

Minutes of Meeting of the Executive Committee of the Board of Trustees, University of Kentucky.

The Executive Committee of the Board of Trustees of the University of Kentucky met in the President's Office at 10:00 a.m., Saturday, November 22, 1941. The following members were present: Judge Richard C. Stoll, James Park, H. S. Cleveland and Dr. Lee Kirkpatrick. President H. L. Donovan, Comptroller Frank D. Peterson, Dean James H. Graham and Secretary W. Gayle Starnes were also present.

A. Approval of Minutes.

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1. The minutes of the meeting of the Executive Committee of November 11 were examined, and on motion, duly seconded and passed, were approved.

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B. Comptroller's Quarterly Report.

President Donovan presented the following report submitted by Comptroller Frank D. Peterson:

November 19, 1941

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

I submit herewith a Quarterly Report of the financial operations as revealed by the records in the Office of the Comptroller.

INCOME

The realized income for July, August, and September, 1941, for (1) University operating funds; (2) Experiment Station funds; and (3) Agricultural Extension funds is shown in detail. The realized income from State appropriations for the University operating funds is received by allotments made by the Director of the State Budget and represents slightly more than one-fourth of the appropriation for the current fiscal year.

The Federal funds, in the main, have been received in total.

Student fees show a marked decrease under anticipated receipts. However, this unrealized income is partially due to deferred student fees and it is believed that collections during the second quarter will more nearly approximate the estimate. At the present time, I see no serious reason to be alarmed concerning income. However, it is evident that the practice of economy must be continued throughout the semester. It is definitely believed that the income will not exceed budgeted estimates.

The income for the Experiment Station seems to have approximated the estimate. The same is true for Agricultural Extension funds. The Federal funds for Agricultural Extension were estimated at \$665,118.33 for the year. One-half of this amount has been received and credited to this Extension Account.

#### EXPENDITURES

The statement for Departmental Appropriations lists expenditures and encumbrances of the (1) University operating funds, (2) Experiment Station funds, and (3) Agricultural Extension funds. These departments and divisions have operated according to previous estimates and at this time it appears that the appropriations made to the various departments will be sufficient to take care of their needs, operating on an economical basis. It is impossible, however, to predict the next nine months' operations, using the figures for the past quarter as a basis. The second quarter's report will be more revealing.

Approximately one-fourth of the estimated budget expenditures for the Experiment Station was spent, or encumbered during the first quarter. This, however, does not necessarily reflect an accurate picture. We do not have at hand comparative figures for the same period for past years on a comparable break-down. Further, the Posting Division, of this office, has not been able to clear all postings monthly due to not having received accounting machines.

The analysis of Agricultural Extension accounts is similar to that given above for the Experiment Station funds. Approximately one-fourth of the budget has been spent.

## RESTRICTED FUNDS

I am also reporting a statement of Restricted Funds which are used to supplement University funds in carrying out the various activities and related activities of the University in general. Restricted Funds are accounted for separately and are restricted in use for the purpose for which funds are received or allocated. The statement shows the balances as of July 1, 1941, also receipts and expenditures for each account for the past quarter.

No report is made on Agency Funds, which have heretofore been termed Organization Accounts.

Respectfully submitted

(Signed) Frank D. Peterson  
Comptroller

FINANCIAL REPORT  
Statement of Income  
For July, August and September, 1941

University Operating Funds

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<b>Educational and General</b>			
<b>State Appropriation</b>			
General	\$818,000.00	\$233,500.00	\$584,500.00
College of Agriculture	24,000.00	6,000.00	18,000.00
Repairs	12,000.00	9,000.00	3,000.00
Summer Session	10,000.00	10,000.00	
Vocational Education	27,247.50	6,750.00	20,497.50
	<u>\$891,247.50</u>	<u>\$265,250.00</u>	<u>\$625,997.50</u>
<b>Federal Funds</b>			
Morrill-Nelson	\$ 42,750.00	\$ 42,750.00	\$
Bankhead-Jones	44,867.87	44,867.87	
Vocational Education	27,247.50	6,750.00	20,497.50
Interest on Land Grant Bonds	8,644.50		8,644.50
	<u>\$123,509.87</u>	<u>\$ 94,367.87</u>	<u>\$ 29,142.00</u>
<b>Student Fees</b>			
All Colleges except Law	\$251,550.00	\$100,743.85	\$150,806.15
College of Law	5,000.00	2,209.00	2,791.00
Auditors	100.00		100.00
Late Registration	150.00		150.00
Late Classification	50.00		50.00
Change in Schedule	50.00		50.00
Special Examinations	100.00	50.00	50.00
Transcripts	500.00	263.25	236.75
Applied Music	4,300.00	285.25	4,014.75
Summer Session	62,458.25	53,698.50	8,759.75
Training School-Elementary	7,140.00	2,819.75	4,320.25
Training School-High School	11,500.00	4,304.50	7,195.50
University Extension	13,000.00	2,663.77	10,336.23
	<u>\$355,898.25</u>	<u>\$167,037.87</u>	<u>\$188,860.38</u>
<b>Endowment Income</b>			
Peabody Fund	\$ 1,000.00	\$	\$ 1,000.00
Haggin Fund	25,000.00	7,901.83	17,098.17
	<u>\$ 26,000.00</u>	<u>\$ 7,901.83</u>	<u>\$ 18,098.17</u>
<b>Sales and Service</b>			
Locker	\$ 3,775.00	\$ 1,181.60	\$ 2,593.40
Misc., Buildings and Grounds	4,000.00	1,086.42	2,913.58
Misc., General	4,000.00	1,687.51	2,312.49
	<u>\$ 11,775.00</u>	<u>3,955.53</u>	<u>7,819.47</u>
<b>Rent</b>			
Institutional Property	\$ 200.00	\$	\$ 200.00

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<b>Auxiliary Enterprises and Activities</b>			
Residence Halls for Men			
Room	\$ 23,900.00	\$ 9,787.96	\$ 14,112.04
Miscellaneous	100.00	7.50	92.50
	<u>\$ 24,000.00</u>	<u>\$ 9,795.46</u>	<u>\$ 14,204.54</u>
Residence Halls for Women			
Room	\$ 28,900.00	\$ 8,157.85	\$ 20,742.15
Board	72,400.00	15,595.50	56,804.50
Miscellaneous	80.00		80.00
	<u>\$101,380.00</u>	<u>\$ 23,753.35</u>	<u>\$ 77,626.65</u>
Post Office	<u>\$ 3,600.00</u>	<u>\$ 1,399.00</u>	<u>\$ 2,201.11</u>
Book Store	<u>\$ 7,000.00</u>	<u>\$</u>	<u>\$ 7,000.00</u>
Rents - Residences	<u>\$ 1,800.00</u>	<u>113.00</u>	<u>1,687.00</u>
Combined Totals	<u>\$1,546,410.62</u>	<u>\$573,573.91</u>	<u>\$972,836.71</u>

