

Minutes of the regular meeting of the Board of Trustees, University of Kentucky, Thursday, December 14, 1933.

The Board of Trustees of the University of Kentucky met in regular session in the President's office at the University of Kentucky on Thursday, December 14, 1933, at 10:30 a.m. The following members were present: Judge Richard C. Stoll, Chairman, Executive Committee; Louis E. Hillenmeyer, Miller Holland, G. C. Wells, James Park, Dr. George Wilson, Eugene T. Flowers, Commissioner of Agriculture; Joe B. Andrews, E. O. Robinson and James Rash. Meeting with the Board were Frank L. McVey, President of the University, and D. H. Peak, Secretary of the Board.

1. Minutes Approved.

The minutes of the regular meeting of the Board of Trustees of September 19, 1933, were approved as published and corrected, the minutes of the called meeting of the Board of Trustees of October 6, 1933, were approved as published, and the minutes of the meeting of the Executive Committee of November 12, 1933, were approved as published and the actions of the Executive Committee as recorded therein were ratified.

2. President's Report.

The President's report was read and ordered to be incorporated in the minutes. Report is in words and figures as follows:

December 14, 1933

QUARTERLY REPORT TO THE BOARD OF TRUSTEES

I am presenting to you my report for the second quarter of the fiscal year 1933-1934.

The problems which face the University at this time are very much the same as those confronting it during the past year. The income of the University from State sources has declined 42% from the high point in 1930-1931. The income from this source for the year 1932-33 was \$674,000. The budget for this year estimates receipts from the State for general purposes of the University at \$650,000. At this time \$270,000 has been received from the State, leaving approximately \$380,000 to be provided if the University is to carry out the budget adopted in June, 1933. The inheritance tax has held up quite satisfactorily; the sum of \$95,527.53 has been received from this source. With seven months yet remaining in the year, the receipts from the inheritance tax should equal the amount estimated in the budget. Taxes from real estate and certain intangible properties were not due until December 1 and can be paid without penalty on or before February 1. With the increase in federal money coming into the State, it is quite possible that this item also will reach the budget estimates.

In preparing the budget for the biennial period the procedure has been to place the amount required for the general operation of the University on an appropriation basis. From all that can be gathered, and by the action of the last legislature, general appropriations will be made for the support of all State institutions. With that in mind, the sum of \$850,000 has been asked in addition to the miscellaneous receipts of the University from fees, special appropriations and other items. The sum of \$850,000 is larger than the amount received from taxes in the past year, but this item is \$120,000 less than the amount set in the budget bill of 1932. The reason why this item is larger is due (1) to the fact that the University will be called upon to accept warrants for some of the appropriation money; it is figured that this year it will amount to not less than \$85,000, (2) and to the fact that the supplies for University departments have gone down to a minimum point, and it will require a considerable sum to bring these up to where the departments will have sufficient supplies. There remains a difference of about \$70,000 to be accounted for. This sum is to cover items of expense and to bring the salaries up to where they were after the 10% cut had been made.

In the general requests of the University there is an item of \$158,000 spread over the two year period. This item is for the purpose of paying back salaries to members of the staff. In order to refresh your minds on this matter, you will recall that in 1931-32 the University was confronted with an unexpected reduction in income. For two months a payment of \$100 a month was made, and for the last two months of that year no salaries at all were paid. This is an obligation which should be taken care of. It might be said in this connection that the total amount due was \$205,000, but payments have been made which bring the amount down to \$158,000. There is also an item in this budget asking for \$40,000 a year for two years to take care of repairs. Buildings at the University have gone without repair in the last two years and it will be necessary to paint buildings, fix roofs, and make other repairs to the plant.

In submitting the University requests to the Budget Commission a detailed statement of repairs is set forth.

There is also asked in the general requests an annual appropriation of \$20,000 to take care of the summer session. The present summer school is supported by fees only and it finds these afford very inadequate support. It has been shown that the work of the summer school can be expanded almost indefinitely with profit to the students. Another \$30,000 annually is for assisting in instruction in the College of Agriculture. The requests for the experiment stations are the same as those made in past years. The appropriation for agricultural extension is increased by \$30,000, which is made necessary because the Federal Government is calling upon this agency to expand its work in connection with the projects which the Government is making.

