

LATIN and GREEK in Academy.

On motion of Mr. Gathright ordered that all students in Latin and Greek below the rank of Freshman be relegated to the Academy, after the close of this collegiate year.

The Board then adjourned to meet 9 A. M. suntime Dec. 12th.

The Board of Trustees met in the President's room in the college building at 9 A. M. Suntime December 12th, 1894.

Present

Bird,
Clardy,
Flourmay,
Gathright,
Gooding,
Hindman,
Hines,
James,
Johnston,
Patterson,
Peak,
Riddell,
Dr. Spurr,
R. A. Spurr &
Wilson.

The President requested permission to read a communication from Oneill, an attorney in Louisville requesting that a Record Book belonging to the College be sent to Louisville to be used as evidence in court.

COLLEGE RECORDS not to be sent away.

On motion of Mr. Gathright ordered that the President be instructed to say to Mr. Oneill that the Records of the A. & M. College cannot be sent away except by an order of Court.

The Committee on Report of the President of College composed of Messrs. Gathright, Riddell and Flourmay, reported as follows: viz.

" To the Board of Trustees.

Your committee on the President's Report beg to report that the only recommendation made therein and not acted upon was that of the appointment of a standing committee on Internal Expansion. After consideration and conference with the President your committee recommend the adoption of this recommendation, and the appointment of this as one of the standing Committees of the Board.

NATURAL HISTORY Bulletin.

We further recommend that the request of the Professors in the Department of Natural History for authority to publish a bulletin of the researches and original work of the advanced students on the Zoology, Botany and Geology of Kentucky, at an expense of not exceeding \$100.00 be referred to the Executive Committee with authority to act, if in its opinion such Bulletin should be published and the funds of the College will justify same."

On motion of Judge Hines ordered that Report of the committee be adopted.

Mr. Gathright moved that Cadet Harry Davidson, of Louisville, Ky. be excused from military duty on days when the performance of this duty prevents his enjoying the benefits derived from compensated labor.

Mr. Gooding moved to amend by striking out the words " Harry Davidson " and inserting instead the words " Any student " Amendment lost.

Original motion was then put and lost by Ayes and Noes as follows:

Ayes:
Gathright,
Hines,
James,
Riddell,
Dr. Spurr,
R. A. Spurr,

Noes:
Bird,
Clardy,
Flourmay,
Gooding,
Hindman,
Johnston,
Peak,
Wilson,

President Patterson not voting.

REPORT ON Regulations and Rules.

On motion the following Committee Report, submitted by Messrs. Gathright and James, on " Suitable regulations and Rules for the government of the meetings of the Board and the guidance of the Executive Committee " was read and adopted section by section, and the Report as a whole was adopted, viz:

The following by - laws are hereby adopted by the Board of Trustees, for regulating the order of business of the Board, and the functions of the Executive Committee, the Board of Control of the Experiment Station, and various offices of the Agricultural and Mechanical College of Kentucky.

REPORT OF PRESIDENT, When made and what composed of.

1. It will be the duty of the President of the College to prepare for the consideration and action of the Board of Trustees at its regular annual meeting in June of each year, a report accompanied by the reports and estimates of the Treasurer, Business Agent, and the several officers having charge of Departments or special objects of the College setting forth the amount of the funds on hand from the previous year, including the unexpended appropriations, the estimated income and total means available for the ensuing year, and the specific sums required for the various expenses of the College for the same period.

In this estimate of expenses will be included, under the head of " contingencies " a sum not exceeding \$1500.00 to be employed under the direction of the Executive Committee solely for accidental and unforeseeable damage to buildings or outfit, or other pressing emergencies that could not be anticipated; and whenever the contingent fund then appropriated is found to be insufficient to meet an existing emergency, a special meeting of the Board will immediately be called to provide for the case. This report of the President shall set forth such facts in the experience of the previous year, and such recommendations for the future as he may deem of importance to the welfare of the College. The Report shall be submitted through the Executive Committee in due time before the meeting of the Board of Trustees, and the Committee will add such further facts and recommendations as it may deem proper for the consideration of the Board.

MEETINGS OF BOARD, when held.

