

Irregularities

Minutes of the Meeting of the Executive Committee of the Board of Trustees, University of Kentucky, May 1, 1946.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:30 a.m., Wednesday, May 1, 1946. The following members were present: Judge Richard C. Stoll, Chairman; R. P. Hobson, H. D. Palmore, H. S. Cleveland, and John C. Everett. President H. L. Donovan and Comptroller Frank D. Peterson, Secretary of the Board of Trustees, were also present.

A. Contract for Construction of Men's Residence Hall.

The Chairman of the Executive Committee, Judge Stoll, reported that pursuant to authorization of the Board of Trustees, the contract for the construction of the Residence Hall for Men, at a cost of \$413,200.00, base bid, and the acceptance of alternates 2, 3 and 4, had been signed by the Vice Chairman of the Board of Trustees, attested to by the Secretary of the Board, and construction of the building had begun. The Comptroller reported that contract documents had been approved by the Attorney General.

B. Report of the Comptroller.

The Comptroller submitted a financial report of operations of the University for the period July 1, 1945, to and including March 30, 1946. The following analysis was read to the Committee:

April 27, 1946

President H. L. Donovan
University of Kentucky
Lexington, Kentucky

Dear President Donovan;

I submit hereto attached the financial report for the period ended March 30, 1946.

Income

During the first nine months of the fiscal year 88.8% of the total budgeted income had been realized. Apparently the Realized Income was in a favorable position on the date of the report. However, there is a possibility that the income budgeted for Student Fees will not be realized in full by the end of the fiscal year. During the period covered by the report only 55.5% of the estimate of Student Fees had been realized. The original estimates and subsequent revising of the Student Fee Accounts were based upon the idea that a large portion of the fees of Veterans under Public Laws 16 and 346 would be available, due allowance being made for the fact that such fees were to be paid in arrears. However,

experience has proven that it takes approximately two months after the close of a quarter to prepare invoices to meet the requirements of the Veterans Administration and that payment of the fees is not made until three or four months after invoices are rendered. On March 30, 1946, fees of veterans had been paid through the summer quarter. The fees receivable in connection with veterans amounted to approximately \$130,000 on that date.

State Appropriations were allotted in full on April 1, 1946. In order to realize the entire amount of the appropriations, it is planned to encumber the general appropriations for the payment of April, May and June salaries. The balance of appropriations for Repairs to Buildings and Home Economics Equipment is to be used to reimburse the College Revolving Fund in connection with Job Orders. The balance of the appropriations for Scientific Laboratory Equipment and Engineering Equipment is to be used to reimburse the College Revolving Fund for funds advanced to acquire Surplus and Excess Government Property. Other appropriations have small balances which will be encumbered before the end of the year. No balance of any sizable amount is expected to revert to the State General Fund.

Federal Fund Accounts have small unrealized balances which are expected to be fully realized before the end of the fiscal year.

The University has little control over the amount of income derived through the State Department of Education in connection with the Smith-Hughes Teaching Act and corresponding State Funds. A major portion of the estimated income from this source is expected to be realized.

Income of Residence Halls amounting to \$79,133.17, has been credited to Clearing Accounts. This is in process of being transmitted to the State Treasury. This amount, together with additional income for April, May and June, should cause the estimate of Auxiliary income to be fully realized by the end of the year.

Other income items are expected to be realized in excess of the estimates.

From the standpoint of the total budget, there should be no large variation between the budget estimate and the total income realized by the end of the year.

Expenditures

Expenditures and encumbrances recorded during the period amounted to 71.9% of the Revised Departmental Appropriations.

An analysis of the appropriation accounts reveals that several accounts will close the year with balances, which

will revert to the unappropriated surplus of the University Current General Fund. It was also apparent that a few appropriations should be revised to provide for expenditures not anticipated in the original budgets and subsequent revisions.

The unprecedented enrollment at the registration for the Spring Quarter has caused an increase in the expenditures of certain of the Administration and General Expense Accounts. There has also been an increase in the expenditures of the Maintenance and Operations Division. The current rate of expenditures being charged to these accounts cannot be maintained without overdrafts resulting.

The expenditures charged to the College Budgets and auxiliary Enterprises fall below the budgeted requirements. These accounts should complete the year with small credit balances.

The Experiment Station has submitted a revised budget which had not been recorded on March 30, 1946.

Respectfully submitted,

Frank D. Peterson
Comptroller

The financial statements were examined by the Committee and the following action was taken:

* * * * *

1. Upon motion duly made, seconded and carried, the report was ordered received and filed.

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C. Budget Additions Authorized.

President Donovan stated that it was necessary from time to time to authorize various additions to departmental budgets. These additions are required to handle the increased work of the departments, primarily due to the increased enrollment of the University, and necessary to provide funds for returning staff members from leaves of absence. He read a list of recommended increases and asked for the approval of the Executive Committee.

The Committee heard the recommendation of the President and took the following action:

* * * * *

2. Upon motion duly made, seconded and carried, the budget increases, as recommended, are authorized, the Comptroller is directed to transfer the amounts from the unappropriated surplus of the general University budget, and the list of increases is ordered filed with the Secretary of the Committee.

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D. Sale of Dormitory Revenue Bonds.

It was stated that the Board of Trustees, at its meeting April 2, 1946, authorized the issuance of \$430,000 Dormitory Revenue Bonds of 1946, the funds to be used for the construction of a residence hall for men. The resolution adopted at that meeting was approved by the Attorney General, as set forth in the following letter:

Commonwealth of Kentucky

OFFICE OF THE ATTORNEY GENERAL

Frankfort

March 23, 1946

Mr. Frank D. Peterson
Comptroller
University of Kentucky
Lexington, Kentucky

Dear Sir:

Pursuant to your request, this office has considered the resolution of the Board of Trustees of the University of Kentucky proposing the issuance and sale of Dormitory Revenue Bonds.

The Board of Trustees of the University of Kentucky is granted the authority for the issuance of such bonds for the purpose indicated by Sections 162.350 through 162.380 KRS.

A study of the resolution of the Board of Trustees and of the proposed bond reflect very few irregularities. Inasmuch as the governing body of the University is the Board of Trustees, the references throughout the resolution and the bond of "University of Kentucky by its Board of Trustees" or similar expressions should be "the Board of Trustees of the University of Kentucky." I have indicated on Pages

3, 6, 10 and 12 of the resolution the places where the change should be made.

The first paragraph on Page 9 of the resolution provides that all moneys held in the bond fund or as a reserve for contingencies shall be deposited in a bank which is a member of the Federal Reserve System and of the Federal Deposit Insurance Corporation. Question has been raised as to the right of the institution to deposit the money in a bank and not deposit it with the Treasurer of the Commonwealth of Kentucky. The revenues from the sale of these bonds are placed in a special fund which does not become a part of the general revenue of the state of Kentucky, but is a special fund set apart for the construction of the dormitory. The revenues from the use of the dormitory are likewise not funds of the state, but are funds earmarked and set aside for the redemption of revenue bonds. As such, it is not state revenue and need not be placed in the Treasury of the Commonwealth of Kentucky, but may be placed in a bank as provided by this section.

