

MINUTES OF THE EXECUTIVE COMMITTEE

UNIVERSITY OF KENTUCKY

October 17, 1917.

The Executive Committee of the University of Kentucky met in regular monthly session on the above mentioned date in the office of President Frank L. McVey, with the following members present: Chairman Nichols, R. C. Stell, C. B. Terrell, Frank McKee, P. P. Johnston, Jr. and Doctor S. B. Marks, the last mentioned coming into the room at three o'clock.

After roll call and reading of the minutes, the following matters were disposed of in the President's general report:

President McVey reported that the leave of absence, asked for by Miss Mary Sweeney, of the Department of Home Economics, had been extended to November 1.

In the matter of Dean Roberts' request that the Research Department of the Experiment Station be discontinued, which had been referred to President McVey, the President asked more time to consider it.

In the matter of collegiate rank and training of Extension workers, which had been referred to President McVey at a previous meeting, the President said that he wished to take more time to consider the subject in conference.

In the matter of preparation of by-laws, which had been referred to President McVey at a former meeting of this committee, the President submitted for tentative consideration of the Board a list of "Rules and regulations of the Board of Trustees of the University of Kentucky". These tentative rules were read to the Committee in part and discussed merely for the purpose of getting the various viewpoints of the committeemen on the several phases presented. After considerable discussion, it was decided that the President should re-draft the rules and submit them for further consideration at a subsequent meeting.

President McVey explained in this connection that the draft he submitted was not intended as a final one, but merely for discussion and for the purpose of ascertaining the views of members of the committee on various points involved.

Under the heading "Matters for the attention of the Executive Committee", President McVey submitted a report covering a large number of routine matters.

The first of these bore upon a resolution adopted at a recent meeting of this Board in which Doctor Robert Graham was requested to formulate and submit for this Board's consideration, a plan for the manufacture and sale of serum to prevent forage poison.

President McVey reported that he had received from Doctor Graham such outline of plan as the Board had asked for; that he had made an investigation of the matter of commercial manufacture of forage poison serum, but was not convinced at this time that it would be <sup>a</sup> safe venture for the University to enter upon the commercial manufacture of serum. President McVey called attention to one field test made in Illinois. The results of experiments made by the Department in the Agricultural College of the University of Kentucky showed that one horse out of fourteen or fifteen used for serum purposes turned out to be what is known as a serum house, and that the rest died. He, therefore, believed that to put this matter upon a commercial basis, the cost of horses alone would be so serious a feature as to make results uncertain. President McVey said that so far as he had gone with the investigation, he was of the opinion that the matter was in too much of an experimental stage at this time to go into manufacture permanently. He believed that the University should wait until more positive results had been procured in this field of work.

It was the sense of the committee that this matter should remain open for the time being.

Under the heading of hog cholera serum, President McVey reported that he had received a letter from Doctor Graham in which he stated that the production of this serum could be accomplished at a reasonable profit. Commercial concerns, however, were producing hog cholera serum at a close figure and he recommended that for the forthcoming year the Experiment Station purchase its supply of cholera serum. Thereupon, Mr. Stoll moved

that the President be authorized to purchase or have purchased hog cholera serum at such price and in such amounts as he deemed advisable. Seconded by Mr. Johnston, on roll call, the motion was adopted unanimously.

Under the heading of "appointments, President McVey submitted the following with his recommendations, all of which were approved by the Committee:

Miss Christine Hopkins, Instructor in English, at a salary of \$70. a month.

Mary Englert, half time stenographer in Home Demonstration work, Paducah, at \$25.00 a month.

Elizabeth Threlkeld, Emergency Home Demonstration Agent, in Lexington, salary \$100, September 1, to June 30.

Lizzie B. Fouse, Emergency Home Demonstration Agent for colored people in Lexington, \$50.00 per month, beginning September 1, for ten months.

I. C. Graddy, County Agent, Muhlenberg County, salary \$100 a month.

Charles Lester Hill, Emergency County Agent, McLean County, \$133.33  $\frac{1}{3}$  per month for  $9\frac{1}{2}$  months, beginning September 16.

Maryland Amburgy, Emergency Group Agent, McCreary, Wayne, and Clinton Counties, \$100 a month,  $9\frac{1}{3}$  months, beginning September 21.

