

CALENDAR

24 March - Public Services Area Meeting - 8:30 AM, Tech Services conference room.

24 March - SLA Student Section presents "A Computer On-Line Demonstration of INFORM - a business management data base" - 6-8 PM, P.O.T. 18th floor Lobby. (R.S.V.P. 257-3644).

25 March - Blood Drawing - Behind Chem./Phys. (See note).

25 - 26 March - KLA Special Libraries Section meets in Lexington.

26 - 27 March - University of Kentucky Chapter AAUP meets in Lexington. Speaker: Dr. William Van Alstyne. Topic: "Academic Freedom and Tenure in Kentucky".

ABOUT THE LIBRARIES

Administrative Council:

There will not be an Administrative Council Meeting this month. The next meeting will be April 21, 8:30 A.M. in the Gallery.

Margaret Myers Addresses Library Staff

Ms. Margaret Myers, Director of the Office for Personnel Resources at ALA Headquarters in Chicago, was the guest speaker at the 11 March Staff Organization meeting. Ms. Myers' topic was "Change, and how to cope with it". She pointed out that change is inherently neither good nor bad, but simply inevitable. There are three factors which will induce change in the U.K. Libraries in the next year: the retirement of several people who head important units, automation, and the implementation of MRAP.

Ms. Myers emphasized preparation as the key to successful change. It is the responsibility of management to plan carefully and to keep the staff fully informed. It is the responsibility of staff members to prepare for change by sharpening and expanding their skills. This may be accomplished by volunteering for committees and task forces, by job exchanging or continuing education.

In a time of change it is of utmost importance to keep all avenues of communication open; all members of an organization should feel free to express differences of opinion.

Serials Coordination Project

At the meeting of Hamlin, Willis, O'Hara, Powell, McDowell and Jones, the latter four met to discuss operational details of coordinating serials purchases and cancellations among Medical Center Library, Agriculture Library and King Library and its branches.

THE  
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UNIVERSITY OF KENTUCKY LIBRARIES  
NEWSLETTER NO. 120 3/19/76  
David Farrell, Editor Ext. 82684

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It was decided that any unit seeking to cancel a title would coordinate its decisions with the other appropriate unit(s) if there were a question of proper location for a unique journal on campus. Each unit would also feel free to call upon the others to purchase a needed journal if another location appeared more appropriate. Also, any unit would be free to check with another regarding purchase of a monograph in an overlapping subject.

Rather than formalizing such procedures, it was decided too that each unit seeking to purchase or cancel a title would exercise its own initiative, informally checking with the others.

E. O'Hara

Lexington, Louisville Newspaper Indexes at MIK:

Partial indexes to Lexington and Louisville newspapers are now available at MIK Reference and Newspapers/Microtexts departments.

In Reference, articles appearing in the Courier-Journal since mid-1974 have been indexed on cards giving the title, author, and page number. The complete articles can be viewed in the Newspapers/Microtexts Room. In addition to the Courier-Journal card index, there is a vertical file of articles clipped from the Kernel and the Communi-K.

Also in the Reference vertical file are articles clipped from the Lexington Herald and Leader and the Louisville Courier-Journal prior to mid-1974.

The Reference indexes provide comprehensive coverage of Kentucky and UK news; also indexes are topics of current interest such as the environment and pollution, consumer protection, and women in society.

In Newspapers/Microtexts a partial index has been kept since 1974 (with some references from 1973 and 1972). The Bettye Lee Mastin columns, for example, are indexed from 1972 with added entries under the people and/or places about which she has written. The Newspapers/Microtexts card index emphasizes news of the Bluegrass area although it included some regional items such as coal, Red River Gorge and Dam, and Cumberland Falls.

REQUEST FROM THE INVENTORY COMMITTEE

In the preliminary discussions of a King Library inventory, it came to the attention of the Committee that staff members may have uncharged books in their areas.

Of course this is not a good habit at any time, but we would especially like to ask everyone to please check their desks and shelves now for uncharged items and return them promptly to circulation.

It is our current practice to replace on demand books presumed missing. Uncharged items can be needlessly duplicated.

Thank you.

The Inventory Committee

### SOLINET TRAVELLERS

Six staff members participated in a regional SOLINET Discussion Group meeting in Nashville, Tenn. on February 20.

Those attending were Bernie Baldini and Sara Leech, Medical Center; Becky Heath, Agriculture; and Jean Graef, Gail Kennedy and Lynn Shrewsbury, King.

The meeting was devoted mostly to informal discussions among libraries about problems, practices and future plans.

G. Kennedy

### INFORM DEMONSTRATION

A computer on-line demonstration and discussion of INFORM - A Business Management Data Base will be given by Greg Payne, president of ABI, Inc. (Abstracted Business Information) of Louisville on Wednesday 24 March from 6-8 PM on the 18th floor lobby of Patterson Office Tower, UK. The presentation is sponsored by the Special Libraries Association, University of Kentucky Student Section. R.S.V.P.: 257-3644.

### MINI-REVIEW

CONGRESSIONAL QUARTERLY, INC. Congressional Quarterly's Guide to U.S. Elections. Washington, D.C.: Congressional Quarterly, 1975.