We call your attention to the case of J. D. Van Hooser & Co. v. University of Kentucky, 262 Ky. 581, wherein the Court of Appeals had before it for its consideration a similar bond issue from the University of Kentucky. The Court of Appeals approved the issue there; and that before, being similar to that considered by the Court of Appeals, meets all the requirements of the statute, and, subject to the above-mentioned changes, are in proper legal form.

Yours very truly,

(Signed) Eldon S. Dummit

Eldon S. Dummit
Attorney General

It was stated that the changes in the resolution recommended in the Attorney General's letter were made, and the resolution adopted by the Board of Trustees at its meeting April 2, 1946, contained those changes. The Comptroller reported that, pursuant to direction of the Board of Trustees on April 2, 1946, he had caused the following advertisement to appear in the Louisville Times and the Courier-Journal, Louisville, Kentucky; and in the Bond Buyer, a national publication issued weekly, and the Daily Bond Buyer, a national publication.

\$430,000

UNIVERSITY OF KENTUCKY

Dormitory Revenue Bonds of 1946

PUBLIC NOTICE is hereby given that on April 2, 1946, the Board of Trustees of the University of Kentucky at Lexington, Kentucky, adopted a resolution authorizing and providing for the issuance and delivery of \$430,000 principal amount of Dormitory Revenue Bonds of 1946, to be dated June 1, 1946, to mature serially on June 1 of each of the years 1949 to 1976, inclusive, but the bonds maturing June 1, 1952, and thereafter, are to be optional for redemption prior to maturity on any interest payment date on or after June 1, 1951, and any such redemption on or prior to June 1, 1956, shall be upon terms of 103 and interest, and thereafter at par and interest. The Executive Committee of said Board of Trustees will meet at the University of Kentucky in the City of Lexington, Kentucky, on the

1st DAY OF MAY, 1946

at 10 o'clock A.M., and then and there further consider the matter of issuing said bonds and also receive and consider proposals for the purchase of said bonds. The minimum bid to be considered will be 102% of par plus accrued interest.

Each bidder will be required to qualify by furnishing a certified check on a state or national bank in the sum of \$8,000 payable to the order of the Secretary of said Board of Trustees. Such checks of any unsuccessful bidders will be returned after the opening and consideration of the bids but the check of the successful bidder will be retained until delivery of the bonds and the amount thereof shall constitute the agreed liquidated damages in the event the successful bidder fails or refuses to perform in accordance with the accepted bid. In the event that prior to the delivery of said bonds the income therefrom to an individual becomes taxable under any federal income tax law, the successful bidder will be relieved of the obligation to accept delivery and the deposited check will be returned on request.

FRANK D. PETERSON
Secretary, Board of Trustees

Lexington, Kentucky, on May 1st, will be on Daylight Saving Time.

He also reported that the following statements were issued and mailed to investment houses making inquiry concerning the issuance of \$430,000 Dormitory Revenue Bonds of 1946.

April 29, 1946

Gentlemen:

We enclose data concerning the proposed issue of \$430,000.00 University of Kentucky Dormitory Revenue Bonds of 1946 on which the Board of Trustees of the University will accept sealed proposals at 10:00 a.m. Central Standard Daylight Saving Time, May 1, 1946.

We wish to correct one error contained in this information. On the page headed "Bonded Indebtedness of the University of Kentucky" we make the statement that the bonded indebtedness of the University is \$938,000.00 less than the maximum eight years ago. That is not correct, as a careful examination of the figures on that page will show. You will note that to retire a like amount of bonds, \$507,000.00 of refunding bonds were issued last year bearing interest 1-3/4%.

Further, the proposed \$430,000.00 bond issue is callable from time to time in part "in the inverse order of their numbering", on any interest payment date, etc.

The legal opinion of Messrs. Chapman & Cutler, Chicago, Illinois, will be furnished to the successful bidder.

Very truly yours,

Frank D. Peterson
Comptroller

\$430,000.00

8

UNIVERSITY OF KENTUCKY DORMITORY REVENUE BONDS OF 1946

On May 1st, 1946, the Board of Trustees of the University of Kentucky will accept sealed proposals for this issue of bonds at 10:00 A.M., Central Standard Daylight Saving Time. This issue of bonds has been advertised in the Bond Buyer and the Courier-Journal and Louisville Times of Louisville, Kentucky. The information given below is to provide prospective buyers with more information regarding this issue of bonds. NO BID OF LESS THAN ONE HUNDRED AND TWO (102) WILL BE CONSIDERED AND BIDDERS SHALL HAVE THE RIGHT TO NAME THEIR OWN COUPON RATE OR RATES IN MULTIPLES OF FIVE-HUNDREDTH OF ONE PER CENT. THE MAXIMUM COUPON RATE IS TWO PER CENT.

SCHEDULE OF MATURITIES

<u>Principal Due</u>	<u>Maturity</u>
11,000	June 1, 1949
12,000	June 1, 1950
12,000	June 1, 1951
12,000	June 1, 1952
13,000	June 1, 1953
13,000	June 1, 1954
14,000	June 1, 1955
14,000	June 1, 1956
14,000	June 1, 1957
14,000	June 1, 1958
15,000	June 1, 1959
15,000	June 1, 1960
15,000	June 1, 1961
15,000	June 1, 1962
15,000	June 1, 1963
16,000	June 1, 1964
16,000	June 1, 1965
16,000	June 1, 1966
17,000	June 1, 1967
17,000	June 1, 1968
17,000	June 1, 1969
17,000	June 1, 1970
18,000	June 1, 1971
18,000	June 1, 1972
18,000	June 1, 1973
18,000	June 1, 1974
19,000	June 1, 1975
19,000	June 1, 1976
Total	<u>\$430,000</u>

Bonds maturing to and including June 1, 1951 non-callable. Remaining bonds optional for redemption prior to maturity on any interest payment date on or after June 1, 1951 and, any such redemption on or prior to June 1, 1956, shall be upon terms of 103 and interest and thereafter at par and interest.

NEED FOR THIS BUILDING

As against an average pre-war fall term enrollment of thirty-five hundred, the present spring quarter enrollment is 4,273. The fall enrollment for 1946-47 is estimated to reach six thousand, if housing facilities can be found within the City of Lexington, or made available through other sources by the University. It is estimated by the administration of the University that the enrollment will exceed five thousand for many years to come, and will reach and be maintained at six thousand when housing accommodations can be provided. At the present time, the University owns and operates three residence halls for men, normally housing three hundred and thirty students; we are now housing three hundred and ninety-four in these dormitories. In normal years, the ratio of men students to women students has been approximately two to one. This new dormitory will house men students and provide recreational and social accommodations for men students housed in all dormitories for men.

SOURCES OF REVENUE FOR RETIRING BONDS

It is contemplated that one hundred and eight men students will be housed in the proposed residence hall, from which rental income in excess of seventeen thousand dollars will be derived. The room rental will be approximately forty dollars per quarter per student, collected each quarter in advance at the time the student registers in the University. No student is allowed to occupy a room in the dormitory until his room rent has been paid. The University operates on a four quarter system, therefore the residence halls will be in operation during the entire year. This housing rental of forty dollars per quarter is substantially below normal rent rates for housing facilities obtainable from private sources in Lexington. The basement level floor, and the ground floor in the proposed building will care for recreational and social needs for students living in all existing men's residence halls; it will provide for a coffee shop, administrative offices, director's apartment, etc., which facilities will be leased directly to the University and paid for from income derived from rental of dormitory facilities to other men students. The income from this source will not be less than sixteen thousand dollars per year, making a total annual income in excess of thirty-three thousand dollars. The total expense of operating the new men's residence hall will not exceed ten thousand dollars per annum, allowing for bond interest and principle retirement an amount in excess of twenty-three thousand dollars annually as against maximum debt service charges in any one year of twenty thousand five hundred dollars. Thus the new dormitory will be self supporting.