Guerney C. Baker, Emergency Assistant County Agent, Perry County, \$75.00 per month for  $9\frac{1}{3}$  months, beginning September 20.

Budget for Emergency Demonstration Funds--approved.

Lillie Goldnamer, Emergency Home Demonstration Agent, Union, Webster, McLean, Hopkins, Caldwell and Ohio Counties, \$75.00 per month,  $9\frac{1}{6}$  months, beginning September 26.

Mary McDowell, Emergency Home Demonstration Agent for Adair, Green, Taylor, Marion and Washington Counties, \$75.00 a month, for  $9\frac{1}{6}$  months, beginning 9/26.

Molly Worthington, Emergency Home Demonstration Agent, Garrard, Lincoln, Casey, and Pulaski Counties, \$75. a month for  $9\frac{1}{6}$  months, beginning September 26.

Mrs. Mary S. Harbison, Emergency Home Demonstration Agent, Oldham, Trimble, Henry, Carroll, Gallatin, Owen and Grant Counties, \$75 a month, for  $9\frac{1}{6}$  months, beginning 9/26.

Leona B. Carter, Emergency Home Demonstration Agent for Wolfe, Magoffin, Morgan, Menifee, and Elliott Counties, \$75. per month for  $9\frac{1}{6}$  months, beginning September 26.

Sallie Black, Emergency Home Demonstration Agent, Knox, Leslie, Bell Counties \$75 per month for  $9\frac{1}{6}$  months, beginning September 26.

Mrs. Wallace Moore Bartlett, Emergency Home Demonstration District Agent, Urban Home Demonstrator, Cities 25000 and above in Kentucky. \$116.66  $\frac{2}{3}$  a month for nine months beginning October 1.

rs.

Mrs. Hester Lowry, Emergency Home Demonstration Agent, Louisville, \$100 per month for nine months, beginning October 1.

Mrs. Anna B. Goddard, District Home Demonstration Agent for Kentucky \$116.66  $\frac{2}{3}$  per month for 9 months, beginning October 1.

Miss Pairlee Davis, formerly Home Demonstration Agent in Bath, Rowan, Carter, Greenup and Lawrence Counties, to be Home Demonstration Agent, reappointment, \$100 a month for ten months, beginning October 1.

S. J. Lowry, County Agent, Oldham County, \$150 a month, 12 months beginning November 16.

Henry Allen Lain, Emergency County Agent, (colored) Madison County, \$75 a month, beginning October 16,  $8\frac{1}{2}$  months.

Mabel Vrooman Davis, County Home Demonstration Agent, Jessamine County, \$100 a month for twelve months, beginning October 16.

Robert F. Spence, County Agent, parts of Madison, Estill, Jackson, and Roekcastle Counties. \$116.66  $\frac{2}{3}$  a month. Total \$1400.

Miss Eloise N. Graves, Emergency District Home Demonstration Agent, for Kentucky, \$116.66  $\frac{2}{3}$  a month for  $8\frac{1}{2}$  months, beginning October 2.

T. G. Yaxis, Instructor in Animal Husbandry, College of Agriculture, Assistant in the Experiment Station, \$1200 a year- \$300 from the Teaching Division, \$900 from the Experiment Station.

President McVey informed the Board that he had authorized the attendance of Dean George Roberts of the College of Agriculture at the American Association of Agricultural Colleges and Experiment Stations.

President McVey read a letter from E. W. Allen, chief officer of Experiment Stations, U.S. Department of Agriculture, concerning distribution of the Hatch & Adams funds. President McVey stated further that he had asked Dean Roberts for a statement of adjustment of matters referred to in the Allen letter and further stated that he would call personally upon Mr. Allen, and discuss these more at length with him when he returned to Washington.

In the matter of distribution in the Mechanical & Electrical Engineering Budget, President McVey reported the request of Dean Anderson that \$300 saved upon the salary of C. C. Harp be applied to the Student Labor Account, and that an additional \$282.25 be transferred from "supplies" to the Student Labor Account. Upon recommendation of the President, the Executive Committee approved the transfer and arrangement.