2. The regular meetings of the Board of Trustees shall be held, as required by law, on the Tuesday next preceding the annual commendement in June, and on the Second Tuesday of December of each year. In the absence of the Governor of the State, Ex - officio Chairman of the Board, a chairman pro tempore shall be elected, to continue in office until the next regular meeting.

BUSINESS, Order of.

3. At the meetings of the Board of Trustees the following order of Business will be observed as nearly as practicable:
 1. The meeting shall be called to order by the last elected chairman, or in his absence by the Secretary of the Board, and a new chairman shall then be elected.

2. Calling of the roll and noting of the present and absent members, and announcement by the Chairman of a quorum or no quorum.
3. Appointment by the Chairman, of standing committees, herein prescribed, The Secretary of the Board shall make in advance for the information of each particular committee, a copy of the regulation defining its duties on which he shall write the names of the particular committeemen as they are appointed, and then deliver it to the Chairman of the particular committee.
4. Reading of the minutes of the last previous meeting of the Board and approval, if not already approved.
5. Reading of the minutes of the Executive Committee since the last meeting of the Board and action thereon.
6. Reading of the report of the President and action thereon.
7. Report of Treasurer (to be read if required) and action thereon.
8. Report of Business Agent (to be read if required) and action thereon.
9. Reading of the minutes of the Board of Control of the Experiment Station since the last meeting of the Board of Trustees, and action thereon.
10. Unfinished business from previous meeting of the Board of Trustees.

11. Current committee reports including the appropriation budgets and action thereon.
12. Election of Secretary, Treasurer, Business Agent, Executive Committee, and Board of Control of Experiment Station.
13. Election to fill vacancies if any in the College, including Experiment Station.
14. Election of Trustees.
15. New business.
16. Reading and approval of Minutes.
17. Adjournment.

All elections by the Board of Trustees shall be by Ballot.

4. At each regular meeting of the Board of Trustees, the chairman shall appoint the following Standing Committees, consisting of three members each to wit:
 1. Committee on the Report of the President of the College.
 2. Committee on Finance.
 3. Committee on appropriations.
 4. Committee on buildings and grounds of College proper.
 5. Committee on Experiment Station.

6. Committee on salaries.
7. Committee on Internal Expansion.
8. Committee on Military Instruction and College discipline.

DUTIES OF COM. on President's Report.

5. It will be the duty of the committee on the President's report, to point out such facts and suggestions as may seem to call for special action, and recommend the reference of the various subjects to the appropriate standing committees, respectively, or to special committees.

DUTIES of Com. on Finance.

6. It will be the duty of the committee on Finance to investigate the financial condition of the College and Experiment Station, their sources of income and objects of expenditure; and to devise such means of argumentation and point out such objects of reform as may seem practicable and advisable for increasing the one and curtailing the other.

DUTIES OF Com. on Appropriations.

7. It will be the duty of the committee on appropriations to consider the objects to be provided for, and the estimates presented for the various Departments; to make in each such modifications as the merits of the case may suggest, and the available means may require; and to see that the various items are properly described and tabulated, for the consideration of the Board.

DUTIES OF Com. on Buildings and Grounds.

8. It will be the duty of the committee on college buildings and grounds, to ascertain by inspection and inquiry the conditions of the College buildings and grounds, and their adaptation to the purposes

for which they are intended; and to specify such repairs as may be necessary, and recommend such additions and improvements as the interest of the College may require with the estimated cost of the proposed improvement in each case.

DUTIES OF Com. on Experiment Station.

9. It will be the duty of the Committee on the Experiment Station to ascertain by inspection and investigation, its condition and system of management, and to recommend such improvements in the facilities and such modification in the methods as may seem to be advisable and practicable.

DUTIES OF Com. on Salaries.

10. It will be the duty of the Committee on salaries to take into consideration the amount and character of the work pertaining to the several positions; the sufficiency or excessiveness, and the relative equity, of the existing compensation; and to recommend such modifications as may seem proper. Provided, however that except for special reason no salary shall be altered or changed except at the end of each period of five years.

DUTIES OF Com. on Internal Expansion.