## FINANCIAL REPORT

Statement of Income  
For July, August and September, 1941

Experiment Station Funds

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
<b>Experiment Station Income:-</b>			
State Appropriations			
Experimental Work	\$ 48,000.00	\$ 15,375.00	\$ 32,625.00
Robinson Substation	16,000.00	4,360.00	11,640.00
West Ky. Substation	16,000.00	4,600.00	11,400.00
Special Tobacco Investigation	7,500.00	1,990.00	5,510.00
Public Service Laboratories	21,000.00	5,410.00	15,590.00
Nursery Inspection	2,000.00	500.00	1,500.00
	<u>\$ 110,500.00</u>	<u>\$ 32,235.00</u>	<u>\$ 78,265.00</u>
Federal Funds			
Hatch	\$ 15,000.00	\$ 3,750.00	\$ 11,250.00
Adams	15,000.00	3,750.00	11,250.00
Purnell	60,000.00	15,000.00	45,000.00
Bankhead-Jones	81,533.32	20,383.33	61,149.99
	<u>\$171,533.32</u>	<u>\$ 42,883.33</u>	<u>\$128,649.99</u>
Sales and Services			
Serum Sales	\$ 500.00	\$ 77.81	\$ 422.19
Seed Inspection Fees	36,540.00	4,615.86	31,924.14
Fertilizer Tags	66,764.68	7,826.75	58,937.93
Feed Inspection Tags	65,688.00	15,217.09	50,470.91
Creamery License Fees	11,470.00	9,039.08	2,430.92
Sales-General	36,250.00	7,790.90	28,459.10
Nursery Inspection Fees	2,400.00	930.00	1,470.00
	<u>\$219,612.68</u>	<u>\$ 45,497.49</u>	<u>\$174,115.19</u>
Miscellaneous Receipts			
Robinson Substation	\$ 1,692.53	\$ 708.38	\$ 984.15
West Ky. Substation	8,984.95	3,314.46	5,670.49
Public Analyses	150.00	50.00	100.00
General Education Board (Restricted)	9,320.00	2,330.00	6,990.00
	<u>\$ 20,147.48</u>	<u>\$ 6,402.84</u>	<u>\$ 13,744.64</u>
Combined Totals	\$ 521,793.48	\$ 127,018.66	\$394,774.82

FINANCIAL REPORT  
Statement of Income  
For July, August, and September, 1941

Agricultural Extension Funds

	<u>Budget Estimate</u>	<u>Realized to Date</u>	<u>Unrealized Balance</u>
Agricultural Extension Division Income			
State Appropriation	<u>\$130,000.00</u>	<u>\$ 32,500.00</u>	<u>\$ 97,500.00</u>
Federal Appropriations			
Bankhead-Jones	\$474,752.85	237,376.43	237,376.42
Smith-Lever	152,977.52	76,488.76	76,488.76
Capper-Ketcham	<u>37,387.96</u>	<u>18,693.98</u>	<u>18,693.98</u>
	<u>\$665,118.33</u>	<u>\$332,559.17</u>	<u>\$332,559.16</u>
Combined Totals	\$795,118.33	\$365,059.17	\$430,059.16

FINANCIAL REPORT  
Statement of Departmental Appropriations  
For July, August, and September, 1941

University Operating Funds

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
<u>EDUCATIONAL AND GENERAL</u>				
General Administration				
Offices				
Board of Trustees	\$ 600.00	\$ 49.98	\$ 8.00	\$ 542.02
President's Office	3,690.00	2,734.03	38.50	917.47
Restricted	3,500.00	1,215.91		2,284.09
Office of Comptroller	17,215.00	4,360.01	450.09	12,404.90
Office of Dean of Univ.	6,750.00	1,484.21	76.81	5,188.98
Restricted	2,250.00	601.30		1,648.70
Office of Dean of Men	5,820.00	1,163.69	76.00	4,580.31
Office of Dean of Women	7,450.00	1,009.98	21.09	6,418.93
Registrar's Office	18,698.00	4,855.29	1,599.69	12,245.02
Personnel	2,290.00	306.50	39.80	1,943.70
Bureau of Source Mat.	3,650.00	888.28	25.25	2,736.47
General Student Welfare				
Lectures, Convocations, etc.	1,000.00			1,000.00
Public Relations and General Expense				
Dept. of Public Rela.	8,711.84	1,820.20	1,806.37	5,085.27
Alumni Association	1,900.00	420.85	12.00	1,467.15
Undistrib. Exp. (n.o.c.)	15,200.00	992.34		14,207.66
Stenographic Bureau	5,235.00	1,242.23		3,992.77
Central Tel. & Teleg. Serv.	6,550.00	1,056.63		5,493.37
Total	\$110,509.34	\$ 24,199.43	\$4,153.60	\$82,156.81