Contract for the erection of the proposed Residence Hall for Men has been let on a firm competitive bid of \$418,000.00 awarded to the Hargett Construction Company of Lexington, Kentucky. The contract has been authorized by the Board of Trustees and executed and performance bond given by the contractor. A work order for commencing actual construction has been issued. Actual construction will start immediately and contract provides that the construction will be completed within a period of 245 calendar days.

The University of Kentucky is located at Lexington, an urban community of about 70,000 population. It is a state supported institution operated under the direction of a board of trustees of fifteen members. The membership of this board includes the Governor, the Superintendent of Public Instruction, and the Commissioner of Agriculture, ex officio, and twelve members appointed by the Governor, three of whom are alumni of the University and three; members of the State Board of Agriculture. The University is one of a number of institutions known as land-grant colleges which were established by the Morrill Act of 1862 and which have continued to receive federal assistance under the provisions of this and subsequent laws relating to the teaching of agriculture and the mechanic arts and the provision of agricultural experiment stations and extension services in agriculture and home economics.

The University of Kentucky is on the approved list of the Association of American Universities, and is a member of the Southern Association of Colleges and Secondary Schools and the Kentucky Association of Colleges and Secondary Schools. It is accredited in its respective colleges or departments by the Association of American Law Schools, the American Association of Collegiate Schools of Business, the American Association of Schools and Departments of Journalism, the American Library Association, the National Association of Schools of Music, and the Engineers' Council for Professional Development.

The major function of the University is that of instruction. For the performance of this function it is organized into the College of Arts and Sciences, the College of Agriculture and Home Economics, the College of Engineering, the College of Law, the College of Education, the College of Commerce, the Graduate School, and a Department of University Extension. Residence instruction is given through four quarters of approximately twelve weeks each, the summer quarter being divided into two terms.

In addition to giving instruction to its student body, the University contributes to the welfare of the state through research, experimentation, and public service. While all departments make important contributions along these lines, certain divisions and bureaus have been established specifically for these purposes. Included in this group are the Experiment Station and the Extension Division of the College of Agriculture and Home Economics, the Bureau of Business Research, the Bureau of Government Research, the Bureau of School Service, the Bureau of Source Materials in Higher Education, the Personnel Bureau, the Teachers Placement Bureau, the Department of University Extension, and the Department of Public Relations.

The University of Kentucky began as a part of Kentucky University under a cooperative plan authorized by the legislature in 1865. The purpose of this plan was to unite sectarian and public education under one organization. This experiment was tried for a number of years. In the meantime, the federal funds authorized under the Morrill Act were used to develop agriculture and mechanic arts in Kentucky University. In 1878, when the people of Kentucky decided to establish a state institution of higher learning, the College of Agriculture and Mechanic Arts was separated from Kentucky University and reestablished on land, given by the City of Lexington and the County of Fayette. Thirty years later the legislature changed the name of the institution to the

State University of Kentucky, and gave it additional financial support. In 1916 the name was again changed, this time to the present title, and additional maintenance was arranged by legislative act.

BONDED INDEBTEDNESS OF THE UNIVERSITY OF KENTUCKY

Original bond issue:

P.W.A. bonds, First issue, 1936	\$ 634,000.00	
Land Trust certificates, Service Building, 1936	<u>50,000.00</u>	\$ 684,000.00

Bonds subsequently issued:

P.W.A. bonds, Second issue, 1938	316,000.00	
Land Trust certificates, Kinkead and Breckinridge Halls, 1938	183,000.00	
Land trust certificates, Woolley property, 1943	23,000.00	
P.W.A. bonds, refunding issue, 1945	<u>507,000.00</u>	<u>1,029,000.00</u>

Total bonds issued		\$1,713,000.00
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Bonds redeemed		<u>930,000.00</u>
Bonds outstanding, October 31, 1945		<u>\$ 783,000.00</u>

Bonds outstanding, October 31, 1945		
Consisting of		
507 refunding bonds, \$1,000.00 each, bearing interest at 1-3/4% due in 1962 (final payment)		\$ 507,000.00
276 P.W.A. bonds, \$1,000.00 each, bearing interest at 3%, final payment due in 1968		<u>276,000.00</u>

Bonds outstanding, October 31, 1945		<u>\$ 783,000.00</u>
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Since October 31, 1945 \$8,000.00 principle has been paid, leaving the present bonded indebtedness of the University at \$775,000.00 or \$938,000.00 less than the maximum eight years ago. During this same period over \$500,000.00 of additional real property has been acquired by the University which has been paid for out of current funds. The present investment in plant of the University is as follows:

Land	\$ 916,000.00
Buildings	6,329,000.00
Equipment	<u>1,840,000.00</u>
Total	\$9,085,000.00

1946-47 Estimated University IncomeIncome

Total State Appropriations	\$2,721,550.00
Total Federal Grants-in-Aid	1,291,419.66
Total Student Fees	836,550.00
Total Sales, Services, and Rentals	341,700.00
Auxiliary Enterprises	<u>283,950.00</u>
Total Income	\$5,476,169.66

Your attention is called to the above referred to advertised notices of sale. The information contained herein is solely for the purpose of giving all prospective bidders for the bond issue more complete information than is ordinarily practical in the advertised Notices of Sales.

The Comptroller reported that bids were accepted at the Comptroller's Office up to 10:00 a.m., May 1, 1946. A representative of Pohl and Company, Inc., Cincinnati, Ohio, and a representative of a syndicate headed by the Bankers Bond Company, were present. A bid was received from a syndicate composed of the following: The Bankers Bond Company, Security and Bond Company, Almstedt Brothers, Stein Brothers and Boyce, J. D. Van Hooser & Co., J. J. B. Hilliard & Son, Edward G. Taylor & Co., and Fox, Reusch & Company, signed by Wood Hannah, Authorized Agent.

Mr. Edward F. O'Connor, representing Pohl and Company, stated that the group he represented had decided, in view of the recent decline in Government Bonds, not to submit a bid.

The bid submitted by Mr. Wood Hannah, Authorized Agent for the Syndicate, was opened in public, read aloud, and was as follows:

The BANKERS BOND Co.
Louisville 2, Ky.

April 30, 1946

Executive Committee
Board of Trustees
University of Kentucky
Lexington, Kentucky

Gentlemen:

In accordance with your published Notice of Sale which appeared in THE BOND BUYER on April 20, 1946, we bid 102 for the entire issue \$430,000 DORMITORY REVENUE BONDS of 1946 with the specifications as contained in the advertisement.

Our bid is for bonds bearing an interest coupon of 2% for maturities 1949 through 1974, and bearing an interest coupon of 1-3/4 for maturities 1975 through 1976. Our certified check in the amount of \$8,000 payable to the order of the Secretary of the Board of Trustees is attached hereto.