Attention should also be given to the requests of the Director of the Bureau of Mineral and Topographic Survey, authorized by Chapter 26 of the Acts of the General Assembly of 1932. The amount appropriated at that time was \$3,000 a year. The Director is asking for \$32,000 annually to carry on coal investigations, oil and gas investigations, miscellaneous investigations including clay, rock asphalt, and study of wells, as well as topographical mapping of the State, the expense of which is matched by the United States Geological Survey.

The Executive Committee met on November 12 and spent most of the meeting in discussing possible projects under the Public Works Administration. Under the provisions of the National Recovery Act, it is possible for public institutions to receive a grant of 30% and a loan of 70% on any enterprise which is a public necessity and for which an annual amortization sum might be found to meet the financing of the project. On the list of proposed projects at the University of Kentucky were a heating and power plant, a student union building, a home economics building and other building projects, which amounted to approximately \$1,000,000. To meet the amortization would require a sum of \$50,000 a year for a period of thirty years. Some of the projects would have a shorter period. The discussion centered largely around the question, whether the University was in a position to obligate itself for a sum sufficient to amortize the loan on any or all of these projects. The University, like other institutions, is faced with a declining income in the next several years. The viewpoint expressed by the committee was one of doubt, tho I was instructed to gather further information on the matter. In this connection, it might be well to report the statement made by the Chancellor of the University of Pittsburgh to the effect that his board of trustees when asked why the University of Pittsburgh had not taken advantage of the P. W. A. said, "It is a bad time to get into debt." I discussed the matter with a number of University presidents, whom I met in Chicago. Some of them have applied for money to carry out projects on their campuses. In most instances legislative action was taken by the states and provision was made to take care of the amortization charges. I have come to the conclusion that perhaps it is just as well to let the matter go by. The sum appropriated is about gone now, tho the next Congress may make further provision.

There is another plan carried on by the Federal Government for the purpose of relieving the unemployment situation, known as the Civil Works Administration. Under this plan money is allotted to the different states for the purpose of employing labor. The University has presented several projects to the State administrator. These provide for the repair of roads, walks and some grading. Another project has been submitted to him for painting buildings, and undoubtedly, the labor could be secured if the University could provide the paint. The paint for the projects would cost about \$800. It is also thought some allotment could be secured for work in libraries. The University is applying for such help to take care of work in the library in connection with

pamphlets, periodicals and books which are gifts. It has also been suggested that institutions apply to the C. W. A. for artists capable of painting murals in some of the buildings.

I have no doubt you will be interested in the enrollment figures for the year. On November 3, the total enrollment was 2477. On the same date of 1932 it was 2642, which makes a difference of 165. The decline in enrollment is to be found in part in the Graduate School and in the upper two classes. The number of freshmen was 11 fewer than last year, there were 8 more men and 19 fewer women. There were 30 fewer sophomores, 36 fewer men and six more women. There were 29 fewer juniors, 34 fewer men and 5 more women. There were 33 fewer seniors, 9 fewer men and 24 fewer women. There were 49 fewer graduate students, 32 fewer men and 17 fewer women. In 1933 for the whole enrollment there are 60 fewer women and 105 fewer men compared with the year before. In the College of Arts and Sciences there were 44 fewer students, in Agriculture 6, in Engineering 39, in Law there was an increase of 8, in Education there was a decline of 54 and in Commerce an increase of 6.

The policy followed by the University in connection with its staff has been to hold the staff together, if possible, even tho at reduced salaries. However, where resignations have taken place and vacancies have come thru death or other causes, the places have not been filled, so that today the staff is smaller than it has been in several years.

The problem of getting the needs of the University before the members of the legislature has been taken up with more definiteness of purpose than in any other legislative meeting. During the past year the Alumni Association has secured the cooperation of one or more persons in each legislative district who have agreed to present the University matters to the representatives from their districts. In order to make their work more effective I have sent them a statement of the general situation, a memorandum of the requests the University will make, as well as a statement of the University income in the last three years. Copies of these have been sent to the members of the Board of Trustees, as well.