## FINANCIAL REPORT

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
<b>INSTRUCTION</b>				
College of Arts and Sciences				
Administration	\$ 8,540.00	\$1,599.96	\$ 37.72	\$6,902.32
Anatomy & Physiology	10,138.00	1,461.03		8,676.97
Ancient Languages	2,510.00	252.10		2,257.90
Anth. & Archaeology	2,700.00	532.00	1,070.75	1,097.25
Art	12,600.00	1,250.00	24.00	11,326.00
Bacteriology	14,800.00	1,694.99	1,244.77	11,860.24
Botany	9,000.00	862.98		8,137.02
Chemistry	37,428.00	3,664.81	3,792.66	29,970.53
English Lang. & Lit.	38,100.00	3,210.30		34,289.70
Geology	14,780.00	1,563.32	207.80	13,008.88
German Language	11,135.00	1,475.00		9,660.00
History	21,500.00	2,067.80		19,432.20
Journalism	10,900.00	1,060.00	10.50	9,829.50
Library Science	11,100.00	1,042.34		10,057.66
Math. & Astronomy	30,220.00	2,950.00	30.00	27,240.00
Military Science	3,900.00	865.14	119.60	2,914.26
Music	22,265.00	2,280.03	646.89	19,338.08
Philosophy	3,930.00	390.00		3,540.00
Physical Ed. for Men	15,007.00	1,987.95	761.16	12,257.89
Physical Ed. for Women	7,210.00	769.45		6,440.55
Physics	33,380.00	3,397.43	1,629.61	28,352.96
Political Science	16,775.00	1,541.92		15,233.08
Psychology	24,000.00	2,335.39		21,664.61
Public Health & Hyg.	23,000.00	4,803.87	395.23	17,800.90
Romance Languages	15,900.00	1,580.00		14,320.00
Social Work	9,520.00	1,357.13	71.50	8,091.37
Sociology	6,775.00	670.53		6,104.47
Zoology	16,417.00	1,471.92	719.66	14,225.42
College of Engineering				
Adm. Divisional Exp.	18,033.00	4,573.93	295.84	13,215.23
Civil Engineering	20,358.33	3,721.25		16,637.08
Electrical Engineering	19,738.33	3,576.27		16,162.06
Mechanical Engineering	25,889.34	4,436.34		21,453.00
Mining & Met. Eng.	20,124.92	3,602.92		16,522.00
College of Commerce				
Adm. & Instruction	52,720.00	5,633.75	661.75	46,374.50
Bur. of Business Res.	8,980.00	1,727.99		7,252.01
College of Agriculture				
Adm. Divisional Exp.	5,675.00	1,350.55	282.00	4,042.45
Agronomy	17,180.00	3,725.00	14.25	13,440.75
Animal Industry	23,249.00	4,431.69	113.29	18,704.02
Entomology	3,440.00	810.00	25.00	2,605.00
Farm Economics	9,800.00	2,430.00	150.00	7,240.00
Restricted	6,400.00	1,904.44		4,495.56
Home Economics	28,195.00	3,446.44	918.29	23,830.27
Horticulture	7,470.00	1,164.13	17.50	6,288.37
Markets & Rural Finance	7,150.00	825.03		6,324.97
Short Course	410.00	75.00		335.00
Animal Pathol.-Vet.Sci.	2,680.00	607.50		2,072.50

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
College of Law				
Adm. Divisional Exp.	9,365.00	761.55	238.89	8,364.56
Instruction	28,700.00	3,110.00		25,590.00
College of Education				
Adm. Divisional Exp.	7,712.28	1,241.84	48.50	6,421.94
Agr. Educ.-Voc.Educ.	23,500.00	3,044.38	149.30	20,306.32
Bureau of School Serv.	9,540.00	1,149.50	5.50	8,385.00
Business Education	550.00	50.00		500.00
Distributed Occupational Administration	4,400.00	871.68		3,528.32
Educational Psychology	2,450.00	241.50		2,208.50
Elementary Education	4,660.00	555.00		4,105.00
Elementary School	4,580.00	480.00		4,100.00
Elementary School	14,750.00	1,780.04	42.60	12,927.36
University High School	34,240.00	3,116.43	1,001.48	30,122.09
History of Education	5,860.00	900.00	44.75	4,915.25
Home Economics Education	15,770.00	1,874.62		13,895.38
Philosophy of Education	6,810.00	770.00	20.00	6,020.00
Placement Bureau	2,250.00	345.00		1,905.00
Secondary Education	7,444.00	957.00		6,487.00
Trades and Industries	10,825.00	1,664.58		9,160.42
Graduate School				
Graduate School	2,700.00	777.81	293.25	1,628.94
Restricted	10,900.00	630.00		10,270.00
Summer School				
Administration	3,020.00	343.50		2,676.50
Instruction	69,513.86	61,314.13		8,199.73
Miscellaneous	2,850.00			2,850.00
Botanical Garden	1,250.00	301.50		948.50
University Extension	24,900.00	4,860.90	526.50	19,512.60
University Ext.-Undis.Exp.	6,850.90		549.81	6,300.19
Library	60,440.23	9,374.14	2,810.52	48,255.57
Total	\$1,086,903.29	\$197,345.72	\$18,948.87	\$870,608.70

AUXILIARY ENTERPRISES

Men's Residence Halls	\$ 15,037.90	\$ 2,319.80	\$ 273.64	\$12,444.46
Campus Book Store	1,250.00	4.00	256.25	989.75
House Dept. Women's Res. Halls	36,573.00	3,595.19	1,429.15	31,548.66
Commissary-Dining Hall	55,301.50	709.21	4,221.14	50,371.15
Post Office	5,766.50	1,409.56	117.00	4,239.94
Total	\$113,928.90	\$ 8,037.76	\$6,297.18	\$99,593.96

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
<b><u>PHYSICAL PLANT</u></b>				
Adm. Divisional Exp.	\$ 8,094.00	\$ 2,253.03	\$ 228.65	\$ 5,612.32
Janitorial Serv. & Sal.	28,213.00	4,297.46		23,915.54
Janitorial Supplies	5,410.00	742.86	1,525.33	3,141.81
Grounds Labor & Supplies	20,562.00	4,363.34	305.92	15,892.74
Police & Traffic	3,872.00			3,872.00
Insurance	12,000.00	13,200.71		(1,200.71)
Heat, Light & Power	25,300.00	1,773.41	2,890.05	20,636.54
Janitor - New Buildings	5,265.00	682.00		4,583.00
Stores Account		554.16	2,835.51	(3,439.67)
Other Dept. Exp.-Labor		5,007.14		(5,007.14)
General Repairs-Lab.& Mat.	12,500.00	2,718.81	1,139.55	8,641.64
Electrical Maintenance	6,920.00	1,517.82	305.07	5,097.11
Water & Plumb. Maint.	3,700.00	710.83	44.38	2,944.79
Heating System Maint.	5,650.00	244.24		5,405.76
Furniture & Fixtures	2,000.00	11.69	13.30	1,975.01
Central Heating Plant	24,270.00	2,720.60	5,165.39	16,384.01
<b>Total</b>	<b>\$163,756.00</b>	<b>\$40,798.10</b>	<b>\$14,503.15</b>	<b>\$108,454.75</b>