Respectfully submitted for the consideration of your Board of Trustees at its meeting set for 10:00 A.M. Central Standard Daylight Saving Time, May 1, 1946.

Yours very truly

The Bankers Bond Co.
 Security & Bond Co.
 Almstedt Brothers
 Stein Bros. & Boyce
 J.D. Van Hooser & Co.
 J.J.B. Hilliard & Son
 Edward G. Taylor & Co.
 Fox, Reusch & Company

(Signed) By Wood Hannah
 Authorized Agent

The Comptroller further reported that the above bid represented a net interest cost of 1.96% on maturities for 1949 to 1976 inclusive.

After due consideration of the bid, the following resolution, entitled "Resolution Concerning the Sale and Award of \$430,000 Dormitory Revenue Bonds of 1946" was offered by Member J. C. Everett and seconded by Member R. P. Hobson, as follows:

"Whereas notification of the sale of \$430,000 Dormitory Revenue Bonds of 1946 has heretofore been given in strict compliance with the provisions of the resolution heretofore adopted by the Board of Trustees on April 2, 1946, authorizing the issuance of said bonds, and whereas the best proposal received for said bonds is from The Bankers Bond Co., Security & Bond Co., Almstedt Brothers, Stein Bros. & Boyce, J. D. Van Hooser & Co., J. J. B. Hilliard & Son, Edward G. Taylor & Co., and Fox, Reusch & Company, by their Authorized Agent, Wood Hannah, now therefore be it resolved by the Executive Committee of the Board of Trustees of the University of Kentucky, as follows:

"Section 1: That upon being advised in the premises, it is hereby determined that the proposal of The Bankers Bond Co., Security & Bond Co., Almstedt Brothers, Stein Bros. & Boyce, J. D. Van Hooser & Co., J. J. B. Hilliard & Son, Edward G. Taylor & Co., and Fox, Reusch & Company, by their Authorized Agent, Wood Hannah, of price of 102, for \$430,000 Dormitory Revenue Bonds of 1946, as advertised, and bearing an interest coupon of 2% for maturities 1949 through 1974, inclusive, and bearing interest coupon of 1.3/4% for maturities 1975 through 1976, inclusive, is the highest and best bid received, and that said bonds be, and same are hereby awarded thereon to said The Bankers Bond Co., Security & Bond Co., Almstedt Brothers, Stein Bros. & Boyce, J. D. Van Hooser & Co., J. J. B. Hilliard & Son, Edward G. Taylor & Co., and Fox, Reusch & Company, by their Authorized Agent, Wood Hannah.

"Section 2: That all resolutions or parts of resolutions in conflict herewith are hereby repealed."

Upon roll being called, the following members voted:

Aye: Stoll, Hobson, Cleveland, Palmore, Everett.

Nay: None.

Whereupon said resolution was duly adopted.

E. Proposal for the Purchase of Alfred Miller Property.

President Donovan reported that he had contacted C. N. Manning, Agent for the Alfred Miller property, located on Limestone Street and Maxwellton Court, and extending westward to Winnie Ave., a distance of 397 feet and along Winnie Ave. approximately 326 feet. He stated that it seemed desirable to purchase this property if a satisfactory price could be secured. The members of the Committee considered the question and took the following action:

* * * * *

3. Upon motion duly made, seconded and carried, President Donovan and Comptroller Peterson are authorized to negotiate for the purchase of said property and are given the power to act as they deem to the best interest of the University.

* * * * *

F. Sale of Smith Hall.

Members of the Committee reported that they had visited and inspected Smith Hall and that it was to the best interest of the University to dispose of this property. It was further stated that this property is separated from the University campus and does not fit into the future expansion program of the University.

After due consideration of the question, the Committee took the following action:

* * * * *

4. Upon motion duly made, seconded and carried, President Donovan and Comptroller Peterson are authorized and directed to advertise and sell this property at public auction to the highest and best bidder, and they are given power to reject or accept any and all bids.

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G. Agreement with Steel Founders' Society of America.

President Donovan submitted agreement between the Steel Founders' Society of America and the University of Kentucky. He read the following agreement:

THIS AGREEMENT, made this 6th day of April, 1946, between STEEL FOUNDERS' SOCIETY OF AMERICA, an unincorporated association having executive offices at the Midland Building, Cleveland, Ohio, hereinafter called the Society, and UNIVERSITY OF KENTUCKY, a corporate body incorporated under the statutes of the state of Kentucky, located in Lexington, Kentucky,

W I T N E S S E T H:

That in consideration of the covenants of the parties hereinafter set forth, it is mutually agreed as follows:

FIRST: University of Kentucky agrees to perform during a period of one year beginning May 1, 1946, research required for an investigation of the surface finish of steel castings.

SECOND: The Society agrees to pay University of Kentucky \$6,000, payable \$1,500 May 1, 1946, and a like sum on August 1, 1946; November 1, 1946; and February 1, 1947, respectively.

THIRD: University of Kentucky shall select and control the personnel for said research, and shall have exclusive control over the expenditure of the funds paid for said research.

FOURTH: University of Kentucky shall provide without additional cost to the Society all laboratory supplies and standard equipment necessary in connection with said research. If, in addition to said standard equipment, University of Kentucky requests special equipment for the prosecution of said research, which the Society agrees to be necessary or proper, such special equipment may be either furnished by the Society to University of Kentucky, or upon the written authorization of the Society specifying the price to be paid, may be purchased by University of Kentucky as agent for the Society, which agrees to pay the invoices therefor upon University of Kentucky's proper certification or to reimburse University of Kentucky for the cost thereof. Special equipment so furnished by the Society or purchased upon the written authorization of the Society shall be at all times the property of the Society, but shall be subject to the exclusive control of University of Kentucky, for use only in connection with said research, until the completion of said research.

FIFTH: University of Kentucky agrees to prepare and to send to the Society monthly reports of the progress of said research in reasonable detail, and at the end of the project a complete final report upon said research and its results.

SIXTH: All reports and results of said research furnished to the Society by University of Kentucky, and the contents of said reports, shall be the property of the Society, and may be distributed, published or otherwise utilized by the Society as it may determine.

SEVENTH: University of Kentucky agrees that it will in no event, either during the progress of said research or thereafter, disclose or publish, or permit the disclosure or publication of any information or results obtained by University of Kentucky or any members of its staff or any of its employees in the course of said research, except to the Society or upon the written permission of the Society.

EIGHTH: University of Kentucky agrees that any invention or other patentable material or thing resulting from said research shall be the property of the Society, and University of Kentucky agrees to execute and deliver to the Society any assignments or other documents required by the Society to establish or protect its rights in respect thereof. University of Kentucky agrees that any members of its staff or any of its employees who shall in the course of said research make any discovery or invention or other patentable thing, shall promptly make such discovery, invention or other patentable thing known to University of Kentucky and the Society, and upon the request and at the expense of the Society make application for letters patent thereon and assign any and all rights to such discovery, invention, or patentable thing and to such letters patent to the Society.

IN WITNESS WHEREOF the parties hereto have executed this agreement on the day and year first above written.

STEEL FOUNDERS' SOCIETY OF AMERICA

(Signed) By Merrill G. Baker
Executive Vice President

UNIVERSITY OF KENTUCKY

(Signed) By H. L. Donovan

Attest:

Frank D. Peterson

After due consideration the Committee took the following action:

* * * * *

4. Upon motion duly made, seconded and carried, the action of the President and Comptroller in signing the agreement is ratified and approved and the research work is authorized done by the College of Engineering.