While the whole financial situation is far from encouraging, I have confidence that the legislature is not going to reduce the University expenditures below the point where they now stand. Certainly, it is not possible to keep going on a minimum basis for any considerable time. We are not keeping up on our book purchases and the equipment for work in science and engineering is going down hill. Buildings are falling out of repair and the painting of woodwork on our structures is far behind schedule. Unless these things are taken care of in a fairly satisfactory way very much greater expenditures will have to be made in the course of the next few years.

A good deal of criticism has been made about the Council on Athletics, the coach, the team and the student body. Most of this criticism has been due to ignorance of the organization and procedure in the care of athletic matters. The present coach, Mr. Harry Gamage, has resigned, and the Council has made a selection in the person of Mr. Chet Wynne, coach of the Alabama Polytechnic Institute at Auburn. One of the difficulties with which the University is faced is the fact that it has little in the way of scholarships and aid for students who are in need of such help and find it impossible to come to the University. This brings me to comment upon the Student Loan Fund.

This fund amounted at one time to approximately \$32,000. The policy which was followed by the University in administering this fund was to loan the principal. The result is that nearly the whole of the loan fund is tied up in notes over due, some of which will actually not be paid. Just at the time when the University needs this loan fund it finds it has little or no resources by which to assist those in need of help. The Dean of Men has suggested that a tuition loan be made and that the policy of the University in regard to loaning be changed and the principal invested so as to pay loans out of income. I think this has a good deal to commend it.

I am glad to report that the occupation of dormitories has improved in that the number of men occupying dormitory rooms has been increased to 227. These halls have a capacity to house 251. It seems desirable, however, to make a change in the matter of residence in these halls. It has been suggested that it would be possible to require all freshman men to live in the residence halls. From the census we have made, about 140 of these are local students. In the past when a suggestion of this kind has been made, the difficulties of the fraternities were brought out as making it impossible to require freshmen to live in the dormitories and give the fraternities at the same time a chance to live. I find in some colleges freshmen live in dormitories, but upper class members of fraternities are required to live in fraternity houses. If the University would authorize the housing of freshmen in the residence halls and compel all upper class members of fraternities to live in their fraternity houses, the fraternities would suffer no loss. If in addition to this members were required to pay their room and board before given their credits, the fraternities would be further assisted. I think the time has come to require the fraternities to make a statement each month to some University officer. The outcome of this would be that the fraternities would have money to meet their obligations and a better feeling between the University and the merchants of Lexington would result. The freshmen would be more comfortably housed and receive better care.

3. Financial Report.

The financial report for November was received and ordered to be recorded in the minutes.

EXHIBIT "B"

Statement of Income and Expenditures
Month of November 1933

	<u>Previously Reported</u>	<u>Current Month</u>	<u>Fiscal Year To Date</u>
General Fund Income			
Federal Appropriation	32,062.50		32,062.50
Vocational Ed. Board	4,657.28	2,008.10	6,655.38
Bureau of Mineral & Top. Survey - Misc. Receipts	287.16	168.10	455.26
Bureau of Min. & Top. Sur- vey - State Appro.	1,595.10	404.00	1,999.10
Special Agri. Appro.	7,311.92	6,035.70	13,347.62
State Tax	107,953.84	35,445.65	143,399.49
Int. on Endowment Bonds	4,322.25		4,322.25
Int. on Liberty Loan Bonds	850.00		850.00
Student Fees	85,188.24	1,223.26	86,411.50
Student Fees - Sum. Sch.	37,349.13	37.12	37,386.25
Student Fees - U. H. S.	5,782.50	135.00	5,917.50
Student Fees - El. Tr. Sch.	4,639.50	40.00	4,679.50
Student Fees - Un. Ext.	7,195.74	1,593.88	8,789.62
Miscellaneous Receipts	3,243.78	720.35	3,964.13
Rentals	670.90	215.15	886.05
Men's Dormitories	6,590.91	195.50	6,786.41
Total	<u>309,690.75</u>	<u>48,221.81</u>	<u>357,912.56</u>
Expenditures			
Instruction	207,345.07	70,293.53	277,638.60
Adm. Expense & Maint.	81,207.55	37,409.80	118,617.35
Additions and Better- ments	3,320.25	1,539.10	4,859.35
Total	<u>291,872.87</u>	<u>109,242.43</u>	<u>401,115.30</u>
Excess of Expenditures over Income	<u>17,817.88</u>	<u>(61,020.62)</u>	<u>(43,202.74)</u>
Patterson Hall Income			
Board	10,414.33	9,946.70	20,361.03
Miscellaneous Receipts	97.75	17.00	114.75
Room Rent - Summer Sch.	2,936.65		2,936.65
Total	<u>13,448.73</u>	<u>9,963.70</u>	<u>23,412.43</u>