Statement of Unexpended Plant Fund Balances  
As of September 30, 1941

University Funds

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
<b><u>STATE APPROPRIATIONS</u></b>				
Library Equipment	\$ 10,000.00	\$ 539.53	\$ 1,700.99	\$ 7,759.48
Sci. & Lab. Equip.	20,000.00	58.10	7,993.77	11,948.13
Engineering Equip.	25,000.00	3,611.06	10,553.28	10,835.66
<b>TOTALS</b>	<b>\$ 55,000.00</b>	<b>\$ 4,208.69</b>	<b>20,248.04</b>	<b>\$30,543.27</b>
Service Building	\$ 6,100.00	\$ 5,000.00	\$	\$ 1,100.00
P.W.A. Project No. 1-Rest.	35,770.00			35,770.00
P.W.A., Project No. 2-Rest.	16,165.00	7,605.00		8,560.00
P.W.A., Project No. 2-Rest.	615.00	168.75		446.25
Breckinridge & Kinhead	15,320.00	3,583.34	1,186.67	10,549.99
Dicker House	336.00	34.00	252.00	
<b>TOTALS</b>	<b>\$74,306.00</b>	<b>\$16,441.09</b>	<b>\$ 1,438.67</b>	<b>\$56,426.24</b>
<b>COMBINED TOTALS</b>	<b>\$129,306.00</b>	<b>\$20,649.78</b>	<b>\$21,686.71</b>	<b>\$86,969.51</b>

## Statement of Departmental Appropriations

For July, August and September, 1941

Experiment Station

	Budget Estimates	Expend- tures	Encum- brances	Free Balance
<u>GENERAL ADMINISTRATION OFFICE</u>				
General Administra.	\$ 47,949.00	\$11,579.76	\$ 1,980.65	\$34,388.59
<u>EXPERIMENTAL WORK</u>				
Agronomy	\$ 69,740.00	\$16,016.36	\$ 663.19	\$53,060.45
Animal Husbandry	25,067.00	4,920.27	1,584.36	18,562.37
Animal Pathology	19,500.00	3,919.99	13.50	15,566.51
Chemistry	26,120.00	5,963.43	748.62	19,407.95
Entomology & Botany	43,950.00	7,710.47	332.00	35,907.53
Farm Economics	31,651.00	7,771.51	101.24	23,778.25
Markets & Rural Fin.	24,935.00	5,977.33	9.45	18,948.22
Horticulture	11,715.00	3,167.85	155.00	8,392.15
Home Economics	5,090.00	1,153.49	31.14	3,905.37
Robinson Sub-Station	17,692.53	3,855.46	498.50	13,338.57
West.Ky. Sub-Station	24,984.95	5,058.85	617.08	19,309.02
Dairy Farm	15,537.00	3,187.36	770.14	11,579.50
Animal Nutrition	4,495.00	1,032.49	4.00	3,458.51
Publication & Library	14,035.00	1,370.91	34.93	12,629.16
Creamery License	11,470.00	1,621.81	715.15	9,133.04
Feed & Fertilizer	48,170.00	7,868.00	4,047.00	36,255.00
Public Serv.Lab.	20,250.00	4,031.86	91.14	16,127.00
Poultry	11,925.00	2,449.85	208.08	9,267.07
Serum Sales	500.00		59.87	440.13
Special Work	3,147.00	786.75		2,360.25
Additions & Better.	2,900.00	375.00		2,525.00
Total	\$432,874.48	\$88,239.04	\$10,684.39	\$333,951.05

Statement of Departmental Appropriations  
For July, August and September, 1941

Agricultural Extension

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
<b><u>AGRICULTURAL EXTENSION</u></b>				
General Administration	\$ 21,030.00	\$ 4,448.90		\$ 16,581.10
Public Relations				
Publications	16,878.00	2,205.89		14,672.11
Public Information	8,000.00	2,087.87		5,912.13
Extension Service-General				
County Agents	417,172.00	96,522.72		320,649.28
Home Dem. Agents	144,885.00	34,688.98		110,196.02
Clothing	3,900.00	978.83		2,921.17
Foods	7,400.00	1,653.75		5,746.25
Junior Clubs	51,833.00	11,221.79		40,611.21
Agronomy	21,972.00	5,395.40		16,576.60
Dairy	9,825.00	2,248.44		7,576.56
Animal Husbandry	15,960.00	2,598.99		13,361.01
Markets	9,256.00	2,494.74		6,761.26
Farm Management	7,290.00	1,853.30		5,436.70
Poultry	13,100.00	3,139.29		9,960.71
Horticulture	13,000.00	3,071.60		9,928.40
Veterinary Science	3,700.00	886.15		2,813.85
Agricultural Engineer.	9,590.00	2,145.43		7,444.57
Farm & Home Week	900.00			900.00
Home Management	7,900.00	1,756.53		6,143.47
Rural Sociology	900.00	21.25		878.75
Forestry	2,740.00	786.68		1,953.32
Admin. Retirement	7,887.33			7,887.33
Total	<u>\$ 795,118.33</u>	<u>\$ 180,206.53</u>		<u>\$ 614,911.80</u>

Statement of Unexpended Plant Fund Balances  
As of September 30, 1941

Experiment Station

	Budget Estimates	Expendi- tures	Encum- brances	Free Balance
Robinson Bld. Fund-Rest.	\$ 2,179.20	\$ 1,490.01	\$	\$ 689.19
Animal Pathology Bldg. Restricted	55,804.00 5,000.00	561.57	3,267.09	51,975.34 6,000.00
TOTAL	\$ 58,983.20	\$ 2,051.58	\$ 3,267.09	\$ 58,664.53