President McVey reported that he had given permission to Professor L. K. Frankel to perform certain expert work requiring



about six hours, for the R. J. Reynolds Tobacco Company.

A request from Professor E. L. Gillis, Registrar, that \$5.00 be added monthly to the salaries of Misses Graddy and Owens was referred to the President with power to act.

The request that McHenry Rhoads, Supervisor of High Schools be given authority to make a report on the junior colleges of the State, was granted by the Executive Committee.

President McVey reported that Professor W. J. Carrel of the Department of Civil Engineering had asked for leave of absence to enter the Reserve Officers Corps with the title of Captain in the Engineering Corps of the Army. The Executive Committee instructed the President to call attention of Professor Carrel to a former ruling by this Board in which all teachers or instructors in the University had been previously given permission to go to the defense of the country on leave of absence, with the right to return, and resume their work at the close of such service.

A request from Dean Lafferty asking that \$180 budgeted for library be transferred to general expense account and that \$250 budgeted for the service of a local lawyer be transferred to general expense account, was referred to President McVey with power to act.

Permission for Dean Roberts, College of Agriculture, to attend a certain conference at Purdue October 23 at no expense to the University was granted by the Board.

In the matter of fire escapes for the men's dormitories, which had been asked for in a letter from Professor C. R. Melcher, Dean of Men, President McVey, and Business Agent, D. H. Peak, were authorized to act.

President McVey reported two recommendations from Doctor A. M. Peter, Acting Director of Experiment Station, recommending first the appointment of Alex Stewart permanently as laboratory assistant in Poultry Husbandry at \$75 a month, beginning September 1, second, that the cornices, part of the roof, and all the outside galvanized iron and wood work of the Station building, and of the Washington Avenue greenhouse be painted this fall at a cost of between \$350 and \$400, and that the dairy and large barn at the

farm be also painted, the whole work to be done at an expense not exceeding \$500 or \$600. The first recommendation was authorized by the Board.

The recommendation specifying improvements, was not acted upon.

At this point, President McVey called in Captain N. H. Royden, U.S.A., new Commandant of the University, and introduced him to the members of the Board. Captain Royden asked permission to make a statement which was to the effect that he did not consider the Commandant's quarters on the grounds in adequate condition for the occupancy of his family.

President McVey replied that he quite agreed with the Commandant that the building was not in the best repair, and that he was sure that satisfactory arrangements for a home for the Commandant could be made at once. President McVey and the Business Agent were authorized to take up the matters of quarters with the Commandant, and make satisfactory arrangements for the Commandant's residence.

Captain Royden withdrew.

President McVey recommended the organization of the Summer School for the forthcoming summer; that it be maintained as the University Summer School under one organization, that of the University of Kentucky, and under a fixed schedule of fees announced and approved by the Executive Committee in due time.

In accordance therewith, Mr. Stoll moved that the President's recommendation affecting the Summer School be concurred in by this Board and further that President McVey submit a plan for the Summer School, incorporating the recommendations here made to be reported at a subsequent meeting of the Board. Seconded by Mr. Johnston, this motion was adopted by unanimous vote.

President McVey reported that he had assured Captain Royden, new Military Commandant, that the University would bear the travelling expense of his family from Fort Oglethorpe, Ga. to his new post in Lexington. This action was approved by the Board.

In the matter of a successor to Doctor Kastle, as Director of Experiment Station and Dean of the College of Agriculture, which had been referred to President McVey for recommendation, the President reported that he was not in position just yet to make a recommendation.

Mr. Stoll said that it was urgent that a suitable director of the Experiment Station and Dean of the College of Agriculture be installed as soon as possible, and requested that President McVey, if possible, have the matter in shape for recommendation to the Board of Trustees in its forthcoming meeting in December.

Mr. McKee moved that President McVey and Business Agent, D. H. Peak be given full power to act in the matter of the construction of a roadway running through and connecting the Mulligan property with the road system of the campus. Seconded by Doctor Marks, the motion was adopted.

Mr. Stoll moved that the Business Agent be authorized to furnish properly and adequately the office of President McVey, the expense to be borne one half by the University and one half by the Experiment Station. Seconded, by Doctor Marks, on call of the roll, this motion was adopted by unanimous vote.