11. It will be the duty of the committee on Internal Expansion to visit the college from time to time in order to ascertain the condition of the several Departments, with a view to the enlargement, modification, contraction, or discontinuance of any one of them, the enlargement or curtailment of courses of study, or the establishment of new ones, and to report upon the economic and financial import of the changes proposed.

DUTIES OF Com. on Military Instruction.

12. It will be the duty of the committee on Military Instruction and College discipline to investigate from time to time the condition of the Military organization and the instruction given the Military Corps, the discipline of the students generally and of those resident on the college grounds particularly, to report negligence or laxity of administration, and to suggest means by which instruction in military science, and college discipline may be rendered more effective.

These specified duties of the several standing committees may be amplified or curtailed in any case at the discretion of the Board of Trustees.

13. In accordance with the terms of the law the Executive Committee is charged " With the general administration of the affairs of the College under such by-laws and regulations as shall be prescribed by the Board of Trustees, and with the execution of measures specially authorized by the Board."

EXECUTIVE COMMITTEE, General duties of.

14. It will be the duty of the Executive Committee to exercise a general supervision and control of the affairs of the college, under the Regulations and orders of the Board of Trustees.

It may attend recitations and inspect any Department or function of the College, to see that the duties of the various officers and employes are faithfully and efficiently performed, that discipline and good order are maintained, and the regulations enforced, and that the persons and means employed in the various capacities are necessary and proper for the efficient conduct of the College; and

it may point out to the President or other executive officer any faults that shall be corrected; but except as herein provided, it can make no suspension, addition, or alteration of any sort in the established regulations and order of instruction and government, that function belonging exclusively to the Board of Trustees. The committee shall also carefully scrutinize all current requisitions for the various departments, to make sure that the things asked for are necessary, and have been authorized by the appropriations or orders of the Board of Trustees, and do not exceed the sums appropriated by the Board.

MECHANICS and Laborers, employed and discharged.

15. Unless otherwise specially provided by the Board of Trustees the Executive Committee may control the employment and discharge of the various mechanics and laborers required and employed by the day or month and authorized by the Board for the service of the service of the College and Experiment Station.

SUSPENSION OF ANY Officer of Employe.

16. For flagrant cause affecting immediately the honor and welfare of the College, the Executive Committee may suspend from his functions, for the final action of the Board of Trustees any officer or employe of the College or Experiment Station, and pending such suspension, the pay of the person suspended shall also be suspended, or cease altogether, as the Board of Trustees in acting upon the question involved may subsequently decide.

INTERRUPTION of functions of any officer - How performed temporarily.

17. In case of the interruption of the functions of any professor, teacher, or other officer of the college, whether by sickness, death, resignation or other cause, occurring between the meetings of the Board of Trustees, the duties of the position shall if practicable be temporarily performed by some other officer of the College designated by the President. This arrangement may be continued, with the approval of the Executive Committee, until the next meeting of the Board of Trustees; but if the deficiency cannot be provided for, the Executive Committee may employ temporarily a suitable person for the vacant place until the next meeting of the Board, except in the case of a vacancy in the Presidency of the College, or the Directorship of the Experiment Station, or any full professorship in which case a special meeting of the Board shall immediately be called. A special meeting of the Board shall also be immediately called, in case of a permanent interruption of the functions of Treasurer, Secretary, or Business Agent. Provided, however that if such interruption or suspension from duties of any officer or professor by the Executive Committee shall occur within one month of the regular meeting of the Board, the Executive Committee may as above make temporary provision for such case until the regular meeting of the Board.

ACCOUNTS.

18. All accounts of money's belonging to the College, received from whatever source, shall be subject to the scrutiny of the Executive Committee, and all sums appropriated by the Board of Trustees for the expenses of the College or the Experiment Station, shall come under the supervision and guardian ship of the Committee. The authorized expenses of the College Trustees, and all proper accounts for salaries and wages already authorized by the Board of Trustees, may be paid when due out of the proper appropriations of the Board, in the manner prescribed, without the intervention of the Executive Committee; but all other expenses shall only be paid from time to time with the approval of the Executive Committee, upon itemized

requisitions submitted through the Business Agent and signed by the President of the College, and any sum appropriated by the Board for discretionary objects which, in the interval of meetings of the Board, may prove to be unnecessary or inexpedient, may be retained by the Executive Committee.