UNIVERSITY OF KENTUCKY  
Restricted Funds

	Balance <u>July 1, '41</u>	Receipts	Expend- <u>itures</u>	Balance <u>Sept. 30, '41</u>
College Division				
Bur. of School Service				
Bulletins	\$ 166.43	\$ 75.60	\$ .00	\$ 242.03
Cap and Gown	3,553.34	445.00	3.00	3,995.34
Diploma Fees	.00	284.00	2.40	281.60
Graduate Hoods	280.43	1,128.00	12.00	1,396.43
Public Welfare	(9.05)	.00	.00	(9.05)
Alumni Association	.00	263.00	.00	263.00
General Education Board	7,092.06	.00	4,025.07	3,066.99
Civil Aeronaut. Adm. Course	41.02	640.00	381.04	299.98
Dairy Products	830.42	.00	.00	830.42
Graphic Arts	26.11	.00	.00	26.11
Jackson Public Schools	1,051.49	.00	258.68	792.81
Meat Laboratory	1,389.14	1.55	1,340.99	549.70
Patterson Library	37.90	400.00	31.78	406.12
School Film Service	1,630.48	559.12	648.44	1,541.16
Alfred P. Sloan Found.	637.44	11,922.30	3,479.80	9,079.94
Vocational Rehabilitation	77.66	.00	.00	77.66
Ky. Cooperative Testing	775.96	9.63	42.38	743.21
Kentucky Reprint	119.65	63.32	.00	182.97
Bulletin Receipts	1,095.90	14.85	36.00	1,074.75
English Lending Library	.00	269.84	.00	269.84
Research in Deafmutism	1,000.00	.00	.00	1,000.00
Radio Research	456.30	.00	.00	456.30
Commerce Fund	44.72	6.50	.00	51.22
National Research	.26	.00	.00	.26
Patterson House	2.07	150.00	22.00	150.07
Training School Cafe.				
Equipment	(4,000.00)	.00	.00	(4,000.00)
Tatham Springs	2,213.24	1,003.39	3,450.12	(233.49)
Union Bldg. Cafe. Equip.	(19,351.20)	.00	.00	(19,351.20)
Home Economics Bldg.	8.35	.00	.00	8.35
Training School Cafe.	829.49	890.00	237.09	1,482.40
Union Commons Cafeteria	2,077.32	10,388.37	12,025.27	440.42
Geology Truck Fund	649.18	234.35	43.15	840.39
Luxury Fund of Res. Halls	61.00	60.00	5.44	115.56
Athletics	7,573.90	9,680.83	14,524.51	2,730.22
Grants-in-Aid	5,699.05	12,259.75	111.81	17,846.99
Union Bldg.-Adm. & Op.	4,356.12	15,327.95	3,943.95	15,740.12
Kentuckian	1,663.72	593.50	2.50	2,254.72
Kentucky Engineer	229.46	127.40	350.82	26.04
Kentucky Kernel	956.14	12,242.70	5,550.41	7,628.43
Lectures-Summer School	576.22	564.75	1,013.20	127.77
Lectures-Regular	234.08	400.50	14.00	620.58
Student Officers' Uniforms	225.40	.00	117.25	108.15
Student Band Uniforms	1,451.81	300.00	127.40	1,624.41
Musical Organizations	1,995.92	812.50	2.75	2,805.67
Intramural Sports	72.21	20.98	13.00	78.19
University H.S. Activities	.00	684.00	23.00	668.00

Restricted Funds (Continued)

	Balance <u>July 1, '41</u>	<u>Receipts</u>	<u>Expend- itures</u>	Balance <u>Sept. 30, '41</u>
Elementary School	\$ .00	\$ 370.50	.00	370.50
Scholarships	347.99	644.88	602.88	389.99
Sears, Roebuck Sch.	.00	2,200.00	.00	2,200.00
Sullivan Scholarships	90.00	513.00	2.50	600.50
Brent Fund	14.78	.00	.00	14.78
W. R. Meredith Memorial	.00	10.50	.00	10.50
Engineering Defense Fund	124.34	11,528.00	11,471.76	180.58
J. B. Sax Lecture Fund	561.50	.00	.00	561.50
General Deposits	8.10	12,922.00	12.00	12,918.10
Student Deposits-(Key, Linen & Room)	15,527.75	4,144.00	3,066.00	16,605.75
College Collections	254.93	2,480.24	103.68	2,631.49
Haggin Trust Fund	45,431.42	7,901.42	3,395.35	49,937.90
Haggin Invested	22,500.00	.00	.00	22,500.00
Organizations Fund	1,205.50	1,760.55	.00	2,966.05
Returned Checks	.00	467.45	1,689.10	(1,221.65)
Military Shortage	1.00	174.79	191.08	(15.29)
Miscellaneous	30,454.93	.00	29,592.55	862.38
Campus Book Store	11,375.68	.00	.00	11,375.68
Total	<u>\$156,269.06</u>	<u>\$26,941.43</u>	<u>\$101,951.15</u>	<u>\$181,259.34</u>

## UNIVERSITY OF KENTUCKY

## Restricted Funds

	Balance 1940-41	Receipts	Expendi-	Balance Sept. 30, '41
<b>Agricultural Experiment Station</b>				
Cream Grading	\$ 1,616.85	\$ 2,000.00	\$ 1,584.12	\$ 2,032.73
Poultry Improvement	250.39	2,000.00	1,276.75	973.66
Periodic Ophthalmia	11,336.64	12.20	574.40	10,774.44
T. V. A.	(1,647.57)	1,655.24	2,204.61	(2,216.94)
F. E. R. A.	47.04	8.50	29.50	26.04
Miscellaneous	2,415.08		50.48	2,364.60
General Education Bd.	6,476.04		2,304.28	4,171.76
Research in Equine Diseases	9,493.42	5,005.26	215.34	14,281.34
Robinson Building Fund	(776.52)	2,179.20	713.49	689.19
Robinson Misc. Invested	4,450.72		2,000.00	2,450.72
Western Ky. Invested	1,500.64			1,500.64
<b>Total</b>	<b>\$35,162.73</b>	<b>\$12,858.40</b>	<b>\$10,952.95</b>	<b>\$57,048.18</b>
<b>Agricultural Extension Division</b>				
County and Other	\$ 8,562.79	\$ 5,912.92	\$ 125.28	\$14,350.43
T. V. A.			7,285.18	(7,285.18)
<b>Total</b>	<b>\$ 8,562.79</b>	<b>\$ 5,912.92</b>	<b>\$ 7,410.46</b>	<b>\$ 7,065.25</b>



\* \* \* \* \*

2. On motion, duly seconded and passed, the report was ordered received and a record made in these minutes.

\* \* \* \* \*

C. Report of Committee on Proposed Office Building for A.A.A.

The following report was submitted by President Donovan:

REPORT OF THE COMMITTEE TO THE BOARD OF TRUSTEES  
ON THE PROPOSED AGRICULTURAL ADJUSTMENT ADMINIS-  
TRATION BUILDING

At the meeting of the Executive Committee of the Board of Trustees of the University of Kentucky on July 25, 1941, the President reported that he had been in correspondence and conference with the officials of the Agricultural Adjustment Administration with regard to the University's erecting a suitable office building for rental to that organization. The AAA formally requested the University to build an office building on or near the campus of the University for their use. It was stated by the officials of the AAA that the rental would be sufficient to amortize the cost of the construction over a period of ten or twelve years if they continued to occupy the building.