Expenditures			
Expense	10,425.87	3,485.35	13,911.22
Additions and Betterments	695.00		695.00
Total	<u>11,120.87</u>	<u>3,485.35</u>	<u>14,606.22</u>
Excess of Income over Expenditures	<u>2,327.86</u>	<u>6,478.35</u>	<u>8,806.21</u>
General Fund Income	323,130.48	58,185.51	381,324.99
General Fund Expend.	<u>302,993.74</u>	<u>112,727.78</u>	<u>415,721.52</u>
Excess of General Fund Expenditures over Income	20,145.74	(54,542.27)	(34,396.53)
Accounts Payable liquidated	(21,362.30)		(21,362.30)
Excess of Receipts over Expenditures for General Ledger accounts	<u>65,201.12</u>	<u>(12,622.40)</u>	<u>52,578.72</u>
Excess of Expenditures over Receipts for the fiscal year to date - General Fund	<u>63,984.56</u>	<u>(67,164.67)</u>	<u>(3,180.11)</u>
Excess of Expenditures over Receipts for the fiscal year to date - General Fund			(3,180.11)
Cash in Bank July 1, 1933 - General Fund			<u>16,671.05</u>
Cash in Bank November 30, 1933 - General Fund			<u>13,490.94</u>
Experiment Station Income			
Hatch - Federal Appro.	7,500.00		7,500.00
Milk and Butter - Cash Receipts	3,141.22	943.88	4,085.10
Beef Cattle Sales	24.89		24.89
Dairy Cattle Sales	139.44	75.00	204.44
Sheep Sales	123.10	50.54	173.64
Swine Sales	118.57		118.57
Poultry Sales	428.92	146.56	575.48
Farm Produce Sales	170.61	19.09	189.70
Horticultural Sales	493.30	457.52	954.82
Seed Test	108.22	52.13	160.35
Seed Inspection	2,696.02	292.28	2,988.30
Rentals	2,713.68	144.66	2,858.34
Miscellaneous	91.91	18.75	110.66
Fertilizer - Fees	5,082.25	625.00	5,707.25
Public Service - State Appropriation	3,470.85	3,666.66	7,137.51
Public Service Misc. Rec.	16.05	5.00	21.05
Feeding Stuffs - Fees	10,649.40	2,443.33	13,092.73

Adams - Federal Appro.	7,500.00		7,500.00
Serum - Sales	410.41	36.60	447.01
Serum - Virus Sales	22.60	2.10	24.70
Serum - Supply Sales	25.53	11.60	37.13
State Appropriation	6,444.09	9,346.73	15,790.82
Creamery - License Fees	6,325.50	72.00	6,397.50
Creamery - Testers Lic.	2,020.35	80.00	2,100.35
Creamery - Glassware Tested	296.08	14.22	310.30
Robinson - State Appro.	1,613.06	1,609.65	3,222.71
Robinson - Misc. Receipts	544.17	181.87	726.04
W. Kentucky - State Appro.	2,121.55	2,521.71	4,643.26
W. Kentucky - Misc. Rec.	579.24	90.52	669.76
Purnell - Federal Appro.	30,000.00		30,000.00
Nursery Inspection - Fees	790.00	130.00	920.00
Blood Test	212.00	82.00	294.00
Total	<u>95,867.01</u>	<u>23,119.40</u>	<u>118,986.41</u>
Expenditures			
Expense	95,509.18	23,215.30	118,724.48
Additions and Betterments	<u>919.68</u>	<u>11.04</u>	<u>930.72</u>
Total	<u>96,428.86</u>	<u>23,226.34</u>	<u>119,655.20</u>
Excess of Expenditures over Income	(561.85)	(106.94)	(668.79)
Excess of Expenditures over Receipts for General Ledger Accounts	<u>(24,195.80)</u>	<u>741.90</u>	<u>(23,453.90)</u>
Excess of Expenditures over Receipts	<u>(24,757.65)</u>	<u>634.96</u>	<u>(24,122.69)</u>
Excess of Expenditures over Receipts for the fiscal year to date - Experiment Station			(24,122.69)
Cash in Bank July 1, 1933 - Experiment Station			<u>16,455.13</u>
Cash in Bank November 30, 1933 - Experiment Station			<u>(7,667.56)</u>
Extension Division Income			
Federal Smith-Lever	74,154.28		74,154.38
Federal Additional Co-op.	15,500.00		15,500.00
Federal Supplementary	26,545.52		26,545.52
Federal Capper-Ketcham	18,400.49		18,400.49
State Smith-Lever	29,999.48	30,899.09	60,898.57
County and Other	584.67	169.16	753.83
Total	<u>165,184.54</u>	<u>31,068.25</u>	<u>196,252.79</u>

