	(2,305.00)	(81.65)	(2,386.65)
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>65,547.06</u>	<u>36,690.55</u>	<u>102,237.61</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			102,237.61
Cash in Bank July 1, 1930 - Combined Fund			<u>(5,860.77)</u>
Cash in Bank and on hand April 30, 1931 - Combined Fund			<u>96,376.84</u>

Abstract of item shown on statement of income and expenditures as "Excess of Expenditures over Receipts for General Ledger Accounts \$10,115.58".

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable		73,946.57
Insurance Paid in Advance	6,035.03	
Sundry Accounts		21,972.88
Notes Payable	100,000.00	
	<u>106,035.03</u>	<u>\$95,919.45</u>
	95,919.45	
	<u>10,115.58</u>	

2. Contract for Beef Cattle Barn. At the last meeting of the Executive Committee, a special committee was appointed to re-advertise for bids on the beef cattle barn. The J. F. Hardymon Company of Maysville, Kentucky, was awarded the contract at \$12,940. Bids were received by the committee and the committee made its report as follows, which on motion, duly seconded, was approved:

The following bids for the beef cattle barn to be erected on the University of Kentucky Experiment Station Farm, Lexington, Kentucky, were submitted and opened on Thursday morning, April 23:

J. F. Hardymon & Company, Maysville, Kentucky,	\$12,995.00
Skinner Brothers, Lexington, Kentucky,	13,417.85
Jones-Savage Lumber Company, Wilmore, Kentucky,	13,720.00
Smith-Haggard Company, Lexington, Kentucky,	13,948.00
Perry Lumber Company, Lexington, Kentucky,	14,000.00
Lexington Lumber & Building Supply Company,	14,684.00

J. F. Hardymon & Company was judged the lowest bidder and was awarded the contract subject to additions and deductions as per the alternates stated in the specifications.

At a conference with Dean Cooper and Professor Good it was decided to let the contract with the changes specified in the following alternates:

Alternate No. 4,	Deducting	\$130.00
Alternate No. 5,	"	60.00
Alternate No. 6,	using asbestos cement siding and copper nails, adding \$45.00.	
Alternate No. 7,	using asbestos shingles and copper nails - no additions or deductions in price.	
Alternate No. 8.	Deducting	140.00
Alternate No. 10.	"	56.00
Alternate No. 12.	Omitting 2 feet of height of side walls, using asbestos cement siding with copper nails, deducting	95.00
		<u>\$481.00</u>

Adding \$45.00 to the general contract bid of \$12,995.00 for alternate No. 6, and deducting \$481.00 for the other alternatives stated above, lowers the contract price to \$12,559.00.

3. Purchase of Property on South Limestone Street. A communication was read from Mr. N. R. Garrison, real estate dealer of Lexington, asking the University to make a bid on the Leet property on South Limestone Street. It was the sense of the Committee that no bid be made; but that if the owners of the property wish to make a reasonable offer, it will be considered.

4. Widening of Limestone Street. A communication from the Mayor of Lexington asking the University to give to the City twenty feet of property fronting on Patterson Hall and Boyd Hall for the purpose of widening Limestone Street was received. The matter was discussed and referred to Judge Stoll for conference with the Mayor.

5. Use of Gymnasium and Stadium by American Legion. A communication was received from the American Legion asking for the use of the University Stadium on July 27 and the University Gymnasium on the evening of the same date. Motion was made, seconded, and carried that inasmuch as the American Legion is a state organization and there is no suitable space for the meeting elsewhere in the city, that the request be granted.

6. Report on University Library. President McVey submitted a report on the cost of the construction of the University Library, which is as follows:

<u>CONTRACT</u>	<u>AMOUNT PAID</u>	
J. F. Hardymon Company, General Contract	\$269,000.00	\$240,248.13

J. J. Fitzgerald, Heating & Ventilating	29,000.00	
Extras: Chg. Unit Heater 3rd Floor	66.00	
Chg. Boiler Header	125.00	
	\$29,191.00	26,271.90

John H. Scott, Plumbing & Sewers	11,165.00	
Extras: Alt.#7, Chromium Plat.	275.00	
31 yds Stone Excav.	286.75	
Drains	16.88	
	11,743.63	10,746.71

Note: Scott's estimates show \$197.15 additional extras.

8.