There has been no question in the mind of those who represent the administration of the University of Kentucky regarding the desirability of having the AAA, the Experiment Station, the College of Agriculture and other University agencies, housed in close proximity to each other. It has been recognized by all these agencies that it is highly desirable for them to work together and to cooperate in the administration of their several programs.

At the meeting of the Executive Committee in July the Chairman authorized the appointment of a committee to study the question of the erection and rental of a building for use as an office building by the AAA. President Donovan, Dean Cooper, Dean Graham and Comptroller Peterson were named on this committee.

The committee has continued to study this problem. Since that date it has held a number of conferences with officials of the AAA, and has carried on considerable correspondence with these officers. It has investigated the possibilities of being able to erect a building, and at the same time, secure funds with which such a structure might be built.

The committee has reluctantly concluded that it is compelled to turn in a negative report on this desirable project. It is its opinion that it would be hazardous to the University to undertake such an ambitious building program under present conditions for the following reasons:

1. We believe that it is unwise for the University of Kentucky to go farther in debt. The present unstable conditions in the world compel us to take the position that it is not good business to borrow another large sum of money with which to construct a building. Such a debt might prove very embarrassing for our institution during the period of readjustment that is certain to follow the war.
2. At the present moment materials for the construction of such a building can be secured, provided many substitutes are used, some of which are not very satisfactory. But the beginning of any new structure of this kind has already met with disapproval on the part of the OPM. It is urging individuals and private concerns not to construct new buildings until the crisis comes to an end. We are not at all certain that even if we started a building of this type we would be able to complete it. The government may prohibit the erection of all buildings except those which contribute to national defense.
3. There is a further reason why we feel we should not recommend this project to the Executive Committee, even though we were able to secure funds and materials to carry on the project. The AAA cannot rent a building for a term longer than a year. If at the end of any year this organization should decide of its own accord not to rent the building, or if it should be terminated by an act of Congress, the University would have on its hands a building that it could not well adapt to its own use without additional expense, and it would face the hazard of financing the bonded indebtedness from its own current income. We recognize that the AAA has given us a broad a statement of its intention as it can possibly give under its authority.

The AAA has submitted its requirements of 20,000 square feet of usable floor space and has offered an annual rental therefor of \$14,000, or 70¢ per square foot. This \$14,000 annual rental includes \$4,000 per year as payment for the services (light, heat, etc.), leaving only \$10,000 per year applicable to interest and amortization of building

costs. A modern office building of this floor space and under existing conditions, can be constructed at a cost of anywhere from \$100,000 to \$160,000, depending upon the type of materials and structure used. At the minimum building cost of \$100,000 it would require twelve years, at \$10,000 per year, to amortize the debt or more than sixteen years to amortize at the higher cost figure. Therefore, should we undertake to erect such a structure, we should still be compelled to negotiate for higher rental than has been offered by the AAA. The rent suggested by the AAA is not in line with the standard rental for office buildings in this section.

4. The University of Kentucky is extremely anxious to have the AAA maintain its offices on or near the campus of our institution. We believe it possible to secure additional space in the vicinity of the Experiment Station which would enable the organization to maintain their contact with the Experiment Station. If this were done, the committee recommends that the University provide additional space on a rental basis within existing buildings.

(Signed)	H. L. Donovan
"	Thomas P. Cooper
"	James H. Graham
"	Frank D. Peterson

\* \* \* \* \*

3. On motion, duly seconded and passed, the above report was received and the recommendation approved.

\* \* \* \* \*

#### D. Tuition Scholarships for Latin-American Students.

President Donovan discussed with the Executive Committee the matter of cooperation with the United States Government in promoting cultural relations with the Latin-American countries. He indicated that a number of universities are offering scholarships and fellowships to students in these countries, and recommended that the University of Kentucky make available to Latin-American students ten tuition scholarships.

\* \* \* \* \*

4. On motion, duly seconded and passed, this recommendation was approved.

\* \* \* \* \*

E. Report of the United States Treasury Tax Administration Project.

A project, "Suitability of Taxes for Federal and State Administration", is being conducted under the direction of Professor James W. Martin, Director of the Bureau of Business Research, College of Commerce. This project is being financed by the United States Treasury Department. The study will attempt to ascertain state and federal administrative costs of particular kinds of taxes as well as costs to the taxpayer incident to complying with the payment of the various taxes. The persons now employed, with their rates of pay, are listed as follows:

Mary Louise Weisenberger, stenographer.....	\$100 per month
Harry Davis .....	10 per day
Charles Duerson (resigned) on half-time basis at .....	70 per month.

Other appointments will be made when necessary. These appointments, together with any changes in personnel, will be reported as they occur.

\* \* \* \* \*

5. On recommendation of President Donovan, a motion was made, seconded and passed that the report be received, that the personnel of the project and their rates of pay be approved, and that the funds received by the Bureau of Business Research for the conduct of this project be deposited with the Comptroller and, after the necessary expenses are paid, the balance be credited to the account numbered as the "Business Research Revolving Account."

\* \* \* \* \*

F. Purchase of Woolley Property.

For some time, the Board of Trustees and the Executive Committee have been giving consideration to the purchase of the Woolley property. This property is located at 342 South Limestone and consists of a house and lot which adjoins Patterson Hall. It was thought that it would be to the best interest of the University of Kentucky to acquire this property, if possible, for future use as a site for a women's residence hall. The Comptroller reported that, in accordance with authorization of the Executive Committee (July 25, 1941), he had made further investigation concerning purchase of this property. He said that the property had been offered to the University for \$25,000 and that the University had proposed an offer of \$16,000. A second offer of \$20,000 was made to the University. Finally, an option had been obtained for \$17,000.

\* \* \* \* \*

6. On motion, duly seconded and passed, the President and Comptroller were authorized to purchase the Woolley property at a cost of \$17,000, and make arrangements for the payment for this property.

\* \* \* \* \*

G. Report of Inauguration Committee.

Colonel James H. Graham, chairman of the sub-committee on finance, appeared before the Executive Committee and reported that the inauguration committee requested him to report that it now needed approximately \$500.00 to carry out its plans.