Expenditures			
Expense	<u>117,993.49</u>	<u>29,568.63</u>	<u>147,562.12</u>
Excess of Income over Ex-			
penditures	<u>47,191.05</u>	<u>1,499.62</u>	<u>48,690.67</u>
Excess of Income over Ex-			
penditures for the fiscal			
year to date - Extension			
Division			48,690.67
Cash in Bank July 1, 1933			
- Extension Division			<u>9,064.09</u>
Cash in Bank November 30,			
1933 - Extension Division			<u>57,754.76</u>
Trust Fund Income			
Student Loan Fund	181.27	23.25	204.52
Student Notes Paid	<u>587.78</u>	<u>52.00</u>	<u>639.78</u>
Total Receipts	<u>769.05</u>	<u>75.25</u>	<u>844.30</u>
Expenditures			
Expense	155.00	41.00	196.00
Student Notes	<u>142.00</u>		<u>142.00</u>
Total	<u>297.00</u>	<u>41.00</u>	<u>338.00</u>
Excess of Receipts over			
Expenditures	<u>472.05</u>	<u>34.25</u>	<u>506.30</u>
Excess of Receipts over			
Expenditures for the			
fiscal year to date -			
Trust Fund			506.30
Cash in Bank July 1, 1933 -			
Trust Fund			<u>994.93</u>
Cash in Bank November 30,			
1933 - Trust Fund			<u>1,501.23</u>
Summary			
General Fund Income	323,139.48	58,185.51	381,324.99
Experiment Station In-			
come	95,867.01	23,119.40	118,986.41
Extension Division In-			
come	165,184.54	31,068.25	196,252.79
Trust Fund Income	181.27	23.25	204.52
Total	<u>584,372.30</u>	<u>112,396.41</u>	<u>696,768.71</u>

General Fund Expenditures	302,993.74	112,727.78	415,721.52
Experiment Sta. Expend.	96,428.86	23,226.34	119,655.20
Extension Div. Expend.	117,993.49	29,568.63	147,562.12
Trust Fund Expenditures	155.00	41.00	196.00
Total	<u>517,571.09</u>	<u>165,653.75</u>	<u>683,134.84</u>
Excess of Income over Expenditures	66,801.21	(53,167.34)	13,633.87
Accounts Payable liquidated	(21,362.30)		(21,362.30)
Excess of Receipts over Expenditures for General Ledger accounts	41,005.32	(11,880.50)	29,124.82
Student Loan Fund Notes	<u>445.78</u>	<u>52.00</u>	<u>497.78</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund	<u>86,890.01</u>	<u>(64,995.84)</u>	<u>21,894.17</u>
Excess of Receipts over Expenditures for the fiscal year to date - Combined Fund			21,894.17
Cash in Bank July 1, 1933 - Combined Fund			<u>45,185.20</u>
Cash in Bank November 30, 1933 - Combined Fund			<u>67,079.37</u>

Abstract of item shown on statement of Income and Expenditures as "Excess of Receipts over Expenditures for General Ledger accounts \$29,124.82."