* * * * *

H. Agreement with the Lexington Water Company.

President Donovan submitted an agreement between the Lexington Water Company of Lexington, Ky., and the University of Kentucky, which assigns a right-of-way across the University of Kentucky Agricultural Experiment Station Farm for a water line. He read the following letter from Dean Cooper:

April 29, 1946

President H. L. Donovan
University of Kentucky

Dear President Donovan:

The Lexington Water Company has requested permission to run a water line across the Experiment Station property from the Montclair Subdivision to the Board of Education lines on the Nicholasville Pike. I have had the matter looked into carefully and recommend that this right of way be granted. A blue print showing the location of the prospective water line and an agreement to be entered into, accompany this letter. If the recommendation is accepted, I suggest that the agreement be signed and that a copy of the agreement and the blue print be retained for the file and one copy of the signed agreement be returned to Mr. Wallace Muir, Bank of Commerce Building, Lexington, Kentucky.

Sincerely yours,

(Signed) Thomas Cooper
Dean and Director

He also read the agreement.

THIS INDENTURE made and entered into this the day of May, 1946, by and between UNIVERSITY OF KENTUCKY, a Corporation, of Lexington, Kentucky, party of the first part, and LEXINGTON WATER COMPANY, a Corporation, of Lexington, Kentucky, party of the second part:

W I T N E S S E T H:

That in consideration of the benefits to be derived by the party of the first part by the construction by the party of the second part of a water line across the property of the party of the first part hereinafter described, the party of the first part does hereby sell, transfer, assign and convey unto the party of the second part, its successors and assigns, a right of way across the property of the party of the first part for the purpose of constructing a water line thereon, as herein provided, which said right of way is more particularly described as follows:

Beginning at a point in the rear line of Lot #32 of the Morton Subdivision #3, said beginning point being 3.85 feet North of the rear line between Lots 32 and 33 of the Morton Subdivision #3 and being in the line of the University of Kentucky property; thence N. 84-22 E. 2165 feet to a stake; thence N. 22-28 E. 1547.7 feet to a stake; thence N. 32-10 E. 231.8 feet to a stake; thence S. 62-15 E. 12 feet to a stake at the end of Montclair Drive, said point being 18 feet southwest of the center-line of Montclair Drive.

Said party of the second part agrees to construct an eight inch water line on said right of way and to place the pipe used in the construction thereof at a depth of thirty-six (36) inches below the surface. Said party of the second part shall have the right of ingress and egress to and from said right of way for the purpose of constructing said pipe line, of inspecting, repairing, replacing and maintaining same as from time to time may be required in the operation of its business.

Said party of the first part shall have the right from time to time to tap said water line for the purpose of obtaining water therefrom under the usual and customary conditions that may be prescribed by the party of the second part and in accordance with the franchise granted to the party of the second part by the City of Lexington, and in accordance with the rules and regulations of the Public Service Commission of the State of Kentucky.

The property across which said right of way runs is known as the Experiment Station Farm of the University of Kentucky, located at the southerly limits of the City of Lexington, in Fayette County, Kentucky, and a plat of said right of way is attached to and made a part hereof, marked for identification "Exhibit A."

Said party of the first part covenants to Warrant Specially the title to said right of way herein granted.

The party of the second part hereby agrees to save and hold the party of the first part harmless from any and all damages either to persons or property resulting from the negligent construction and/or maintenance of said line by said party of the second part.

IN TESTIMONY WHEREOF party of the first part has set its hand by Richard C. Stoll, Chairman of its Executive Committee, and his act has been attested and the corporate seal of the first party has been affixed by Frank D. Peterson, its Secretary, this the day and year first above written.

UNIVERSITY OF KENTUCKY

BY Richard C. Stoll
Chairman of the Executive
Committee.

All members of the Committee entered into the discussion and consideration of the indenture except Judge Stoll, who declined to participate in the discussion or to vote on the question. Other members of the Committee took the following action, and Member R.P. Hobson put the question.

* * * * *

6. Upon motion duly made, seconded and carried, the contract between the University of Kentucky and the Lexington Water Company of Lexington, Ky., is approved, and the Chairman of the Executive Committee is authorized to sign the indenture.

* * * * *

I. Report of a Special Committee of the Kentucky Chapter of the American Association of University Professors Regarding the Housing Situation of the University Faculty.

President Donovan reported that a faculty committee had made an investigation of the housing situation of the University Faculty. He read the summarized report of the Committee, which revealed a serious housing problem facing a large number of the faculty.

The Executive Committee considered the acute housing problem and took the following action:

* * * * *

7. Upon motion duly made, seconded and carried, the Comptroller is authorized to consult and negotiate with the Lexington builders and contractors for some relief of the faculty members in need of housing, and the report of the committee is ordered filed.

* * * * *

J. Recess for Luncheon.

The Board recessed at 1:00 p.m. for luncheon, which was served in the President's Office. The Board re-convened at 2:00 p.m. and again took up the business on the agenda.

K. Establishment of an Engineering Experiment Station.

President Donovan reported that he had requested the 1946 Legislature for an appropriation of \$50,000 to enable the University to establish and operate an Engineering Experiment Station, but that the requested appropriation was not granted by the Legislature. He reviewed the progress made toward the establishment of an Engineering Experiment Station during the past several years, and read the following letter and recommendation.

March 26, 1946

President H. L. Donovan
University of Kentucky

My dear President Donovan:

Although the \$25,000-\$50,000 appropriation for establishing an engineering experiment station within the College of Engineering may be deleted from the University's budget for the approaching biennial period, I recommend that such an engineering experiment station shall be approved formally by the University, by and through the action of the Board of Trustees. My reasons for the making of this recommendation are as follows:

1. There has existed for some years an Association of Engineering Experiment Stations within the Land Grant Colleges and Universities. Although this College is not listed as a member of this Association, the College has performed much more work informally along this line than many listed members of the Association.
2. The College has accumulated and will accumulate in the near future much information and material which would not only be interesting, but also valuable, to many individuals and to industry throughout this and other states, if published in proper bulletin form and circulated under the sponsorship of the Engineering Experiment Station of this College. I believe that during the next two years we can find sufficient active material to warrant at least the publication of fifty such bulletins.
3. It is well within the range of possibility that federal aid will be made available eventually for the support of such experiment stations within the engineering colleges. If and when this is done, it will be well to at least have such an organization already formally approved and listed as a member of a national organization, with some history behind it.
4. I estimate that such a program, including printing and circulation, can be well executed at a cost of approximately \$8,000 per year.

Yours truly,

(Signed) James H. Graham
Dean

- - - - -

April 18, 1946

Dean James H. Graham
University of Kentucky

My dear Dean Graham:

I am conveying to the Board of Trustees, with my approval, the recommendation you have made that we go ahead and formally establish the experiment station of the College of Engineering, even though the Legislature made no direct appropriation for this activity. If the

Trustees approve of this action, I will recommend \$8,000 from the general appropriation for colleges to be allotted to this activity.

Cordially yours,

(Signed) H. L. Donovan
President.

President Donovan further explained that it would not be possible to do the job with an appropriation of \$8,000 a year, but that this amount would permit an Engineering Experiment Station to be established, and would get such a station into operation for future expansion.