The following report was submitted by the Business Agent, action of Board on its various paragraphs being indicated in parentheses at the close of the several paragraphs:

October 17, 1917.

To Doctor Frank L. McVey, and  
The Executive Committee,  
University of Kentucky.

Gentlemen:-

Doctor Patterson's Furnace.

Contract has been made with Beard & Lyons, Lexington, to repair the furnace in the residence occupied by Doctor Patterson. The work is to be done for \$55.00. If a thermostat is put in, the additional cost will be \$30, the thermostat being suggested as advisable, but it has not been determined upon.

(Board authorized expenditure of \$55.00 for furnace, but took no action as to introduction of thermostat.)

Repairs needed and repairs suggested.

I have been asked to put additional radiators in rooms of Professor Rees and Professor Davis. In addition to this probably five other radiators are needed in the Main building. Professor Killebrew reports that three radiators are needed in the Civil building. In the Main building, the radiating surface is not sufficient to heat the buildings in severe weather. In the Civil building some of the radiators now in use are worn out. Estimated cost of each radiator, \$20.

(Authority granted to supply limited number of radiators, the matter being left to discretion of President and Business Agent.)

The Deans of the Engineering Colleges think it advisable to put a partition in one of the rooms in the Civil building for the purpose of dividing one office from a cloak room. We would have to purchase but littel of the material for this purpose, and the additional cost would be about \$30.

(Left to discretion of the President).

Doctor Patterson repeatedly requests me to repair his carriage house, but I feel that I can not take such action except by order of this Committee. I estimate the cost at \$25. There will probably be enough left in furnace appropriation to do this work.

(Appropriation allowed)

Mrs. Marshall requests one dozen new chairs for the Boys' Dormitories. The cost will probably be \$18.

(Allowed).

It has been suggested that certain repairs be made on Commandant's dwelling including painting. I think that if such work is done, it will entail an expenditure of not less than \$250.00.

(Matter disposed of in foregoing paragraph).

The flag pole was bent by the wind storm of last may. Mr. Moore was able to pull it back somewhat, but he could not get it straight. Estimate of cost of repairs go as high as \$75.00.

(Deferred).

Most of these things I would attend to in the usual course, but the Budget for building repairs will not permit these expenditures. I doubt that it will be sufficient to meet minor needs.

#### Barker-President Vs. Crum

I refer to you the enclosed statement for \$18.75 for printed briefs in above styled action. Exhibit 1.  
(Ordered paid.)

#### Mulligan Property

The Committee on the Mulligan property has asked me to report progress of work through my usual report. The cleaning up of premises has proceeded slowly, the expenditure so far amounting to \$79.20. The old barn will be removed by hands from Experiment Station farm, and the material taken there for use. They have delayed it on account of fall work on farm. We have made some small sales of wood, and other material. The proceeds of all such sales will be turned over to the Experiment Station funds.

The barn and pasture have been rented for \$20.00 a month. This matter is being attended to by the real estate agent of Phoenix and Third Trust Company, and we have not interfered with it. At proper time, they will no doubt discontinue the rental and make accounting of the sum collected.

I submit drawings and report of Professor D. V. Terrell, exhibit 2, of proposed road over campus to this property. He suggests a cost of \$345.78, but thinks it may be decreased slightly.

(Matter previously disposed of.)

The Combs Lumber Company began work on week following last meeting of the Executive Committee. The work seems to be progressing nicely. The contract, which I submit, exhibit 3, has been examined by Mr. R. C. Stoll, and your committee, but the committee decided not to sign it until it

had been examined by the Executive Committee. We feel that the contract should be approved.

(Building Committee authorized to sign contract.)

Cafeteria.

Doctor Boyd and myself leased the cafeteria to Mrs. A. T. Million, and she began operation of it on Monday October 1, 1917. The rate of board is \$3.50 a week, and she reports sixty regular boarders. I submit contract, Exhibit 4, for your approval.

(Approved).

Coal stolen

I regret to report that I have information that coal is being stoled from campus. The guilty parties were not known by my informant. This seems to me to bring up anew the question of a nightwatchman.

(No action.)

Ordnance Stores.