	<u>Debit</u>	<u>Credit</u>
Accounts Receivable	26,920.44	
Insurance Paid in advance	130.89	
Sundry accounts		6,176.15
Notes Payable		50,000.00
	<u>27,051.33</u>	<u>56,176.15</u>
		<u>27,051.33</u>
		<u>29,124.82</u>

4. State Tax Receipts for July, 1930, to November, 1933.

State Tax, University of Kentucky

Inheritance Tax	Mill Tax
<u>1930-1931</u>	
\$534,610.13	\$602,871.16
<u>1931-1932</u>	
337,064.98	557,439.69
<u>1932-1933</u>	
212,571.63	466,613.11
<u>1933-1934</u>	
<u>July to November</u>	
95,527.53	180,233.04

5. The Legislative Program.

The State Budget Commission is to hear the University on the budget requests made to that Commission in the budget report made for the biennium, July 1, 1934, to June 30, 1936. The President and Business Agent were authorized to attend that meeting and the members of the Board of Trustees were requested to attend. Further reference to the legislative program is set out in the President's report.

6. Student Loan Fund.

Reference is made to the statements in the President's report relative to the Student Loan Fund. The questions involved were left for further study and later action.

7. Plan for Freshman Students.

Reference is made to the statements in the President's report relative to freshman students and fraternity and dormitory housing of students. A tentative plan was submitted by the Dean of Men. Action was deferred pending further study and completion of such a plan made in cooperation with the fraternity groups.

8. Bureau of Mineral and Topographic Survey Expense Approved.

Statement of payroll for month of December, 1933, was approved and ordered to be certified to the Auditor of Public Accounts for payment.

David M. Young	1 mo.		\$110.00
Newell Wilder	40 hrs.	.50	20.00
Louise Barton	2/3 mo.		45.00

(Signed) A. C. McFarlan, Head.

9. C. W. A. Projects Authorized.

The following civil work administration project was authorized:

Painting buildings on campus, paint estimated by the Superintendent of Buildings and Grounds to cost \$805.20. President McVey was authorized to act in regard to paint to be purchased by the University.

The Superintendent of Buildings and Grounds was authorized to proceed with the projects named in the communication that follows, his acts in each case to be with approval of President McVey.

Copy of Communication

Authorities at the City Hall say our chances for obtaining skilled labor are very small. In their case they will not be allowed to use the services of very many skilled laborers.

Other projects in process are shown here:

1. Convert 25 foot roadway from Administration Building to Library into sidewalk 13 feet wide, distance 500 feet.
2. Construct new 25 foot roadway from east end of Dairy Products Building to east end of Stock Pavilion, distance of 350 feet.
3. Reshape and surface treat 25 foot roadways serving Maxwell Place, a distance of 910 feet.
4. Grade and reshape lawn in front of Memorial Hall, an area of 10,000 square feet.

5. Construct new 25 foot roadway from McVey Hall to Graham Avenue, a distance of 200 feet.
6. Construct dry stone wall along upper edge of Botanic Garden, a distance of 250 feet, 18 inches thick and 4 feet high.
7. Repair all surfaced roads where needed with cold patch.
8. Remove macadam road and parking area behind Library Building 30 x 200 feet.
9. Construct soundproof rooms in Service Building to accommodate University band of 100 pieces. See blue print attached.

If you have others to suggest I shall be glad to file application blanks and forward them to Louisville.

Yours very truly,

(Signed) M. J. Crutcher
Superintendent

10. Widening South Limestone Street.

City Manager, Paul Morton, submitted a proposal to widen South Limestone Street adjoining University property from the northwest corner of Patterson Hall lot, adjoining the Woolley property, to the southeast corner of the lot in front of the Memorial Building. The proposal as set out below was approved provided there is legal right of the University to make conveyance of the land for such purpose, provided further that the walls, fences and other necessary protection and preservation of University property be reconstructed and otherwise provided for as directed by the University. President McVey, Mr. Louis Hillenmeyer and Dr. George Wilson were made a committee with power to act for the University in carrying out the proposal.