\* \* \* \* \*

7. On motion, duly seconded and passed, an appropriation of \$500.00 was approved and the Comptroller was asked to report at the next meeting the fund or funds from which this amount might be taken.

\* \* \* \* \*

H. A Mechanical Check-writer for Comptroller's Office.

The matter of securing a mechanical check-writer for use by the Comptroller's Office was discussed. It was reported by Comptroller Peterson that, in view of the large number of checks now being issued by his office, the use of a mechanical check-writer would effect a considerable saving of time.

\* \* \* \* \*

- 8. Motion was made, duly seconded and passed that the Comptroller of the University of Kentucky is authorized to affix his signature to checks written against funds of the University of Kentucky mechanically as well as manually, a copy of which process is given below.

\* \* \* \* \*

I. Air Conditioning the Student Union Building.

President Donovan read the following report:

November 18, 1941

President H. L. Donovan  
University of Kentucky

Dear President Donovan:

The Board of Trustees in the minutes of September 16, 1941, appointed the Committee, signed below, to investigate the cost of air conditioning the Student Union Building and report to the Executive Committee, this Committee being given power to act.

The Committee has investigated the question of air conditioning the Student Union Building and find that there is a decided need that this building be conditioned in some way so that it will make it attractive during the summer months. It is our judgment that the most feasible move is to air condition the Ballroom, Cafeteria, and the first floor of the Student Union Building by installing two condensing units with forty-five (45) ton capacity each, whereby the two units can be utilized to take care of the Ballroom or the first floor, or the Cafeteria since all three places will not require air conditioning at the same time. It is believed such units will take care of the existing needs in the building.

Printed specifications for air conditioning of the Student Union Building on the campus of the University of Kentucky were mailed out and two or more bids were received. The Combs Lumber Company has, in our judgment, submitted not only the lowest bid, but the best bid in which they agree to furnish and install air conditioning units according to specifications for the sum of \$15,800.00. The Division of Maintenance and Operation estimates that the plumbing and control piping, duct work, electric wiring, machine foundations, cutting and patching, hangers and steel work in the Attic can be done for \$3,600.00 by this Division, the specifications provided for this work to be done by the Division of Maintenance and Operation. These estimates make the complete job cost the University \$19,400.00. These figures represent a 40 per cent discount from the list price, and in view of the fact that air conditioning materials have slightly advanced, we believe that the University can do the job at this time as cheaply as it will be able to do so within the next three years, or more, and in view of the fact that there is such a great need for making the building more attractive, we recommend that the Board of Trustees authorize the Comptroller of the University, with the approval of the President, to expend such balance as now may exist to the credit of the Student Union Building and make any necessary further arrangements for the financing of this work.

Respectfully submitted,

(Signed) Frank D. Peterson

" James H. Graham

\* \* \* \* \*

9. On recommendation of President Donovan, a motion was made, seconded and passed that the report be received, the recommendations be approved, that the contract be awarded to the Combs Lumber Company in accordance with its bid of \$15,800.00 for the installation of air conditioning units according to specifications, and that the Committee be authorized to take all further actions incident to the air conditioning of the Student Union Building.

\* \* \* \* \*

J. Property Deeded for Highway Purposes.

The Comptroller submitted a deed which was to be made to the State Department of Highways in accordance with the authorization included in the minutes of the meeting of the Board of Trustees on September 16, 1941, for a strip of land along the Lexington-Nicholasville road, to be used for highway purposes.

\* \* \* \* \*

10. On motion, duly seconded and passed, approval was granted for the execution of this deed.

\* \* \* \* \*

K. Appointment of Counsel to Represent University in Salary Suit.

Judge Stoll reported that, in accordance with the motion recorded in the minutes of the meeting of the Executive Committee on October 11, 1941, Governor Johnson had by executive order appointed J. Donald Dinning to represent the University in this suit. A copy of the executive order follows:

EXECUTIVE ORDER

WHEREAS, there exists a controversy between the Board of Trustees of the University of Kentucky and the Honorable J. Dan Talbott, Commissioner of Finance of the Department of Finance of the Commonwealth of Kentucky, as to the right of the said Board of Trustees of the University of Kentucky to employ Dr. H. L. Donovan as President and Jesse E. Adams, Paul P. Boyd, J. S. Chambers, A. E. Evans, W. D. Funkhouser, Robert D. Haun, T. T. Jones, James W. Martin, William S. Taylor and Edward Wiest as professors at the University of Kentucky, and to pay them as compensation for their services a sum in excess of Five Thousand Dollars (\$5,000.00) annually under the terms of an agreement or contract now existing between said Board of Trustees of the University of Kentucky and the above listed President and professors; and

WHEREAS, it is to the public interest to have said controversy terminated as soon as possible; and

WHEREAS, said controversy can only be terminated by a judicial determination of the rights of said trustees of the University of Kentucky and of said Commissioner of Finance; and



WHEREAS, the Attorney General of Kentucky cannot represent both the Trustees of the University of Kentucky and the Commissioner of Finance at said litigation; and

WHEREAS, under said circumstances it is deemed necessary, expedient, and proper to obtain special counsel to represent the Board of Trustees of the University of Kentucky in conducting said litigation,

NOW, THEREFORE, I, Keen Johnson, Governor of the Commonwealth of Kentucky, by virtue of the authority granted to me by Chapter 91 of the 1940 Acts of the Legislature, do hereby employ J. Donald Dinning, Attorney of Louisville, Kentucky, to file suit on behalf of the Board of Trustees of the University of Kentucky against the said Commissioner of Finance for a declaration of rights by the said Board of Trustees and the said Commissioner of Finance with respect to the right of said Board of Trustees to employ the said Dr. H. L. Donovan, Jesse E. Adams, Paul P. Boyd, J. S. Chambers, A. E. Evans, W. D. Funkhouser, Robert D. Haun, T. T. Jones, James W. Martin, William S. Taylor and Edward Wiest, under the terms and conditions of the contract or agreement now existing between the said Board of Trustees and the said Dr. H. L. Donovan, Jesse E. Adams, Paul P. Boyd, J. S. Chambers, A. E. Evans, W. D. Funkhouser, Robert D. Haun, T. T. Jones, James W. Martin, William S. Taylor, and Edward Wiest, and to render any legal service necessary on behalf of the Board of Trustees of the University of Kentucky to a final determination and adjudication of said controversy.