The Committee considered the question and passed the following motion:

* * * * *

3. Upon motion duly made, seconded and carried, an Engineering Experiment Station is hereby established within and under the supervision of the College of Engineering, and an appropriation of \$8,000 per annum from unappropriated surplus of the general University budget is allocated for the expenses necessary. This appropriation shall become effective July 1, 1946.

* * * * *

L. Kentucky Press Association

President Donovan reported that the Kentucky Press Association by resolution and proper action had established an annual award of \$100 for the sophomore major in Journalism most deserving, and who had earned the highest scholarship standing during his or her freshman and sophomore years in Journalism. He read the following letter from Mr. Victor R. Portmann, Secretary-Manager of the Kentucky Press Association, and the resolution of the Kentucky Press Association.

KENTUCKY PRESS ASSOCIATION

April 29, 1946

Board of Trustees
President Herman Lee Donovan
University of Kentucky
Lexington, Kentucky

Gentlemen:

I have the pleasure of announcing the establishment of an annual award of \$100 by this Association for scholarship in the Department of Journalism, by action of the Executive Committee at Louisville on Saturday, April 27. A copy of the resolution is enclosed.

The Executive Committee hopes and anticipates that this award, small as it is, will stimulate scholarship among the freshmen and sophomore majors in the Department of Journalism, and enhance the growing reputation of the Department of Journalism and the University of Kentucky.

Sincerely yours,

(Signed) Victor R. Portmann
Secretary-Manager.

RESOLUTION

Whereas, the Kentucky Press Association, through its Executive Committee, believes that recognition should be made of scholarship ability and attainment among the student majors in journalism at the University of Kentucky, and,

Whereas, the Association believes that this can be accomplished through the establishment of an annual award,

Therefore, Be It Resolved, that an annual award of \$100 shall be established; this award shall go to that sophomore major in journalism at the University of Kentucky who is most deserving and has earned the highest scholastic standing during his or her matriculation as a freshman and sophomore major in journalism.

Resolved, further, that the President and Secretary-Manager of this Association, and the Head of the Department of Journalism, University of Kentucky, shall be the committee to make the selection, and,

Resolved, further, that this award shall be in effect on and after April 27, 1946, and the first presentation shall be made at the regular Graduation Exercises at the close of the school year of 1945-1946.

Resolved, further, that a copy of this resolution shall be forwarded to the Board of Trustees and President Herman Lee Donovan; to Paul P. Boyd, Dean of the College of Arts & Sciences; to Dr. Neil Plummer, Head of the Department of Journalism; and spread on the minutes of this Association.

(Signed) Victor R. Portmann
Secretary-Manager

Attest:

Harold A. Browning
President.

The Committee took the following action:

* * * * *

- 9. Upon motion duly made, seconded and carried, the annual award of \$100 of the Kentucky Press Association is ordered accepted under the terms of the Resolution, and the President of the University is directed to write a letter of appreciation of the University to officials of the Kentucky Press Association.

* * * * *

M. Gifts:

- From Grayson Foundation, \$1000.
- From American Thoroughbred Breeders Association, \$2,500.

President Donovan reported gifts of \$1000 from the Grayson Foundation, and \$2,500 from the American Thoroughbred Breeders Association, to be used by the University of Kentucky Experiment Station for research in equine diseases. The Committee considered the question and took the following action:

* * * * *

- 10. Upon motion duly made, seconded and carried, the gift of \$1000 from the Grayson Foundation, and the gift of \$2,500 from the American Thoroughbred Breeders Association are ordered accepted, and the President is directed to write a letter of appreciation of the University to the donors.

* * * * *

N. Injury of J. E. Abrams.

The Comptroller reported to the Committee on the condition of Mr. J. E. Abrams. He stated that Dr. H. S. Herring had reported that Mr. Abrams' elbow would be stiff because of the bad condition of the fracture and the infection of the elbow which followed the accident. He reported that Mr. Abrams' hip is healing nicely and he should be able to walk on it shortly. Mr. Peterson further reported that, since the accident, Mr. Abrams has been carried on the payroll, allowing the time to be credited against sick leave and vacation earned by Mr. Abrams prior to his accident. He further reported that these leaves have been exhausted and that Mr. Abrams had not been paid since April 15, and he believed the Committee should take some action as to continuing his salary until he is able to return to work.

The Committee considered the question and took the following action:

* * * * *

1. Upon motion duly made, seconded and carried, it is ordered that Mr. J. E. Abrams be kept on the University payroll for another month, due to his injuries.

It is the expressed understanding that the action on the case is without commitment as to future action of the Executive Committee, and that it does not establish a precedent, and does not admit negligence or liability in paying wages, pending this employee's return to work.

* * * * *

O. Report on Work of Architects.

President Donovan stated that Frankel & Curtis, architects on the Women's Residence Hall, and Gillig, Johnson and Meriwether, architects on the Field House-auditorium had been asked for a statement as to the delay in finishing plans and specifications on these buildings, and the date upon which the plans or specifications might be ready to be transmitted to the University authorities. He reported receipt of letter from each architectural firm and stated that Frankel & Curtis promise to complete the plans and specifications for the Women's Residence Hall by May 15, and that Gillig, Johnson and Meriwether estimate that the plans and specifications for the Field House-auditorium should be ready about June 1. The report and statements were ordered filed.

P. Schedule of Graded Rents for Cooperstown.

The Comptroller reported a schedule of rents for Cooperstown as worked out and approved by the Federal Public Housing Administration. It was explained that the University had been collecting a flat rate on all like houses but that it was necessary, due to requirement of Federal Public Housing Administration, to install the graded rent schedule to meet Federal provisions and regulations.

The "Lease Application" and "Request for Continued Occupancy" were also submitted. The Committee considered the graded schedule, "Lease Application" and "Request for Continued Occupancy", and took the following action:

* * * * *

12. Upon motion duly made, seconded and carried, the graded rent schedule, "Lease Application" and "Request for Continued Occupancy", as recommended and approved by the Federal Public Housing Administration, are concurred in and copies of same are ordered filed with the Secretary.

* * * * *

Q. List of Excess Property.

The Comptroller submitted a 94-page report listing excess property received by the University on a donation basis. It was stated that the list was not complete, as about half the property, when viewed from a monetary value, had not been received and listed at the time. The report was ordered received and filed.

R. Appointments and Other Staff Changes.

President Donovan submitted staff appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes requested by deans and heads of departments.

College of Arts and Sciences

Appointments

John H. Ubben, Assistant Professor of German, on twelve months' basis, effective September 1, 1946. Doctor Ubben is now Associate Director of Munich Radio operating under the jurisdiction of the Government of the United States.

Dorothy Spragens, graduate assistant in the Department of Mathematics, for the fall, winter and spring quarters, 1946-47.

Adalin Stern Wichman, reappointed graduate assistant in the Department of English, for April, May and June, 1946.

Clifford Rader, graduate assistant in the Department of Political Science, reappointed for the Spring Quarter, for April, May and June, 1946.

Julia Macedo, part-time instructor in Romance Languages, for the Spring Quarter, effective April 1, 1946.

Leila Moran, graduate assistant in the Department of Sociology, for the Spring Quarter, effective April 1, 1946.