Description of the 20 foot strip of land, submitted by J. White Guyn, city engineer, follows:

DESCRIPTION OF 20 FT. STRIP OF GROUND ALONG THE EAST SIDE OF SOUTH LIMESTONE STREET FROM EUCLID AVENUE NORTH TO THE WOOLLEY PROPERTY.

Beginning at the northeast corner of the intersection of South Limestone Street and Euclid Avenue, said point being near the north line of Euclid Avenue where it intersects the east line of Limestone Street; thence in a northerly direction along the east line of South Limestone Street and the line of the University of Kentucky property 463 feet more or less to a point in the east line of Limestone Street

corner to the Woolley property; thence in an easterly direction with the line of the Woolley property 20 feet; thence in a southerly direction and parallel to Limestone Street 463 feet more or less to a point in the north line of Euclid Avenue, thence in a westerly direction with the north line of Euclid Avenue 20 feet to the point of beginning.

(Signed) J. White Guyn
City Engineer

DESCRIPTION OF 20 FT. STRIP OF GROUND ALONG THE EAST LINE OF SOUTH LIMESTONE STREET FROM EUCLID AVENUE SOUTH TO THE DEHORE PROPERTY.

Beginning at the southeast corner of the intersection of South Limestone Street and Euclid Avenue, said point being where the south line of Euclid Avenue intersects the east line of Limestone Street; thence in a southerly direction along the east line of South Limestone Street and the University of Kentucky property 181⁰ feet more or less to a point in the east line of South Limestone Street where it intersects the north property line of the Dehore Property; thence in an easterly direction along the Dehore line 20 feet; thence in a northerly direction paralleling the east line of South Limestone Street 181⁰ feet more or less to the south line of Euclid Avenue; thence in a westerly direction with the south line of Euclid Avenue 20 feet to the point of beginning.

(Signed) J. White Guyn
City Engineer

11. Side Walk on Rose Street

City School Superintendent, Henry Hill, submitted a proposal to make a sidewalk on the west side of Rose Street from Euclid Avenue to Jefferson Davis School on or adjoining University property.

President Frank L. McVey, Mr. Louis Hillenmeyer and Dr. George Wilson were made a committee with power to act for the University in carrying out the proposal.

12. Widening Rose Street.

City Manager Paul Morton submitted a proposal to widen Rose Street from Euclid Avenue to the intersection with South Limestone Street. The proposal was referred to President Frank L. McVey, Mr. Louis Hillenmeyer and Dr. George Wilson, the committee being given power to act for the University in accepting the proposal and in carrying out the proposal as accepted.

13. State Planning Under Federal Assistance.

President McVey presented a circular of the National Planning Board, Federal Emergency Administration of Public Works, in regard to Federal assistance for planning. President McVey was authorized to take up this question with Governor Laffoon, and to report progress to this Board.

14. Borrowing Money from Federal Government for University Buildings.

The discussion of the question of borrowing money from the Federal Government for the purpose of erecting University buildings was indefinitely postponed.

15. Agricultural Projects.

Dean Cooper was authorized to carry out the work assigned and to make the staff changes and adjustments in order to do so as set out in following communication from Dean Cooper to President McVey:

December 1, 1933

President Frank L. McVey
University of Kentucky

Dear President McVey:

The United States Department of Agriculture has indicated that the College of Agriculture, through its Extension and other divisions, shall carry out the corn-hog adjustment program and the tobacco adjustment program.

This work will be financed through two sources:
(1) The regular appropriations made for the conduct of agricultural extension work; (2) the specific budget set up by the Department of Agriculture, which the dean and director will be authorized to expend, all payments to be made from Washington.

In order to conduct the activities that have been requested, it will be desirable to transfer certain members of the staff and re-assign their duties and to require additional and new duties of others. Additional staff members will be required for the emergency period to carry out the work and to conduct its various details.

Since these enterprises are to be jointly financed by appropriations made to the institution and a budget set up in Washington, I would suggest that the dean and director be given authorization to make such reassignments of members of the staff as conditions may warrant; to change and set up new duties as may be deemed desirable; and to re-arrange the proportionate salary payments from the various funds in accordance with the duties assigned.