Upon final determination of this matter by the courts, reasonable and proper compensation will then be fixed by me. to be paid to the said Dinning; and as his services are to be rendered on behalf of said Board of Trustees of the University of Kentucky, the amount of his compensation fixed by me shall be charged to, and paid out of, the appropriation of the University of Kentucky.

Signed by me as Governor of the Commonwealth of Kentucky at Frankfort, Kentucky, this the fifteenth day of October in the year of our Lord one thousand nine hundred and forty-one and in the one hundred fiftieth year of the Commonwealth.

(Signed)

Keen Johnson  
Governor, Commonwealth of Kentucky

Judge Stoll reported further that the case had been tried in Circuit Court at Frankfort, Ky., and that this Court had decided in favor of the University.

#### L. Suit of Charles Lamont Eubanks.

Judge Stoll reported that Charles Lamont Eubanks, Negro, had now brought suit in Federal Court against the University and that summonses had been served on Governor Keen Johnson, President H. L. Donovan, and Registrar Leo M. Chamberlain. The University will be represented in this suit by the Office of the Attorney General of Kentucky.

#### M. Appointments and Other Staff Changes.

President Donovan presented staff appointments, reappointments, salary adjustments and other changes requested by Deans and Heads of Departments.

### College of Arts and Sciences

#### Appointments

Dr. W. R. Allen, acting head of the Department of Zoology during the leave of Dr. W. D. Funkhouser, second semester of 1941-42.

Mrs. Clara Walton Hughes, temporary instructor in Romance Languages, to replace Professor J. E. Hernandez, beginning October 13, 1941, and ending January 31, 1942, at salary of \$150.00 a month.

Miss Mary A. Swope, part-time secretary in the Department of History at a stipend of \$50.00 a month, effective October 15, 1941.

William Tucker, student assistant, to teach two sections in Physical Education, at a stipend of \$20.00 a month for the months of November, December, 1941, and January, 1942.

Leon Stein, part-time instructor in Medical Technology, at \$20 a month from November 1 through June. Mr. Stein is to take the place of Miss Lila Titsworth, resigned.

Cecil C. Sanders, graduate assistant in the Department of Political Science for the second semester 1941-42, at a salary of \$250.00.

Ernest Collins, graduate assistant in the Department of Political Science for the second semester, 1941-42, at a salary of \$250.00.

Leaves of Absence

Extension of leave for Dr. Amry Vandenbosch to June 30, 1942, without pay.

Professor J. E. Hernandez, military leave for the period of active service, beginning October 13, 1941. Under the provisions of the ruling of the Board of Trustees, Professor Hernandez is allowed salary for two weeks.

Changes in Salary Status.

Joe Rupert, Assistant Football Coach, to teach Physical Education 36, at a stipend of \$35.00 a month for November and December, 1941, and January, 1942.

Robert Rouse, Graduate Assistant in Physical Education, to teach two additional classes in Physical Education at an increase in salary of \$20 a month for the period, November and December, 1941, and January, 1942. This will change Mr. Rouse's salary from \$70.00 a month to \$90 a month for the above period.

Douglas Montondo, Student Assistant in Physical Education, to teach two additional classes in Physical Education at an increase in salary of \$20.00 a month for the period, November and December, 1941, and January, 1942. This will change Mr. Montondo's salary from \$20.00 to \$40.00 a month for the above period.

Resignations

James E. Wadlington, graduate assistant in the Department of Physical Education, effective November 1, 1941. Mr. Wadlington has been appointed Assistant Director of Physical Training in connection with the United States Army Air Corps.

Mrs. Patricia S. Robins, part-time secretary in the Department of History, effective October 1, 1941.

Miss Lila Titsworth, part-time instructor in Medical Technology.

College of AgricultureAppointments

Miss Florine Hurt, Home Demonstration Agent in Nelson County, effective December 1, 1941, at a salary of \$1800 a year. Miss Hurt succeeds Mrs. Byrd K. Binkley who resigned November 30, 1941.

Mr. S. Jameson Jones, graduate in Farm Economics, fellowship in College of Agriculture and Home Economics provided by the Republic Steel Company, with a stipend of \$250 a month, effective November 12, 1941. In connection with his duties, he is to perform such duties as may be required under the agreement of the fellowship.

### Resignations

Miss Edna Brumagen, clerk in the Department of Entomology and Botany, effective November 12, 1941.

Mrs. Byrd K. Binkley, Home Demonstration Agent in Nelson County, effective November 30, 1941.

### Salary Adjustments

Clarence Cobb's salary to be placed at rate of \$1500 a year, effective November 1, 1941. Mr. Cobb's salary is to be paid as follows: \$50 a month from Experiment Station Funds and \$75 a month from Extension funds.

T. C. Hardesty's salary as field agent in Cream Grading to be placed at \$110 a month, effective November 1. Funds for the payment of this salary are contributed by the Kentucky Cream Improvement Association.

Dr. James H. Martin, drug chemist in the Public Service Laboratories of the Experiment Station, to be retained temporarily in the capacity from which he was to have been transferred July 1, at his former salary retroactive July 1, 1941. It is understood that Doctor Martin will assume the duties assigned to him under the change of occupation plan as soon as a competent drug chemist can be secured.

### Leaves of Absence

Wallace Coffey, County Agent at Frenchburg, Kentucky, for military service as a member of the Reserve Officers Corps, effective September 24. Under the ruling of the Board of Trustees, he is to be allowed fifteen days with pay, his services thus ending October 9.

Miss Mary Hood Gillaspie, county home demonstration agent, extension of leave granted without pay through December 31, 1941. Miss Gillaspie's original request for leave covered the months of September and October without pay because of illness.

Raymond H. Gilbert, Assistant County Agent, Shelby County, sick leave without pay for thirty days beginning November 3.

Department of Business Management and Control

Appointments

Jesse Paris, to assist in the Division of Maintenance and Operation, if necessary, and at the same time render service to the Comptroller's office in connection with audits, accounting procedures, and necessary reports, at a salary of \$175 a month, effective December 1, 1941.

\* \* \* \* \*

- 11. On President Donovan's recommendation, by motion and second, the above appointments were approved and record ordered made in the minutes.

\* \* \* \* \*

N. Adjournment.

\* \* \* \* \*

- 12. On motion, duly seconded and passed, the Committee adjourned.

\* \* \* \* \*

W. Gayle Starnes  
Secretary, Board of Trustees