B. C. Ingels Electric Co., Electrical Work	\$7,474.00		
Extras: Alt.#1 Distribution Panel	<u>58.00</u>	\$7,532.00	\$6,778.80

Snead & Co., Metal Book Stacks	62,422.00		
Extras: Alt.#4-5 Tier Temp. Book Lift	340.00		
Carroll Cases 15"deep	<u>436.00</u>		
	63,198.00		
Deductions: Alt. #1 Strip 3 tiers	12,475.00		
Alt.#3 Omit Book Con. 3 tiers	8,500.00		
Allowance for not setting shelves	90.00		
Allowance for not painting	<u>2,100.00</u>		
		\$40,033.00	40,033.00

Combs Lumber Company, Cabinet Work	\$20,225.00		
Extras: Door to rooms 225- 226	<u>221.00</u>	20,446.00	15,381.00

R. B. Hayes, Finished floors	12,500.00	12,500.00	11,540.85

McElhone and Maloney, Stokers	3,033.00		
Extra: Add. Clean out door	<u>100.00</u>	3,133.00	
Architects' fees 6%		23,246.00	22,179.00
Grading and Sewer estimated		4,500.00	
Equipment		<u>30,000.00</u>	20,000.00
Total		425,078.63	

7. Board Meeting to be Held on June 3. Motion was made, seconded and carried that the next meeting of the Board of Trustees of the University be fixed for June 3 in order to fit best into the commencement program.

8. Thompson Starrett Company Building Proposal. Mr. S. G. Miller of the Thompson Starrett Company of New York City appeared before the Board and made a brief statement in which he indicated that his company would be willing to build buildings for the University on the amortization plan as provided in the Kentucky statutes at cost plus eight per cent, all sub-contracts to be let to local concerns and the work to be done under written contract with the University. The Committee took no action but received the statement for further consideration.

9. Bids on Hog Barn. Bids were received for the construction of a Hog Barn on the Experiment Station Farm at the University as follows, subject to additions and deductions for alternates specified:

1. Jones Savage Lumber Company, Wilmore.....	\$4,700
2. Perry Lumber Company, Lexington	4,500
3. Lexington Lumber Company	4,190
4. Congleton Lumber Company	4,395
5. Coleman and Davis	5,037
6. Skinner Brothers	4,500
7. Louis des Cognets Company	4,600
8. J. F. Hardymon Company	3,990
9. Lexington Quarry Company	4,762

Motion was made, seconded, and carried that the contract be let to the J. F. Hardymon Company and that the President be authorized to enter into a contract with the Company for the construction of the barn, and that the President and Dean Cooper be authorized to accept bids for the equipment of the building.

11. Audit of the University Books. A communication from the Johnson Fowler Company of Louisville proposing to audit the books of the University was read, but no action was taken.

12. Tuition for Ex-service Man. A communication was read from Mr. T. W. Skinner stating that under the law he was entitled to receive free tuition for the period of four years from the University by reason of the fact that he is an ex-service man. He indicated that due to the fact that he had been county superintendent of schools he had been able to attend the University only part time and during the four years he had received the equivalent of two years full tuition. He requested that tuition be allowed him for an additional two years.

13. Insurance on Buildings. The Actuarial Bureau at the request of Klair and Scott recently submitted a recommendation for certain changes to be made in the various buildings of the

University in order to get a lower rate of insurance. Among these recommendations was a recommendation that a sprinkler system be installed in the girls' dormitories as a protection against fire. This particular recommendation was taken up by the Committee and on motion, duly seconded, it was directed that a sprinkler system be installed in Boyd and Patterson Halls as soon as it is practicable to do so and that the President of the University be authorized to obtain bids for the installation of the sprinkler system and to accept the lowest and best bid.

14. Workmen's Compensation Insurance. Communications from several companies regarding workmen's compensation insurance were received. These were taken into consideration, but no action was taken.

15. Appointments, Leaves of Absence, Changes of Status, and Resignations. The following list of appointments, leaves of absence, changes in status, and resignations were recommended by President McVey; and on motion, duly seconded, approved by the Committee:

Appointment of Mrs. Pearl Bastin Herring, graduate assistant for the year 1931-1932 in Ancient Languages, at a salary of \$600.

Appointment of Mr. James M. Boswell as graduate assistant in Mathematics for the year 1931-1932, at a salary of \$600.

Appointment of Mr. S. A. Boles as professor of Physical Education and Graduate Manager of Intercollegiate Athletics, salary to be paid by the Athletic Association.

Mr. Harry Gamage promoted from assistant professor to professor.

Mr. Birkett Lee Pribble, instructor in Physical Education, assistant coach in Football, salary paid by the Athletic Association, was reappointed for the year 1931-1932.

Reappointment of Mr. John Devereaux, instructor in physical education, coach in baseball, salary paid by the Athletic Association.

Reappointment of John G. Campbell, instructor in Physical Education, assistant coach in Football, salary paid by the Athletic Association.

Appointment of Leonard Miller as part-time instructor in Physical Education for 1931-1932, at a salary of \$900.

Appointment of Louis A. Toth as graduate assistant in Anatomy and Physiology for the year 1931-32 at a salary of \$500.