The War Department of U. S. Government ordered return of certain rifles held in ordnance stores here; and in accordance with that order, ten Springfield rifles were shipped October 16, 1917, to Commanding Officer, Rock Island Arsenal, Rock Island, Illinois.

Accountant Morris' Report

Accountant John F. Morris has sent his report of the examination of Patterson Hall books and Experiment Station books. He certifies that the books are correct. I submit his report, exhibit 5.

He suggests therein a system for business office. This I will consider in connection with Doctor McVey when we are able to get to that point. His charge for the work is \$250.00, \$225, of this should be paid by the Experiment Station and \$25 by Patterson Hall.

(On motion of Mr. Terrell, seconded by Doctor Marks, Board authorized payment, all members present voting aye.)

Mulligan Mantel suit.

Exhibit 6, shows the proposed settlement of the above named suit. I have been informed that the costs amount to \$6.55.

(Note: Action elsewhere in these minutes.)

Financial Report.

Ex	Exhibit 7- financial report	
	Exhibit 8- Report Teaching Division	
	Exhibit 9- Experiment Station	
	Bank balance Sept. 30, 1917	43357.64
	Actual balance Sept. 30, 1917	6203.45

Respectfully,

D. H. Peak.  
Business Agent.

The following combined financial statement, University of Kentucky, September 30, 1917 was received and ordered spread upon the minutes:

Bank balance August 31, 1917		29471.11
Deposits:		
Teaching Division	24383.65	
Experiment Station	14808.52	
Extension Division	36608.27	
Patterson Hall	<u>3475.72</u>	79276.16
		108747.27
Checks paid by bank:		
Teaching Division	35894.55	
Experiment Station	18612.30	
Extension Division	10280.54	
Patterson Hall	<u>602.24</u>	65389.63
Bank balance		43357.64
Cash items ready for deposits-		
Teaching Division	200.00	
Experiment Station	8319.37	
Extension Division	4210.62	
Patterson Hall	<u>243.49</u>	12773.48
		56331.12
Outstanding checks:		
Teaching Division	27473.54	
Experiment Station	13542.23	
Extension Division	9004.69	
Patterson Hall	<u>107.21</u>	50127.67
Actual balance Sept. 30, 1917.		6203.45
Patterson Hall to Univ. Account	\$ 200.	
Experiment Sta. to Exten. Div.	<u>1120.94</u>	1300.94
Actual balance		4902.51

In the matter of the suit filed by the University against certain of the Mulligan heirs, in which the plaintiff alleges removal of a certain mantel from the Mulligan property recently purchased by the University, and treated under section 6 in the report of the Business Agent, the proposed compromise referred to is set forth in the following letter from J. C. Shelby, representing the Mulligan heirs, and addressed to the Secretary of this Board:

Oct. 15, 1917.

Enoch Grehan, Esq.,  
Lexington, Ky.  
Dear Sir:-

Referring to the conversation relative to dining room mantel that I had with you as a member of the Committee in charge of renovating the Mulligan house purchased by the University of Kentucky for occupancy by the President of the University.

I have communicated with Mr. Frank L. Smith, of the Combs Lumber Company, the architect who has supervision of the repairs being made upon this house, and am advised by him that a mantel of the design that he contemplates placing in the dining room will cost from forty to fifty dollars, not over the latter amount, exclusive of grate, and that the cost of repairing the plaster cornice or molding in the dining room will be about twenty dollars.

, I am instructed by the Misses Mulligan to say that they will pay the cost of a new mantel, not exceeding \$50, and the cost of repairing the cornice or molding

above mentioned, not exceeding \$20.00, and also the court costs, excluding fee of plaintiff's attorneys for services, in compromise of the suit of the Phoenix and Third Trust Company, as Trustee of the University, now pending against them in the Fayette Circuit Court, and you may accordingly so state to the Executive Committee of the Board of Trustees of the University at the meeting which I understand is to be held on Wednesday.

Yours very truly,

(Signed) J. C. Shelby.

After discussion, the Board authorized the Secretary to notify Mr. Shelby that it declined the proposition made by him in behalf of the Mulligan heirs.

A report from the Secretary of the Board of Control of Patterson Hall, containing a general statement of conditions in the Hall was submitted to the Board and placed on file.

Board adjourned.

Respectfully,

Secretary.