For the political scientist and historian, or those simply interested in fascinating trivia, the Congressional Quarterly organization has recently published another excellent reference tool. Guide to U.S. Elections provides election data on political parties and presidential, Senate, House and gubernatorial races. Far from simply being a compilation of statistics, the Guide includes a complete list of all senators since 1789 with footnotes explaining vacancies, disputed elections, resignations and short terms; capsule biographies of candidates for President and Vice President; reference to more than 500 political parties and much more information on the history of U.S. elections.

### PERSONNEL

Several people have expressed an interest in forming a car pool for the KLA College and Research Section meeting in Berea, April 2-3. If anyone is driving and can take people or if anyone needs a ride, please send me your name and the dates/time you plan to attend, and I will try to organize a car pool.

F. Harders

### U.K. Libraries Staff Development Series

The next program of the U.K. Libraries Staff Development Series will cover the Map Dept. The sessions, given by Gwen Curtis, are designed to acquaint staff members with departmental holdings, especially in the areas of city plans and Kentuckiana.

There will be three sessions--Monday, March 29 at 9:15, Wednesday, March 31 at 1:30 and Friday, April 2 at 9:15; all sessions will

be in the Map Dept. I would appreciate it if the Dept. Heads/Branch Librarians could let me know by Thursday, March 25 how many people from their unit will be attending. If anyone has suggestions for the program, please see Gwen Curtis. Thank you.

F. Harders

Blood Donation: One of the University's employment benefits is group blood coverage; if 20% of all University employees donate, then all employees who have been here at least one year and their dependents are covered. On Thursday, March 25 the Mobile Blood Unit will be behind the Library; and all staff members are urged to give. For further information and to sign up for a donation time, please contact Faith Harders or Cathy Stevenson (CSR).

Work-Study Assistants:

I have requested additional work study students for the summer from the Student Financial Aid Office. If you are interested in having one or more of these students, (should we get them) please let me know within the next week or two.

F. Harders

UK Sick-Leave, Maternity-Leave Policies Change:

University Personnel has modified the sick leave and maternity leave policies. The major changes and new procedures are as follows:

1. There is no longer a separate maternity policy; rather, maternity leave is treated as any other temporary disability (illness). The maximum accumulated sick leave a woman may use for maternity leave is 30 days (more if there are complications; the old limit was 24 days). There is no longer a two year employment requirement to take maternity leave.
2. Sick leave is not to extend beyond the period of time covered by accumulated sick leave (paid) or 90 calendar days (unpaid leave), whichever is greater.
3. Sick leave may be used for medical or dental appointments.
4. Employees who separate from the University and then are re-employed by the University within one year may ask to have prior unused sick leave reinstated. Requests should be made to the Library Director's Office.

Bicentennial Conference:

The American Society for Information Science (ASIS) is sponsoring a Bicentennial Conference, America in the Information Age, April 12-14, 1976, in Washington, D.C. Registration is \$60.00 (\$80.00 non-member). For further information, see Faith Harders.

EMPLOYMENT OPPORTUNITIES

Associate University Librarian (Public Service). University of California, Berkeley. April 15, 1976 (application deadline). \$21,400 - \$33,600 per annum salary range.

University Librarian. University of California at Riverside. 1 May 76 (application deadline). Salary open.

University Librarian. University of California, San Diego. May 1, 1976 (application deadline). Salary open.

Principal Cataloger. University of California, San Diego. Open March 1, 1976.

Media Librarian. Indiana University. \$11,000.

Original Cataloger. University of Louisville. Open immediately. \$9,500 - \$10,461.

Assistant Rare Books Librarian. University of Louisville. Open July 1, 1976. \$10,000.

Assistant Curator. University of Louisville. Open July 1, 1976. \$9,000 - \$10,000.

Head Reference Librarian. University of Louisville. Open immediately. \$14,000 - \$16,434.

Head, Reference Services. State University of New York at Albany. April 15, 1976 (application deadline). \$12,749 - \$21,025.

Staff Development Coordinator. Yale University. April 15, 1976 (application deadline). \$12,000+.

Technical Services Librarian. Social Science Library, Yale University. April 15, 1976 (application deadline). \$12,000+.

Catalog Librarian. Center for British Art and British Studies, Yale University Library. April 1, 1976 (application deadline). \$10,000+.

University of California at Riverside, 1970  
 (approximate heading) - Salary open

University of California, San Diego, May 1970  
 (approximate heading) - Salary open

University of California, San Diego, Open  
 March 1, 1970

Indiana University, \$11,000

University of Louisville, Open immediately  
 \$9,000 - \$10,000

University of Louisville, Open  
 \$11,000 - \$12,000

University of Louisville, Open May 1, 1970  
 \$7,000 - \$10,000

University of Louisville, Open immediately  
 \$10,000 - \$12,000

University of New York at Albany  
 (approximate heading) - \$12,000 - \$14,000

University of Louisville, April 15, 1970  
 (approximate heading) - \$11,000

University of Louisville, Open immediately  
 (approximate heading) - \$12,000

British and British Air and British Airways, 1970  
 (approximate heading) - \$10,000