Temporary appointment of Mr. W. D. Armstrong as instructor in the Department of Horticulture at a salary of \$1800 to be paid on a ten months' basis from September 1, 1931, to June 30, 1932.

Appointment of Mr. A. B. Crawford, assistant in the Bureau of School Service, for the year 1931-32, at a salary of \$2,000.

Reappointment of Mr. Paul D. Gard, assistant in the Bureau of School Service, for the year 1931-32, at a salary of \$1,000.

Temporary appointment of Mr. Keith S. Venable, assistant in the field work in a soil survey of Fayette County at the rate of \$110 a month, effective June 1, 1931, or at close of present semester; to be terminated at the discretion of the director of the Experiment Station.

Appointment of Mr. Van Barnett, R. C. Layson, Sam McCluer, E. W. Kirk, H. M. Sullivan, and J. Herbert Haynsworth, Jr., as graduate assistants in Physics for the year 1931-32 at a salary of \$600 each.

Appointment of Professor Frank Murray to take the vacancy created by the retirement of Professor Chalkley in the College of Law and to receive the same salary that Professor Chalkley received at the time of his retirement.

Appointment of Mr. J. M. Durbin, instructor of Business Law, for the year 1931-32, at a salary of \$750.

Appointment of Mr. L. B. Averett, instructor in economics for the year 1931-32, at a salary of \$1800.

Appointment of Mr. John V. McQuitty, to a fellowship in the Registrar's Office for the 1931-32.

Temporary appointment of Miss Mary Mahler as clerk for two-thirds time at the rate of \$75.00 a month, effective April 11, her employment not to exceed four months and to be discontinued at the discretion of the director of the Experiment Station.

Appointment of A. M. Lands, assistant professor in Anatomy and Physiology for the year 1931-1932.

Promotion of Mr. R. H. Wenver from assistant professor of Bacteriology to associate professor of Bacteriology.

Promotion of Mr. Charles Barkenbus from associate professor of Organic Chemistry to professor of Organic Chemistry.

Promotion of M. H. Bedford from associate professor of Physical Chemistry to professor of Physical Chemistry.

Promotion of A. E. Bigge from assistant professor of German to associate professor of German.

Promotion of Mr. W. A. Heinz to assistant professor of Hygiene and Public Health.

Promotion of Mr. E. L. Rees from associate professor of Mathematics to professor of Mathematics.

Promotion of H. H. Downing from associate professor of Mathematics to professor of Mathematics.

Mr. John Kuiper to be promoted from associate professor of Philosophy to Professor of Philosophy and head of the Department of Philosophy.

Promotion of M. E. Pötter to assistant professor of Physical Education and Head of the Department.

Promotion of Mr. W. H. Hansen from instructor to assistant professor of Physical Education.

Promotion of M. M. White from assistant professor of Psychology to associate professor of Psychology for three years.

Promotion of G. B. Dimmick from instructor in Psychology to assistant professor of Psychology.

Promotion of Dr. W. R. Allen from associate professor in Zoology to professor of Zoology.

Promotion of Mr. Alfred Brauer from assistant professor in Zoology to associate professor.

Leave of absence was granted to Miss Ida Hagman, field agent in Home Economics, Extension Division, from July 31 to August 15, 1931, with pay, for the purpose of completing the six weeks summer session at Teachers' College, Columbia University.

Leave of absence was granted Professor Lawrence Yates on full pay from January 1, 1932, to September 1, 1932, for the purpose of study at the University of Chicago.

Appointment of Miss Ruth Etheridge, assistant home demonstration agent for Madison and Rockcastle counties, from April 6 to June 30, 1931, at a salary of \$100 a month.

Resignation of Mr. R. R. Robbins, county agent in Perry County, effective April 30, 1931, was accepted by the Board.

Resignation of Mr. E. G. Routon, graduate assistant in Mathematics, for the year 1931-1932 was accepted by the Board.

The following list of reappointments in the College of Arts and Sciences was approved on recommendation of the President:

Anatomy and Physiology

A. M. Lands, Assistant Professor for 1931-32.

Art

Edward Fisk, Assistant Professor, through June, 1934.

Ann Callihan, Instructor for 1931-32.

Jean B. Lowry, Instructor for 1931-32.

Bacteriology

J. H. Barry, Technician for 1931-32, on basis of 35¢ per hour.

Botany

B. B. McInteer, Assistant Professor for 1931-32 (on leave).

Gladys Kirkland, Graduate Assistant for 1931-32, salary \$600.

Chemistry

J. R. Mitchell, Assistant Professor, through June, 1934.

J. L. Gabbard, Instructor for 1931-32.

W. H. Keller, Instructor for 1931-32.

C. F. Krewson, Instructor for 1931-32.

A. J. Zimmerman, Instructor for 1931-32 (on leave).

Edith Love, Secretary, for 1931-32.