Mary Louise Osorio Rodriguez, reappointed graduate assistant in the Department of Romance Languages, for the Spring Quarter, effective April 1, 1946.

Thomas Foster Rogers, graduate assistant in the Department of Romance Languages, for the Spring Quarter, effective April 1, 1946.

O. B. Wilder, graduate assistant, Department of Political Science, for the Spring Quarter, 1946.

Clinton Stanley Adams, reappointed student assistant in the Department of History for the Spring Quarter, 1946.

Ruth Kelley, student assistant, reappointed in the Department of History, for the Spring Quarter, 1946.

Irene Russell, reappointed student assistant in the Department of History, for the Spring Quarter, 1946.

Charles Kolb, student assistant in the Department of History for the Spring Quarter, 1946.

Frances Pritchard Toombs, instructor in English for April, May and June, 1946.

James Raymond Woodall, graduate assistant in English (one class), for April, May and June, 1946.

Betty D. Crawley, reappointed temporary instructor in the Department of Mathematics, for April, May and June, 1946.

Thomas Foster Rogers, graduate assistant in English (one class) for April, May and June, 1946.

John Reckzeh, part-time instructor in the Department of Mathematics and Astronomy, for the Spring Quarter, 1946.

Hope Haag, Curator of Paleontology with the rank of instructor (temporary basis) for April, May and June. Mrs. Haag's appointment is to fill the vacancy caused by the resignation of Miss Quirke.

Robert Godfrey, instructor in English, for April, May and June, 1946.

William G. Campbell, part-time instructor in the Department of Romance Languages, for the Spring Quarter, 1946.

K. C. Lange, Assistant Professor of Physics (temporary), April 1 through June 10, 1946. Professor Lange is to fill the vacancy caused by the resignation of Associate Professor T. M. Hahn.

J. I. Puente, Instructor in the Department of Romance Languages for the Summer Quarter, for both terms of summer school.

Mary Elizabeth Wallace, part-time Junior Technician in the Department of Bacteriology, for the Spring Quarter, effective April 1, 1946.

Layton Thompson, graduate assistant in Mathematics, for the Fall, Winter and Spring Quarters of 1946-7.

William R. Kimble, graduate assistant in Mathematics, for the Fall, Winter and Spring Quarters of 1946-7.

Nelson Yeardley, graduate assistant in Mathematics for the Fall, Winter and Spring Quarters of 1946-7.

Carolyn Hayes, graduate assistant in Geology, on a twelve months' basis, effective July 1, 1946.

Arthur Brown, technician, Department of Bacteriology, on a twelve months' basis for 1946-7, effective July 1, 1946.

Melvin Lieberman, technician, Department of Bacteriology, on a twelve months' basis for 1946-47, effective July 1, 1946.

Helvise G. Glessner, technician, Department of Bacteriology, on a twelve months' basis for 1946-47, effective July 1, 1946.

Cordelia C. Alexander, graduate assistant, Department of Bacteriology, on a twelve months' basis for 1946-47, effective July 1, 1946.

Julia V. Sutton, graduate assistant, Department of Bacteriology, twelve months' basis, for 1946-47, effective July 1, 1946.

Le Moyne I. Unkefer, graduate assistant, Department of Bacteriology, on a twelve months' basis for 1946-47.

Mary Elizabeth Wallace, graduate assistant, Department of Bacteriology, on a twelve months' basis for 1946-47.

Virginia Parrish, instructor in the Department of Romance Languages for the summer school of 1946, for both terms.

James A. Denham, student assistant, in the Department of Zoology for the Spring Quarter, effective April 1, 1946.

Salary Adjustments

Robert Kuhlman, instructor in Voice, placed on part-time basis with adjustment in salary. Mr. Kuhlman has been ill. The change is, therefore, temporary, and for the Spring Quarter only.

Laura Graham Cuther, part-time secretary, Department of English placed on full time, with adjustment in salary, for the months of April, May and June.

Charles R. Walker, Jr., graduate assistant, given extra load, with adjustment in salary, for the Quarter. Mr. Walker assists in the Department of Zoology.

Leaves of Absence

M. G. Karsner, Assistant Professor of Physical Education, leave extended until he is released from military service.

A. D. Kirwan, member of Department of History, leave extended through June 30, 1947. Mr. Kirwan was previously granted leave for the year 1945-46 to pursue graduate work at Duke University, and he has been granted a fellowship to complete his graduate studies.

Shelby T. McCloy, Professor of History, leave of absence, during the fall quarter, September, 1946, to January, 1947. Professor McCloy has been granted a substantial fellowship by the Social Science Research Council to continue his work in Eighteenth Century European History.

William F. Church, Assistant Professor of History, leave of absence, for the academic year, 1946-47. Professor Church is to continue his studies with the aid of a Guggenheim Fellowship.

Resignations

Elizabeth LeSturgeon, Associate Professor of Mathematics, effective July 1, 1946.

Simon H. Wender, Assistant Professor of Chemistry, effective July 1, 1946.

Dorothy G. Quirke, Curator of Paleontology and Secretary, Department of Geology, effective April 15, 1946.

John Frank, Instructor in English Department, effective April 1, 1946.

College of Agriculture and Home EconomicsAppointments

Mamie Maupin, Clerk in Administration, Experiment Station, effective March 20, 1946.

Mrs. Alize Hoge King, Assistant Chemist, Department of Feed and Fertilizer, effective April 1, 1946.

Richard C. Nelson, Spectrographer and Biochemist, Department of Chemistry, effective May 1, 1946.

Lee V. Wilson, Laboratory Aid, Department of Feed and Fertilizer, effective April 11, 1946.

Elwin S. Holmes, Extension Agricultural Engineer, Department of Agronomy, effective June 1, 1946.

Greenberry Sizemore, Fire Warden, Robinson Substation, effective April 1, 1946. Mr. Sizemore replaces Alfred Roberts, resigned.

Raymond Lawrence, field assistant in Agronomy, effective May 1, 1946.

Wesley Fain, farm foreman, effective May 1, 1946.

Robert Boyd Redett, county forestry assistant in Marshall County, effective April 1 to June 30, 1946.

George H. Hurley, county soils assistant, Trigg County, effective May 1, 1946, to June 30, 1946. Mr. Hurley is re-entering Extension work after serving in the military forces since June 1, 1945.

Glen W. Clay, senior assistant county agent, Campbell County, effective April 1 to June 30, 1946. Mr. Clay is re-entering Extension work after serving in the Naval Reserve.

Kermit Mills, county agent, Knott County, effective April 8 to June 30, 1946. Mr. Mills is re-entering Extension work after entering military service July 1, 1942.

Salary Adjustment

Forrest Wheeldon, Farm Teamster, adjustment in salary, effective April 12, 1946.

Leave of Absence

W. S. Ligon, Associate Professor of Soils, leave of absence, effective May 1, 1946, to terminate not later than the beginning of the spring quarter, 1947. Dr. Ligon has been asked by the State Department to head a party of four soil technicians in making a reconnaissance soil survey of Japan.

Resignations

Gilbert L. Terman, Assistant in Agronomy, effective May 7, 1946.

Julia Wood, Assistant Analyst in Agronomy, effective April 15, 1946.

Coleman R. Smith, in charge of Visual Aids and Property Records, effective March 31, 1946.