SURPLUS FUNDS, How disposed of.

All sums remaining on hand at the end of the accounting year in May or June from any appropriation for the previous year, shall be returned to the general fund for further disposition.

SUPPLIES, How purchased.

19. As a general rule, supplies required for the use of the College or Experiment Station shall be purchased from lowest bidder on sealed proposals. In the absence of a specific rule on this point, the Executive Committee may determine the precise manner in which the rule shall be employed, and in what cases it may be omitted.

MEETINGS OF EX. Com. and Board of Control.

20. The Executive Committee shall meet monthly on such stated day as it may by resolution permanently adopt. It shall keep a full record of its proceedings, and submit the record to the Board of Trustees at each regular meeting of the Board, and at special meetings when required, for the consideration of the Board. The Committee will adopt such rules of proceeding as it may deem proper in the conduct of its business. It will also hold such special meetings as it may deem necessary.

The rules and duties prescribed in this paragraph for the Executive Committee will also govern the meetings and duties of the Board of Control of the Experiment Station."

The Chairman called on each of the standing committees in the order of their appointment to report, but each reported "no business."

Messrs. Peak, Gooding, and Wilson, submitted the following Report upon the requisition presented by the Dean of the Mechanical Engineering Department, to wit:

"We your committee to whom referred the Report of Prof. Paul Anderson, would respectfully commend the appropriation of \$200, asked for in said Report to the Executive Committee, with full power to make the appropriation when in their judgment the financial affairs of the college will permit.

With regard to the appropriation of \$600, for grinding machine asked for in said Report, we believe it necessary for the Mechanical Engineering Department, yet in view of the financial condition of the College, prudence and good management forbids our recommendation that said amount be appropriated at this time."

On motion the Report of the committee was adopted.

On motion of Mr. R. A. Spurr ordered that \$75, to be taken from the emergency fund, be allowed the Department of Physics.

The following resolution was submitted by Mr. Hindman, Chairman of the Committee on Military Instruction and College Discipline, and was considerably discussed by Messrs. Johnston, Hindman, Patterson and others.

" Resolved that in order to give the occupants of the dormitories an opportunity to test the scheme of self government for whose trial they ask permission authority is given on the following conditions:

1. The petitioners shall mature and present to the President and Commandant the plan of self government under which they propose to operate.
2. If the plan presented be deemed adequate by the President and Commandant to accomplish the purpose proposed the President and Commandant may at their discretion suspend the operation of such Regulations, for the government of the dormitories, for such time as they may deem advisable.
3. The authority of the governing Board, Executive Committee and Faculty is by the foregoing neither impaired, relaxed, nor abrogated, but may intervene with full force and effect whenever in the judgment of the President and Commandant it is expedient."

SELF - GOVERNMENT in the Dormitories. - Roll-call may be suspended.

No vote was taken upon the original Resolution but the following substitute was offered and carried: viz.

" Resolved that the Committee on Military Instruction and college discipline be and they are hereby instructed to investigate the management of the Department of Military Science and condition of discipline in the dormitories and report to the next regular meeting of the Board what modification, if any, may be made in the existing regulations, and that mean while the President and Commandant are authorized to suspend or abolish such roll calls as they may think expedient to dispose with."

On motion ordered that \$150.00 be set aside from the emergency fund to pay the expenses of the Board of Trustees.

EXPENSES OF BOARD, part of, charged to Expt. Station.

On motion ordered that an equitable ratio of the expenses of the Board of Trustees and the Executive Committee be charged to the Experiment Station and that this expenditure be chargeable to the income from the farm and the rent of the house thereon.

GARMAN, MATHEWS, salaries.

On motion ordered that the question of the salaries of Professor Garman and Professor Mathews be referred to the Committee on salaries.

APPOINTED Mar. 6, 95, by Dr. Spurr.

(The Chairman appointed the following Committeemen to serve on the Committee on Internal Expansion viz: Messrs. Hindman, Peak, and Johnston.)

On motion the Board of Trustees adjourned to meet at 10 A. M. June 4, 1895.

R. J. Spurr, Chairman

V. E. Muncy
Sec.