Effie D. Hughes, Graduate Assistant for 1931-32, salary \$600.

English

Frank Fowler, Assistant Professor of Dramatics for 1931-32.

Abner W. Kelley, Assistant Professor for 1931-32.

W. F. Gallaway, Assistant Professor for 1931-32.

Mildred Semmons, Assistant Professor of Library Science, for 1931-32.

George Fithian, Instructor for 1931-32.

Elizabeth Gay, Instructor for 1931-32.

Mrs. George Smith, Instructor for 1931-32.

Robert Shannon, Instructor for 1931-32.

William S. Ward, Instructor for 1931-32.

Margaret I. King, Instructor in Library Science for 1931-32.

Nicholas Williams, Graduate Assistant for 1931-32, salary \$600.

Mary Cole Holloway, Secretary for 1931-32, salary \$600.

German

Helen Connell, Instructor for 1931-32.

History

Ellery L. Hall, Instructor for 1931-32.

Robert G. Lunde, Instructor for 1931-32.

Hygiene and Public Health

Dr. F. C. Thomas, part-time, Optometrist for 1931-32.
 Dr. E. C. Yates, part-time, Otorhinolaryngologist for 1931-32.
 Dr. J. W. Davis, part-time, Training School Physician for
 1931-32.
 Lillie Davis, Nurse, for 1931-32.
 Elizabeth Desha, Nurse, for 1931-32.
 Katherine W. Owens, Secretary, for 1931-32.

Journalism

Gerald Griffin, part-time, Instructor for 1931-32.
 Neil Plummer, part-time, Instructor for 1931-32.

Mathematics and Astronomy

E. J. Canaday, Instructor, for 1931-32.
 W. W. Chambers, Instructor, for 1931-32.
 Sallie Pence, Instructor, for 1931-32.
 N. B. Allison, Instructor, for 1931-32.

Military Science

Major Owen R. Meredith, Professor and Head of Department.
 Captain W. A. Cunningham, Assistant Professor.
 Captain Clyde Grady, Assistant Professor.
 Captain Harry D. Scheibla, Assistant Professor.
 First Lieutenant P. E. LeSturgeon, Assistant Professor.
 First Lieutenant James E. Rees, Assistant Professor.
 First Lieutenant Howard D. Criswell, Assistant Professor.
 Warrant Officer Edward F. Gallagher, Instructor.
 Warrant Officer George A. Knight, Instructor.
 Master Sergeant John A. Short, Instructor.
 Sergeant Herman B. Bryant, Instructor.
 Sergeant Elmer O. Kinker, Instructor.
 Sergeant W. D. McDaniel, Retired, Military Storekeeper for
 1931-32.
 Mary Dunne, Secretary, for 1931-32.

Music

Josephine Parker, Instructor, for 1931-32.
 Hilda Cooper, Secretary for 1931-32; hourly basis, 40¢ per
 hour.

Physical Education

B. A. Shively, Instructor, for 1931-32.
 A. F. Rupp, Instructor for 1931-32.
 Elmer Gilb, Instructor for 1931-32.
 Frank Mann, Instructor for 1931-32.
 C. W. Hackensmith, Instructor for 1931-32.
 Rebecca Averill, Instructor for 1931-32.
 Mrs. A. McClure, Pianist, for 1931-32.
 Melvin Applebaum, Student Assistant for 1931-32, salary
 \$200, plus fees.
 Nancy G. Rothwell, Office Assistant for 1931-32, salary
 \$200.

Physics

Jarvis Todd, Instructor for 1931-32.
B. P. Ramsey, Instructor for 1931-32.
F. F. Cleveland, Instructor for 1931-32.
Carl Schneider, Instrument Maker, for 1931-32.
Dorothy Rominger, Secretary, for 1931-32.

Political Science

J. W. Manning, Associate Professor and Director of the
Bureau of Government Research for 1931-32.
Esther Cole, Assistant Professor for 1931-32.
Paul K. Walp, Assistant Professor for 1931-32.

Psychology

Henry Beaumont, Assistant Professor and Executive Secretary
of the University Personnel Bureau for 1931-32.
Mary Agnes Gordon, Instructor and Research Worker in Per-
sonnel Bureau for 1931-32.
Edward Newbury, Instructor for 1931-32.
E. J. Asher, Assistant Professor, through June 1934.

Divisional

Idie Lee Turner, Secretary to Dean, for 1931-32.
Willena Duncan, Stenographer for 1931-32.

Appointment of Miss Beuna Mathis as graduate assistant in
Mathematics at a salary of \$600.

Appointment of Brooks Hamilton as Bacteriologist in the De-
partment of Hygiene at a salary of \$1600 for the school year.

On motion, duly seconded, the Committee adjourned.

Wellington Patrick, Secretary
Board of Trustees