Charlotte Martin, Clerk in Administration, effective March 31, 1946.

Betty Cotton, Clerk in Administration, effective April 17, 1946.

Thelma K. Hollingsworth, Clerk 4-H Club Department, effective April 9, 1946.

Mrs. Flora Taylor, Clerk, Department of Feed and Fertilizer, effective March 31, 1946.

Percy Hahn, Laboratory Worker, in Chemistry, effective March 30, 1946. Mr. Hahn is resigning to become a janitor at the Experiment Station.

Charles Jones, Farm Foreman, effective April 6, 1946.

Alfred Roberts, Fire Warden, Robinson Substation, effective March 31, 1946.

W. A. Stalnaker, Clerk in Administration, effective March 31, 1946 - services terminated because of illness and inability to perform duties.

Pleas Sams, Jr., Field Assistant in Corn and Small Grain Breeding, effective April 15, 1946. Mr. Sams is resigning because of ill health.

Edna Marrs, secretary in the Department of Entomology and Botany, effective April 30, 1946.

James W. Erwin, County Soils Assistant, Cadiz, Ky., effective March 31, 1946.

Heloise Pennington, Home Demonstration Agent, Campbell County, effective April 30, 1946.

College of Engineering

Appointments

Stanton C. D. Lawson, Associate Professor of Applied Mechanics, on a twelve months' basis, effective June 10, 1946. Mr. Lawson replaces Gerald H. Backer, resigned.

Sam A. Mory, Jr., Professor of Structural Engineering, on a twelve months' basis, effective June 17, 1946. Mr. Mory is to assume the duties of W. J. Carrèl, who will be placed on change of work status, June 30, 1946.

William E. Waters, Jr., part-time assistant instructor, Electrical Laboratory, on a twelve months' basis, effective April 1, 1946.

Charles C. Kissel, graduate assistant, part-time, Civil Engineering, on a twelve months' basis, effective April 1, 1946.

Orville W. Stewart, Superintendent of Mechanical Laboratories and Instructor, on twelve months' basis, effective May 16, 1946.

Clifton O. Mock, Associate Professor of Engineering Drawing, on twelve months' basis, effective July 1, 1946.

College of Law

Appointment

Paul Kelley, Law Library Assistant, effective April 1, 1946.

Resignation

Gardner Reed, Law Library Assistant, effective March 31, 1946.

College of EducationAppointment

Frank Graves Dickey, Sr., Graduate Assistant, Bureau of School Service, on a twelve months' basis, effective March 25, 1946.

Leaves of Absence

Miss Ronella Spickard, Professor of Home Economics Education, leave of absence, April 1 through April 23, 1946. Miss Spickard, who had been ill for some time, passed away April 23, 1946.

Carolyn Schoeffler, seventh grade critic teacher, who was granted leave of absence March 1, due to illness, returned to resume her duties March 25, 1946.

College of Commerceappointments

Merrill DeVoe, Associate Professor of Marketing, on a twelve months' basis, effective September 1, 1946.

Herman A. Ellis, reappointed part-time instructor, for April, May and June, 1946.

Edward Gabbard, Graduate Reading Assistant, for April and May, 1946.

Mrs. Aubrey Allen, Secretary, Bureau of Business Research, effective March 27, 1946. Mrs. Allen takes the place of Miss Henrietta Moore, resigned.

Bonny Jackson, part-time secretarial assistant, for April and May, 1946.

Christine Gibson, part-time secretarial assistant, for April and May, 1946.

Wilimina Gramse, reappointed, part-time teaching assistant, for April, May and June, 1946.

Nell B. Briscoe, reappointed part-time teaching assistant, for April, May and June, 1946.

College of Commerce

Resignations

Marshall D. Ketchum, Professor of Economics, effective April 15, 1946. Professor Ketchum is resigning to accept a position as Associate Professor of Economics at the University of Chicago.

Virginia Keen, part-time secretarial assistant, effective April 1, 1946.

Henrietta Moore, secretary, Bureau of Business Research, effective April 1, 1946.

Herman A. Ellis, Research Assistant, Bureau of Business Research, discontinued for April, May and to June 15, 1946. Mr. Ellis is to take on additional teaching duties and will be unable to do research work until June 15.

Adjustment in Salary

Jean Morris, Graduate Assistant, adjustment in salary for months of April, May and June, 1946, due to additional teaching duties.

Graduate School

Resignations - Haggin Fellowships

Mrs. Betsy Worth Estes, Fellow, effective April 1, 1946. Mrs. Estes is not in school this quarter.

Mary Ann Macke, Fellow, effective April 1, 1946. Miss Macke has completed her work for a degree.

Office of the Dean of Women

Appointment

Miss Bessie Mae Birchfield, Housemother, Delta Zeta House, on ten months' basis, effective March 25, 1946. Miss Birchfield replaces Mrs. Mae Beard, deceased.

Resignation

Mrs. Charles A. Lund, Assistant to the Manager, Residence Halls for Women, effective March 26, 1946.

Death

Mrs. Mae Beard, Housemother, Delta Zeta House, March 22, 1946.

Office of the Dean of MenAppointments

Mrs. Elizabeth S. Luxon, Housemother, Sigma Alpha Epsilon Fraternity, effective April 1, 1946.

Mrs. J. T. Pride, Housemother, Phi Delta Theta Fraternity, effective April 1, 1946.

University ExtensionAppointment

Mildred R. Morrissey, Secretary, effective April 4, 1946. Miss Morrissey replaces Louise L. Gilchrist, resigned.

Resignations

Eleanor B. Omer, Secretary, effective April 16, 1946.

Louise Loving Gilchrist, secretary, effective April 1, 1946. Miss Gilchrist has accepted a position in the Athletic Department.

Registrar's OfficeAppointment

Jane Williamson, stenographer, effective April 15, 1946.

University Personnel OfficeResignation

Floye Mullinaux, Clerk, effective April 1, 1946.

Student Union CommonsAppointment

Mary E. Scranton, assistant manager, effective April 15, 1946.

Division of Maintenance and OperationsAppointment

William Rice, Engineer and Draftsman, effective March 15, 1946.

Kentucky KernelAppointment

Patricia Ann Burnett, News Editor, effective April 1, 1946.

Resignation

Betty Tevis, News Editor, effective April 1, 1946.

Housing Project - CooperstownAppointments

S. A. Boles, Manager of Cooperstown, effective April 1, 1946.

Mrs. Helen M. Shober, Secretary to Manager of Cooperstown, effective April 1, 1946.

* * * * *

13. It was moved, seconded and carried that on President Donovan's recommendation, the above appointments, reappointments, salary adjustments, leaves of absence, resignations, promotions and other staff changes be concurred in and record made in the minutes.

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S. Request to Pay for Personal Property Lost in Fire.

The Comptroller submitted a list of personal property of various employees of the University, which personal property was destroyed in the Service Building fire February 15, 1946, and asked that the Committee consider reimbursement to the employees for loss of said personal property.

The Committee declined to pay for the personal property lost in the Service Building fire because it is unable to find any law that gives such authority to the Board.

T. Adjournment.

* * * * *

14. Upon motion duly made, seconded and carried,
the Executive Committee adjourned at 3:15 p.m.

* * * * *

Frank D. Peterson
Secretary, Executive
Committee, Board of
Trustees.