If permission is granted to handle the matter in this way, the general budget of the Extension Division as previously set up will not be overdrawn and the salary schedules as approved by the Board of Trustees will not be changed, although the sources of funds from which payment will be made may be materially changed from month to month.

May I have approval for the undertaking of these requirements?

If this particular suggestion for the handling of these programs does not seem feasible, I shall be very glad to have a suggestion as to how you and the Board would desire to have the matter handled. It is rather complicated because of the large numbers of persons involved and the necessity of making changes from time to time to meet the emergencies that arise.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director

16. Appointments and Other Staff Changes.

Travel Allowance to County Agents

The following request made by Dean Cooper was approved and the travel allowances were made:

November 28, 1933

President Frank L. McVey
University of Kentucky

Dear President McVey:

Due to delays in county appropriations, re-arrangement of appropriations or other reasons, several of our county agricultural and home demonstration agents have been seriously affected so far as travel allowance is concerned.

To meet this situation temporarily, while arranging for a more permanent financing, I wish to recommend that the following agents be allowed the necessary allowance for automobile travel in the county, effective July 1, 1933 and continuing through December 31, 1933:

Troll Young, Washington County
Stuart Brabant, Todd County
Earl Mayhew, Knox County
Florence Cobb, Graves County
Dora May Duncan, Hopkins County

and that the following be given the allowance effective October 1, 1933, and continuing through December 31, 1933:

G. C. Routt, Graves County
M. F. Goff, Pulaski County

Money is available in the budget for these payments. I believe it is desirable to make them so as not to work an undue hardship upon these members of the staff.

Very truly yours,

(Signed) Thomas Cooper
Dean and Director

Appointments

Miss Iris Davenport, Field Agent in Home Economics, at a salary of \$2400.00 a year, effective January 1, 1934, to fill vacancy caused by the resignation of Miss Mary Purcell.

Changes, etc., in Appointments.

Modification in appointment of Dora May Duncan, Home Demonstration Agent, Hopkins County, effective July 1, 1933, salary recommended to be paid from following funds, Federal Capper-Ketcham, yearly salary \$1600.00, Home Maker Association, \$150.00.

Modification in appointment of G. C. Routt, county agent from Graves County, effective July 1, 1933; monthly salary to be paid from following funds: Federal Supplementary \$141.66-2/3; U. S. D. A. \$25.00.

Transfer of O. R. Wheeler, county agent to Fulton County, effective July 1, 1933, monthly salary to be paid from Additional Cooperative \$133.33-1/3 and U. S. D. A. \$25.00.

Continuation and modification of the appointment of Sunshine Colley, Home Demonstration Agent, Bell County, effective December 1, 1933, yearly salary to be paid from Federal Capper Ketcham Funds \$1400.00.

Resignations

Mary Purcell, Field Agent in Home Economics, Extension Division, effective December 31, 1933.

Dora May Duncan, Home Demonstration Agent, Hopkins County, effective December 23, 1933.

United States Coast and Geodetic Survey.

D. V. Terrell having been requested by U. S. Coast and Geodetic Survey to take charge of the work in Kentucky, President McVey was authorized to have Professor Terrell take charge of the work. He was further authorized to make such salary and other adjustments in the Civil Engineering Department, as may be necessary by reason of the added duties.

17. Trustee Election.

The Secretary announced that the ballots for election of three members of the University alumni, to be certified to the Governor of Kentucky, from which to appoint an alumnus of the University as member of the Board of Trustees to succeed James Park, whose term of office expires December 31, 1933, were ready to be counted. The Board named Betty Hulett, Secretary of the Alumni Association; Helen King, representing the Alumni Association; and L. H. McCain, acting as assistant to the Secretary of the Board; to assist the Board of Trustees and the Secretary in opening and counting the ballots. The ballots were opened and counted in President McVey's office during the meeting of the Board and the Secretary and the Committee named above reported that James Park, William Rodes and William Henry Grady had each received more votes than any other alumnus for whom ballots were cast. See appendix.

The Board of Trustees then declared James Park, William Rodes, and William Henry Grady duly elected, and directed the Secretary of the Board to certify their names to the Governor of the Commonwealth of Kentucky.

On motion the Board adjourned.

(Signed) D. H. Peak
Secretary, Board of Trustees